

**Richland County Board - Education Committee**  
**Richland County, Wisconsin**

March 8, 2023

**NOTICE OF MEETING**

The Education Committee will be meeting in-person and virtually on Monday, March 13, 2023 at 1:15 p.m. at the Richland County Board Room, Richland County Courthouse, 181 W. Seminary Street, Richland Center, Wisconsin, to discuss and/or take action on the following agenda items.

Via WebEx with information available at: <https://administrator.co.richland.wi.us/minutes/education/>

**Agenda**

1. Call to Order
2. Roll Call of Committee Members
3. Proof of Notification
4. Approve Agenda
5. Approval of Minutes from February 13, 2023, meeting
6. Consent agenda- Approve monthly expenditures for Richland County Food Service, Richland County Extension, and UWP-Richland Campus
7. Closed Session -Agenda Item – Status of the UW Campus – chair may call for a closed session, pursuant to Wis. Stat. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Roll call vote if motion is not unanimous.) Enter closed session, if a motion is made and passed. Reconvene in open session pursuant to Wis. Stat. 19.85(2). (Roll call if motion is not unanimous.)
8. Return to Open
9. Resolution and Action on Federal Appropriations Request
10. Discussion and possible action on the agreement with STR-SEG to possibly replace more than one section of the Wallace Student Center roof. Work may begin soon.
11. Update on road and bridge ownership for the UW-Richland circle
12. Food Service update- Stephanie Dary
  - a. Status of initiatives in the Roadrunner Cafe
  - b. Budget Tracking
13. Ag and Extension update- Adam Hady
  - a. Ongoing discussion on moving Extension
  - b. Human Development Educator Position/ Vacancy
  - c. Educator Report- FoodWise Program
  - d. Get Real Program
14. UW-Platteville-Richland – Assistant Provost, Michael Compton
  - a. Campus update
    1. Monthly Maintenance Report
    2. Budget Tracking
15. Items for April 10, 2023, meeting
16. Public Comments
17. Correspondence
18. Adjournment

**Note Agenda was amended: Item #9 was added on 3/10/2023**

Copies to: Education Committee Members

- Chad Cosgrove	- Bob Frank	- Ingrid Glasbrenner	- Shaun Murphy-Lopez
- Marc Couey	- Linda Gentes	- Daniel McGuire	- Barbara Voyce

Clinton Langreck, County Administrator  
Richland Observer

Terry Sebranek, Campus Foundation President

Marty Brewer, County Board Chair  
WRCO

Greg Zimmerman, Campus Foundation Director

Derek Kalish, County Clerk

**Richland County Board - Education Committee**  
**County Board Room, Richland County Courthouse, and via Webex**  
**Meeting Minutes**  
**February 13, 2023**

**Committee Members Present:** Linda Gentes, Ingrid Glasbrenner, Marc Couey, Chad Cosgrove, and Daniel McGuire;  
**via Webex:** Barbara Voyce, Bob Frank, and Shaun Murphy-Lopez

**Staff and other Board Members Present:** Marty Brewer, Michael Compton, Adam Hady, Chelsea Wunnicke, Michael Windle, Clinton Langreck, and Stephanie Dary; **via Webex:** Kyle Christianson, Mark O'Connell, Ben Conard, Andy Phillips, Jennie Silver, Cheryl Dull, and Barb Wentz

**Agenda**

1. **Call to Order** – Meeting was called to order by Chair Gentes at 1:15 p.m.
2. **Roll Call of Committee Members** – All eight members present.
3. **Proof of Notification** – Gentes gave proof of notification.
4. **Approve Agenda** – Motion to approve the agenda by McGuire, second by Glasbrenner. Motion carried by voice vote.
5. **Approval of Minutes from January 9, 2023 meeting** – Motion by Couey to approve the Minutes as presented, second by Voyce. Motion carried by voice vote.
6. **Consent agenda - Approve monthly expenditures for Richland County Food Service, Richland County Extension, and UWP-Richland Campus** – Motion by Couey to approve the consent agenda items, second by Cosgrove. Motion carried by voice vote.
7. **Closed Session - Agenda Item – Status of the UW Campus – Chair may call for a closed session, pursuant to Wis. Stat. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and pursuant of Wis. Stat. 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Roll call vote if motion is not unanimous.) Enter closed session if a motion is made and passed. Reconvene in open session pursuant to Wis. Stat. 19.85(2). (Roll call if motion is not unanimous.)** – Motion to enter closed session by Couey, second by Glasbrenner. Motion carried by unanimous voice vote. Members present in closed session: Michael Windle, Clinton Langreck, Adam Hady, Chelsea Wunnicke, Chad Cosgrove, Marc Couey, Bob Frank, Shaun Murphy-Lopez, Daniel McGuire, Linda Gentes, Barb Voyce, and Ingrid Glasbrenner, Mark O'Connell, Kyle Christianson, Ben Conard, Andy Phillips, and Marty Brewer.
8. **Return to Open Session** - Motion to return to open session by Couey, second by Glasbrenner. Motion carried by voice vote.
9. **Possible action from closed session** - Motion to have a resolution to request the removal of East Hall from the MOA with the University Of Wisconsin System Board Of Regents was made by Couey, second by Frank. Motion Passed 7-1 by roll call vote. Couey, Frank, Murphy-Lopez, Glasbrenner, Gentes, Cosgrove, and Voyce voting yes; with McGuire voting no.
10. **Update on fixing leak on East Hall** - Langreck indicated that conversation with contractor were in progress
11. **Update on Agreement with STR-SEG to conduct a design services of the partial roof replacement at the Wallace Student Center (Coppertop)** – No action
12. **Discussion and possible action on recommending resolution for Wallace Student Center Roof Replacement** - Bids for roof replacement were presented. Motion to accept the base bid from Interstate by Murphy-Lopez, second by McGuire. Motion carried by voice vote.
13. **Food Service update- Stephanie Dary**
  - a. **Status of initiatives in the Roadrunner café** – Dary gave an update on initiatives that include: souparama, take and bake meals.
  - b. **Budget Tracking** – Dary presented the budget tracker.

