

RICHLAND COUNTY

Finance & Personnel Committee

January 18, 2022

NOTICE OF MEETING

Please be advised that the Richland County Finance and Personnel Committee will convene at 1:00 p.m., Friday, **January 21st, 2022** in the Richland County Board Room 181 W. Seminary Street and via videoconference and teleconference using the following information:

WebEx Videoconference:

<https://richlandcounty.my.webex.com/richlandcounty.my/j.php?MTID=m6057ae5a5b7e3c771eb894f256d28c71>

Meeting number: 2554 700 9898, Password: richland

WebEx Teleconference: WebEx teleconference phone number: 408-418-9388, Access code: 2554 700 9898

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email), or Finance & Personnel Committee Chair Shaun Murphy-Lopez at 608-462-3715 (phone/text) or shaun.murphy@co.richland.wi.us (email).

Agenda:

1. Call to order
2. Proof of notification
3. Agenda approval*
4. Previous meeting minutes*

Finance (including purchasing and contracts)

5. Amended ARPA authorization for JAMF Pro Subscription*
6. Purchase of Antivirus Software License — MIS
7. State Shared Revenue*
8. Financial Reports*:
 - a. Treasurer's reports - Cash Balances
 - b. Fund #75 Capital Borrowing
 - c. Fund #92 Short-term Capital Borrowing
 - d. Fund #93 APRA Funds
 - e. Childcare and education grant monitoring
 - f. Department Expenditure Reports:
 - i. Administrator
 - ii. Clerk
 - iii. County Board
 - iv. MIS
 - v. Property Lister
 - vi. Register of Deeds
 - vii. Treasurer
 - g. Format – Year to Date, Budget Performance Summary

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h. County Debt Service Report

Budget:

9. Outline of 10-year financial planning formats*

MIS:

10. Projects and initiatives – Report*

Personnel:

Closing:

11. Administrator's Report*:
 - a. Purchasing Cards
 - b. Move HHS and Courthouse payrolls to one-week withholding in July
 - c. Moving payrolls to two week withholding in 2023
 - d. Broadband survey design
 - e. Additional funding for broadband
 - f. Prosperity Southwest Wisconsin Broadband Initiative
 - g. COVID-19 Vaccination Education
 - h. HHS Personnel Update
 - i. 2021 Budget Performance Deficiency Reports, preparing for March
 - j. ARPA Rural Provider Relief Funds, Procurement and Distribution
12. Future agenda items
13. Adjournment

*Meeting materials for items marked with an asterisk may be found at <https://www.co.richland.wi.us/financePersonnelMinutes.shtml>.

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Finance and Personnel Committee.

CC: Committee Members, County Board, Department Heads, Richland Observer, WRCO, Valley Sentinel, Courthouse Bulletin Board

Richland County

Finance & Personnel Committee

January 4th, 2022

The Richland County Finance and Personnel Committee convened on Friday, January 4th, 2022, in the County Board room at 181 W. Seminary Street and via videoconference and teleconference.

Committee members present included County Board Supervisors Shaun Murphy-Lopez, Marc Couey, Marty Brewer Linda Gentes, David Turk with Melissa Luck & Don Seep by remote access.

Department heads, staff and public were Clinton Langreck – County Administrator, WRCO, Tom Rislow, Tammy Wheelock, Jeff Even, Derek Kalish, Tracy Thorsen, Stacy Kleist, Steve Alexander, Tami Hendrickson, Kerry Severson, Josh Elder, Ingrid Glasbrenner, Jenifer Laue, Tracy Gobin, Cheryl Dull – Assistant to the County Administrator taking minutes and Barbara Scott from MIS running the teleconferencing.

