

DECEMBER MEETING

December 12, 2023

Chair Brewer called the meeting to order at 7 PM. Roll call found all members present except Supervisor(s) Carrow, Luck, Glasbrenner, Frank, Severson, and McGuire.

Pastor Larry Engel with the Five Points Lutheran Church gave the Invocation.

County Clerk Kalish led the Pledge of Allegiance.

Motion by Manning, second by Cosgrove for approval of the agenda. Motion carried and agenda declared approved.

Chair Brewer asked if any member desired the minutes of the October 24, 2023 meeting be read or amended. Hearing no motion to read or amend the minutes of the October 24, 2023 meeting, Chair Brewer declared the minutes approved as published.

Public Comment: Rod Perry stated that the driveway into the Symons Recreation Complex needs to be patched.

Administrator Pesch requested County Board confirmation of the following appointments: Shaponda Jimerson to the position of Pine Valley Community Village Administrator and Joshua Elder to the position of Richland County Highway Commissioner (two-year term). Motion by Gottschall second by McKee to approve the appointment of Joshua Elder as the Richland County Highway Commissioner for a two-year term. Motion carried and appointment declared approved. Motion by Rynes second by Fleming to approve the appointment of Shaponda Jimerson as the Pine Valley Community Village Administrator. Motion carried and appointment declared approved.

Bill Moilien, Audit Supervisor for Johnson Block CPAs, reviewed the county's 2022 audit. Administrator Pesch provided brief overview of hiring/staffing and organizational projects currently underway within the county.

County Clerk Kalish reported that Southwestern Wisconsin Planning Commission released its 2023 Annual Report and that a copy was uploaded to the meeting packet.

Ordinance No. 23-27 Amendment No. 587 to Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Kelli Klitzke, Tami Meyer, and Amy Demars in the Town of Buena Vista was read by County Clerk Kalish. Motion by Manning second by Williamson that Ordinance No. 23-27 be adopted. Motion carried and the ordinance declared adopted.

ORDINANCE NO. 23 - 27

Amendment No. 587 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Kelli Klitzke, Tami Meyer, And Amy Demars In The Town Of Buena Vista.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

(a) Adequate public facilities to serve the development are present or will be provided.

- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 34.59-acre parcel belonging to Kelli Klitzke, Tami Meyer and Amy Demars and in the Town of Buena Vista is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agricultural and Residential District (A-R):

Located in part of the Southeast One-Quarter of the Southwest One-Quarter and the South One-Half of the Northeast One-Quarter of the Southwest One-Quarter, All in Section 6, Township 9 North, Range 2 East, Town of Buena Vista, Richland County, Wisconsin, more particularly describes as follows: Commencing at the South One-Quarter Corner of said Section 6, Thence N 00° 38' 41" E along the East line of the Southwest One-Quarter 680.01 feet to the point of beginning of the parcel hereinafter described;

Thence N 89° 20' 34" W, 266.97 feet,
 Thence S 00° 40' 31" W, 219.99 feet,
 Thence S 00° 34' 02" W, 257323 feet to a point on a line meandering the Northerly shore of Mothers Run,
 Thence N 76° 42' 45" W along said meander line 56.26 feet,
 Thence N 44° 00' 05" W along said meander line 57.30 feet,
 Thence S 73° 17' 03" W along said meander line 83.56 feet,
 Thence N 68° 45' 26" W along said meander line 66.92 feet to a point on a line meandering the Easterly shore of Willow Creek,
 Thence N 20° 11' 01" E along the Willow Creek meander line 128.80 feet,
 Thence N 26° 57' 49" W along the Willow Creek meander line 104.91 feet,
 Thence N 35° 14' 05" W along the Willow Creek meander line 380.48 feet,
 Thence N 38° 40' 29" W along the Willow Creek meander line 423.33 feet,
 Thence N 36° 12' 44" W along the Willow Creek meander line 350.05 feet,
 Thence N 23° 37' 17" W along the Willow Creek meander line 287.89 feet to a point on the West line of the South One-Half of the Northeast One-Quarter of the Southwest One Quarter of said Section 6,
 Thence N 00° 42' 34" E along said Quarter-Quarter line 18.60 feet to a point on a line meandering the Easterly shore of Willow Creek,
 Thence N 06° 36' 51" E along the Willow Creek meander line 307.58 feet to a point on the North line of the South One-Half of the Northeast One-Quarter of the Southwest One-Quarter of said Section 6,
 Thence S 89° 59' 25" E along the aforementioned north line 1297.71 feet to the Northeast Corner of the South One-Half of the Northeast One-Quarter of the Southwest One-Quarter of said Section 6,
 Thence S 00° 38' 41" W along the East line of the Southwest One Quarter of said Section 6 1306.01 feet to the Point of Beginning.

