

Richland County

Fair, Recycling & Parks Standing Committee

May 23, 2023

NOTICE OF MEETING

Amended Agenda

Please be advised that the Richland County Fair, Recycling & Parks Standing Committee will convene at **5:00 p.m., Wednesday, May 24, 2023** in the Richland County Fairgrounds Conference Room 23630 County Highway AA Richland Center.

Agenda:

1. Call to order
2. Proof of notification
3. Agenda approval
4. Public comment
5. Previous Minutes

Reports:

6. Reports- Financial

Discussion Items:

7. Pine River Trail Repair and Maintenance Budget
8. Service Club Agreement

Consent Items:

Action Items: Discussion & Possible Action for each topic listed related to Fair, Recycling & Parks Department Parks

9. Pine River Trail Repairs and Maintenance
10. SR Kayak Landing update from Cathy and steps for resetting
11. *Capital Improvement Projects

Fairgrounds

12. Carlson Dettman update on job descriptions
13. Hire Replacement Office Staff
14. Hot Water Heater
15. *Capital Improvement Projects
16. ** Current Fair Coordinator Position

Recycling

Administrative Report:

17. Monthly A/R & A/P-Fair, Recycling and Parks
18. Fairgrounds Office Report
19. Parks Office Report

Personnel:

Closing:

20. Future agenda items
21. Adjournment

****Added items #11 and #15***

*****Added item #16***

Meeting materials for items marked with an asterisk may be found at <https://administrator.co.richland.wi.us/minutes/fair-recycling-parks/>
A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Fair, Recycling & Parks Standing Committee.

CC: Committee Members, County Board Chair, Richland Observer, WRCO, Courthouse Bulletin Board, UW Extension Office, County Clerk's Office, County Administrator, Cheryl Dull

RICHLAND COUNTY

Fair, Recycling and Parks Standing Committee Meeting Minutes

April 26, 2023

Present: Kerry Severson, Attorney Michael Windle, Carla Doudna, John Collins, Cathy Cooper, Eric Siemandel, Sandy Campbell, Cindy Chicker, Gary Manning, Gary Deaver, Josh Elder, Marty Richards, Buford Marshall

Absent: Scott Gald, Tim Gottschall, Danielle Rudersdorf

- 1. Call to Order:** Chair Severson called the April 26, 2023 meeting to order at 5:02 p.m.
- 2. Proof of Notification:** Verification that meeting had been properly noticed.
- 3. Agenda Approval:** Chair Severson requested a motion to approve the 21-point agenda. Moved by Chicker to approve request, second by Collins. All voting aye, motion carried.
- 4. Public Comment:** None.
- 5. Previous Meeting Minutes:** Motion by Chicker to approve the minutes as presented, second by Collins. All voting aye, motion carried.
- 6. Financial Reports:** No comments or concerns.
- 7. Discussion Item- Viola Well update.** Cooper stated the well came in and will be installed but wasn't given a date. Once placed, they can proceed with the remaining work.
- 8. Consent Item- Resolution for Clean Sweep Grant.** Doudna presented the resolution that had been reviewed and approved by Attorney Windle, looking to move it on to Finance and Personnel then to County Board in May. Motion by Supervisor Manning to move it forward, second by Siemandel. All voting aye, motion carried.
- 9. Action Item 11, Bike Trail.** Richland Tourism Director Marty Richards expressed concern regarding the condition of the trail. Richards spoke about conversations with other committee members and community members that are willing to assist in some of the maintenance. After much discussion the committee asked that Richards, Elder and Doudna drive the trail, making notes, coordinate a work day and report back to the committee at the next meeting in May. It was mentioned that Bridges 9 and 10 are pending snowmobile grant information sometime in August. Director Richards is hoping to have a few sections temporary addressed in time for the tourism spike that happens around the Memorial Day Holiday. The committee would like to have a plan in place when Doudna compiles the 2024 Parks Budget for the continued maintenance and long-term care of the trail.

Attorney Windle arrived.

- 10. Action Item 9, Wedding at Rockbridge/Pier Park.** Doudna updated the committee on the request to have a wedding at Pier Park. The party would like to reserve all sites for Friday, May 31 through Saturday, June 1, departing late morning on Sunday, June 2, 2024.

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Doudna stated the party understands that each site will be \$25 per night and that payment is due prior to that weekend. Doudna would like to move forward with setting up Pier Park on Rover Pass or a like company so online reservations can be done. She also noted that an information stand could be set up posting information and maps of the county and city. Motion by Collins to approve the camping reservation for the 2024 wedding at \$25 per site, each night, and for Doudna to proceed forward with setting up the campground on Rover Pass or like company, second by Chicker. All voting aye, motion carried.

Marty Richards and Josh Elder left the meeting.