**14. Ag and Extension update - Adam Hady**

- a. **Discussion on moving Extension** - Langreck provided an update indicating that first choice would be to move to Melvill, second HHS, and third would be the courthouse.
- b. **Report on Extension Programs – Human Development and Relationships Program –**  
Wunnicke presented on Human Development programming and how Extension works with the community to determine need, use research to develop the program, and then evaluates the program to determine impact. Example was the Juntos Program and providing support in education to the LatinX population in Richland County.

**15. UW-Platteville Richland – Assistant Provost Michael Compton**

**1. Campus update**

- a. **Monthly Maintenance Report** – Compton reported that several of the projects were completed and were waiting for invoices on some of the projects. Motion by Voyce to replace the water fountain in the Science Building, second by McGuire. Motion carried by voice vote.

- b. **Budget Tracking** – Compton share the budget tacker to the committee

**16. Items for March 13, 2023 Meeting - None**

**17. Public Comments - None**

**18. Correspondence - None**

**19. Adjournment** – Motion to adjourn by McGuire, second by Murphy- Lopez. Motion carried by voice vote. Meeting was adjourned at 3:31 pm

**Meeting Note:** Supervisors Couey, Glasbrenner, and Cosgrove exited the meeting at 2:56 pm

Respectfully Submitted,

Adam Hady  
Area Extension Director

# RICHLAND COUNTY FOOD SERVICE

## RICHLAND CAMPUS-ROCKBRIDGE SITE

Feb-23

DATE	NUMBER OF MEALS
WEDNESDAY 1	19
THURSDAY 2	
FRIDAY 3	9
MONDAY 6	8
TUESDAY 7	
WEDNESDAY 8	19
THURSDAY 9	
FRIDAY 10	7
MONDAY 13	7
TUESDAY 14	
WEDNESDAY 15	20
THURSDAY 16	
FRIDAY 17	10
MONDAY 20	15
TUESDAY 21	
WEDNESDAY 22	0
THURSDAY 23	
FRIDAY 24	11
MONDAY 27	0
TUESDAY 28	
TOTAL MEALS	125
COST \$6.25 EACH	\$ 781.25
LARGE STYROFOAM CONTAINERS	
COST \$0.23/Container	\$ -
SMALL STYROFOAM CONTAINERS	0
COST \$0.10/Container	\$ -
Wrapped Disp. Silverware	0
COST \$15.00/Case 250 Ct.	\$ -
4OZ CLR PLSTC CUPS CASE	0
COST \$45.00/CASE	\$ -
TOTAL MILK CASES	0
COST \$3.25/CASE	\$ -
TOTAL BILLED	\$ 781.25
CHARGE TO:	59.5581.0000.5322

## Extension Office Accounts

### Bills from February 2023

<u>Account</u>	<u>Vendor</u>	<u>Account Line Item</u>	<u>Amount</u>
10.5670.0000.5293	GFC Leasing WI (Inv# I00801061) PO Box 2290 Madison WI 53701	<i>Lease on Copier</i>	\$237.69
10.5670.0000.5315	Gordon Flesch Co. Inc. (Inv# IN14109768) BIN 88236 Madison, WI 53701	<i>Duplication, Copy</i>	\$127.80
10.5670.0000.5225	Genuine Telecom 430 W Union St, Suite 3 P.O. Box 409 Richland Center, WI 53581	<i>Telephone</i>	\$212.52
10.5670.0000.5319	Complete Office of WI (Invoice #418143) P.O. Box 640 Germantown, WI 53022	<i>Office Supplies</i>	\$98.18
10.5670.0000.5319	Complete Office of WI (Invoice #418145) P.O. Box 640 Germantown, WI 53022	<i>Office Supplies</i>	\$43.91
10.5670.0000.5312	Muscoda Progressive 901 Wisconsin Ave. Boscobel, WI 53805	<i>Book &amp; Forms</i>	\$32.00
			<b><u>Total: \$752.10</u></b>

## Extension Office Agent Program Account

### Bills from February 2023

<u>Account</u>	<u>Vendor</u>	<u>Agent/Program</u>	<u>Amount</u>
20.5677.0000.5926	Walmart Capitol One P.O. Box 60506 City of Industry, CA 91716	<i>Chelsea – Head Start</i>	\$34.60
20.5677.0000.5926	Walmart Capitol One P.O. Box 60506 City of Industry, CA 91716	<i>Chelsea – Head Start</i>	\$33.80
20.5677.0000.5926	Richland Co 4-H Leaders Association 1000 US Hwy 14 W Richland Center, WI 53581	<i>Chelsea – Juntos</i>	\$80.00
			<b><u>Total: \$148.40</u></b>

