

**Richland County Board - Education Committee**  
**Richland County, Wisconsin**

October 12, 2023

**NOTICE OF MEETING**

The Education Committee will be meeting in-person and virtually on Monday, October 16, 2023, 1:15pm at the Richland County Board Room, Richland County Courthouse, 181 W. Seminary Street, Richland Center, Wisconsin, to discuss and/or take action on the following agenda items.

Via WebEx with information available at: <https://administrator.co.richland.wi.us/minutes/education/>

**Agenda**

1. Call to Order
2. Roll Call of Committee Members
3. Proof of Notification
4. Approve Agenda
5. Approve minutes from August 14, 2023, meeting.
6. Extension update - Adam Hady – report
  - a. Educator Report - FoodWise
  - b. Resignation of Agricultural Educator, Carolyn Ihde, and possible action
  - c. Update on Human Development position
  - d. Update on technology installation
  - e. Pay invoices
7. Discussion and possible action on UWP-Richland invoices and oversight
8. Public Comments
9. Items for November 13, 2023, meeting
10. Correspondence
11. Adjournment

Copies to:

Education Committee Members:

- |                 |                |                      |                 |
|-----------------|----------------|----------------------|-----------------|
| - Chad Cosgrove | - Bob Frank    | - Ingrid Glasbrenner | - Mary Miller   |
| - Marc Couey    | - Linda Gentes | - Daniel McGuire     | - Barbara Voyce |

Candace Pesch, County Administrator

Derek Kalish, County Clerk

Richland Observer

Terry Sebranek, Campus Foundation Pres.

Marty Brewer, County Board Chair

Jon Hochkammer

WRCO

Greg Zimmerman, Campus Foundation Director

**Richland County Board - Education Committee**  
**County Board Room, Richland County Courthouse, and via WebEx**  
**Meeting Minutes**  
**August 14, 2023**

**Committee Members present:** Chad Cosgrove, Marc Couey, Daniel McGuire, and Ingrid Glasbrenner. **Absent:** Barb Voyce (excused), Linda Gentes (excused), and Bob Frank

**Staff and other Board Members present:** Adam Hady, Jon Hochkammer, Candace Pesch, Carolyn Keller, and Greg Zimmerman. **Via WebEx:** Jennie Silver, Sandy Campbell.

**Agenda**

1. **Call to Order** - Meeting called to order by Couey at 1:19 p.m.
2. **Roll Call of Committee Members** - Four of seven members were present.
3. **Proof of Notification** - Gave proof of notification.
4. **Approve Agenda** - Motion to approve the agenda by Cosgrove, second by McGuire, motion carried by voice vote.
5. **Approve minutes from July 10, 2023, meeting** - Motion to approve by Glasbrenner, second by Cosgrove, motion carried by voice vote.
6. **UW-Platteville - Associate Provost Carolyn Keller**
  - a. **Campus update** - Keller gave an update on campus use, the high school will be using the soccer fields and taking over mowing operations, there will be basic maintenance on campus 2-3 days per week. There will be a choir concert and campus will host National Night Out.
  - b. **Monthly maintenance** - Keller gave the monthly report and stated that the leakage in the Coppertop was fixed and invoiced.
  - c. **Possible Action on maintenance needs** - Keller discussed some needs of the campus including HVAC and air conditioning in the Library and Science Hall. Also, there were no updates done in the cafeteria.
  - d. **Pay invoices** - Motion by Cosgrove to pay invoices, second by Couey, motion carried by voice vote.
7. **Extension Update - Adam Hady – report**
  - a. **Current details office management** - Hady reported that the staff is currently working out of HHS, with two support staff and 4-H educator having offices in the building.
  - b. **Update on Educator position** - Position is still being held, looking for clarity on Melvill move before posting.
  - c. **Update from Jon Hochkammer on technology installation** - Hochkammer reported that the county has all the equipment and that they are waiting for reimbursement from System.
  - d. **Pay invoices** - McGuire moved to approve payment of invoices, second by Glasbrenner.
8. **Public Comments** - None
9. **Items for September 11, 2023, meeting** - Update on Melvill Hall
10. **Correspondence** - None
11. **Adjournment** - Motion to adjourn by Glasbrenner, second by McGuire, motion carried by voice vote. The meeting adjourned at 1:34 pm

Respectfully Submitted,



Adam A. Hady

Area Extension Director, University of Wisconsin Madison -Division of Extension

## Extension Office Accounts

### Bills from September 2023

<u>Account</u>	<u>Vendor</u>	<u>Account Line Item</u>	<u>Amount</u>
10.5670.0000.5293	GFC Leasing WI (Inv# 100856502) PO Box 2290 Madison WI 53701	<i>Lease on Copier</i>	\$237.69
10.5670.0000.5225	Genuine Telecom 430 W Union St, Suite 3 P.O. Box 409 Richland Center, WI 53581	<i>Telephone</i>	\$21.23
10.5670.0000.5319	Walmart Capitol One P.O. Box 60506 City of Industry, CA 91716	<i>Office Supplies</i>	\$48.98
10.5670.0000.5319	Walmart Capitol One P.O. Box 60506 City of Industry, CA 91716	<i>Office Supplies</i>	\$20.96
10.5670.0000.5319	Walmart Capitol One P.O. Box 60506 City of Industry, CA 91716	<i>Office Supplies</i>	\$45.98
10.5670.0000.5319	Walmart Capitol One P.O. Box 60506 City of Industry, CA 91716	<i>Office Supplies</i>	\$7.47
			<b><u>Total: \$382.31</u></b>

## Extension Office Agent Program Account

### Bills from September 2023

<u>Account</u>	<u>Vendor</u>	<u>Agent/Program</u>	<u>Amount</u>
20.5677.0000.5926	Quadient Leasing USA, Inc. (Inv# N10117946) Dept 3682 P.O. Box 123682 Dallas, TX 75312-3682	Postage Program Acct	\$207.45
			<b><u>Total: \$207.45</u></b>