

Richland County Board - Education Committee
County Board Room, Richland County Courthouse, and via WebEx
Meeting Minutes
June 12, 2023

Committee Members present: Linda Gentes, Chad Cosgrove, Daniel McGuire, Marc Couey, Bob Frank, and Ingrid Glasbrenner. **Absent:** Shaun Murphy-Lopez and Barb Voyce

Staff and other Board Members present: Michael Compton, Adam Hady, Jon Hochkammer, Carolyn Keller, Traci Gobin and Greg Zimmerman. **Via WebEx:** Jennie Silver, Sandy Campbell, and Tricia Clements.

Agenda

1. **Call to Order** – Meeting was called to order by Chair Gentes at 1:15 p.m.
2. **Roll Call of Committee Members** – Six of eight members were present.
3. **Proof of Notification** – Gentes gave proof of notification.
4. **Approve Agenda** - Motion to approve the agenda by Couey, second by Cosgrove, motion carried by voice vote.
5. **Approve minutes from May 8 and May 12 meeting** – Motion to approve by Cosgrove, second by Couey. Motion carried by voice vote.
6. **Consent agenda - Approve monthly expenditures for Richland County Food Service, Richland County Extension, and UWP-Richland.** – Motion to approve by Couey, second by Glasbrenner. Motion carried by voice vote.
7. **Extension update - Adam Hady and Jon Hochkammer**
 - a. **Details on the move to Melvill Hall and the intermediate move before being installed at Melvill - Hochkammer and Hady** – Administrator Hochkammer informed the committee of the plan to work with system to update IT needs in Melvill Hall, until the IT updates are complete the Extension office will be temporarily housed in HHS.
 - b. **Motion for a resolution to move Extension to Melvill Hall** – No action needed; this is at the discretion of the administrator.
 - c. **Discussion/Action on vacant HDR (Human Development & Relationships) Educator Position (refill or allocate for another program Educator)** – Motion by Couey to refill the HDR educator, second by Cosgrove. Motion carried by voice vote.
 - d. **FoodWise changes** – Hady informed the committee that Lockwood has resigned as the FoodWise Educator. The state will be looking to refill the position and is exploring making it a bi-lingual position.
 - e. **Possible additional Extension personnel having offices at the Richland Campus** – Hady informed the committee that State Outreach specialists with Extension are considering Melvill Hall as their main office. Currently the State Swine Outreach specialist is in Melvill and possibly a state Farm Transition Outreach specialist and Food Systems Outreach specialist.
8. **Food Service Update** -
 - a. **Update on Senior Nutrition Program** - Chair Gentes presented information around the Senior Nutrition Contract that was not awarded to Food Service. Discussion around implications to the department.
 - b. **Explanation of back up, delivery possibilities and Menu planner** – No discussion.
 - c. **Current revenues and expenses** – Packet information was shared with the committee.
 - d. **Assessment of maintenance needs in the kitchen** – No new changes from last month.
9. **UW-Platteville-Richland**
 - a. **Campus update** – Keller gave update on campus, including the HVAC issues and grounds upkeep.
 - b. **Monthly maintenance** – Keller presented the monthly maintenance report in the packet.
 - c. **Update on mowing, outside and inside daily upkeep** – Provided in update.
 - d. **Office assignments** – No discussion.
 - e. **Update on current facility usage requests and a future fee structure** – Keller informed the committee that there is an agreement form and fee structure in place, it is to be updated.

- f. **Cutting Ash Trees- action on this getting this accomplished** – Hochkammer informed the committee that it is the County’s responsibility and the County is looking into options for the removal.
10. **Tracy Gobin- Director of Symons Recreation Complex**
 - a. **Future and present needs of Symons as in regard to the Richland Campus** – Gobin shared with the committee the future wants and needs for land use around the Symons Recreation Center.
11. **Closed Session -Agenda Item – Status of the UW Campus – chair may call for a closed session, pursuant to Wis. Stat. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Roll call vote if motion is not unanimous.) Enter closed session, if a motion is made and passed. Reconvene in open session pursuant to Wis. Stat. 19.85(2). (Roll call if motion is not unanimous.)** - No Action Needed
12. **Return to Open** - No Action Needed
13. **Actions taken from discussion in closed session** – No Action Needed
14. **Public Comments** -None
15. **Items for July 10 , 2023 meeting** – None
16. **Correspondence** - None
17. **Adjournment** – Motion to adjourn by Couey, second by Frank. Motion carried by voice vote, meeting was adjourned at 2:02 pm

Respectfully Submitted,



Adam A. Hady
Area Extension Director
University of Wisconsin Madison -Division of Extension