- 1. Call to Order:** Committee Chair Murphy-Lopez called the meeting to order at 1:02 p.m.
- 2. Proof of Notification:** Committee Chair Murphy-Lopez verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, WRCO, County department heads, a copy was posted on the Courthouse Bulletin Board and a copy was emailed to The Richland Observer and the Valley Sentinel.
- 3. Agenda Approval:** Moved by Supervisor Brewer to approve the agenda as presented, second by Supervisor Couey. All voting aye, motion carried.
- 4. Previous Meeting Minutes:** Moved by Supervisor Couey to approve the minutes of the December 17th meeting as presented, seconded by Supervisor Gentes. All voting aye, motion carried.
- 5. Transfer from fund 92 to Highway:** Administrator Langreck presented the request to transfer \$650,000.00 from Fund 92 to Fund 71, "County Highway Fund" to supplement Highway funds for 2021 repairs and maintenance for County Trunk U — From the county line to County Trunk E near the Elk Creek Branch and County Trunk U — Intersection with County Trunk in Richwood Township (intersection redo). Moved by Supervisor Couey to approve the transfer, second by Supervisor Turk. All voting aye, motion carried.
- 6. Contracted for Linen Services for Pine Valley:** Steve Alexander presented that about 2 months ago he researched contacting out the linen service due to low staffing issues. They will be removing 2 laundry positions with this change but due to staff vacancy, no staff would be laid off. This would be a 3-year contract with Aramark with an annual fee of \$98,740.00. Brewer stated it was debated at the PV meeting and felt it to be a savings in funds. Moved by Supervisor Brewer to approve the request, second by Supervisor Gentes. All voting aye, motion carried.
- 7. Added vacation in recognition of experience — Pine Valley Employee:** Administrator Langreck presented that it is being requested to add one additional week of vacation to the Pine Valley Administrator current vacation accrued balance and granted a 4 work week accrual at his next anniversary date. This is recommended due to Tom Rislow having over 38.5 years of experience in nursing home administration. Moved by Supervisor Brewer to approve the request, seconded by Supervisor Turk. All voting aye, motion carried.
- 8. Amendments to Employee Handbook: Highway and HHS:** Administrator Langreck presented the changes to the Richland County Highway Addendum and HHS Addendum to the Handbook including some formatting changes. Moved by Supervisor Couey to approve the changes as presented, seconded by Supervisor Luck. All voting aye, motion carried.
- 9. Amendments to FMLA Policy:** Administrator Langreck presented the proposed changes capturing the transition from the County Clerk Administration to the present Administrator structure and more defined law. The current changes have been reviewed and approved by the County Corp Council. There are also several formatting changes included. Moved by Supervisor Turk to approve the proposed changes, seconded by Supervisor Brewer. All voting aye, motion carried.
- 10. Discussion and possible action on vacation policy and weather closure (as requested in the December 17th Finance and Personnel meeting):** Administrator Langreck presented that this was a future item request from previous Finance & Personnel meetings. Current language is presented to the Committee.

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Finance & Personnel Committee

Turk & Gentes felt there should be accrued vacation time from day one. Administrator Langreck stated we need to see what our payroll system can handle before implementing. Extensive discussion followed concerning transitioning to PTO and start dates vs start of year to accrue benefits. Moved by Supervisor Murphy-Lopez for the Administrator and his team to look into the issue of combining vacation, sick, holidays and other times off and bring back concerns and issues of combining those benefits back to the committee for review, seconded by Supervisor Seep. All voting aye, motion carried.

Moved by Supervisor Turk to have the Administrator and his team bring back ideas with increasing access to paid time off in the first couple years of employment, 2nd Luck, motion carried.

Moved by Chair Murphy-Lopez to have the Administrator and his team look into options to accelerate the amount of vacation time for mid and long term employees, 2nd Couey, motion carried.

Concerning Weather: Supervisor Gentes and Supervisor Brewer like the weather closure language as written.

- 11. Discussion and possible action on performance pay (as requested in the December 17th Finance and Personnel meeting):** Administrator Langreck stated that the committee has asked to have this added to future agendas to discuss and take possible action in amending or giving guidance regarding performance pay.

Supervisor Seep stated he has concerns that if an employee has an unsatisfactory review, should they get the raise that is scheduled for all employees. Supervisor Gentes does not have any interest in performance based raises. She does feel having annual reviews should be completed so if there is poor performance there are steps taken and documented to remove someone if they are not improving as recommended. Moved by Supervisor Seep to have the Administrator and his team bring back any problems of tying compensation for employees to a satisfactory job performances and bring back to the committee, seconded by Supervisor Couey. Supervisor Gentes to abstain. Supervisors Murphy-Lopez, Brewer, Couey, Turk, Luck and Seep voting aye, motion carried.

Administrator Langreck stated he still needs to get a standard performance review form in his office for distribution.

- 12. Discussion and Possible action regarding Administrative Strategic Goals:** Administrator Langreck presented his plan including what has been completed and is in process. He is looking for recommendations from the committee on the present template and if there should be any changes or items moved up or down. Moved by Supervisor Seep to continue to work on the projects as presented and to accept the report as presented, seconded by Supervisor Turk. All voting aye, motion carried.

