

Richland County Committee

Agenda Item Cover

Agenda Item Name: Administrator's Report

Department	Administration	Presented By:	Administrator
Date of Meeting:	01 February 2022	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure
Date submitted:	31 February 2022	Referred by:	
Action needed by no later than (date)	N/A	Resolution	<u>N/A</u> , prepared, reviewed

Recommendation and/or action language:

Motion to.... (guidance may be given to administration by committee action as is germane to the items presented)

Background: *(preferred one page or less with focus on options and decision points)*

- a. Broadband Survey — The Administrator held a meeting with the UWEX Area Director, UWEX Survey Center Representative, Director Glasbrenner, Supervisor Luck and Assistant Dull regarding the survey project. Discussion was had on the current, connection-speed survey being conducted by Prosperity Southwest Wisconsin (PSW) <https://www.prosperitysouthwest.com/> . The overall consensus was that the County's best course of action would be to promote the PSW survey, analyze gathered data, and then determine a need and focus for a mail out survey through UW Extension Survey Center. As a result of this meeting, we will be awaiting the PSW survey results until further actions are taken with UWEX.
- b. EDA Grant Extension — Through SWWRPC, Executive Director, Troy Maggied, we have asked for an 8-month extension. Most of our remaining work is expected to be completed in 4-8 months, however to avoid another extension request, and to plan for unforeseen complications, we would like an 8-month extension with the possibility to close the project out earlier if possible. Due to unexpected efficiencies tied to the community resiliency planning efforts, we are ahead of schedule and under budget on the project overall and wish to either push into second-level planning efforts or engage in plan implementation. We do not expect a budget or Staffing Plan revision to be required. We propose our extension to complete the following items related to our initial Scope of Work: Complete the County Strategic Plan, Branding and Marketing, and Engage with the Village of Cazenovia in long-range resiliency planning (much like Richland Center, Lone Rock, and Boaz).
- c. Radio / Tower Project Bonding and Procedure — The Administrator, Finance Officer, Accounting Supervisor, and Assistant recently received instruction from our municipal advisor, Carol Wirth, on the process and timing needed to bond for the Radio Tower improvement project. The borrowing project will resemble that of our short-term borrowing with the exception of the need to conduct a bond call/ rating analysis with Moody's. This will be an extensive effort to develop multiple reports on our financial situation and have our departments present. Like the short-term borrowing, a three-quarters authorization resolution will be needed to initiate the bonding process prior to the bond call. The Administrator is coordinating with the Radio / Tower Consultant and Municipal Advisor on establishing an effective timeline.

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Attachments and References:

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

TBD

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)