

**Richland County Board - Education Committee**  
**County Board Room, Richland County Courthouse, and via WebEx**  
**Meeting Minutes**  
**May 8, 2023**

**Committee Members present:** Linda Gentes, Chad Cosgrove, Daniel McGuire, Marc Couey, Barb Voyce. **Via WebEx:** Shaun Murphy-Lopez.

**Absent:** Bob Frank, and Ingrid Glasbrenner (excused)

**Staff and other Board Members present:** Michael Compton, Adam Hady, Jon Hochkammer, Mike Windle, Stephanie Dary, and Greg Zimmerman. **Via WebEx:** Jennie Silver, Sandy Campbell, Cheryl Dull, Tricia Clements, and Barb Wentz.

**Agenda**

1. **Call to Order** – Meeting was called to order by Chair Gentes at 1:15 pm
2. **Roll Call of Committee Members** – Six of eight members were present
3. **Proof of Notification** – Gentes gave proof of notification
4. **Approve Agenda** - Motion to approve the agenda by Cosgrove, second by Couey, motion carried by voice vote
5. **Approve minutes from April 10, 2023 meeting** – Motion to approve by Couey, second by Voyce. Motion carried by voice vote.
6. **Consent agenda - Approve monthly expenditures for Richland County Food Service, Richland County Extension, and UWP-Richland.** – Motion to approve by Murphey-Lopez, second by Cosgrove. Motion carried by voice vote.
7. **Closed Session - Agenda Item – Status of the UW Campus – chair may call for a closed session, pursuant to Wis. Stat. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Roll call vote if motion is not unanimous.) Enter closed session, if a motion is made and passed. Reconvene in open session pursuant to Wis. Stat. 19.85(2). (Roll call if motion is not unanimous.)** Motion to enter closed session by Couey, second by Cosgrove. Motion carried by unanimous voice vote.
8. **Return to Open** - Motion to return into open session by Couey, second by Cosgrove. Motion carried by voice vote.
9. **Set date for special meeting of Education Committee between May 12 and May 19** – Special meeting date will be set for May 12 at 11:00 a.m.
10. **Extension update**
  - a. **Explanation of all the possible Educators such as Community Development, Local government, Economic Development, Leadership, etc.** – Hady provided packet on Educator option and general roles to the committee.
  - b. **Discussion on whether another Educator position should be considered** – No action taken, consider at the next meeting
  - c. **Extension office needs by contract** – Hady shared documentation of office space needs of Extension Educators.
  - d. **Average number of meetings held by Extension for the public** - Hady shared chart of meetings in the East Hall Conference room over the past year and half
  - e. **Any other items regarding moving offices that need to be addressed** – No action taken
11. **Food Service Update** -
  - a. **Discussion of proposal presented to HHS for Senior Nutrition Contract** - Chair Gentes presented information around the Senior Nutrition Contract and expressed concerns about having the contract put out for bid. New proposals are due June 5.
  - b. **Current revenues and expenses** - Dary provided an update on the revenues and expenses to the committee currently operating in the black.
  - c. **Assessment of maintenance needs in the kitchen** – Hochkammer and Dary provided the committee with an update of the maintenance needs of the Kitchen.

**Note:** At this point two committee members left no longer having Quorum, other items were discussed as information only. 3:04 pm

12. UW-Platteville-Richland
  - a. Campus update Compton informed the committee about event that happened on campus including scholarship night
  - b. Monthly maintenance – presented the monthly report on maintenance projects
  - c. June 30 changes that need to be addressed
13. Public Comments - None
14. Items for June 12, 2023 meeting – None
15. Correspondence – Gentes shared correspondence from CESA #3
16. Adjournment – Discussion ended at 3:20 p.m.

**Note:** Couey left the meeting at 2:45 p.m., and Cosgrove left the meeting at 3:04 p.m.

Respectfully Submitted,



Adam A. Hady

Area Extension Director

University of Wisconsin Madison -Division of Extension