LEVEL OF DETAIL 1.0 THRU 4.0

Expenditure Guideline  
FOR THE PERIOD(S) JAN 01, 2023 THROUGH FEB 28, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
10	GENERAL FUND						
5670	UNIVERSITY EXTENSION PROGRAM						
0000	PROJECT						
5111	SALARIES - REGULAR	32,789.75	0.00	2,626.40	5,252.80	27,536.95	16 -
5112	SALARIES - PART-TIME	27,957.72	0.00	2,190.72	4,381.44	23,576.28	15 -
5150	SECTION 125 PLAN-CO SHARE	156.00	0.00	9.20	18.40	137.60	11 -
5151	FICA - COUNTY SHARE	4,734.93	0.00	358.03	716.06	4,018.87	15 -
5152	RETIREMENT - COUNTY SHARE	4,208.83	0.00	327.56	655.12	3,553.71	15 -
5153	DENTAL INSURANCE-CO SHARE	219.72	0.00	18.31	36.62	183.10	16 -
5154	HEALTH INSURANCE - COUNTY SH	8,861.76	0.00	756.20	1,512.40	7,349.36	17 -
5155	LIFE INSURANCE - COUNTY SHAR	6.14	0.00	0.51	1.02	5.12	16 -
5161	HEALTH INS REIMBURSEMENT DED	500.00	0.00	0.00	0.00	500.00	0
5214	COMPUTER PROGRAM SUPPORT	500.00	0.00	0.00	500.00	0.00	100 -----
5225	TELEPHONE	2,000.00	0.00	212.84	425.68	1,574.32	21 --
5248	SERVICES ON MACHINES	150.00	0.00	0.00	0.00	150.00	0
5293	LEASE ON COPIER & DUPLICATOR	3,000.00	0.00	237.69	237.69	2,762.31	7
5311	POSTAGE AND ENVELOPES	400.00	0.00	208.05	208.05	191.95	52 -----
5312	BOOKS AND FORMS	300.00	0.00	0.00	0.00	300.00	0
5315	COPIES AND DUPLICATION	1,200.00	0.00	42.95	112.69	1,087.31	9
5319	OFFICE SUPPLIES	2,000.00	0.00	0.00	101.88	1,898.12	5
5324	EXTENSION & AGENTS DUES	0.00	0.00	0.00	0.00	0.00	0
5334	AGENTS REGISTRATION	200.00	0.00	0.00	0.00	200.00	0
5335	AGENTS MEALS	25.00	0.00	0.00	0.00	25.00	0
5336	AGENTS LODGING	200.00	0.00	0.00	0.00	200.00	0
5339	AGENTS MILEAGE	2,000.00	0.00	60.18	60.18	1,939.82	3
5815	COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0
5819	NEW EQUIPMENT	500.00	0.00	58.99	58.99	441.01	11 -
5906	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0
5970	CONTRACT SERVICES	100,583.00	0.00	0.00	0.00	100,583.00	0
5999	BILLS-NO-LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	PROJECT	192,492.85	0.00	7,107.63	14,279.02	178,213.83	7
TOTAL:	UNIVERSITY EXTENSION PROGRAM	192,492.85	0.00	7,107.63	14,279.02	178,213.83	7
TOTAL:	GENERAL FUND	192,492.85	0.00	7,107.63	14,279.02	178,213.83	7

Precision Controls & Service LLC

1011 US Hwy 14 E  
Richland Center WI 53581

# Invoice

Date	Invoice #
2/21/2023	420

Bill To
UW Platteville -Richland Campus 630 Roadrunner Gymnasium 1200 Hwy 14 West Richland Center, Wi 53581

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Pump in the maintenance/ gym building Replaced the check valve, EPDM connectors, flange adapters and braided expansion fittings.  Price included 2" black piping and fittings. Price also includes busting out concrete. Price does not include repair to concrete. This would have to be completed by others, if needed.  Replaced the TACO pump assembly. Price includes 2" black piping and fittings. Price also includes busting out concrete. Price does not include repair to concrete. This would have to be completed by others, if needed.  Replaced fan shaft and bearings Credit for Labor (7 hrs less than original estimate) -1 Credit for 2" black fittings not used	5,850.39    11,350.00  5,888.00 -721.00 304.00	5,850.39    11,350.00  5,888.00 -721.00 -304.00
		<b>Total</b>	\$22,063.39

# Invoice

Bill To	
UW Richland Attn: Mickey Knoble 1200 Hwy 14 West Richland Center WI 53581	

Rec. 2.20.73

[illegible]

Phone #	Fax #	E-mail	Web Site
608-348-9081	608-348-9137	firesafetywi@centurytel.net	fireandsafetyequipment.com



FIRE & SAFETY EQUIPMENT III, LLC

5675 SOUTHWEST ROAD

P.O. BOX 176

PLATTEVILLE, WI 53818

# Statement

Date

3/1/2023

Bill To

UW Richland  
Attn: Mickey Knoble  
1200 Hwy 14 West  
Richland Center WI 53581

Amount Due	Amount Enc.
\$329.00	

Date	Description	Amount	Balance
02/16/2023	INV #73529. Due 03/18/2023. Orig. Amount \$329.00.	329.00	329.00
<div>We accept credit cards, call Kathy to pay your balance.</div>			

Current	1-30 Days	31-60 Days Past Due	61-90 Days Past Due	Over 90 Days Past Due	Amount Due
0.00	329.00	0.00	0.00	0.00	\$329.00

Phone #	Fax #	E-mail	Web Site
608-348-9081	608-348-9137	firesafetywi@centurytel.net	fireandsafetyequipment.com



PO Box 408  
Richland Center, WI 53581-0408

608-647-6345

Bill To

University of WI - Richland Center  
1200 Hwy 14 W  
Richland Center WI 53581

# Invoice

Date	Invoice #
2/24/2023	52267

Terms

Net 30 Days

Description	Amount
01-27-23, Replace Shower Valve & Trim, by GF Location: Women's Locker Room in Gym Diagnosis: Water is shut off to locker room due to faulty shower cartridge.	
Material to replace shower valve & trim 1 - Kohler K8304-K-NA 1 - Kohler Coralais TS15611-4-CP Shower Trim 20' of 1/2" Copper Pipe & Press Fittings 1/2" Drop Ear 90	365.03
Labor	340.00
<b>We Thank You For Your Business!</b>	
ALL CHARGES to be paid in full according to terms above to avoid a Late Charge of 18% annual percentage rate. Minimum Late Charge is \$1.00.	
We accept credit cards with a 4% convenience fee on the invoice total.	
<b>Sales Tax (5.5%)</b> \$0.00	
<b>Total</b> <b>\$705.03</b>	
<b>Payments/Credits</b> \$0.00	
<b>Balance Due</b> \$705.03	

120 Bowen Circle, Richland Center, WI 53581 Phone: [608] 647-4707

Richland Center, WI 53581

Customer ID: #31 UW-Richland

**\$205.25**

✂.

Thank you for your business!

