Agenda Item Cover

Department	Administration	Presented By:	Administrator
Date of Meeting:	01 March 2022	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure E
Date submitted:	01 March 2022	Referred by:	
Action needed by no later than (date)		Resolution	<u>N/A</u> , prepared, reviewed

Agenda Item Name: Financial Planning Timeline

Recommendation and/or action language:

Motion to... accept tentative timeline.

Background: (preferred one page or less with focus on options and decision points)

The following amended timeline will be used for planning purposes as we continue efforts in completing our long-term financial plan and approach the 2023 budget.

Attachments and References:

Attached Below	

Financial Review: (please check one)

(plea	ise check one)		
	In adopted budget	Fund Number	
	Apportionment needed	Requested Fund Number	
	Other funding Source		
Х	No financial impact		

(summary of current and future impacts)

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

Agenda Item Cover

land County Fiscal Plan and Capital	Budgeting Process						Dat	tes o	f Me	etin	gs							Edit	tion: 2	23 Fe	b 202	2				v١	Vote	
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	2022 Financial Planni	ng Sc	hedu	le (F	or 20)23 B	udge	t and	i Bey	yond)																	_
ove an Operation Order, Timeline, and Deliver			-										_	_	_			_		_	_	_	_	_				_
Approve an Operations Order	Define the objectives, process and expectations				v																							
	on deliverables																						4					_
approval of Planning Time-Line (This Document)	Amendments to be approved as needed				V																		4					_
Approve an Operations Order	Define the objectives, process and expectations						v																					
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ncial Planning Development:			Februar	y	-	March	1		April		M	lay		Jun	e	_	July	_	A	ugust	1	Septe	mber	0	Octob	er		
Approve on Decision Worksheet Format	Approval and Review	V																										
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Action by F+P to recommend a resolution															R													
tal Maintenance Program:		H	Februar	y		March	n i		April		M	lay		Jun	e		July		A	igus	1 1	Septe	mber	r O	ctob	er		
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eleased Workbook and Guidance to Departments			L																									
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Service Management and 2023 Plan:		F	Februar	v		March	1		April		M	lay		Jun	e		July		A	ugust	1	Septe	mber	r o	Octob	er		+
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	Authorization Resolution							R																				+
	Bond Call / Rating Assessment - Admin	10000	20000	10000	10000	2000	20000	anna a	1111	000	10000	200		7777	100	111	1111			111	200	2020	7277	2011	100			-
	Award Resolution / Sale of bonds	0000	22222	20000	20000	2010/01	22222	62/2/2/	6222	222	R	222	6826	20200	222	9990	222	6876	9996		889	2222	6866	2011	6666	67/77		+
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Short-Term Borrowing	Decision on Amount												1	/														-
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	Preparation of Official Statement -Admin	10000	20000	2000	10000	10000	10000		1111		10000	77		11.11	a no	1111	1111			110	200	777	787	8000	XIII.	1111		+
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Recommended Cover Letter— County Administrator Langreck (20 May 2020)