11. Action Item 10, SR Kayak Landing. Cooper stated there is concern from the DNR regarding the installation of the Kayak Landing and that it isn't correct. After much discussion, the committee requested that Cooper reach out to Dale Bender.

12. Action Item- New FRP Department job descriptions and department structure and #14- Hire Replacement Office Staff. Doudna presented the draft job descriptions for the department. Cooper noted there needs to be items listed in there regarding trails and snowmobile grants related to the Parks Department. The committee asked Doudna to update before submitting it. The proposal is for two positions; a Fair Coordinator, changing the current job description eliminating some of the duties, and a Director of Fair, Recycling and Parks. Those duties will include Parks, Trails, Fairgrounds Events, Camping, Recycling and Fair operations oversight. Currently the Fair Coordinator position is doing that with some training from Cooper on the Parks and the coordination of the fair. The current LTE Clerical Position will be left unfilled at this time, hiring a new staff member as the Fair Coordinator, overseeing the operation of the Fair and assisting with storage at the grounds. Chicker stated that we need to be sure to follow proper steps when hiring for the position given Christine Hady will be resigning after the 2023 Fair. Doudna is also requesting that a Fair Coordinator be hired now for proper training. Doudna stated its too much for both positions to be in training for 2024 with the grant responsibilities and all other duties. Doudna is requesting approval from the committee to move forward with all of the above and for approval to send the job descriptions to Carlson Dettmann via Cheryl Dull and Interim Administrator Jon Hochkammer Office to establish a pay scale for the upcoming budget for 2024. Motion by Supervisor Manning to approve the information presented, second by Collins. All voting aye, motion carried. Doudna stated she requested to be on the Finance and Personnel Agenda so the department knows how to move forward and if they are still supporting the approved plan presented by the Fair, Recycling and Parks Standing Committee in 2022. Doudna will update at the next meeting.

13. Action Item- Service Club Lease Agreement. Doudna presented the DRAFT Service Agreement that had been reviewed and approved by Attorney Windle. After much discussion Attorney Windle would like to review a few things regarding the buildings and communicate with Doudna his findings and how to proceed forward to ensure both; the County and the Service Organizations, are protected in the future. Doudna will forward the requested information to Attorney Windle.

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- 14. Action Item- Hire replacement office staff.** Discussion and motion on Action item #12.
- 15. Action Item- Security Cameras.** Doudna spoke with Jason Marshall regarding the security system information provided to Utility Superintendent Gald. The cost could potentially be between \$15-\$20K. The Committee would like to move forward with quotes. Doudna will reach out to Marshall to review options and the needs. Doudna discussed option of locking down the property, committee suggested a gate code access and placement of additional cameras that can read license plates, motion detector lights and alarms in the barns. Doudna and Marshall will work on a plan, implement it and update the committee.
- 16. Action Item- Theft and Insurance Claims.** Doudna updated the Committee on the theft of three catalytic converters from two campers and one truck that had been in the barns for winter storage. After much discussion Attorney Windle advised, as did Clerk Kalish, that the County Insurance Company will not cover the theft because it's not county property that was stolen. Attorney Windle also noted that each person storing items on the property read and sign the contact/waiver, which states that. Doudna will call each party and have them take their estimates to Officer Melby for restitution if they apprehend the person responsible.
- 17. Month Bills-** No questions or concerns.
- 18. Administrative Report:** None
- 19. Future Agenda Items to include but not be limited to:** Operation of the fairgrounds per Resolution 22-93, marketing plan for grounds and building rental, creation of new grounds rental website, grounds security, update list of new rental costs, property off Pine Valley, Service Organization Buildings.
- 20. Adjournment:** Motion by Supervisor Manning to adjourn the meeting, second by Chicker. All voting aye, motion carried.