Parcel includes all lands lying between the meander lines and the center line of Mothers Run and Willow Creek except where the west line of the South One-Half of the Northeast One-Quarter of the Southwest One-Quarter is east of the Center line of Willow Creek and becomes, for that distance, the Westerly Boundary of the parcel herein described.

3. This Ordinance shall be effective on December 12th, 2023.

DATED: DECEMBER 12, 2023
 PASSED: DECEMBER 12, 2023
 PUBLISHED: DECEMBER 21, 2023

ORDINANCE OFFERED BY THE LAND &
 ZONING STANDING COMMITTEE
 (06 NOVEMBER 2023)

		FOR	AGAINST
MARTY BREWER, CHAIR	STEVE CARROW	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	LINDA GENTES	X	
	JULIE FLEMING	X	
	DAVID TURK	X	
	DANIEL MCGUIRE		
	MELISSA LUCK	X	
DEREK KALISH			
RICHLAND COUNTY CLERK			

Ordinance No. 23-28 Amendment No. 588 to Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Rich and Diane McCollough in the Town of Buena Vista was read by County Clerk Kalish. Motion by Manning second by Fleming that Ordinance No. 23-28 be adopted. Motion carried and the ordinance declared adopted.

ORDINANCE NO. 23 - 28

Amendment No. 588 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Rich And Diane McCollough In The Town Of Buena Vista.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (h) Adequate public facilities to serve the development are present or will be provided.
- (i) Provision of these facilities will not be an unreasonable burden to local government.
- (j) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (k) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (l) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (m) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (n) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 2.06-acre parcel belonging to Rich and Diane McCollough in the Town of Buena Vista is hereby rezoned from the Residential-2 District (R-2) to the Residential-1 District (R-1):

Part of Lot 1 of Certified Survey Map Number 33 recorded August 6, 1987 in Volume 1 of Certified Surveys on Pages 131 and 132 as Document Number 190793 and being located in the Southeast Quarter of the Southwest Quarter; And part of Lot 1 of Certified Survey Map Number 498 recorded March 25, 2003 in Volume 4 of Certified Surveys on Page 226 as Document Number 255700 and being located in the Southwest Quarter of the Southeast Quarter, all in Section 36, Town 9 East, Town of Buena Vista, Richland County, Wisconsin being more fully described as follows:

Commencing at the South Quarter Corner of Section 36, T9N, R2E;
Thence S 89° 57' 32" E on the south line of the Southwest Quarter of the Southeast Quarter, 101.00 feet to the Point of Beginning;
Thence continuing S 56° 57' 32" E on the south line of the Southwest Quarter of the Southeast Quarter, 33.00 feet;
Thence N 00° 05' 29" W, 43.23 feet;
Thence N 29° 27' 23" W, 271.81 feet to the east line of the Southeast Quarter of the Southwest Quarter;
Thence N 00° 04' 57" E on said east line, 254.02 feet;
Thence S 45° 25' 17" W, 535.89 feet;
Thence 89° 47' 15" E, 320.42 feet;
Thence S 45° 27' 27" E, 226.62 feet to the Point of Beginning.