Date: 1/9/2023  
Time: 03:23 pm

# RICHLAND COUNTY HIGHWAY COMMISSION

From: 2022/12  
Through: 2022/12

## 31 - UNIVERSITY OF WI-RICHLAND COST OF SALES

Alt Proj: 31

Employee Equipment Materials	CD Class	Equipment Class	Qty	Rate	Totals	ACTIVITY CODE DISTRIBUTION					
						0555 TN WORK OR REPAIR					
<b>* Materials *</b>											
MARKUP ON SUPPLIES			0.11	31.5455	3.47	3.47					
11/14) .46-SALT			0.46	109.0	50.14	50.14					
11/2) .11-ROAD PATCH			0.11	70.0	7.70	7.70					
11/20) .45-SALT			0.45	109.0	49.05	49.05					
Material Total 08					110.36	110.36					
Chargeable @ 100.00%					110.36	110.36					
<b>* Totals *</b>											
Chargeable Labor 06											
Chargeable Equipment 07											
Chargeable Materials 08					110.36	110.36					
<b>Chargeable Subtotal</b>						110.36	110.36				
Admin Fee 09 @ 004.53%					5.00	5.00					
<b>Chargeable Grand Total</b>						115.36	115.36				

120 Bowen Circle, Richland Center, WI 53581 Phone: [608] 647-4707

Bill to: **UW-Richland**  
Attn: Maintenance  
1200 USH 14 West  
Richland Center, WI 53581

## Statement

Date: 12/31/2022  
Statement#: DEC22  
Customer ID: #31 UW-Richland

[illegible]

Amount Due

**\$115.36**



Remittance	
Statement #	DEC22
Customer ID	#31 UW-Richland
Date	December 31, 2022
Amount Due	\$115.36
Amount Enclosed	

Make all checks payable to Richland County Highway Department

Thank you for your business!

120 Bowen Circle, Richland Center, WI 53581



RICHLAND COUNTY HIGHWAY COMMISSION  
Detailed Statement of Expenditures

31 - UNIVERSITY OF WI-RICHLAND      COST OF SALES      Alt Proj:      31

Employee Equipment Materials	CD	Equipment Class	Qty	Rate	Totals	ACTIVITY CODE DISTRIBUTION						
						0555 TN WORK OR REPAIR						
* Materials *												
1/30) .33-SALT			0.33	109.0	35.97							
1/9) .46-SALT			0.46	109.0	50.14							
Material Total 08					86.11	86.11						
Chargeable @ 100.00%					86.11	86.11						
* Totals *												
Chargeable Labor 06												
Chargeable Equipment 07												
Chargeable Materials 08					86.11	86.11						
Chargeable Subtotal					86.11	86.11						
Admin Fee 09 @ 004.39%					3.78	3.78						
Chargeable Grand Total					89.89	89.89						

UW RICHLAND FOOD SERVICE  
FINANCIAL STATEMENT  
3/1/2023

REVENUES		
FOOD SERVICE NUTRITION PROGRAM	\$	10,903.93
ROADRUNNER CAFÉ	\$	1,619.50
Catering Events	\$	4,960.38
Un-paid Invoices	(\$971.00)	
SALES TAX	\$	-
TOTAL REVENUES	\$	17,483.81
EXPENDITURES		
US BANK	\$	1,148.68
SALARIES/FRING	\$	9,439.51
ARAMARK UNIFORMS	\$	25.00
GILLETTE PEPSI	\$	-
MARTIN BROTHERS	\$	5,256.06
VERIZON	\$	40.01
WAL-MART	\$	-
A-1	\$	-
	\$	-
	\$	-
	\$	-
WORKMANS COMPENSATION INSURANCE	\$	-
STATE SALES TAX	\$	-
TOTAL EXPENDITURES	\$	15,909.26
MONTHLY CHANGE	\$	1,574.55