Respectfully submitted,

Carla Doudna

Carla Doudna, Fair & Recycling Coordinator

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH APR 30, 2023

		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT	
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE	
68	RICHLAND COUNTY FAIR FUND						
5614	FAIRS AND EXHIBITS						
0000	PROJECT						
5111	SALARIES - REGULAR (FAIR SEC	0.00	0.00	0.00	411.37-	411.37	9999 -----!!!!
5112	SALARIES - PART-TIME (SECRET	20,279.19	0.00	1,796.22	7,179.95	13,099.24	35 ---
5113	SALARIES - OVERTIME	600.00	0.00	0.00	151.89	448.11	25 --
5115	TEMPORARY - CASUAL (MAINTENA	12,850.17	0.00	470.49	1,009.58	11,840.59	7
5124	GATE HELP	1,700.00	0.00	0.00	0.00	1,700.00	0
5125	GRANDSTAND HELP	0.00	0.00	0.00	0.00	0.00	0
5126	AMBULANCE STANDBY/MISC	825.00	0.00	0.00	0.00	825.00	0
5140	AIRLINE TICKETS	0.00	0.00	0.00	0.00	0.00	0
5141	PER DIEM	1,300.00	0.00	0.00	0.00	1,300.00	0
5147	JUDGES	2,400.00	0.00	0.00	0.00	2,400.00	0
5148	SUPERINTENDENTS AND ASSISTAN	2,000.00	0.00	0.00	0.00	2,000.00	0
5150	SECTION 125 PLAN-CO SHARE	51.00	0.00	0.00	0.00	51.00	0
5151	FICA - COUNTY SHARE	3,102.85	0.00	173.41	638.13	2,464.72	20 --
5152	RETIREMENT - COUNTY SHARE	1,410.91	0.00	122.14	498.57	912.34	35 ---
5153	DENTAL INSURANCE-CO SHARE	0.00	0.00	0.00	0.00	0.00	0
5154	HEALTH INSURANCE - COUNTY SH	0.00	0.00	0.00	0.00	0.00	0
5155	LIFE INSURANCE - COUNTY SHAR	9.33	0.00	0.88	3.49	5.84	37 ---
5161	HEALTH INS REIMBURSEMENT DED	0.00	0.00	0.00	0.00	0.00	0
5212	ATTORNEY FEES	0.00	0.00	0.00	0.00	0.00	0
5220	FAIR-POP MACHINE	0.00	0.00	0.00	0.00	0.00	0
5222	LIGHTS	11,500.00	0.00	643.34	1,991.94	9,508.06	17 -
5225	TELEPHONE	300.00	0.00	36.13	144.72	155.28	48 ----
5226	HEAT	1,000.00	0.00	161.68	644.15	355.85	64 -----
5231	CAMPING	0.00	0.00	0.00	0.00	0.00	0
5249	MAINTENANCE BLDGS, GROUNDS &	4,000.00	0.00	130.56	206.51	3,793.49	5
5293	LEASE ON COPIER	325.00	0.00	0.00	305.50	19.50	94 -----
5297	REFUSE COLLECTION	2,500.00	0.00	0.00	0.00	2,500.00	0
5311	POSTAGE	300.00	0.00	0.00	7.80	292.20	2
5313	PRINTING	2,000.00	0.00	0.00	0.00	2,000.00	0
5319	ADMINISTRATIVE EXPENSE	1,000.00	0.00	0.00	45.00	955.00	4
5324	ASSOCIATION DUES AND MEMBERS	625.00	0.00	0.00	642.15	17.15-	102 -----
5326	ADVERTISING	2,000.00	0.00	0.00	0.00	2,000.00	0
5327	ADVERTISING INCOME EXPENSES	0.00	0.00	0.00	0.00	0.00	0
5334	REGISTRATION	350.00	0.00	0.00	500.00	150.00-	142 -----!!!!
5335	MEALS	200.00	0.00	0.00	114.75	85.25	57 ----
5336	LODGING	0.00	0.00	0.00	0.00	0.00	0
5339	MILEAGE	1,304.75	0.00	0.00	248.88	1,055.87	19 -
5593	LICENSING	2,970.00	0.00	0.00	2,500.00	470.00	84 -----
5813	COMPUTER MAINT & UPGRADES	600.00	0.00	0.00	0.00	600.00	0
5818	RENTAL OF EQUIPMENT	7,500.00	0.00	0.00	0.00	7,500.00	0
5819	NEW EQUIPMENT	500.00	0.00	24.86	244.98	255.02	48 ----
5897	EVENT INSURANCE	3,000.00	0.00	0.00	0.00	3,000.00	0
5902	INSURANCE	2,250.00	0.00	0.00	3,513.00	1,263.00-	156 -----!!!!
5905	AUDIT ADJUSTMENTS - INSURANC	0.00	0.00	0.00	0.00	0.00	0

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH APR 30, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
68 RICHLAND COUNTY FAIR FUND						
5614 FAIRS AND EXHIBITS						
0000 PROJECT						
5906 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0
5924 FAIREST OF THE FAIR	0.00	0.00	0.00	0.00	0.00	0
5925 FAIR GRANTS	0.00	0.00	0.00	0.00	0.00	0
5926 ENTERTAINMENT	23,982.56	0.00	0.00	0.00	23,982.56	0
5949 PREMIUMS	9,300.00	0.00	0.00	0.00	9,300.00	0
5950 RIBBONS, TROPHIES AND ENTRY	1,600.00	0.00	0.00	0.00	1,600.00	0
5970 CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0
5982 SCHOLARSHIPS AWARDED	0.00	0.00	0.00	0.00	0.00	0
5984 STAR SPANGLED EXPENSES	0.00	0.00	0.00	0.00	0.00	0
5999 BILLS - NO LINE DETAIL	15,000.00	0.00	0.00	0.00	15,000.00	0
6000 FLOOD DAMAGE REPAIR	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	140,635.76	0.00	3,559.71	20,179.62	120,456.14	14 -
TOTAL: FAIRS AND EXHIBITS	140,635.76	0.00	3,559.71	20,179.62	120,456.14	14 -
5920 TRANSFERS TO OTHER FUNDS						
0000 PROJECT						
1710 TRANSFERS TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0
1742 TRAN TO INS REIMBURSE FUND	0.00	0.00	0.00	0.00	0.00	0
1769 TRAN TO CTY FAIR DONATION FD	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	0.00	0.00	0.00	0.00	0.00	0
TOTAL: TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: RICHLAND COUNTY FAIR FUND	140,635.76	0.00	3,559.71	20,179.62	120,456.14	14 -