3. This Ordinance shall be effective on December 12th, 2023.

DATED: DECEMBER 12, 2023
PASSED: DECEMBER 12, 2023
PUBLISHED: DECEMBER 21, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(06 NOVEMBER 2023)

	FOR	AGAINST
MARTY BREWER, CHAIR	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	X	
	X	
	X	
	X	
	X	
DEREK KALISH		
RICHLAND COUNTY CLERK		

Ordinance No. 23-29 Amendment No. 589 to Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Michael & Beverly Burns in the Town of Dayton was read by County Clerk Kalish. Motion by Cosgrove second by Seep that Ordinance No. 23-29 be adopted. Motion carried and the ordinance declared adopted.

ORDINANCE NO. 23 - 29

Amendment No. 589 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Michael & Beverly Burns In The Town Of Dayton.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 18.38-acre parcel belonging to Michael & Beverly Burns in the Town of Dayton is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agricultural and Residential (A-R) District:

All of the SE¼ of the SW¼ of Section 11, Town 10 North of Range 1 West, Richland County, Wisconsin, lying Southerly of Tuckaway Valley Rd.

3. This Ordinance shall be effective on December 12, 2023.

DATED: DECEMBER 12, 2023
PASSED: DECEMBER 12, 2023
PUBLISHED: DECEMBER 21, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(27 NOVEMBER 2023)

		FOR	AGAINST
MARTY BREWER, CHAIR	STEVE CARROW	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	LINDA GENTES		
	JULIE FLEMING	X	
	DAVID TURK	X	
	DANIEL MCGUIRE		
	MELISSA LUCK	X	
DEREK KALISH			
RICHLAND COUNTY CLERK			

Ordinance No. 23-30 Amendment No. 590 to Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Koenig Industries in the Town of Willow was read by County Clerk Kalish.

Motion by Williamson second by Fleming that Ordinance No. 23-30 be adopted. Motion carried and the ordinance declared adopted.

ORDINANCE NO. 23-30

Amendment No. 590 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Koenig Industries In The Town Of Willow.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 3.00-acre parcel belonging to Koenig Industries in the Town of Willow is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Residential-2 (R-2) District:

Being part of the SE 1/4 of The SW 1/4 of Section 2, T11 N, R2E, Town of Willow, Richland County, Wisconsin, to wit:

Commencing at the S 1/4 corner of said Section 2;
thence N 89° 15' 45" W, 866.66' along the south line of the SW 1/4;
thence N 0° 00' 00" E, 319.07' to the POINT OF BEGINNING;
thence N 44° 11' 52" W, 343.30';
thence N 31° 02' 03" E, 487.68';
thence S 22° 24' 43" E, 375.15';
thence S 26° 03' 46" W, 353.08' along the centerline of State Road 58 to the POINT OF BEGINNING;
containing 130,527 square feet or 3.00 acres, more or less.
Parcel is subject to a public right of way easement for State Road 58.

3. This Ordinance shall be effective on December 12, 2023.

DATED: DECEMBER 12, 2023
PASSED: DECEMBER 12, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE

		FOR	AGAINST
MARTY BREWER, CHAIR	STEVE CARROW	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	LINDA GENTES		
	JULIE FLEMING	X	
	DAVID TURK	X	
	DANIEL MCGUIRE		
	MELISSA LUCK	X	
DEREK KALISH			
RICHLAND COUNTY CLERK			

Supervisor Gentes reported that petitions for properties in the Towns of Eagle and Henrietta have been received since the last County Board meeting and that no rezoning petitions have been recommended for denial.

Resolution No. 23-112 authorizing the Land Records Office to apply for and receive a grant from the Wisconsin Land Records Board was read by County Clerk Kalish. Motion by McKee, second by Gentes that Resolution No. 23-112 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 112

A Resolution Authorizing The Land Records Office To Apply For And Receive A Grant From The Wisconsin Land Records Board.