# Wallace Student Center Roof Repl.

Project No. 15414

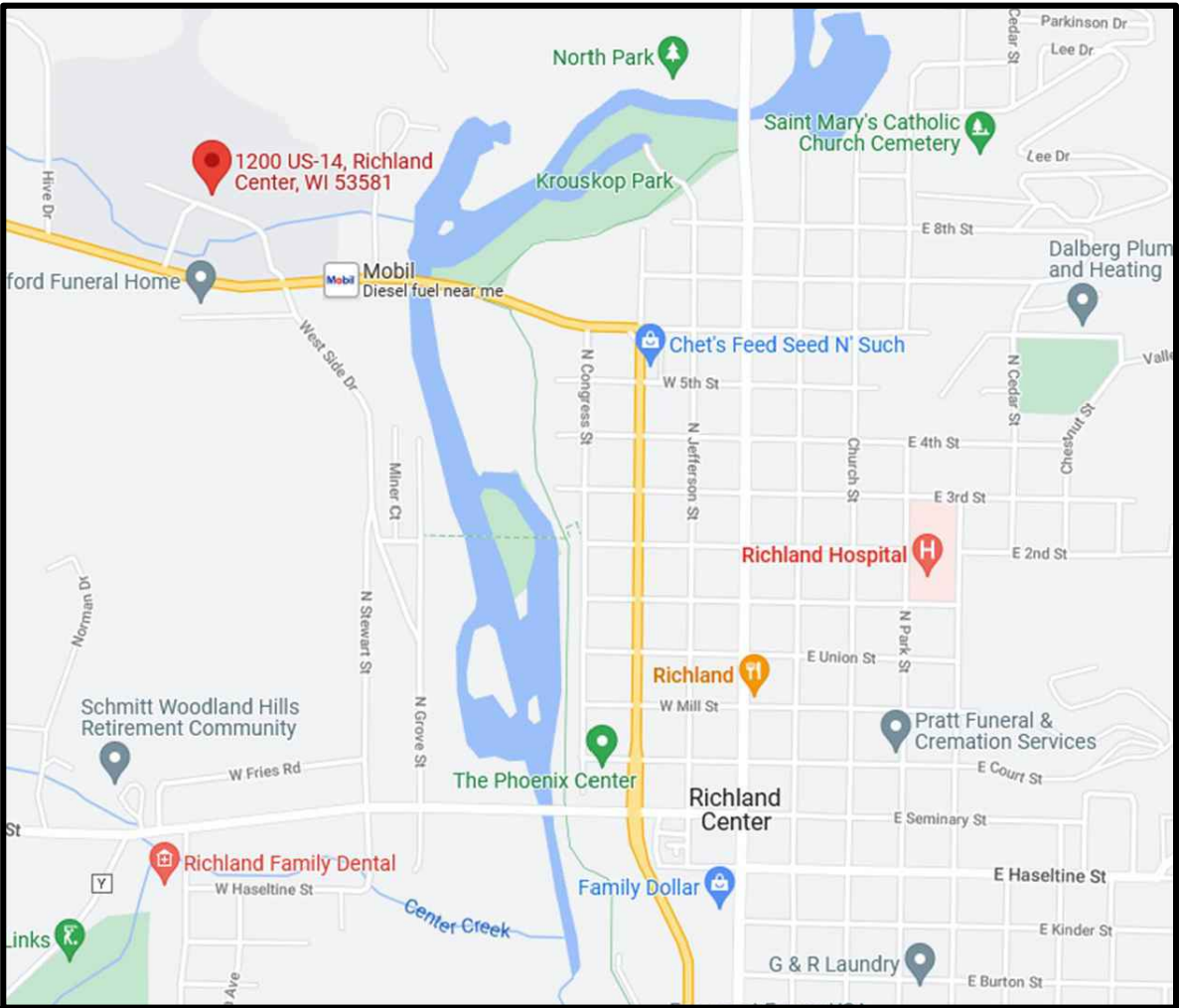
Date: 1/9/23

UW-Platteville Richland-Wallace Student Center  
1200 Highway 14 West - Richland Center, WI