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
68 RICHLAND COUNTY FAIR FUND						
4100 TAXES						
0000 PROJECT						
4111 GENERAL PROPERTY TAXES	15,000.00	15,000.00	0.00	15,000.00	0.00	100 -----
TOTAL: PROJECT	15,000.00	15,000.00	0.00	15,000.00	0.00	100 -----
TOTAL: TAXES	15,000.00	15,000.00	0.00	15,000.00	0.00	100 -----
4200 INTERGOVERNMENTAL GRANTS AND						
0000 PROJECT						
4262 STATE AID - FAIRS AND EXHIBI	6,800.00	6,800.00	0.00	0.00	6,800.00	0
4288 STATE AID - KNOWLES STEWARD	0.00	0.00	0.00	0.00	0.00	0
4299 STATE AID - FEMA	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	6,800.00	6,800.00	0.00	0.00	6,800.00	0
TOTAL: INTERGOVERNMENTAL GRANTS AND	6,800.00	6,800.00	0.00	0.00	6,800.00	0
4500 PUBLIC CHARGES FOR SERVICES						
0000 PROJECT						
4441 FAIR-POP MACHINE REVENUE	0.00	0.00	0.00	0.00	0.00	0
4590 GATE RECEIPTS	39,000.00	39,000.00	0.00	0.00	39,000.00	0
4591 BEER GARDEN	0.00	0.00	0.00	0.00	0.00	0
4592 GIFTS AND DONATIONS	5,500.00	5,500.00	0.00	0.00	5,500.00	0
4593 GRANDSTAND RECEIPTS	0.00	0.00	0.00	0.00	0.00	0
4594 SPACE RENTAL/CONCESSIONAIRES	6,000.00	6,000.00	0.00	0.00	6,000.00	0
4595 CONTEST ENTRY FEES (HARNESS	0.00	0.00	0.00	0.00	0.00	0
4596 FAIREST OF THE FAIR CONTEST	0.00	0.00	0.00	0.00	0.00	0
4597 EXHIBITOR ENTRY FEES	3,000.00	3,000.00	0.00	0.00	3,000.00	0
4598 ADMINISTRATIVE INCOME (REFUN	0.00	0.00	0.00	0.00	0.00	0
4599 ADVERTISEMENT INCOME	0.00	0.00	0.00	0.00	0.00	0
4600 STALL-PEN-HORSE BARN FEES	500.00	500.00	0.00	0.00	500.00	0
4601 USE OF GROUNDS RENTALS	1,135.76	1,135.76	0.00	0.00	1,135.76	0
4602 STORAGE FEES	18,500.00	18,500.00	589.40	589.40	17,910.60	3
4603 CAMPING REVENUE	2,000.00	2,000.00	0.00	0.00	2,000.00	0
4604 CARNIVAL INCOME	18,000.00	18,000.00	0.00	0.00	18,000.00	0
4605 ELECTRIC/WATER/SEWER	3,000.00	3,000.00	0.00	0.00	3,000.00	0
4606 TELEPHONE	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	96,635.76	96,635.76	589.40	589.40	96,046.36	0
TOTAL: PUBLIC CHARGES FOR SERVICES	96,635.76	96,635.76	589.40	589.40	96,046.36	0
4800 MISCELLANEOUS REVENUES						
0000 PROJECT						
4813 CREDIT CARD REBATES	0.00	0.00	0.00	0.00	0.00	0
4822 MISCELLANEOUS RENT	7,200.00	7,200.00	0.00	0.00	7,200.00	0
4840 OTHER MISCELLANEOUS REVENUE	15,000.00	15,000.00	0.00	0.00	15,000.00	0
4851 COUNTY FAIR GRANTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	22,200.00	22,200.00	0.00	0.00	22,200.00	0
TOTAL: MISCELLANEOUS REVENUES	22,200.00	22,200.00	0.00	0.00	22,200.00	0
4900 OTHER FINANCIAL SOURCES						

