

# RICHLAND COUNTY

## Fair, Recycling and Parks Standing Committee Meeting Minutes

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July 26, 2023

**Present:** Kerry Severson, Scott Gald, John Collins, Sandy Campbell, Cindy Chicker, Gary Deaver, Danielle Rudersdorf, Cathy Cooper, Eric Siemandel, Gary Manning, Tim Gottschall, Carla Doudna, Josh Elder, Administrator Candace Pesch

**Absent:**

- 1. Call to Order:** Chair Severson called the July 26, 2023 meeting to order at 5:02 p.m.
- 2. Proof of Notification:** Verification that meeting had been properly noticed.
- 3. Agenda Approval:** Chair Severson requested a motion to approve the 17-point agenda. Moved by Chicker to approve request, second by Supervisor Manning. All voting aye, motion carried.
- 4. Public Comment:** None.
- 5. Previous Meeting Minutes:** No additions or corrections to the minutes, Chair Severson declared them approved.
- 6. Financial Reports:** Supervisor Rudersdorf had a few questions but will email them to Doudna to present at the next meeting. Otherwise, no comments or concerns.
- 7. Consent Items 7-11-** Chair Severson request Doudna review each item for all members. #7 there was addition billing added but it still falls under the \$30,000 stated in the resolution, correction of submitted spreadsheet to \$576 for Pedal Pull. Motion by Supervisor Manning to approve all Consent Items 7-11 with the correction to the spreadsheet for the Pedal Pull, second by Supervisor Rudersdorf. All voting aye, motion carried.
- 8. Action Item #12- Department Budget and Positions- Administrator Pesch.** Administrator Pesch talked about the discussions being had regarding the use of County owned equipment at the Highway Department to maintain the trails and options for the Elder to do the Park grants. At this time, she is collecting numbers and reviewing the current cost to compare to what it might look like if the Highway Department were to do that. Doudna presented multiple options for the budget. Administrator Pesch recommends submitting the primary column for each budget.
- 9. Administrative Report #13- Monthly Bills-** No questions or concerns.
- 10. Administrative Report #14- Fairgrounds Report.** No update from MIS regarding the new websites. Doudna will be at the Richland Township meeting for the Picnic License. Peg Kaul and Eileen Stevens are overseeing the gates for Friday and Saturday using Sign-Up Genius. Doudna suggested there be discussion on changing Labor Day to a Floating Holiday for 2024 since it's a work day for the fairgrounds office. Doudna will send out agendas for fair week before the end of August.

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11. **Administrative Report #15- Parks Report.** Tammy Bender will send a letter to the Parks requesting list of expenses before payment is made from the Parks 2024 Budget. Elder offer lumber they have at the Highway Department for the Rifle Range needs.
12. **Future Agenda Items to include but not be limited to:** Conservation Aid Grant \$1,500 which is a matching grant for the county.
13. **Adjournment:** Motion by Supervisor Gottschall to adjourn the meeting, second by Supervisor Manning. All voting aye, motion carried.

Respectfully submitted,

***Carla Doudna***

Carla Doudna, Fair & Recycling Coordinator