



June 5, 2023

NOTICE OF MEETING

Please be advised that the Richland County Finance and Personnel Committee will convene on **Wednesday, June 7th, 2023 at 5:15 p.m.** in the Richland County Board Room of the Courthouse at 181 West Seminary, Richland Center, WI 53581 and via videoconference and teleconference using the following information:

Via webex with information available at <https://administrator.co.richland.wi.us/minutes/finance-personnel/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email).

Agenda:

1. Call to order
2. Proof of notification
3. Agenda approval
4. Public Comment
5. Previous Minutes

Reports:

6. Childcare ARPA funds report
7. Tower Project Update
8. Ambulance Business Plan

Financial:

9. Closed Session: The Chair may entertain a motion to enter Closed Session pursuant to Wis. Stat, Sec 19.85(1)(e) deliberating and negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session – Discussion with the City of Richland Center regarding land purchase.
10. Return to Open Session
11. Discussion & Possible Action on items from Closed Session
12. Discussion & Possible Action: Fairgrounds Water Heater Replacement
13. Discussion & Possible Action: Sale of Tax Deed Property – Parcel 006-0634-4100, Town of Buena Vista
14. Discussion & Possible Action: Write-Off of Sale Checks
15. Discussion & Possible Action: Approve 11-Year Tax Write-Off
16. Discussion & Possible Action: Courthouse Security System
17. Discussion & Possible Action: 2024 Capital Improvements Borrowing
18. Discussion & Possible Action: Allocation of Revenues Received from East Hall Building
19. Discussion & Possible Action: Step Increases for Budget preparation

Personnel:

20. Discussion & Possible Action: Revised Job Description for Office System Technician
21. Discussion & Possible Action: Temporary hiring of an Office Assistant for Zoning
22. Discussion & Possible Action: Request for Fair Coordinator to change from Part-Time to Full-Time
23. Discussion & Possible Action: Maintenance Technician and Custodian
24. Discussion & Possible Action: Staff Authorization Table

Closing:

25. Future agenda items
26. Adjournment

Meeting materials may be found at <https://administrator.co.richland.wi.us/minutes/finance-personnel/>.

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Finance and Personnel Standing Committee.

CC: Committee Members, County Board, Department Heads, Richland Observer, WRCO, Valley Sentinel, Courthouse Bulletin Board

Amendment #9 Added, Deleted #22, Added #20