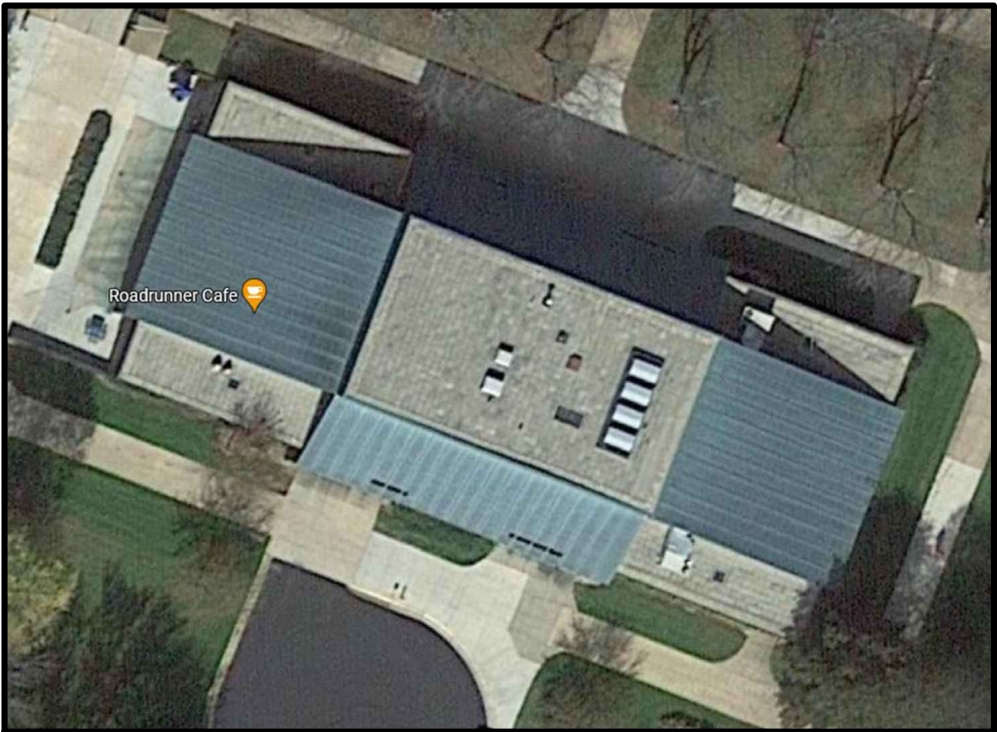
Richland County

### DRAWING INDEX

COVER SHEET	
A100	OVERALL ROOF PLAN
A101	DETAIL REFERENCE PLAN
A102	WIND UPLIFT PLAN
A500 THRU A509	ROOFING DETAILS



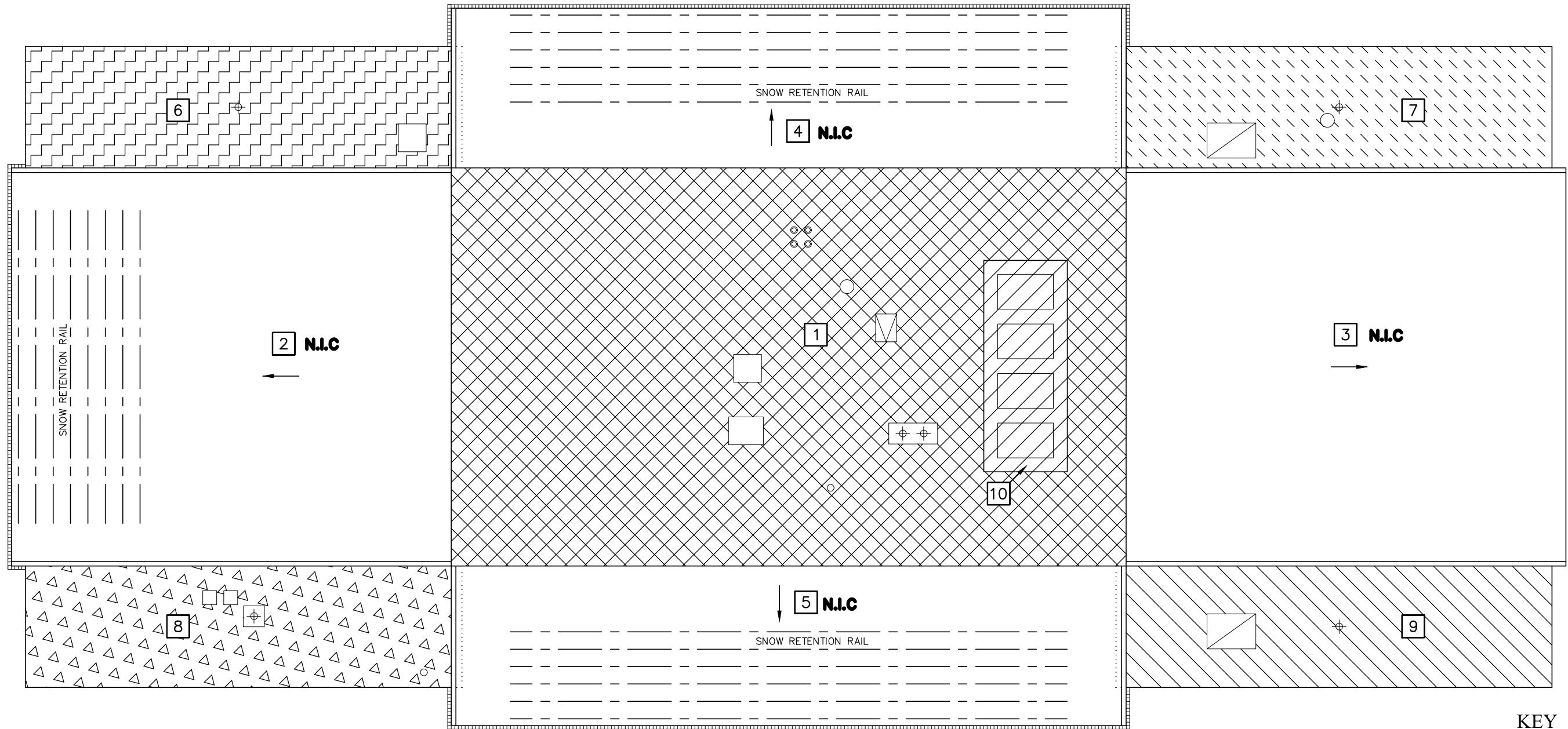
LOCATION MAP



AERIAL SITE PHOTO







KEY	
[X]	- ROOF AREA DESIGNATION
⊕	- ROOF DRAIN
⊕	- THRU-WALL SCUPPER
⊕	- ROOF EDGE SCUPPER
⊕	- GUTTER EDGE
□	- CURBED OPENING
⊕	- H.V.A.C. CURB
⊕	- ROOF HATCH
⊕	- SKYLIGHT
⊕	- CURBED STACK
⊕	- CHIMNEY
⊕	- PIPE PORTAL CURB
⊕	- ROOF LADDER
⊕	- PIPE VENT
⊕	- SOIL STACK
⊕	- SMALL PIPE PENETRATION
⊕	- PITCH PAN
⊕	- EXPANSION JOINT
⊕	- SLOPE TRANSITION
AB	- ABANDONED EQUIPMENT



BASE BID



ALTERNATE NO. 1



ALTERNATE NO. 2



ALTERNATE NO. 3



ALTERNATE NO. 4



ALTERNATE NO. 5



KEY PLAN



SCALE:  
0' 4' 8' 16' 32'



**SPECIALTY ENGINEERING GROUP LLC**  
122 E. OLIN AVENUE, SUITE 190  
MADISON, WI 53713  
TEL: 262 253 4700 | www.str-seg.com

Richland County  
Wallace Student Center Roof Repl.

1/9/23

Project No. 15414

UW-Platteville Richland-Wallace Student Center  
1200 Highway 14 West - Richland Center, WI

OVERALL ROOF PLAN

Drawn by  
DS  
Checked by  
RM

Sheet No.  
**A100**

## Division of Extension Knowledge Transfer Template

Employee Information	
Employee Name: Chelsea Wunnicke	Job Title: HDR Extension Educator, Richland County
Supervisor: Adam Hady (AED); Danielle Hairston-Green (Institute Director)	Last Day Worked: 3/10/2023

As a member of the Division of Extension and UW-Madison community, you were given access to substantial information at the University. Your knowledge and experience is of immense value to us as we make decisions regarding the direction and needs of our unit.

To ensure an orderly transition of responsibilities for which you have been mainly accountable, we ask that you assist us by responding to the following questions:

1. Provide a list of all projects, ongoing tasks, tips, information and other open items on which you are currently working.

Project Name	Contact Info for Others Involved	Project Status	Next Steps	Concerns	Location of Files	Comments
Financial Education -Planning AHEAD -Rent Smart, etc	Jenny Abel jenny.abel@wisc.edu	Teaching these being done regionally by other Educators.	Pick this back up when position is filled.		Extension Teams folders.	
Money Smart in Head Start	<a href="mailto:ruth.schriefer@wisc.edu">ruth.schriefer@wisc.edu</a> (Ruth Schriefer, HDR Educator Iowa County)	Ongoing for school year 2022-2023	Connect with Ruth Summer/Fall 2023 to see about next			Newsletters provided in partnership with SWCAP's Head Start and

			school year distribution.			colleagues in Grant & Iowa Counties.
Get Real financial reality day	<p>Get Real School and Planning Committee Contacts:</p> <p>Katie Burnley &lt;katie.burnley@ithaca.k12.wi.us&gt;; Todd McKay &lt;tmckay@riverdale.k12.wi.us&gt;; Heidi Radel &lt;hradel@rvschools.org&gt;; Gretchen Kanable &lt;kang@richland.k12.wi.us&gt;; chris storer &lt;castorer@wccucreditunion.coop&gt;; shelly stibbe &lt;shelly.m.stibbe@ampf.com&gt;; Laura Melby &lt;lmelby@thepeoplescommunitybank.com&gt;; Egge, Angela &lt;aegge@kickapoo.k12.wi.us&gt;; Casey Goodrich &lt;cgoodrich@kickapoo.k12.wi.us&gt;; D'Anne LaSavage &lt;lasd@richland.k12.wi.us&gt;; Wanda Nettesheim &lt;netw@richland.k12.wi.us&gt;; Mark Chambers (principal@eagleschoolrc.org) &lt;principal@eagleschoolrc.org&gt; <b>Cc: JENNIE B SILVER</b> &lt;jennie.silver@wisc.edu&gt;; SANDRA L CAMPBELL &lt;sandra.campbell@wisc.edu&gt;</p>	Extension supporting the 2023 event “as normal” to be held 4/26/23.	Start planning Fall 2023 for Spring 2024		My Files>Get Real on tower	Extension has traditionally provided primary support for this event, including organizing planning meetings, recruiting and communicating with over 100 community volunteers, conducting evaluation of volunteers and students, and media relations.
Richland County Homelessness Prevention Coalition	<p><a href="mailto:roxanne.klubertanz@co.richland.wi.us">roxanne.klubertanz@co.richland.wi.us</a> (Roxanne Klubertanz Gerber, ADRC in Richland County—also a good contact for planning programming like Planning AHEAD). Michelle Friedrich, SWCAP Housing &amp; Homelessness Programs for regional meetings: m.friedrich@swcap.org</p>	Meeting responsibilities handed to Roxanne.			Google shared folder	Check in with them for opportunity to connect with housing and poverty-serving organizations.