WHEREAS the Wisconsin Land Records Board has indicated that Richland County is eligible to receive a grant totaling \$88,160.00 to do various land records-related activities by December 31, 2025, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval before any department of County Government can apply for and receive a grant, and

WHEREAS the Zoning and Land Information Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Land Records Office to apply for and receive a Wisconsin Land Records Board grant totaling \$88,160.00, with the work to be completed by not later than December 31, 2025, and

BE IT FURTHER RESOLVED that approval is hereby granted for the grant funds to be spent according to the terms of the grant and for the following uses:

1. \$68,913 towards the completion of statutorily required benchmarks to create a Statewide digital parcel map;
2. \$18,247 to develop, maintain and operate a basic land information system and for the implementation of Richland County’s Land Information Plan;
3. \$1,000 for educational and training purposes, and

BE IT FURTHER RESOLVED that the County Administrator is hereby authorized to sign on behalf of the County such documents as may be necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(27 NOVEMBER 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

MELISSA LUCK
STEVE CARROW
LINDA GENTES

X
X

DATED: DECEMBER 12, 2023

DAVID TURK
JULIE FLEMING
DANIEL MCGUIRE

X
X

Dr. Tessia Melvin from David Drown Associates presented information for a county classification and compensation study. Supervisor Gentes questioned why the county would be doing another study as the most recent was completed in 2018. Administrator Pesch stated that the current wage scales were not maintained, new data is not being utilized for salary/wage scale adjustments, and the overall process and implementation of the previous study was flawed from the beginning. Motion by Rynes second by McKee to approve a full classification and compensation study with annual maintenance to be conducted by David Drown Associates. Motion carried and Resolution No. 23-113 declared adopted.

RESOLUTION NO. 23 - 113

A Resolution Approving A Full Classification And Compensation Study To Be Conducted By David Drown Associates.

WHEREAS Richland County conducted a classification and compensation study in 2018, but it was never fully implemented;

WHEREAS over the past many years wages have not kept up with the market and there was no consistency in how positions were reclassified and/or reviewed, and

WHEREAS this has led to internal inequity and inconsistency in pay practices, compression, and inability to remain competitive to retain and attract staff; and

WHEREAS Finance and Personnel has reviewed the proposal submitted by David Drown Associates, and

WHEREAS the County has adequate funding to sustain the study.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to enter into the agreement with David Drown Associates for a full classification and compensation study with annual maintenance, and

BE IT FURTHER RESOLVED that this resolution is effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE

AYES _____

NOES _____

(07 NOVEMBER 2023)

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER
STEVE CARROW
MARC COUEY
GARY MANNING
TIMOTHY GOTTSCHALL
DAVID TURK
STEVE WILLIAMSON
MELISSA LUCK
JULIE FLEMING

X
X
X
X
X
X
X
X

DATED: DECEMBER 12, 2023

Supervisor Gottschall leaves meeting at 8:29 PM.

Resolution No. 23-114 approving 2024 budgeted reclassifications, position descriptions, new positions, handbook modifications, and wage adjustments was read by County Clerk Kalish. Motion by Voyce, second by Fleming that Resolution No. 23-114 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 114

A Resolution Approving 2024 Budgeted Reclassifications, Position Descriptions, New Positions, Handbook Modifications, And Wage Adjustments.

WHEREAS the County Board is responsible for final approval of all position and wage modification included in the budget, and all modifications to County policies;

WHEREAS each year during the budget process positions are created, reclassified, and wages and position descriptions are updated, and policies are reviewed;

WHEREAS these changes have been included in the approved departmental budgets for 2024, and

WHEREAS the Finance and Personnel Committee has reviewed, and recommends the following reclassifications, position descriptions, new positions, wage adjustments and handbook modifications:

Administration:

Reclassification/ New Position Description:

Payroll and Benefits Administrator:

-From Grade H \$ 24.96-\$27.74/ hr. (\$51,916.80- 57,699.20 annual) to

-Grade I \$26.99-\$29.99/ hr. (\$56,139.20 – 62,379.20 annual)

Increase of \$4,224.40- \$4,680.00 Annually

Ambulance Service:

New on Call rate and New Position/ Position Description:

-Flat rate for Ambulance Pd on call- \$1.50 during the week and \$3 for holiday and weekend

-EMT position and pay at Grade C \$16.05-\$17.84/ hr.

