

RICHLAND COUNTY

Fair, Recycling and Parks Standing Committee Meeting Minutes

January 11, 2023

Present: Kerry Severson, Gary Manning, Scott Gald, Sandy Campbell, Gary Deaver, Carla Doudna, John Collins, Cathy Cooper, Eric Siemandel, Clint Langreck, Buford Marshall, Jamie Koch

Absent: Tim Gottschall, Danielle Rudersdorf Cindy Chicker

1. **Call to Order:** Chair Severson called the January 25, 2023 meeting to order at 5:05 p.m.
2. **Proof of Notification:** Verification that the meeting had been properly noticed.
3. **Agenda Approval:** Chair Severson requested a motion to approve the 22-point agenda and that it be taken out of order starting with #18 and #19 so Administrator Langreck may present to the committee. Moved by Supervisor Manning to approve request, second by Co-Chair Gald. All voting aye, motion carried.
4. **Public Comment:** None.
5. **Previous Meeting Minutes:** Motion by Supervisor Manning to approve the minutes as presented, second by Co-Chair Gald. All voting aye, motion carried.
6. **Personnel Item #18:** Closed Session pursuant of Wisconsin State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Moved by Collins to move into closed session with Doudna, Cooper and Marshall stepping out of the room with all committee members to remain, second by Supervisor Manning. All voting aye, motion carried.
 - a. Performance Evaluation – Fair & Recycling Coordinator
7. **Personnel Item #19:** Returning to Open Session. Motion by Supervisor Manning to come out of closed session, second by Collins. All voting aye, motion carried.
8. **Personnel Item #20:** Discussion and possible action on items from closed session: No action taken. Doudna, Cooper & Marshall entered the meeting, Administrator Langreck left the meeting.
9. **Financial Reports:** No comments or concerns.

Action Items

10. **Discussion and possible action on 2023 Fairgrounds Rentals, Contracts and Entertainment:** Jamie Koch is present and would like to oversee the Fair Truck & Tractor Pull this year. He can get volunteers to assist and reach out to businesses regarding equipment that will be needed. Committee discussed and reviewed the pros and cons of not having one and the cost to host. Discussion on the contract rates that Doudna presented and which day to host it. It was decided that since we hadn't gotten anything to replace the event in the

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grandstand that it would be tried again for 2023 on Saturday, September 9 at 7pm. Motion by Co-Chair Gald to approve the event and sled, have Doudna send the contracts to Attorney Windle, once approved she can sign and send them in, second by Deaver. All voting aye, motion carried.

Doudna reviewed the request to sanction the ARBA (American Rabbit Breeders Association) group for 2023 noting changes for all sanctioned clubs to provide more information than currently requested effective 2024. Doudna will put that together and present later in the year so the groups can be notified in a timely manner for anything being requested. Motion by Co-Chair Gald to approve the request, second by Collins. All voting aye, motion carried.

Doudna requested approval of the following events for 2023:

April 22 Mason Fenton Memorial

April 30- Ithaca Lions Auction

May- pending Run/Walk, more information at the next meeting

June 4-13 Wisconsin High School Rodeo

June 16 & 17 Graduation Party

October 2-10 Wheels of Time

Motion by Co-Chair Gald to approve the events presented, second by Supervisor Manning. All voting aye, motion carried.

11. Discussion and possible action on 2023 Recycling Event: Doudna reviewed the plans for the annual Electronic and Tire Recycling event at the Highway Department. Reviewed the two possible dates and the \$5000 grant money awarded to the county with 20% matching funds for the E-Cycle grant that was awarded in 2022. Motion by Co-Chair Gald to send the resolution to the County Board on the matching grant once it's approved by Attorney Windle, second by Siemandel. All voting aye, motion carried.

12. Discussion and possible action on request for mowing bids and possible other staffing: Cooper would like request bids for mowing. Committee reviewed the needs, adding in mowing on the back side of park where the bridge is at Pier Park. That will take a bit more time. Cooper stated that Mike Drake, 2022 mower, will not be bidding for the bike trail this year. It was more than he anticipated, Cooper will seek those as separate bids. The trail will need to be mowed at least once per month, May-September. The committee would like to have Commissioner Elder bid the work, Doudna will reach out to him. Motion by Collins to approve bids be requested as stated, second by Supervisor Manning. All voting aye, motion carried.

13. Discussion and possible action on request for bids for 2 Riprap Sites: Cooper stated that both sites are designed and needs to get the request for bids out. She will need to talk with the City of Richland regarding the floodplain issue, reaching out to Administrator Oliphant and Jasen Glassbrenner, City Zoning.

14. Discussion and possible action on request to apply for snowmobile bridge and annual trail maintenance grants: Cooper will put all the information together bringing a resolution to the next meeting, with maps showing the 141 miles or trails. She also reviewed what landowners still need to have an agreement signed.

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- 15. Discussion and possible action on snowmobile trails and bridges:** Siemandel talked about two bridges that need replaced. Cooper stated that any grants that need to be applied for, the information will have to be given to her by February 7, 2023 to meet all the deadlines.
- 16. Discussion and possible action on approval of Outdoor Recreation Plan:** Doudna presented the Outdoor Rec Plan requesting approval to move to County Board. Cooper noted a typo on page 6, and was going to reach out to Cory to have a few things added/removed, Campbell noted the change on page 10 regarding the committee. Motion by Collins to accept the Plan with changes be sent to the February County Board meeting for passage, second by Supervisor Manning. All voting aye, motion carried.
- 17. Action Items #14 & #15 will be discussed at the February meeting.**
- 18. Administrative Report:** Doudna presented the bills that were paid. She also reviewed the ATV/UTV Ordinance in hopes of having all the Townships and Municipalities adopt it as written. Tourism Director Marty Richards will assist with that process. Doudna reviewed material from Fair Convention regarding Communicating in a Crisis and will reach out to parties that need to be looped in for creating that for the grounds. There was a brief discussion on the Consumer Protection Workshop attended by Doudna and Campbell, with plans to have some projects completed over the summer regarding that topic.
- 19. Future Agenda Items for February 2023 to include but not be limited to:** Operation of the fairgrounds per Resolution 22-93, purchasing of picnic tables for the Parks Department, marketing plan for grounds and building rental, creation of new grounds rental website, security cameras on the property and updated list of new rental costs.
- 20. Adjournment:** Motion by Co-Chair Gald to adjourn the meeting, second by Deaver. All voting aye, motion carried.

Respectfully submitted,

Carla Doudna

Carla Doudna, Fair & Recycling Coordinator