Richland County Children & Family Advocacy Council	<p>Dwayne Fisher President, Eric Ives Secretary, Alicia Woodhouse Treasurer  <a href="mailto:dfishon5@gmail.com">dfishon5@gmail.com</a>;  <a href="mailto:eric.ives@co.richland.wi.us">eric.ives@co.richland.wi.us</a>;  <a href="mailto:alicia.woodhouse@co.richland.wi.us">alicia.woodhouse@co.richland.wi.us</a>;</p> <p>Subgroup on ACEs and Trauma Informed Communities:  Ashley Kramer, Mental Health Therapist  <a href="mailto:ashley.kramer@pinecounselinginc.com">ashley.kramer@pinecounselinginc.com</a>;  Alicia Woodhouse  <a href="mailto:alicia.woodhouse@co.richland.wi.us">&lt;alicia.woodhouse@co.richland.wi.us&gt;</a>  Richland School District School Psychologist and Counselors: Lisa Goff  <a href="mailto:goffl@richland.k12.wi.us">(goffl@richland.k12.wi.us)</a>;  Michaela Bleeker <a href="mailto:blem@richland.k12.wi.us">&lt;blem@richland.k12.wi.us&gt;</a></p>	Monthly meetings at HHS & via zoom, 2 <sup>nd</sup> Monday of the month at 10am.			Google shared folder	Extension Educator had been providing leadership and support for this coalition. They are a 501c3 that receives annual funding from United Givers.
Raising a Thinking Child	<p>Extension state team leads:  <a href="mailto:missy.bablick@wisc.edu">missy.bablick@wisc.edu</a>;  <a href="mailto:robert.nix@wisc.edu">robert.nix@wisc.edu</a></p> <p>local partners at Richland School District:  Amy Hardy, Primary School Principal  <a href="mailto:hara@richland.k12.wi.us">hara@richland.k12.wi.us</a> Liz Perkins, School Services Principal, <a href="mailto:pere@richland.k12.wi.us">pere@richland.k12.wi.us</a>  &amp; Ithaca Schools: Elementary Principal, Kathleen Schoen <a href="mailto:schokat@ithaca.k12.wi.us">schokat@ithaca.k12.wi.us</a>  , 4K Teacher Brittany Penfield,  <a href="mailto:brittany.penfield@ithaca.k12.wi.us">brittany.penfield@ithaca.k12.wi.us</a></p>	No classes been taught by Richland County Educator since COVID.	Make contacts with Extension state team and local partners to schedule a series.		Extension shared google drive folders.	There are 21 workbooks in the overhead storage at UW Richland campus.
Parent Cafes	<p><a href="mailto:hannah.zellmer@wisc.edu">hannah.zellmer@wisc.edu</a>;  <a href="mailto:alicia.woodhouse@co.richland.wi.us">alicia.woodhouse@co.richland.wi.us</a>;  <a href="mailto:spilla@swls.org">spilla@swls.org</a> (Youth Services Librarian at Brewer Public Library, Stacy Pilla)</p>	Series of Parent Cafes with Brewer Library completed March 2023.	Make contacts to schedule next series.		My Files>Get Real on tower and paper copies in binder.	
Raising Caring Kids & The	<p><a href="mailto:anne.clarkson@wisc.edu">anne.clarkson@wisc.edu</a>;  <a href="mailto:patricia.carroll@wisc.edu">patricia.carroll@wisc.edu</a></p>		Make contacts		Extension Teams folders.	

Parent Connect			with Extension state team and local partners to schedule a series.			
Food Preservation	Barb Ingham, Food Science Specialist <a href="mailto:bhingham@wisc.edu">bhingham@wisc.edu</a>	Series was done Summer 2022.	Connect with Barb Ingham for training to consider offering a series.		My Files>Get Real on tower and paper files in tote.	Support staff are trained to do pressure canner lid testing.
Juntos Program	Statewide leadership: <a href="mailto:adam.trunzo@wisc.edu">adam.trunzo@wisc.edu</a> ; <a href="mailto:sarah.hawks@wisc.edu">sarah.hawks@wisc.edu</a> Richland County 4-H Educator: <a href="mailto:karleen.craddock@wisc.edu">karleen.craddock@wisc.edu</a> Local Spanish language facilitator: Allan Abarca <a href="mailto:allancabarca@gmail.com">allancabarca@gmail.com</a> Kerie with UW-Platt Continuing Ed helped provide funding: <a href="mailto:wedigek@uwplatt.edu">wedigek@uwplatt.edu</a>	Series was done March 2023.	Talk to Karleen about plans for next series.		Google shared <a href="#">folder</a>	
Work'n Wheels Financial Education	Ruth N Schriefer <a href="mailto:ruth.schriefer@wisc.edu">ruth.schriefer@wisc.edu</a> ; Bev Doll Grant County <a href="mailto:beverly.doll@wisc.edu">beverly.doll@wisc.edu</a> ; Jeff Segebrecht <a href="mailto:j.segebrecht@swcap.org">j.segebrecht@swcap.org</a>	Ruth, Bev and Jeff notified that position is vacant. Ruth & Bev doing these for us.	Contact Ruth & Bev to get procedure, then let Jeff know.			
HCE (Home & Community Education)	WAHCE State Liaison is Sara Richie; <a href="mailto:sara.richie@wisc.edu">sara.richie@wisc.edu</a> ; Support staff will have list of current HCE members and leadership: <a href="mailto:jennie.silver@wisc.edu">jennie.silver@wisc.edu</a>	Richland County HCE Exec Board meets 1 <sup>st</sup> Tues of the month	Contact leadership to connect to upcoming meetings.		Jennie Silver, support staff maintaining files	