Detention Center:

New Position and Position Description:

Jail Administrator- Grade L- \$33.10-\$36.78/ hr. (\$68,848.00- \$76,502.40 annual)

Highway:

Reclassification/ New Position Description:

Highway Office Manager:

-From Grade H \$ 24.96-\$27.74/ hr. (\$51,916.80- 57,699.20 annual) to

-Grade I \$26.99-\$29.99/ hr. (\$56,139.20 – 62,379.20 annual)

Increase of \$4,224.40- \$4,680.00 Annually

MIS:

Reclassification/New Position Description

MIS Director

-From a grade M \$35.12- \$39.03/ hr. (\$73,049.60 – 80,011.50) to

-Grade N \$37.16-\$41.29/ hr. (\$77,292.80- \$85,883.20)

Increase of \$4,243.20- \$5871.70 Annually

Health & Human Services:

Transitioning from Contract Worker to County Employee:

Family Preservation Worker:

-Creation of Family Preservation Worker position at Grade F

Pine Valley:

Reclassification/ New Position Description:

Administrative Assistant (Accounting) retitled to Business & Financial Services Manager-

-From Grade H at \$29.47-\$30.69/hr. (\$61,297.60- \$63,835.20 annual) to

- Grade J at \$35.00- \$36.46/ hr. (\$72,800 - \$75,836.80 annual)

Increase of \$11,502.80- \$12,001.60 Annually

Approve Existing Position Description:

Assisted Living Nurse Supervisor

-Approve Job Description (position in existence since 2016 but no job description on file)

Handbook Modification and Wage Adjustment:

Premium Pay for Certified Nursing Assistants, Licensed Practical Nurse, and Registered Nurse

CNA: \$3.00 more per hour above Step 8

LPN: \$4.00 more per hour above Step 8

RN: \$5.00 more per hour above Step 8

Handbook Modification:

Vacation Policy:

PV Addendum currently reads:

'All vacation time shall be taken in no less than one two (2) hour increments and must be used within 18 months following the employee's anniversary date. Vacation time not taken in accordance with this paragraph is forfeited'

Amend PV Addendum to the County Employee handbook to align with Handbook of Personnel Policies and Work Rules of Richland County which states the following:

"Vacation must be used within Eighteen (18) month following the employee's anniversary date. Employees that have reached the 15-year service mark will receive payout of up to one (1) week that is not used by 18 months. The County Administrator is authorized to extend this deadline if the employee has been unable to take their accrued vacation within 18 months due to unforeseen circumstances. Vacation time not taken in accordance with this paragraph is forfeited."

Handbook Modification and Premium Pay Adjustment:

Maintenance Workers:

Amend the PV Addendum which currently reads:

"Maintenance Workers whose shift begins at or after 2:00 p.m. receive a premium of 25¢ per hour and if Maintenance Worker shift begins at or after 10:00 p.m. receive a 30¢ per hour premium added to the base rate."

To the following:

Maintenance workers whose shift begins at 2:00 PM or after, a shift differential of \$1.50/hour

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors approves the 2024 budgeted reclassifications position descriptions, new positions, handbook modifications, and wage adjustments as stated above.

BE IT FURTHER RESOLVED that these changes will be in effect the first payroll of 2024.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(05 DECEMBER 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER

X

STEVE CARROW

X

MARC COUEY

X

DATED: DECEMBER 12, 2023

GARY MANNING

X

TIMOTHY GOTTSCHALL

X

DAVID TURK

X

STEVE WILLIAMSON

X

MELISSA LUCK

JULIE FLEMING

X

Resolution No. 23-115 amending Resolution 14-149(amended) relating to making changes in how ambulance service is provided to the county was read by County Clerk Kalish. Motion by Manning, second by Fleming that Resolution No. 23-115 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 115

Resolution Amending Resolution 14-149 (amended) Relating To Making Changes In How Ambulance Service Is Provided By The County.

