

REQUEST FOR PROPOSAL

Comprehensive County-wide Study Providing Emergency Medical Services in Richland County

Proposals are to be submitted by **TBD**

PROJECT COMPLETION by October 7, 2022

For More Information Regarding this Project
Contact:

Service Director
Darin Gudgeon
at (608) 647-6474 or
darin.gudgeon@co.richland.wi.us

-or-

County Administrator
Clinton Langreck
at (608) 475-0009 or
clinton.langreck@co.richland.wi.us

INTRODUCTION AND BACKGROUND

Richland County is soliciting proposals from qualified consultants to conduct a study of the current EMS system and provide a comprehensive report to the County Administrator and the Joint Ambulance Committee for them to utilize as they make decisions related to how EMS is provided in Richland County. This study should encompass the entire county and not be limited to just the service area of the Richland County Ambulance Service.

Richland County is a small rural county in SW Wisconsin and has a population of around 17,250 people. Its borders cover approximately 589 square miles of land consisting of one city, five villages and 16 townships. EMS coverage in Richland County is provided by seven ambulance services; all of them, with the exception of the Richland County Ambulance Service, are staffed solely by volunteers.

CONTRACTING AGENCY

The Richland County Ambulance Service is the authorized contracting agency for the County of Richland regarding this comprehensive study.

CLARIFICATION OF SPECIFICATIONS

All requests for additional background or technical information will be directed to the Richland County Ambulance Service Director, Darin Gudgeon.

INCURRING COSTS

The County of Richland is not liable for any cost incurred by proposers in responding to this request for proposal.

RESPONSE SUBMISSION

The proposal package must be delivered to:

Darin Gudgeon
Richland County Ambulance Service
PO Box 251
Richland Center, WI 53581
Ph#: (608) 647-6474

Office located at:
181 W. Seminary St.
Richland Center, WI 53581

All responses must be received by the Office by **TBA**. Proposers must allow sufficient time for USPS mail delivery of their proposals to be received by this office by the date specified. Tentative start date for study will be **TBD** and is subject to change.

CONTENTS OF PROPOSAL

Evaluation and selection of the consultant to perform the study will be based on the information submitted in the proposals, previous consulting projects, and references. The following requirements apply:

- Proposers need to provide a detailed cost schedule.
 - (Labor, Materials, Meeting costs, Mileage etc.)
- Proposers need to submit a short list of successfully completed projects which are similar to this one, along with examples of the deliverables.

The Study should be completed by **October 7, 2022**.