		at 10am at Extension.				
Richland Area Childcare Taskforce	<a href="mailto:amanda.griswold@wisc.edu">amanda.griswold@wisc.edu</a> ; <a href="mailto:audrawieser@theparentingplace.net">audrawieser@theparentingplace.net</a> ; <a href="mailto:julie.prouty@ithaca.k12.wi.us">julie.prouty@ithaca.k12.wi.us</a>		Contact Audra to get invited to ongoing meetings.		Google shared <a href="#">drive</a>	

2. Are there key people (internal/external contacts) other than those identified in the Project Status Report to whom we should know about before you leave the University? If yes, please list and indicate when we might plan for such introductions?

Click or tap here to enter text.

3. Identify external agencies and regulatory groups (i.e., City/County/State/Federal) with whom it is necessary for us to interact in order to fulfill duties of your position.

N/A

4. Are there specific files/records related to current or past projects that should be retained over a defined period of time? If yes, please list, identify the location of each, and include the retention period.

N/A Participant records, annual plans of work, and Outcome Statements are in Recording Results system.

5. List important historical/reference documents, if any, in your possession.

N/A

6. What computer, lab, or other equipment was assigned to you for use? Where is the equipment?

County-owned laptop, computer bag, external hard-drive, and headsets are left with Richland County support staff in Richland County office.

7. We may contact you if we have additional questions. Please provide contact information should we need to reach you.

personal email: chelseainrichland@gmail.com new work email: Chelsea.Wunnicke@dfi.wisconsin.gov personal cell 847-533-3675.

8. Is there other information not requested on this form that you feel it would be helpful for us to know? If yes, please provide.

Click or tap here to enter text.

## **BUILDING AND GROUNDS REPORT**

**Dr. Michael E. Compton, Assistant Provost, Jim Bell, Grounds and Maintenance, and Eric Hoffman, Administrative Assistant**

**March 13, 2023**

### **Completed Projects**

1. Coppertop Building:
  - a. Boiler TACO pump assembly replacement in process. Invoice attached.
2. Gymnasium:
  - a. Air circulation fan repair completed. Invoice attached.
  - b. Boiler pump repair completed. Invoice attached.
  - c. Shower in women's restroom repaired. Invoice attached.
3. Melvill Hall:
  - a. Urinal in men's bathroom is now working. Waiting for invoice from Wertz Plumbing and Heating.
4. Campus:
  - a. Fire inspection completed. Invoice attached.

### **Outstanding and Current Projects**

1. Wallace Café:
  - a. Valves on hand wash sink are broken. Seeking estimate for repair.
  - b. Dump valve on heater for dishwasher is broken. Seeking estimate for replacement.
  - c. Hot water valve on wash tube is broken. Seeking estimate for replacement.
2. Science:
  - a. Drinking fountains were not replaced last fall. Estimated cost to replace is \$3,000 - \$4,000. Working with Wertz Plumbing and Heating.

### **Future Projects**

1. Drive:
  - a. We have received complaints from community members using campus about the potholes.
2. Library:
  - a. Small air conditioning unit needs to be replaced. This project is on hold.
3. Coppertop
  - a. Replacement of flat roof scheduled for 2023 and 2024.
4. Grounds:
  - a. Green ash trees in the East Hall, Central and West parking should be removed.

### **Academic Affairs Branch Campus Operations**



UW-Richland Invoice Submission Form

FY 2022

1/9/2023

Submitted by Eric Hoffman UW-Richland Campus Admin. Spec.

[hoffmaner@uwplatt.edu](mailto:hoffmaner@uwplatt.edu)

**Direct Pay to Vendor**

Vender Name	Invoice Number	Date	Amount	Account	Purpose
Precision Controls & Service LLC	373	9/16/2022	\$278.86	5242 Equipment Repair	Classroom Building; East A/C
Precision Controls & Service LLC	374	10/15/2022	\$197.60	5242 Equipment Repair	Science Building; Freezestat Repair
Precision Controls & Service LLC	376	11/15/2022	\$316.25	5248 Furnaces/Boilers	Wallace Student Center/Coppertop Theatre
Precision Controls & Service LLC	405	11/20/2022	\$456.65	5248 Furnaces/Boilers	Classroom Building; Boilers
Precision Controls & Service LLC	408	11/21/2022	\$566.60	5248 Furnaces/Boilers	Wallace Student Center
Ash Creek Plumbing, Heating & Electri	11146	12/31/2022	\$180.00	5249 Building Maint & Repair	Wallace Student Center; Café

<b>Total</b>			<b>\$1,995.96</b>	<b>Total requested due to vendors</b>
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**February Invoices**

Precision Controls	420	2/21/2023	\$22,063.39	5248 Furnaces/Boilers	Repair pump in gymnasium; Replace TACO pump assembly in Coppertop
Fire & Safety Equipment III, LLC	73529	2/16/2023	\$329.00	5249 Building Maint & Repair	Fire inspection and tests
Wertz Plumbing & Heating, INC	52267	1/27/2023	\$705.03	5249 Building Maint & Repair	Repaired shower in gymnasium.
Richland County Highway Dept.		1/31/2023	\$89.89	5948 Grounds	Salt for walks and parking
Richland County Highway Dept.		2022 Balance	\$115.36	5948 Grounds	Salt for walks and parking

			<b>\$23,302.67</b>	<b>Total requested due to vendors</b>
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