Agenda Item Cover

Employee Compensations and Benefited Time Off:		F	ebruar	y		March		А	April		Ma	У	Jur	e	J	uly		Augu	ıst	Se	ptem	nber	Oc	ctober	r
Review current benefits package					х				Î.							Ť		8					T	T	
Review employee survey results							х																		
Plan on cost of living adjustments										х					-										
Plan on step progression and policy language										X															
Plan on benefit time off									-	X				-	_								-	-	
Resolution to County Board (delivered with plan)									-	~				R		-			+				-	+	
Resolution to County Doard (delivered with plan)									-		-	-		K	_	-			-				-	-	
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Union Negotiations: (CBA is through 2028)		F	ebruar	v		March		Δ	April		Ma	v	Jur	P	L.	uly		Augu	ıst	Se	pten	her	Oc	ctober	r
Open Negotiations	Initial Proposals - closed session		coruar	,		Waren		<u> </u>	ipi ii		IVIC	<u>,</u>	- Jul			ury		Tuge		1	pten	iber		10001	<u> </u>
Negotiations	Exchange - closed session								-			-		-	_			_			-	-		-+-	
Negotiations-	Final Exchange - closed session								-			-		-	_			_			-	-		-+-	
Closing Negotiations-	Finalized CBA - closed session								-			-		-	_			_			-	-		-+-	
Closing regoliations	Pinalized CBA - closed session								-		-				_	-	_	_	-	_	-		-	+	-
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May discuss MOU or side-letter	Pending actions to General Employees										-			R		-								+	_
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und Balance:		ŀ	ebruar	у		March	_	A	April		Ma	<u> </u>	Jur	ie	J	uly		Augı	ist	Se	pten	nper	Oc	ctober	
Review Existing Funds and Assignments	Education, Background, Purpose of Funds						_		_		-	Х												4	
Proposal to Reassign, Amend, Add or Delete Funds	Admin Report with Guidance Opportunity to F+P						_						х											4	
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Iealth Insurance:		F	ebruar	у		March		А	April		Ma	у	Jur	e	J	uly	_	Augu	ist	Se	pten	nber	Oc	ctober	ε
Review Existing Health Insurance Package					Х																				
Review on % vs. \$ planning and commitment	Discussion on future \$ planning with Health Ins.							V																	
ETF - Comparison and review							Х																		
ETF - Decision	Expense Structure, and Premium Share									V			NLT												
Resolution to County Board										F	R			R											
Consideration on insurance broker	as needed pending ETF decision							TBD																	
broker - decision										TE	3D														
Consideration on insurance plan										TE	3D									Í					
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plan - decision												TBD													N
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plan - decision Consideration on other structure and coverage elements												TBD	TBD												
Consideration on other structure and coverage elements		F	ebruar	v		March		A	April		Ma		TBD	le		uly		Augu	ıst	Se	pten	hber	Oc	ctober	
Consideration on other structure and coverage elements 023 Operations Budget - Process:	What went well, do better for 2022	F	ebruar	y		March		A	April		Ma			le	jı	uly		Augu	ıst	Se	ptem	nber	Oc	tober	
Consideration on other structure and coverage elements 023 Operations Budget - Process: Review 2022 Review and Decision Process	What went well, do better for 2022 Action to adopt a plan	F	ebruar	y		March		A	April		Ma		Jur		j	uly		Augu	ıst	Se	pten	nber	Oc	tober	
Consideration on other structure and coverage elements 023 Operations Budget - Process: Review 2022 Review and Decision Process Adopt 2023 Review and Decision Process	Action to adopt a plan	F	ebruar	y		March			April		Ma		Jur	e X		uly		Augu	ıst	Se	ptem	nber	Oc	:tober	
Consideration on other structure and coverage elements 023 Operations Budget - Process: Review 2022 Review and Decision Process Adopt 2023 Review and Decision Process Preliminary Guidance for Appropriation Requests	Action to adopt a plan Guidance on budgeting	F	ebruar	y		March		A	April		Ma		Jur		JI	uly		Augu	ıst	Se	epterr	nber	Oc	:tobei	
Consideration on other structure and coverage elements 023 Operations Budget - Process: Review 2022 Review and Decision Process Adopt 2023 Review and Decision Process Preliminary Guidance for Appropriation Requests Review by Line item w/ Administrator	Action to adopt a plan Guidance on budgeting Department Heads and Administrator - Admin	F	ebruar	y		March			April		Ma		Jur			uly			ıst	Se	epterr	nber	Oc	:tobei	
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Consideration on other structure and coverage elements 2023 Operations Budget - Process: Review 2022 Review and Decision Process Adopt 2023 Review and Decision Process Preliminary Guidance for Appropriation Requests Review by Line item w/ Administrator Presentation of Preliminary Budget to F+P Finance and Personnel Review	Action to adopt a plan Guidance on budgeting Department Heads and Administrator - Admin Admin Presents to F+P Hearing on exceptions to guidance	F	ebruar	y		March					Ma		Jur			uly			ast		ptem	nber	Oc	tober	
Consideration on other structure and coverage elements 023 Operations Budget - Process: Review 2022 Review and Decision Process Adopt 2023 Review and Decision Process Preliminary Guidance for Appropriation Requests Review by Line item w/ Administrator Presentation of Preliminary Budget to F+P Finance and Personnel Review Recommendation from the Administrator	Action to adopt a plan Guidance on budgeting Department Heads and Administrator - Admin Admin Presents to F+P Hearing on exceptions to guidance Public Hearing - Feedback from County Board	F	ebruar	y		March			April		Ma		Jur						ist	Se Se X	eptern		Oc	tober	
Consideration on other structure and coverage elements 2023 Operations Budget - Process: Review 2022 Review and Decision Process Adopt 2023 Review and Decision Process Preliminary Guidance for Appropriation Requests Review by Line item w/ Administrator Presentation of Preliminary Budget to F+P Finance and Personnel Review Recommendation from the Administrator Approval of Budget by Finance and Personnel	Action to adopt a plan Guidance on budgeting Department Heads and Administrator - Admin Admin Presents to F+P Hearing on exceptions to guidance Public Hearing - Feedback from County Board Meeting to approve a reviewed budget	F	ebruar	y		March					Ma		Jur						Ist		epten	nber	Occ		
Consideration on other structure and coverage elements 2023 Operations Budget - Process: Review 2022 Review and Decision Process Adopt 2023 Review and Decision Process Preliminary Guidance for Appropriation Requests Review by Line item w/ Administrator Presentation of Preliminary Budget to F+P Finance and Personnel Review Recommendation from the Administrator	Action to adopt a plan Guidance on budgeting Department Heads and Administrator - Admin Admin Presents to F+P Hearing on exceptions to guidance Public Hearing - Feedback from County Board	F	ebruar	y		March			April				Jur						ast x		pten		Oc		

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