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH APR 30, 2023

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
68 RICHLAND COUNTY FAIR FUND						
4900 OTHER FINANCIAL SOURCES						
0000 PROJECT						
4920 TRANSFERS FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0
4922 TRANSFER FROM CONTINGENCY FU	0.00	0.00	0.00	0.00	0.00	0
4941 TRAN FM CO FAIRGROUND DONAT	0.00	0.00	0.00	0.00	0.00	0
4949 TRANS FM CAPITAL PROJECTS FD	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER FINANCIAL SOURCES	0.00	0.00	0.00	0.00	0.00	0
TOTAL: RICHLAND COUNTY FAIR FUND	140,635.76	140,635.76	589.40	15,589.40	125,046.36	11 -

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH APR 30, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
57	SOLID WASTE & RECYCLING PROG						
5730	SOLID WASTE & RECYCLING PROG						
0000	PROJECT						
5111	0.00	0.00	0.00	281.76-	281.76	9999	-----!!!!
5112	10,304.38	0.00	1,021.38	3,909.42	6,394.96	37	---
5141	1,500.00	0.00	0.00	0.00	1,500.00	0	
5151	918.18	0.00	78.14	299.10	619.08	32	---
5152	682.87	0.00	69.46	265.85	417.02	38	---
5153	0.00	0.00	0.00	0.00	0.00	0	
5154	0.00	0.00	0.00	0.00	0.00	0	
5155	7.04	0.00	0.53	2.15	4.89	30	---
5161	0.00	0.00	0.00	0.00	0.00	0	
5225	625.00	0.00	0.00	0.00	625.00	0	
5248	0.00	0.00	0.00	0.00	0.00	0	
5293	300.00	0.00	0.00	305.50	5.50-	101	-----
5311	200.00	0.00	0.00	3.00	197.00	1	
5313	0.00	0.00	0.00	0.00	0.00	0	
5319	175.00	0.00	0.00	0.00	175.00	0	
5324	0.00	0.00	0.00	0.00	0.00	0	
5326	3,500.00	0.00	702.00	702.00	2,798.00	20	--
5334	300.00	0.00	0.00	0.00	300.00	0	
5335	100.00	0.00	0.00	0.00	100.00	0	
5336	200.00	0.00	0.00	0.00	200.00	0	
5339	800.00	0.00	0.00	0.00	800.00	0	
5356	200.00	0.00	0.00	0.00	200.00	0	
5482	0.00	0.00	0.00	0.00	0.00	0	
5532	4,800.00	0.00	0.00	0.00	4,800.00	0	
5815	250.00	0.00	0.00	0.00	250.00	0	
5818	2,000.00	0.00	0.00	0.00	2,000.00	0	
5819	0.00	0.00	0.00	0.00	0.00	0	
5963	71,837.53	0.00	0.00	0.00	71,837.53	0	
5970	0.00	0.00	0.00	0.00	0.00	0	
5978	0.00	0.00	0.00	0.00	0.00	0	
5999	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: PROJECT	98,700.00	0.00	1,871.51	5,205.26	93,494.74	5	
TOTAL: SOLID WASTE & RECYCLING PROG	98,700.00	0.00	1,871.51	5,205.26	93,494.74	5	
5920	TRANSFER TO OTHER FUNDS						
0000	PROJECT						
1742	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: PROJECT	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: SOLID WASTE & RECYCLING PROG	98,700.00	0.00	1,871.51	5,205.26	93,494.74	5	

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH APR 30, 2023

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT AND IN PROCESS	MTD POSTED AND IN PROCESS	YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
57 SOLID WASTE & RECYCLING PROG							
4200 INTERGOVERNMENTAL GRANTS AND PROJECT							
4222 ST.AID-SOLID WASTE & RECYCLE	98,700.00	98,700.00	0.00	0.00	98,700.00	0	
4289 ST AID-EFFICIENCY INCENTIVES	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: PROJECT	98,700.00	98,700.00	0.00	0.00	98,700.00	0	
TOTAL: INTERGOVERNMENTAL GRANTS AND	98,700.00	98,700.00	0.00	0.00	98,700.00	0	
4800 MISCELLANEOUS REVENUES PROJECT							
4813 CREDIT CARD REBATES	0.00	0.00	0.00	0.00	0.00	0	
5928 RECYCLING OVERPAYMENTS	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: PROJECT	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00	0	
4900 OTHER FINANCIAL SOURCES PROJECT							
4920 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: PROJECT	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: OTHER FINANCIAL SOURCES	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: SOLID WASTE & RECYCLING PROG	98,700.00	98,700.00	0.00	0.00	98,700.00	0	

