

**Minutes**  
**Transportation Coordinating Committee**  
**Wednesday, July 12, 2023**

A regularly scheduled meeting of the Transportation Coordinating Committee was held Wednesday, July 12, 2023 at 3:00 p.m. via ZOOM and in Conference Room A/B - of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

Committee members in attendance included: Linda Symons, Sandra Kramer, Sandra McKittrick, Richard McKee, Darin Steinmetz, Cindy Riley and Bob Sheire

Members absent: Aaron Gray, Jesse Nelson, Danielle Rudersdorf and Don Seep

Other attendees include Linda Batten, Roxanne Klubertanz-Gerber and Heidi Sheire

- 1) Sandra Kramer called the meeting to order at 3:00 p.m.
- 2) Proof of Notification: Linda Batten verified the posting.
- 3) Approve Agenda:
  - Richard McKee moved to approve the posting and agenda; Bob Sheire seconded. Motion carried.
- 4) Approval of April 12, 2023 Transportation Coordinating Committee minutes:
  - Sandra Kramer moved to approve minutes; Richard McKee seconded. Motion carried.
- 5) Election of Officers:
  - Richard McKee made a motion to reelect Sandra Kramer as Chairperson; Linda Symons seconded. Motion carried.
  - Linda Symons made a motion to reelect Richard McKee as Vice Chairperson; Bob Sheire seconded. Motion carried.
- 6) Review and approve 2024 5310 Grant Application:
  - Roxanne reviewed the 2024 5310 Grant Application with the committee. This grant will continue to be used to help fund bus and wheelchair trips which have had a 53% increase from last year.
  - Roxanne said that there is a match requirement for this by the county. It can be in kind or monetary. Funds from 85.21 and/or fund 56 will be used for the match.
  - Bob Sheire made a motion to approve the 2024 5310 Grant Application; Sandra McKittrick seconded. Motion carried.
- 7) Report on 2023 Transportation Budget:
  - Roxanne reported on that the transportation budget. As of 6/30/2023 current usage is 40%. Budget is \$208,748, expenses are \$82,748 and revenue is \$119,971. Roxanne reminded the committee that the 85.21 allocation and required tax levy are received at the beginning of the year which is reflected in the current revenue calculation.
- 8) Program updates:
  - Roxanne reported that the program is adding a Meal Site route in September. This was an expressed need in the 3 Year Aging plan.
  - Roxanne reported that we are working on the 5 Year Transportation Plan. This plan needs to be approved by the committee, then HHS/Veterans committee and then the county board prior to submission to DOT. Due to this there will be TCC meeting in August to approve the plan.

- Sandra Kramer asked if there were still plans for a shelter for the buses. Roxanne explained that is on the county's strategic plan. However, the program cannot use the Transportation Trust Fund to pay for land, it can only be used for a shelter. The county would have to pay for the land and finding a place that is close by is very difficult.

9) Updates from Transportation Providers

- None

10) Citizen Comments:

- Bob Sheire said that the Red Cross would have a stand at walk with GRACE. It will be located near the Meyer building. Half of the proceeds will go for supplies and the other half will go to the Madison Red Cross.
- Sandra Kramer said that the donkeys would be at the Lone Rock library on 7/27 at 10:00 for children's reading.
- Sandra Kramer also reported that 10/28 from 1:00 to 4:00 the American Legion will hold a Trunk or Treat.

11) Schedule next Meeting: August 9, 2023 at 3:00 and October 11, 2023 a Public Hearing and meeting.

12) Adjourn

- Richard McKee moved to adjourn the meeting until August 9, 2023; Sandra McKittrick seconded. Motion carried.

Respectfully submitted,

Linda Batten

Aging and Disability Resource Center of Eagle Country - Richland Center Office