

Minutes
Transportation Coordinating Committee
Wednesday, October 11, 2023

A regularly scheduled meeting of the Transportation Coordinating Committee was held on Wednesday, October 11, 2023 at 3:00 p.m. via ZOOM and in Conference Room A/B - of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

Committee members in attendance included: Sandra McKittrick, Richard McKee, Darin Steinmetz, Linda Symons, Sandra Kraemer, Aaron Gray and Bob Sheire

Members absent: Cindy Riley, Sandra Kramer, Jesse Nelson and Don Seep

Other attendees include Linda Batten, Roxanne Klubertanz-Gerber, Tricia Clements and Heidi Sheire

- 1) Sandra Kraemer called the meeting to order at 3:00 p.m.
- 2) Proof of Notification: Linda Batten verified the posting.
- 3) Approve Agenda:
 - Richard McKee moved to approve the posting and agenda; Robert Sheire seconded. Motion carried.
- 4) Approval of September 13, 2023 Transportation Coordinating Committee minutes:
 - Robert Sheire moved to approve minutes; Richard McKee seconded. Motion carried.
- 5) Review and Approve 2024 85.21 Specialized Transportation Grant:
 - Roxanne Klubertanz-Gerber reviewed the grant application including budget with the committee.
 - Robert Sheire made a motion to approve the 2024 85.21 Specialized Transportation Grant; Linda Symons seconded. Motion carried.
- 6) Report on 2024 Transportation Budget
 - Roxanne Klubertanz-Gerber reviewed the transportation budget with the committee. Currently the budget target is 75% and the program is currently at 64.5% utilization.
- 7) Program updates:
 - Roxanne reported an increase in ridership in both the Driver Escort program and Bus Program. Driver Escort has seen a 12% increase and the bus program has seen a 35% increase.
 - Roxanne reported that the program will be offering a fall color ride trip going to Oakwood and to Riverside restaurant in Spring Green.
 - The bus program will be offering a trip through the Rotary Lights in December.
 - The ADRC will be providing Dementia Live to both transportation and nutrition drivers.
 - Currently, there is one opening for a bus driver and have ongoing needs for volunteer drivers.
- 8) Updates from Transportation Providers:
 - No update received from providers
- 9) Citizen Comments:
 - Robert Sheire reported that there will be a blood drive on November 15, 2023. There are currently 49 signed up and the Red Cross is needing volunteers.
 - Linda Symons reported that she continues to hear good things about the transportation program and it's services.

10) Schedule next Meeting: tentatively January 10, 2024 for 3:00.

11) Adjourn

- Richard McKee moved to adjourn the meeting until January 10, 2024; Robert Sheire seconded. Motion carried.

Respectfully submitted,

Linda Batten

Aging and Disability Resource Center of Eagle Country - Richland Center Office