WHEREAS, allowing for the hiring of emergency medical technicians will bolster staffing capability and have a positive impact on wages and overtime budgets, and,

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED that Resolution No. 14-149 (Amended) is hereby further amended by adding the following paragraph before the last be it further resolved paragraph of that Resolution:

“BE IT FURTHER RESOLVED that the Policy on Personnel Classification, Compensation and Staff Authorization of Richland County be amended allowing for the hiring of EMTs as approved by the Joint Ambulance Committee in consideration of the budget and staffing needs”, and,

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE & PERSONNEL STANDING COMMITTEE
(05 DECEMBER 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER
STEVE CARROW
MARC COUEY

X
X
X

DATED: DECEMBER 12, 2023

GARY MANNING
TIMOTHY GOTTSCHALL
DAVID TURK
STEVE WILLIAMSON
MELISSA LUCK
JULIE FLEMING

X
X
X
X
X
X

Approved at Joint Ambulance Committee on 15 November 2023

Resolution No. 23-116 approving three new members to the Nutrition Advisory Council Committee effective August 1, 2023 was read by County Clerk Kalish. Motion by Williamson, second by Turk that Resolution No. 23-116 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 116

A Resolution Approving Three New Members To The Nutrition Advisory Committee Effective August 1, 2023.

WHEREAS the Nutrition Advisory Council is a required advisory committee of the Richland County Aging and Disability Resource Center which is a part of Richland County Health and Human Services, and

WHEREAS the Council consists of an appointed county board member, meal site representatives, home delivered meal representative and a volunteer driver representative. The Nutrition Advisory Council is a required

committee that represents and speaks on behalf of the programs participants, makes recommendations to the nutrition director about food preferences of participants, makes recommendations to the aging unit about locations including days and hours of dining center operations and home delivered meals. The council further gives support and assistance to the ongoing development of the nutrition program and creation of nutrition goals for the county's required Three Year Aging Plan, and

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Ms. Tricia Clements, are presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the appointment of Roseann Knowler replacing Christine Storer, Linda Symons as the Advocate/Older Americans Act representative (formerly the Community/HDM position) and Lee Van Landuyt replacing Janet Jasper as the Germantown representative, and

BE IT FURTHER RESOLVED that terms for these appointments are two years in length with a maximum of three terms/six years not including partial terms.

BE IT FURTHER RESOLVED that these appointments were approved at the June Nutrition Advisory Council meeting and shall be effective August 1, 2023 with members receiving a \$30 per diem and mileage reimbursement of .51/mile, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(05 DECEMBER 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH	MARTY BREWER	X	
COUNTY CLERK	STEVE CARROW	X	
	MARC COUEY	X	
DATED: DECEMBER 12, 2023	GARY MANNING	X	
	TIMOTHY GOTTSCHALL	X	
	DAVID TURK	X	
	STEVE WILLIAMSON	X	
	MELISSA LUCK		
	JULIE FLEMING	X	

Approved by members of the Nutrition Advisory Council on 07 June 2023

Resolution No. 23-117 approving the purchase of the Spillman Automatic Vehicle Locator (AVL) module was read by County Clerk Kalish. Motion by Cosgrove, second by Rynes that Resolution No. 23-117 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 – 117

A Resolution Approving The Purchase Of The Spillman Automatic Vehicle Locator (AVL) Module.

WHEREAS Rule 18 of the Rules of the Board requires that any expenditure in excess of \$10,000 must be approved by the County Board, and

WHEREAS the Public Safety Standing Committee has carefully considered this matter and is now recommending that the County Board approve the purchase of the Spillman AVL module.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Public Safety Standing Committee and the Sheriff to purchase Spillman AVL module from Motorola Solutions for a price of \$16,716.02, and

BE IT FURTHER RESOLVED that the total cost of carrying out this Resolution in the above amount of shall be paid from 2023 Fund 92 Short Term Borrowing, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE
PUBLIC SAFETY STANDING COMMITTEE
(07 JULY 2023)

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK	MELISSA LUCK	X	
	KEN RYNES	X	
	DAVID TURK		
DATED: DECEMBER 12, 2023	BARBARA VOYCE	X	
	BOB FRANK	X	
	KERRY SEVERSON	X	
	RICHARD MCKEE	X	

Approved at Finance & Personnel Standing Committee on 07 November 2023

Resolution No. 23-118 approving the purchase of a new Buffalo Terra Station from J-Comp at a cost of \$28,520.72 was read by County Clerk Kalish. Motion by McKee, second by Fleming that Resolution No. 23-118 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 118

A Resolution Purchasing A New Buffalo Terra Station From J-Comp At The Cost Of \$28,520.72.