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH APR 30, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
65 COUNTY PARKS FUND						
5651 COUNTY PARKS						
0000 PROJECT						
5111 SALARIES - REGULAR	4,260.93	0.00	273.84	1,026.90	3,234.03	24 --
5141 PER DIEM	1,080.00	0.00	0.00	0.00	1,080.00	0
5151 FICA - COUNTY SHARE	390.62	0.00	20.95	83.82	306.80	21 --
5152 RETIREMENT - COUNTY SHARE	294.18	0.00	18.62	74.49	219.69	25 --
5153 DENTAL INSURANCE-CO SHARE	62.86	0.00	5.24	20.95	41.91	33 ---
5154 HEALTH INSURANCE - COUNTY SH	2,173.70	0.00	186.15	744.60	1,429.10	34 ---
5155 LIFE INSURANCE - COUNTY SHAR	3.09	0.00	0.26	1.04	2.05	33 ---
5161 HEALTH INS REIMBURSEMENT DED	100.00	0.00	0.00	0.00	100.00	0
5211 REGISTRATION AGENT FEES	200.00	0.00	0.00	0.00	200.00	0
5222 LIGHTS	1,300.00	0.00	117.78	437.37	862.63	33 ---
5225 TELEPHONE	0.00	0.00	0.00	40.01	40.01	9999 -----!!!!
5249 REPAIRS & MAINTENANCE	20,000.00	0.00	2,880.00	2,880.00	17,120.00	14 -
5311 POSTAGE AND ENVELOPES	130.00	0.00	0.00	0.00	130.00	0
5313 PRINTING	4.00	0.00	0.00	0.00	4.00	0
5324 DUES (HIDDEN VALLEYS)	0.00	0.00	0.00	0.00	0.00	0
5326 ADVERTISING	470.00	0.00	231.20	231.20	238.80	49 ----
5339 MILEAGE	525.00	0.00	0.00	0.00	525.00	0
5593 LICENSING	350.00	0.00	0.00	0.00	350.00	0
5913 RICHLAND CENTER PARK	5,000.00	0.00	0.00	0.00	5,000.00	0
5914 CAZENOVIA VILLAGE PARK	300.00	0.00	0.00	0.00	300.00	0
5915 GOTHAM VILLAGE PARK	300.00	0.00	0.00	0.00	300.00	0
5916 BOAZ VILLAGE PARK	300.00	0.00	0.00	0.00	300.00	0
5917 LONE ROCK VILLAGE PARK	300.00	0.00	0.00	0.00	300.00	0
5918 VIOLA VILLAGE PARK	300.00	0.00	0.00	0.00	300.00	0
5919 MICK MEMORIAL PARK	300.00	0.00	0.00	0.00	300.00	0
5920 GILLINGHAM PARK	0.00	0.00	0.00	0.00	0.00	0
5940 RECREATIONAL TRAIL	300.00	0.00	0.00	0.00	300.00	0
5943 PINE RIVER TRAIL	0.00	0.00	0.00	0.00	0.00	0
5999 BILLS - NO LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	38,444.38	0.00	3,734.04	5,540.38	32,904.00	14 -
0506 KNOWLES GRANT-CANOE PORTS						
5999 BILLS - NO LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: KNOWLES GRANT-CANOE PORTS	0.00	0.00	0.00	0.00	0.00	0
0507 KNOWLES GRANT-WALKING TRAIL						
5999 BILLS - NO LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: KNOWLES GRANT-WALKING TRAIL	0.00	0.00	0.00	0.00	0.00	0
0508 RECREATIONAL TRAIL-BRIDGES						
5999 BILLS - NO LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: RECREATIONAL TRAIL-BRIDGES	0.00	0.00	0.00	0.00	0.00	0
TOTAL: COUNTY PARKS	38,444.38	0.00	3,734.04	5,540.38	32,904.00	14 -
5920 TRANSFERS TO OTHER FUNDS						

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH APR 30, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
65 COUNTY PARKS FUND						
5920 TRANSFERS TO OTHER FUNDS						
0000 PROJECT						
1742 TRANS TO INS REIMBURSEMENT FD	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	0.00	0.00	0.00	0.00	0.00	0
TOTAL: TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: COUNTY PARKS FUND	38,444.38	0.00	3,734.04	5,540.38	32,904.00	14 -

