

**Commission on Aging Disability Board Meeting Minutes  
January 11, 2023**

The Commission on Aging and Disability met via ZOOM or in person

**Members present:** David Scribbins, Danielle Rudersdorf, Larry Engel, Julie Fleming, Carolyn Denman, Jodi Hines Virginia Wiedenfeld, Sandra Kramer and Linda Symons

**Members absent:** None

**HHS Staff present:** Roxanne Klubertanz-Gerber, Tanya Webster, Teresa Nundahl and Linda Batten

**Others present:** Joanna Reinstein

**1. Call Meeting to Order:** Meeting was called to order at 1:00 p.m. by David Scribbins

**2. Posting and Agenda:** Linda Batten verified the agenda was posted properly. Sandra Kramer made a motion to approve the agenda; Linda Symons seconded. Motion carried.

**3. Approval of December 14, 2022 Commission on Aging and Disability Meeting Minutes:**

- Linda Symons made a motion to approve the December 14, 2022 Commission on Aging and Disability meeting minutes; Julie Fleming/Virginia Wiedenfeld seconded. Motion carried.

**4. Board Education: Elder Abuse Hotline**

- Joanna Reinstein from GWAAR (Greater Wisconsin Agency on Aging Resources) spoke about the new Elder Abuse Hotline. 833-586-0107. Website: [www.reportelderabusewi.org](http://www.reportelderabusewi.org)
- Joanna said the hotline went live in 2020 and is used to make reports of elder abuse.
- Joanna told the board that she is currently the only person for the hotline. Her hours are Monday thru Friday 8:00 to 4:30.
- Joanna reported that the hotline is getting very busy. It has had over 100 calls per month for the last three months.
- Joanna told the board that the hotline has posters and brochures and she will send these.
- Joanna said she does make 3-way calls with county, reporter and herself. However, it is the counties responsibility to investigate any reports of abuse. She went on to say she would make referrals to Law Enforcement and Ombudsman.
- Joanna reported that financial abuse is number one for abuse.

**5. Program Update: Adult Protective Services**

- Teresa Nundahl told the board that a social worker is starting on Monday for this position. Her name is Cindy Bromeland and she has been doing training for a while.
- Larry Engel asked Teresa whether there was a psychiatrist in her unit (Behavioral Health). Teresa stated on Fridays there is a psychiatrist and that there is a nurse full-time. Dr. Tranel is the Clinical Director and he is available on Tuesdays.
- Teresa told the board that an Outpatient Therapist is starting on Monday.
- Teresa informed the board 4 weeks is the average wait time to see a psychiatrist.
- Teresa also reported there is a crisis worker. She said they also contract out to Northwest Connections for crisis. Northwest Connections is all over the state.

**6. Aging Plan – Nutrition Program possible goal change**

- Tanya Webster handed out a summary of what has happened in the Nutrition program in the last year. She reported there has been an increase at the Richland Center meal site, Rockbridge is not back to pre-covid numbers.
- Tanya said because of the potential closing of the Richland Center campus the program has been looking at other options for meals. One is to have a voucher program, which people would take to various restaurants to redeem. This option would not require a meal site manager. The second is a restaurant model where there would be a menu just for a timeframe for people. However, this option would require a meal site manager. The third options is a sustainable kitchen (central kitchen). (This is what Crawford County - Prairie du Chien is doing. They have a chef and an assistant chef.)
- Larry Engel asked if the program had enough money. Roxanne said that funding is going up to \$81,000 from \$56,000. However, with the possible campus closure and continued increased costs more funding will be needed.

- Tanya explained to the board that when the Aging Plan was originally made, she did not understand what was required for a restaurant model or voucher program. She asked the board for approval to change the Aging Plan to pursue a voucher program.
- Larry Engel made a motion to approve the change to the Aging Program and for Tanya to pursue a voucher program; Julie Fleming seconded. Motion carried

#### **7. ADRC update:**

- Roxanne reported that Information and Assistance (I&A) personnel have seen an increase in functional screens.
- Roxanne reported that I & A staff have to recertify every two years to do functional screens. This certification exam will be held in February.
- Roxanne reported that the Dementia Care Specialist and ADRC staff will be providing Dementia Live for law enforcement in February.
- Roxanne informed the board that Boost Your Brain and Memory classes would start 2/3.
- Roxanne was happy to announce to the board that February 18 and 19, Center Cinema is showing The Father. The movie will be FREE. It stars Anthony Hopkins.
- Roxanne reiterated to the board that Tricia, Tanya and her went to Prairie du Chien (Crawford County) to see their sustainable kitchen. She stated she will have to get financial information from Roby to see if is possible in Richland Center.
- Roxanne informed the board that Transportation and Nutrition are working on a Volunteer Appreciation meeting at the Phoenix Center in April.

#### **8. Advocacy: updates**

- Roxanne stated she has had great conversations with state legislatures (Tranel, Novak and Kurtz) about things in the county and the need for increased funding for programs.
- Roxanne reported that the county is not going forward with the referendum.
- There was a lot of discussion about what is going on in the county and how employees are doing.
- Julie Fleming commented that the annual report put out by Health and Human Services is very important because it is educational for county board members related to what Health and Human Services provides for programs.

#### **9. ADRC Budget Review:**

- Roxanne reported that the ADRC budget is at 96.8% utilization. She said that there are a few more bills to come in. The Aging budget is at 84.4 % utilization. She estimates that there are \$2000 in expenses still outstanding.

#### **10. Reports from Aging and Disability Organizations:**

- Angela Metz reported that Deanna Kasper has left her role as Birth Coordinator and is now an Executive Manager.

#### **11. Citizen Comments:**

- Sandra Kramer reported the American Legion would be closed from 1/20 for four or five weeks. The ceiling will be replaced. They hope to have it opened again in mid-February.
- Sandra reported that the Pancake Breakfast is 3/5 from 7:00 to 12:30. (This is a fundraiser for nurses).
- Sandra said she is gearing up for the donkey visits for this year.
- Linda Symons reported that the Adult Family homes she has spoken with, knew nothing about the changes to Family care. Humana is buying Inlusa and Molina is buying My Choice.

#### **12. Schedule Next Meeting:**

- Next meeting is scheduled for February 8, 2023 at 1:00 p.m. via ZOOM or in person.

#### **13. Adjourn:**

- Motion to adjourn until Wednesday, February 9, 2023 at 1:00 p.m. was made by Sandra Kramer; Virginia Wiedenfeld seconded. Motion carried.

Respectfully submitted,  
Linda Batten  
ADRC of Eagle Country - Richland Center Office