WHEREAS Richland County’s data storage needs are growing and there is a need for more space due to video retention, and

WHEREAS the Public Works Committee has carefully considered the proposed quote and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors to purchase a new Buffalo Terra Station from J-Comp at the cost of \$28,520.72.

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE
PUBLIC WORKS STANDING COMMITTEE
(10 AUGUST 2023)

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK	STEVE WILLIAMSON	X	
	STEVE CARROW	X	
	RICHARD MCKEE	X	
DATED: DECEMBER 12, 2023	GARY MANNING	X	
	CHAD COSGROVE		
	MARC COUEY	X	
	JULIE FLEMING	X	
	DANIEL MCGUIRE		

Resolution No. 23-119 approving Richland County to enter into a contract with Deepseas Cyber Security Services for endpoint and network monitoring using Carbon Black XDR for a total cost of \$45,273.60 annually was read by County Clerk Kalish. Motion by Manning, second by Fleming that Resolution No. 23-119 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 119

A Resolution Approving Richland County To Enter Into A Contract With Deepseas Cyber Security Services For Endpoint And Network Monitoring Using Carbon Black XDR For A Total Cost Of \$45,273.60 Annually.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Finance Committee that there is a need for Endpoint and Network Monitoring for Richland County, and

WHEREAS the Finance Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Richland County MIS Department to Enter into a contract with DeepSeas Cyber Security Services for Endpoint and Network Monitoring using Carbon Black XDR for a total cost of \$45,273.60 annually and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from 2023 short term borrowing for MIS Expenses and approval is hereby granted for the MIS Director to sign the purchase agreement for these services, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(05 DECEMBER 2023)

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK	MARTY BREWER	X	
	STEVE CARROW	X	
	MARC COUEY	X	

DATED: DECEMBER 12, 2023

GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DAVID TURK	X
STEVE WILLIAMSON	X
MELISSA LUCK	
JULIE FLEMING	X

Resolution No. 23-120 approving Richland County to enter into a contract with Catalis for permit management for total cost of \$21,750.00, of which \$13,500.00 is an annual expense and \$8,250.00 is a one-time setup fee was read by County Clerk Kalish. Motion by Gentes, second by Fleming that Resolution No. 23-120 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 120

A Resolution Approving Richland County To Enter Into A Contract With Catalis For Permit Management For Total Cost Of \$21,750.00, Of Which \$13,500.00 Is An Annual Expense And \$8,250.00 Is A One-time Setup Fee.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Land and Zoning Committee that there is a need for new database management for Richland County, and

WHEREAS the Land and Zoning Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Richland County MIS Department to enter into a contract with Catalis for permit management for total cost of \$21,750.00 with an annual renew of \$13,500.00, and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from 2023 unused zoning salary funds and approval is hereby granted for the MIS Director to sign the purchase agreement for these services, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(27 NOVEMBER 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MELISSA LUCK	X
STEVE CARROW	X
LINDA GENTES	
DAVID TURK	X
JULIE FLEMING	X
DANIEL MCGUIRE	

DATED: DECEMBER 12, 2023

Resolution No. 23-121 approving Richland County to enter into a contract with Environmental System Research Institute Inc. (ESRI) for Arc GIS Licensing for desktops for a total cost of \$37,402.00 annually was read by County Clerk Kalish. Motion by Cosgrove, second by Gentes that Resolution No. 23-121 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 121

A Resolution Approving Richland County To Enter Into A Contract With Environmental System Research Institute Inc. (ESRI) For Arc GIS Licensing For Desktops For A Total Cost Of \$37,402.00 Annually.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Land and Zoning Committee that there is a need for ESRI Licensing for Richland County, and