- 13. Future agenda items:** Administrator Langreck – How notification are gotten out to employees; Supervisor Murphy-Lopez – Annual departmental budgets and spending process brought forward at the next meeting, and committee structure documents; Supervisor Gentes – Broad band funding; Supervisor Couey – None; Supervisor Luck – None; and Seep - None.

- 14. Adjournment:** Next meeting will be Tuesday January 21st at 1:00 pm. Moved by Supervisor Brewer to adjourn at 2:24 p.m., seconded by Supervisor Couey. All voting aye, motion carried.

Minutes respectfully submitted by

Cheryl Dull

Richland County Assistant to the Administrator

Departments	Number of Computers	Number of iPads	Windows Licensing	Office Licensing
Child Support	3		3	3
Classroom	20		20	0
Coroner	2		1	1
County Clerk	4	1	4	3
Court Room	3		1	0
Emergency Services	10	6	12	11
Fairgrounds	2	2	2	2
HHS	105	14	116	116
Highway	11		11	11
Land Information	7		6	6
Maintenance	1		1	1
MIS	11	3	9	6
Miscellaneous	9		9	0
Pine Valley	48	10	50	25
Register of Deeds	5		5	3
Sheriff	50	1	50	50
Symons	8		6	5
Treasurer	7		5	3
UW Extension *	9		9	3
Administrator Office	5	1	4	4
County Board		20		
UW Food Service		1		
Land Conservation	2			
Economic Development	2			
Veterans	3		3	3
	327	59	327	256

Richland County Committee

Agenda Item Cover

Agenda Item Name: JAMF updated pricing

Department	Administration	Presented By:	Barbara Scott
Date of Meeting:	01/21/2022	Action Needed:	Resolution
Disclosure:	Open Session	Authority:	
Date submitted:	01/12/2022	Referred by:	Finance and Personnel

Recommendation and/or action language:

Motion to ... increase purchase of Jamf Licensing purchase amount and consider Data policy and Content Filtering.

Background: (preferred one page or less with focus on options and decision points)

In April of 2021 the Finance and Personnel Committee approved MIS to purchase JAMF at a cost of \$3318.00. The purchase was not ultimately made as it was realized that there was not going to be room in the 2021 budget for the purchase. Now we are in 2022 and the purchase needs to be made. Since the initial quote we have added significantly to our number of Apple devices and now instead of needing 50 license we need 100, thus increasing the cost. The current quote for 100 license and setup is \$4680.25. The number of devices are listed on the sheets found in the folders.

Second consideration with this is the possible purchase of Data Policy and Content Filtering. Currently we cannot content filter on mobile devices. There may be need to do this as a requirement of our Cybersecurity insurance in the future. This would be an additional cost of \$5092.00.

Attachments and References: SHI JamF Quote and Device Listing sheets.

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Financial Review:

(please check one)

X	In adopted budget	Fund Number	
	Apportionment needed	Requested Fund Number	
	Other funding Source		
	No financial impact		

(summary of current and future impacts)

Approval: Barbara J Scott

Review: Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)



Pricing Proposal
 Quotation #: 21461951
 Created On: 1/12/2022
 Valid Until: 2/10/2022

County of Richland

Barbara Scott

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 Richland Center, WI 53581
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Inside Account Executive

Thomas Feeney

290 Davidson Ave.

 Somerset, NJ 08873
 Phone: 732-667-2787
 Fax:
 Email: thomas_feeney@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 JUMPSTART - 4 HOUR REMOTE IOSINSTALL & IOS / TVOS TRAINING JAMF Software - Part#: 1912001200	1	\$1,285.25	\$1,285.25
2 JAMF PRO with Jamf Cloud for iOS - Subscription license (annual) - 1 device - hosted - volume, commercial - 50-249 licenses - iOS JAMF Software - Part#: 1001020201	100	\$33.95	\$3,395.00
3 JAMF DATA POLICY & CONTENTFILTERING FOR MOBILE WORKFORCE WITH JAMF Software - Part#: DATA-POLICY	100	\$50.92	\$5,092.00
		Total	\$9,772.25

Additional Comments

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
 TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.

Richland County Committee

Agenda Item Cover

Agenda Item Name: Sophos Antivirus Software

Department	Administration	Presented By:	Barbara Scott
Date of Meeting:	01/21/2022	Action Needed:	Resolution
Disclosure:	Open Session	Authority:	
Date submitted:	01/11/2022	Referred by:	Finance and Personnel

Recommendation and/or action language:

Motion to ... recommend paying for Sophos Intercept X Advanced Endpoint and Server Protection for 3 years at a discounted two-year rate.