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH APR 30, 2023

		ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT AND IN PROCESS	MTD POSTED AND IN PROCESS	YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
65	COUNTY PARKS FUND								
4100	TAXES								
0000	PROJECT								
4111	GENERAL PROPERTY TAXES	37,644.38	37,644.38	0.00	37,644.38	0.00	100	-----	
TOTAL:	PROJECT	37,644.38	37,644.38	0.00	37,644.38	0.00	100	-----	
TOTAL:	TAXES	37,644.38	37,644.38	0.00	37,644.38	0.00	100	-----	
4200	INTERGOVERNMENTAL GRANTS AND								
0000	PROJECT								
4271	DNR FISH & GAME MNGMT GRANT	0.00	0.00	0.00	0.00	0.00	0		
4288	KNOWLES STEWARDSHIP GRANT	0.00	0.00	0.00	0.00	0.00	0		
4291	RECREATIONAL TRAIL GRANT	0.00	0.00	0.00	0.00	0.00	0		
4292	DISASTER AID	0.00	0.00	0.00	0.00	0.00	0		
4331	CONSERVATION AID GRANT	0.00	0.00	0.00	0.00	0.00	0		
4341	PINE RIVER TRAIL	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	PROJECT	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	INTERGOVERNMENTAL GRANTS AND	0.00	0.00	0.00	0.00	0.00	0		
4500	PUBLIC CHARGES FOR SERVICE								
0000	PROJECT								
4603	CAMPING REVENUE	300.00	300.00	0.00	0.00	300.00	0		
TOTAL:	PROJECT	300.00	300.00	0.00	0.00	300.00	0		
TOTAL:	PUBLIC CHARGES FOR SERVICE	300.00	300.00	0.00	0.00	300.00	0		
4800	MISCELLANEOUS REVENUES								
0000	PROJECT								
4341	PINE RIVER TRAIL	0.00	0.00	0.00	0.00	0.00	0		
4840	OTHER MISCELLANEOUS REVENUE	500.00	500.00	0.00	0.00	500.00	0		
TOTAL:	PROJECT	500.00	500.00	0.00	0.00	500.00	0		
TOTAL:	MISCELLANEOUS REVENUES	500.00	500.00	0.00	0.00	500.00	0		
4900	OTHER FINANCIAL SOURCES								
0000	PROJECT								
4920	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0		
4922	TRANSFER FROM CONTINGENCY FU	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	PROJECT	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	OTHER FINANCIAL SOURCES	0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	COUNTY PARKS FUND	38,444.38	38,444.38	0.00	37,644.38	800.00	97	-----	

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH APR 30, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
69 SNOWMOBILE TRAILS AND AREAS							
5644 SNOWMOBILE TRAILS							
0000 PROJECT							
5901 GENERAL LIABILITY INSURANCE	25.00	0.00	0.00	0.00	25.00	0	
5999 SNOWMOBILE TRAIL GRANT	42,000.00	0.00	254.30	50,554.30	8,554.30-	120	-----!!
TOTAL: PROJECT	42,025.00	0.00	254.30	50,554.30	8,529.30-	120	-----!!
4083 BRIDGE DECK REPLACEMENT							
5976 BRIDGE DECK REPLCMT PROJECT.	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: BRIDGE DECK REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0	
5284 PROJECT							
5976 S-5284 SNOWMOBILE TRAIL AID	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: PROJECT	0.00	0.00	0.00	0.00	0.00	0	
5450 GRANT S-5450							
5976 S-5450 SNOWMOBILE TRAIL AID	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: GRANT S-5450	0.00	0.00	0.00	0.00	0.00	0	
5452 GRANT S-5452							
5976 S-5452 SNOWMOBILE TRAIL AID	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: GRANT S-5452	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: SNOWMOBILE TRAILS	42,025.00	0.00	254.30	50,554.30	8,529.30-	120	-----!!
5920 TRANSFERS TO OTHER FUNDS							
0000 PROJECT							
1710 TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: PROJECT	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: SNOWMOBILE TRAILS AND AREAS	42,025.00	0.00	254.30	50,554.30	8,529.30-	120	-----!!

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH APR 30, 2023

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT AND IN PROCESS	MTD POSTED AND IN PROCESS	YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
69 SNOWMOBILE TRAILS AND AREAS							
4200 INTERGOVERNMENTAL GRANTS AND PROJECT							
4263 STATE AID - SNOWMOBILE TRAIL	42,025.00	42,025.00	0.00	0.00	0.00	42,025.00	0
TOTAL: PROJECT	42,025.00	42,025.00	0.00	0.00	0.00	42,025.00	0
5284 S-5284 SNOWMOBILE TRAIL AID							
4263 ST AID-S-5284	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL: S-5284 SNOWMOBILE TRAIL AID	0.00	0.00	0.00	0.00	0.00	0.00	0
5450 S-5450 SNOWMOBILE TRAIL AID							
4263 ST AID-S-5450	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL: S-5450 SNOWMOBILE TRAIL AID	0.00	0.00	0.00	0.00	0.00	0.00	0
5452 S-5452 SNOWMOBILE TRAIL AID							
4263 ST AID-S-5452	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL: S-5452 SNOWMOBILE TRAIL AID	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL: INTERGOVERNMENTAL GRANTS AND	42,025.00	42,025.00	0.00	0.00	0.00	42,025.00	0
4800 MISCELLANEOUS REVENUES							
0000 PROJECT							
4813 CREDIT CARD REBATES	0.00	0.00	0.00	0.00	0.00	0.00	0
4840 OTHER MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL: MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0
4900 OTHER FINANCIAL SOURCES							
0000 PROJECT							
4920 TRANSFERS FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER FINANCIAL SOURCES	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL: SNOWMOBILE TRAILS AND AREAS	42,025.00	42,025.00	0.00	0.00	0.00	42,025.00	0

