

Fair, Recycling and Parks Standing Committee
October 25, 2023
Meeting Minutes

Present were Kerry Severson, Sandy Campbell, Eric Siemandel, Cindy Chicker, Gary Deaver, Gary Manning, Scott Gald, Mary Miller, Cathy Cooper, Administrator Candace Pesch, Josh Elder and Steve Williamson. Tim Gottschall and John Collins were absent.

The October 25, 2023 meeting for Fair, Recycling and Parks Standing Committee was called to order at 5 p.m. by Chair Kerry Severson in the Conference Room at the Richland County Fairgrounds.

#2 Proof of Notification - The agenda was posted on the courthouse bulletin board and on the County website.

#3 Agenda Approval - Cindy Chicker moved to approve the agenda. Seconded by Eric Siemandel. All said aye. Motion approved.

#4 Previous Minutes - Scott Gald moved to approve the minutes for September 27, 2023. Seconded by Gary Manning. All said aye. Motion approved

#5 Public comment - Kerry introduced Mary Miller as the new County Board supervisor to this committee. She took the place of Danielle Rudersdorf. Cindy Chicker recommended that this meeting be moved to the courthouse and be available through WebEx for the public to attend. Gary Manning reported that he has received several comments from the public on how nice the rifle range looks, and more boards are needed.

#6 Financial report - Candace Pesch handed out copies of some of the fair and recycling financial sheets.

#7 Storage update - Candace Pesch and Josh Elder reported that times have been assigned for October 28 & 29 and November 4 & 5 for people to drop off their items for storage. Candace Pesch will be there and have all the paperwork ready for them to sign and collecting payment. Josh Elder, Gary Manning, Steve Williamson and some highway personnel will be there to put items away for storage.

#8 Grounds update - Josh Elder reported that all the water lines have been shut off and blown out. He also reported that every lock and padlock out there will be re-keyed (except the different clubs' food stands) so that there won't be a need for so many keys. Cathy Cooper requested that her department be given 3 keys as they have items stored at the conservation building that they need to get from time to time. Cathy Cooper also asked if, like last year, all but one entrance to the grounds be gated and locked. Josh Elder said that will be done. It was also suggested that the camera be put up again to prevent issues with items stored.

#9 Department Staff and Structure - Candace Pesch reported that she has found a temporary person to go through and scan some of the fair and recycling files. They will start November 6. Candace Pesch and Josh Elder presented a job description for a Parks, Trails, and Maintenance position. They looked at several position descriptions from Vernon County and took parts from those descriptions to create the one for Richland County. There are a few typos and maybe a few slight changes that need to be done. Looking at the position being 40 hours and would including snow plowing during the winter. Gary Manning moved to approve the position description with minor changes and will send it on to Carlson

Dettman. Seconded by Eric Siemandel. All said aye. Motion carried. The committee then discussed hiring and LTE for 20-30 hours a week to fulfill the duties of a fair secretary/recycling and complete paperwork for Parks. Cindy Chicker moved to approve an LTE position for 20-30 hours per week for Fair and Parks. Seconded by Eric Siemandel. All said aye. Motion carried.

10 Committee Structure - Fair, Recycling and Parks Standing committee will become a subcommittee under the Public Works committee. Does the committee want to stay one committee or to separate into 2 subcommittees? Scott Gald moved to have a separate Parks committee and Fair and Recycling committee and take this to Rules and Strategic Committee. Seconded by Gary Manning. All said aye. Motion carried.

#11- 2024 Fair convention. The Fair convention is January 7-10, 2024. At the convention, the county signs a contract with the carnival provider and looks at potential entertainment. Sandy Campbell is going for the daily sessions. Scott Gald is planning on going one day. Kerry will attend if he gets off work. He will pay his own way in case he can't go. Candace told committee members if they want to attend, they should let her know next week for the reduced rate.

#12 Bid Opening for Snowmobile Trail Projects - Cathy Cooper reported that she received no bids. She and Josh Elder will put together a bid package and the bid package will go out in January, 2024 and be opened at the January meeting.

#1 Future Agenda Items - Cathy Cooper said that if the committee sticks to the 4th Wednesday, the November meeting would be the day before Thanksgiving and the December meeting would be 2 days after Christmas. After much discussion, the committee determined to wait until January to meet.

#19. Adjournment - Eric Siemandel moved to adjourn until January 24, 2024 at 5:00 pm in the county board room. Seconded by Gary Manning. Motion carried. Meeting adjourned at 6:08 pm

Respectfully submitted

Cathy Cooper
Secretary Pro Temp