WHEREAS the Land and Zoning Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Richland County MIS Department to enter into a contract with Environmental System Research Institute Inc. (ESRI) for Arc GIS Licensing for desktops for a total cost of \$37,402.00 annually, and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from 2024 NG 9-1-1 GIS Grant and approval is hereby granted for the MIS Director to sign the purchase agreement for these services, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(27 NOVEMBER 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

MELISSA LUCK
STEVE CARROW
LINDA GENTES

X
X

DATED: DECEMBER 12, 2023

DAVID TURK
JULIE FLEMING

X
X

DANIEL MCGUIRE

Resolution No. 23-122 approving Richland County to enter into a contract with Jcomp Technologies Inc. for 3 years for Veeam Essentials Enterprise software and maintenance for a total cost of \$11,219.16 was read by County Clerk Kalish. Motion by Manning, second by McKee that Resolution No. 23-122 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 122

Resolution Approving Richland County To Enter Into A Contract With J-Comp Technologies Inc. For 3 Years For Veeam Essentials Enterprise Software And Maintenance For A Total Cost Of \$11,219.16.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Finance Committee that there is a need for Veeam Essentials Enterprise software and maintenance for Richland County, and

WHEREAS the Public Works Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is

hereby granted for the Richland County MIS Department to enter into a contract with J-Comp Technologies Inc. for 3 years for Veeam Essentials Enterprise software and maintenance for a total cost of \$11,219.16, and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from 2023 short term borrowing for MIS Expenses and approval is hereby granted for the MIS Director to sign the purchase agreement for these services, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE
PUBLIC WORKS STANDING COMMITTEE
(12 DECEMBER 2023)

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK	STEVE WILLIAMSON	X	
	STEVE CARROW		
	RICHARD MCKEE	X	
DATED: DECEMBER 12, 2023	GARY MANNING	X	
	CHAD COSGROVE	X	
	MARC COUEY		
	JULIE FLEMING	X	
	DANIEL MCGUIRE		

Resolution No. 23-123 modifying the current uniform allowance procedure for the Sheriff’s Office secretarial staff was read by County Clerk Kalish. Motion by Fleming, second by Williamson that Resolution No. 23-123 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 123

A Resolution Modifying The Current Uniform Allowance Procedure For The Sheriff’s Office Secretarial Staff.

WHEREAS the current practice of reimbursing secretarial staff for clothing purchased for daily wear is not in line with current IRS guidelines, and

WHEREAS if an allowance is given for clothing purchased that is not exclusively worn for work use it must be treated as taxable, and

WHEREAS the current practice is reimbursing secretarial staff for clothing that does not meet IRS guidelines for non-taxable allowance

WHEREAS the Finance and Personnel Committee has reviewed and recommends that the board approves \$250 taxable uniform allowance payouts on 6/1/24 and 12/1/2024 and that the current employee uniform allowance for the Sheriff’s secretarial staff sunset on 1/1/2025.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors board that the Sheriff’s office secretarial staff receive \$250 taxable uniform allowance payouts on 6/1/24 and 12/1/2024 and;

BE IT FURTHER RESOLVED that the current employee uniform allowance for the Sheriff’s secretarial staff sunset on 1/1/2025.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(05 DECEMBER 2023)

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER

X

STEVE CARROW

X

MARC COUEY

X

DATED: DECEMBER 12, 2023

GARY MANNING

X

TIMOTHY GOTTSCHALL

X

DAVID TURK

X

STEVE WILLIAMSON

X

MELISSA LUCK

JULIE FLEMING

X

Motion by Manning, second by Fleming to adjourn to January 16, 2024 at 7:00 PM. Motion carried and the meeting adjourned at 8:49 PM.

STATE OF WISCONSIN)
)SS
COUNTY OF RICHLAND)

I, Derek S. Kalish, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the meeting held on the 12th day of December, 2023.



Derek S. Kalish
Richland County Clerk