Background: *(preferred one page or less with focus on options and decision points)*

Richland County requires antivirus. This will be replacing our current antivirus with a more robust product that will better protect the county. The decision that will be before you today is how to pay for this cost.

The quote that is attached displays two options (numbers here represent 350 license v/s 400 which is not needed)

1. One year for a total cost of \$13275.50
2. Three years for a total cost of \$26,551.00

The first decision is doing we want to purchase one or three years? The three-year option is buy two get one free.

Second decision is how to appropriate the costs. The bill could be divided between all departments as listed on attached document with each department paying their portion and MIS paying the balance. This cost could also be seen as a centralized cost of doing business and funded as such.

Attachments and References:

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Financial Review:

(please check one)

	In adopted budget	Fund Number	75
	Apportionment needed	Requested Fund Number	
X	Other funding Source		
	No financial impact		

(summary of current and future impacts)

Approval: *Barbara J Scott*

Review: *Clinton Langreck*

Department Head

Administrator, or Elected Office (if applicable)



Richland Co.
January 06, 2022

Prepared By:
Robert C. Carns MCSE, CCNA, CCDA, MCNE, CCA

Qty.	Description		Price
400	Sophos Intercept X Advanced - EndPoint Competitive Upgrade - 12 Months	\$	15,172.00
20	Sophos Intercept X Advanced - Server Competitive Upgrade - 12 Months	\$	1,663.20
400	Sophos Intercept X Advanced - EndPoint Competitive Upgrade - 36 Months	\$	30,344.00
20	Sophos Intercept X Advanced - Server Competitive Upgrade - 36 Months	\$	3,317.60

Richland County Finance and Personnel Committee

Agenda Item Cover

Agenda Item Name: State Shared Revenue

Department	County Board	Presented By:	Shaun Murphy-Lopez
Date of Meeting:	January 21 st , 2022	Action Needed:	Vote
Disclosure:	Open	Authority:	Committee Structure C & E
Date submitted:	January 20 th , 2022	Referred by:	n/a

Recommendation and/or action language:

Recommend a motion to forward to the Strategic Planning Committee a preference by the Finance & Personnel Committee to include in the Strategic Plan an action to “encourage state officials to increase state aids (i.e., shared revenue, state highway aid, other state aid) from the State of Wisconsin to Richland County, to reduce the impact of increasing property taxes on our county’s residents.”

Background:

Shared revenues (aka state aid) from the State of Wisconsin have been falling for over 20 years. Shared revenue was originally put in place in the early 1900’s to share state income tax revenue with local municipalities in exchange for a reduction in property that could be taxed¹. In 2001, Richland County received \$1.36 million that could be spent on general government activities such as public safety, highways, and human services. In 2021, the State shared \$1.22 million, a drop of 12%. If the amount received in 2001 was adjusted for inflation, the amount would be \$2.09 million. See Attachment A.

A 2013 report from the Wisconsin Taxpayers Alliance (a nonpartisan group) showed that with the reduction in shared revenue, counties increasingly relied on property taxes and fees (see Attachment B). Between 1995 and 2011, revenues from state aid dropped from 42% to 29%, as a share of total county general revenues. Meanwhile, property taxes increased from 32% to 38%, and fees similarly increased from 10% to 16%.

In Richland County, these trends appear to be true, as shown in Attachment C. Property taxes have doubled from \$4.9 million in 2001 to \$10.4 million in 2022. Meanwhile state highway aids have also seen a decrease between 2001 and 2022 (from \$756,855 to \$574,114). While other state aids rose from \$4.0 million in 2001 to \$6.6 million in 2019, they had their peak of \$7.6 million in 2008.

The Wisconsin Counties Association already has on its legislative agenda, “Seek an increase in the shared revenue appropriation to reflect the growing costs of providing state-mandated services.”² It is recommended that the Strategic Plan include an action that encourages Richland County officials join WCA in encouraging state officials for an increase in state shared revenue, to reduce the impact of increasing property taxes and fees on Richland County residents.

Because state highway aids have also been decreasing (see Attachment C), the suggested language for the Strategic Plan is inclusive: “Encourage state officials to increase state aids (i.e., shared revenue, state highway aids, and other state aids) from the State of Wisconsin to Richland County, to reduce the impact of increasing property taxes on county residents.”