2024

29.01	Parks Commission	Tax Levy increase	Return Parks budget to 2021 tax levy amount	\$10,000.00
29.02				

29.92	Parks Commission	Reduce all Levy on Parks Operations =\$30,000	If this were to happen, all parks including the Pine River trail would be closed. No maintenance so would have to block access to all because of liability of no maintenance. Could try to sell all but the Pine River Trail(railroad has right to take back over at anytime) Rifle range should then be turned over to the sheriffs department and close to the public. Sheriff's department needs a range to maintain firearm requirements. Indicates impacts of proposal resolution - Amended scratch as of 17JUL22 meeting	\$ -
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Total projected impact on Parks dept/program: \$0.00

2025	2026	2027
\$10,000.00	\$10,000.00	\$10,000.00

\$ -	\$ -	\$ -
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\$0.00	\$0.00	\$0.00
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Parks

	Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
	Estimated Expense:	Operations Levy	Debt Service Levy			Revenues				
		Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		
2023 Projects & Equipment:										
A Toilet Facilities Viola Park	\$ 20,000.00		\$ 10,000.00					\$ 10,000.00		
B Toilet Facility Rifle Range	\$ 20,000.00		\$ 10,000.00					\$ 10,000.00		
C Pine Valley Trail										Recomnend moving to 2025
D										
E										
Subtotal:	\$ 40,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -
2024 Projects & Equipment:										
A Toilet Facility Pier Park	\$ 25,000.00		\$ 12,500.00					\$ 12,500.00		
B										
C										
D										
E										
Subtotal:	\$ 25,000	\$ -	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ 12,500	\$ -	\$ -
2025 Projects & Equipment:										
A Stair Pier Park	\$ 20,000.00		\$ 20,000.00							Trail Maintenance
B Pine Valley Trail	\$ 40,000.00		\$ 40,000.00							
C										
D										
E										
Subtotal:	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2026 Projects & Equipment:										
A										
B										
C										
D										
E										
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2027 Projects & Equipment:										
A										
B										
C										
D										
E										
Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Extended Planning:

Department Name

	Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
	Estimated Expense:	Operations Levy	Debt Service Levy			Revenues				
		Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		

2028 Projects & Equipment:

A

				2024
28.90	Fair & Recycling	Reduce all levy funding for 2022 (\$15,000)	Displace existing revenues will likely have staffing impacts and ability to coordinate events and manage grounds. Indicates impacts of proposal resolution.	\$ (15,000.00)

Total projected impact on Fair and Recycling:	\$ (15,000.00)
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2025	2026	2027
\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)
\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)

May 2023									
City Utilities			\$655.62	68					
City Utilities-Water service				68					
WE Energies			\$61.78	68					
Genuine Telecom			\$36.13	68					
Century Link/LUMEN			\$0.04	68					
Carla Doudna	Meals	Mileage	\$122.22	68	Spring Fair District Meeting				
Walsh's			\$158.45	68					
Premier Coop			\$96.42						
US Bank			\$405.06	68/57					
Homesteaders			\$0.00	68					
Morris Valley			\$702.00	57	Advertising- Recycling Event				
Shopping News			\$1,741.08	57	Advertising- Recycling Event				
Perkins Lock			\$940.00	33					
Post Office Box			\$178.00	68/57					
Regalia- Ribbons			\$258.61	68					
		Total	\$5,355.41						
Deposits									
Fenton Event			\$200.00	68					
Fenton Event			\$75.00	68					
Electronic			\$1,515.00	33	Fund 68- Fair Fund				
State Aid			\$6,434.95	68	Fund 57- Recycling Grant Fund				
Fair Booth			\$393.00	68	Fund 33- Donation Fairgrounds Fund				
Camping- Fairgrounds			\$25.00	68	Fund 75- Captial Exp Borrowing Fund				
Restitution for clean up dumpster			\$50.00	33					
Restitution for clean up dumpster			\$50.00	33					
Electronic			\$5.00	33					
		Total	\$8,747.95						
Fund Balances									
			Balance						
Fair Checkbook			\$0.00		Richland County Bank				
The Peoples Community Bank			\$0.00		Online Camping, Fair Entries, Fair tickets, Storage				