SELECTION PROCESS - AWARD EVALUATION CRITERIA

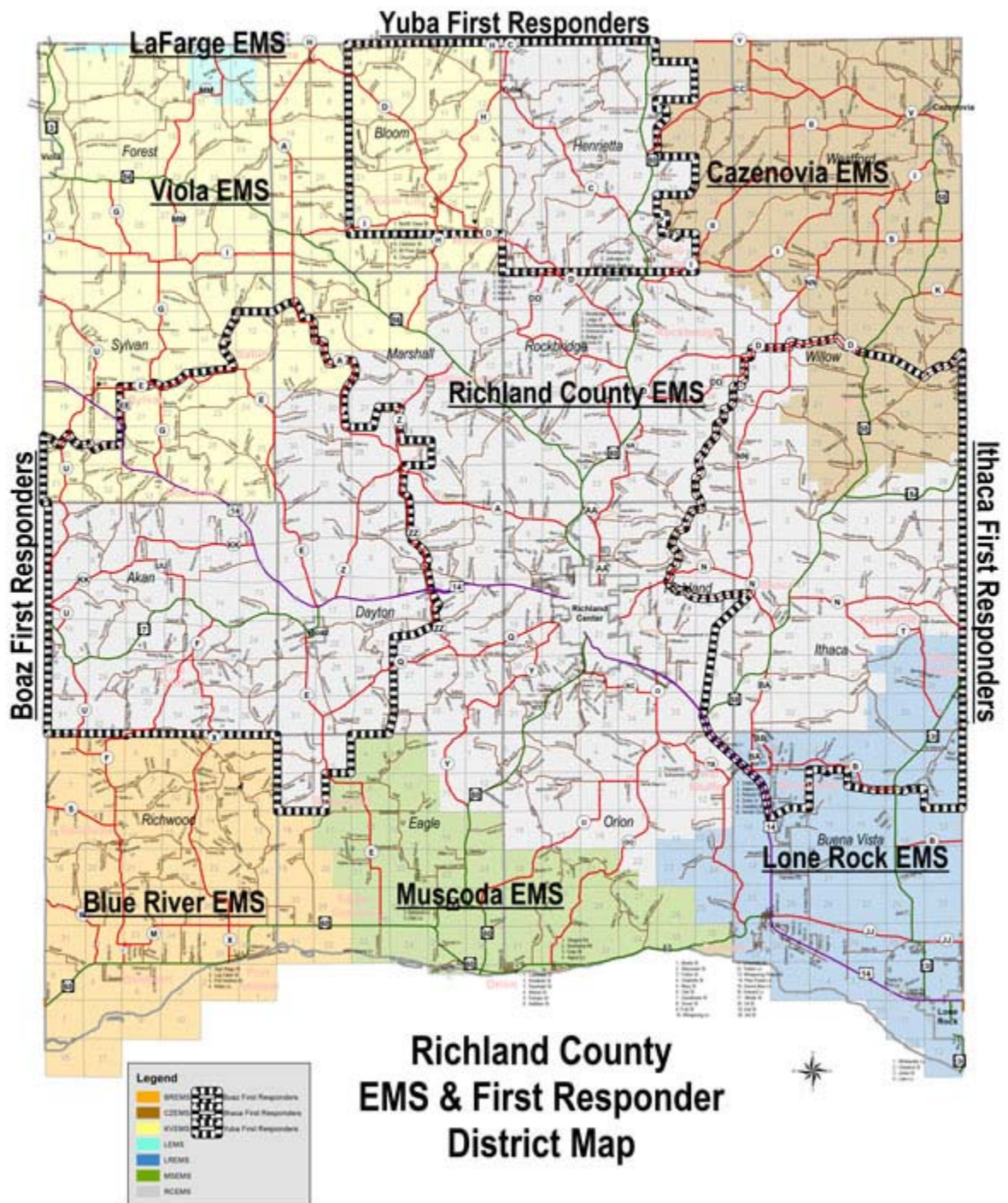
All written proposals submitted in response to this project will be reviewed by the Joint Ambulance Committee, the Service Director and the County Administrator. The County Administrator will award the contract as authorized by the Richland County Board of Supervisors.

PROJECT SCOPE

EMS is ever changing. The challenges are multi-layered and complex and can only be faced properly when all the stakeholders have a clear understanding of the current situation. Staffing shortages and solvency are just two of the issues EMS services are facing; they must be addressed in order to continue to provide treatment and transport of the ill and injured in Richland County. There are many indicators that tell us a volunteer service delivery model is not sustainable yet six out the seven ambulance services providing coverage to Richland County are solely volunteer based. This study should provide decision makers and key partners with the information necessary to determine how EMS can best be provided in Richland County. The comprehensive study must address the following:

- Comprehensive overview of how ambulance services are currently being provided and financed in Richland County including assessment of full cost (as described in Sustainable Rural EMS: Navigating Change An Introduction and Guide, info at <https://www.ruralcenter.org/resource-library/sustainable-rural-ems-navigating-change>)
- Reliability and sustainability of the current EMS system
- County-run ambulance service vs. forming an ambulance district
- Feasibility, benefits and drawbacks of a County-wide EMS system
- Inter-facility Transports
- Upgrade to Paramedic level

To sum up the project scope, the study should explore alternative EMS models and provide a document that will assist County officials in choosing the best model for all of Richland County.



ADDITIONAL CONSIDERATIONS

Preliminary in-person meetings and conference calls can be arranged at the discretion of all parties involved to ensure all the critical parameters of this project are properly detailed before starting work. Any questions or concerns not already addressed in this scoping document can be raised during these meetings. There will be no compensation for responding to this request for proposal.

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