¹

https://docs.legis.wisconsin.gov/misc/lfb/informational_papers/january_2017/0018_shared_revenue_program_informational_paper_18.pdf

² <https://www.wicounties.org/wp-content/uploads/2020/10/2020-Legislative-Agenda-FINAL.pdf>

Richland County Finance and Personnel Committee

Agenda Item Cover

Attachments and References:

Attachment A: Shared Revenue 2001 - 2021	Attachment C: Major Selected Revenues
Attachment B: WI Taxpayers Alliance	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

(summary of current and future impacts)

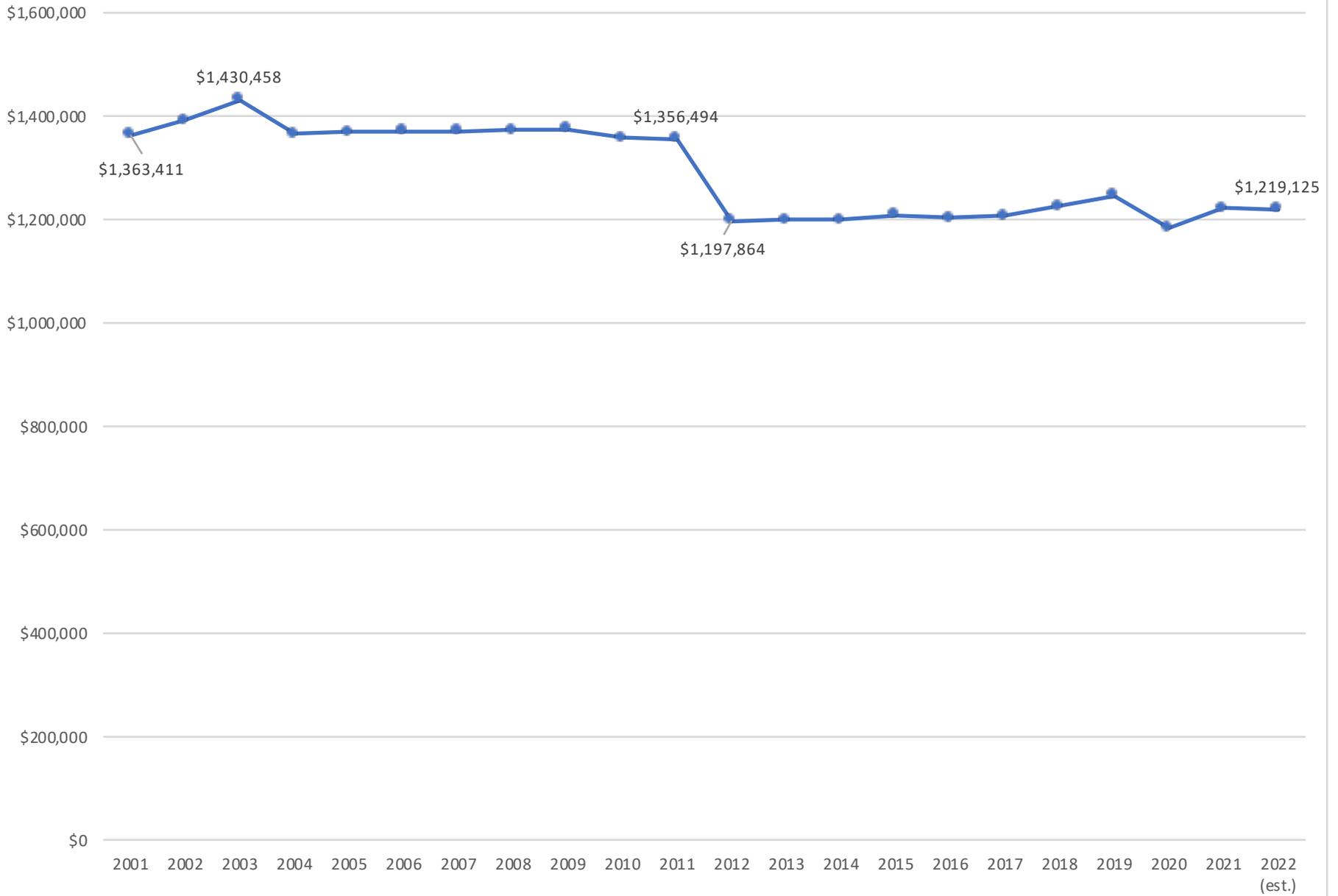
Approval:

Review:

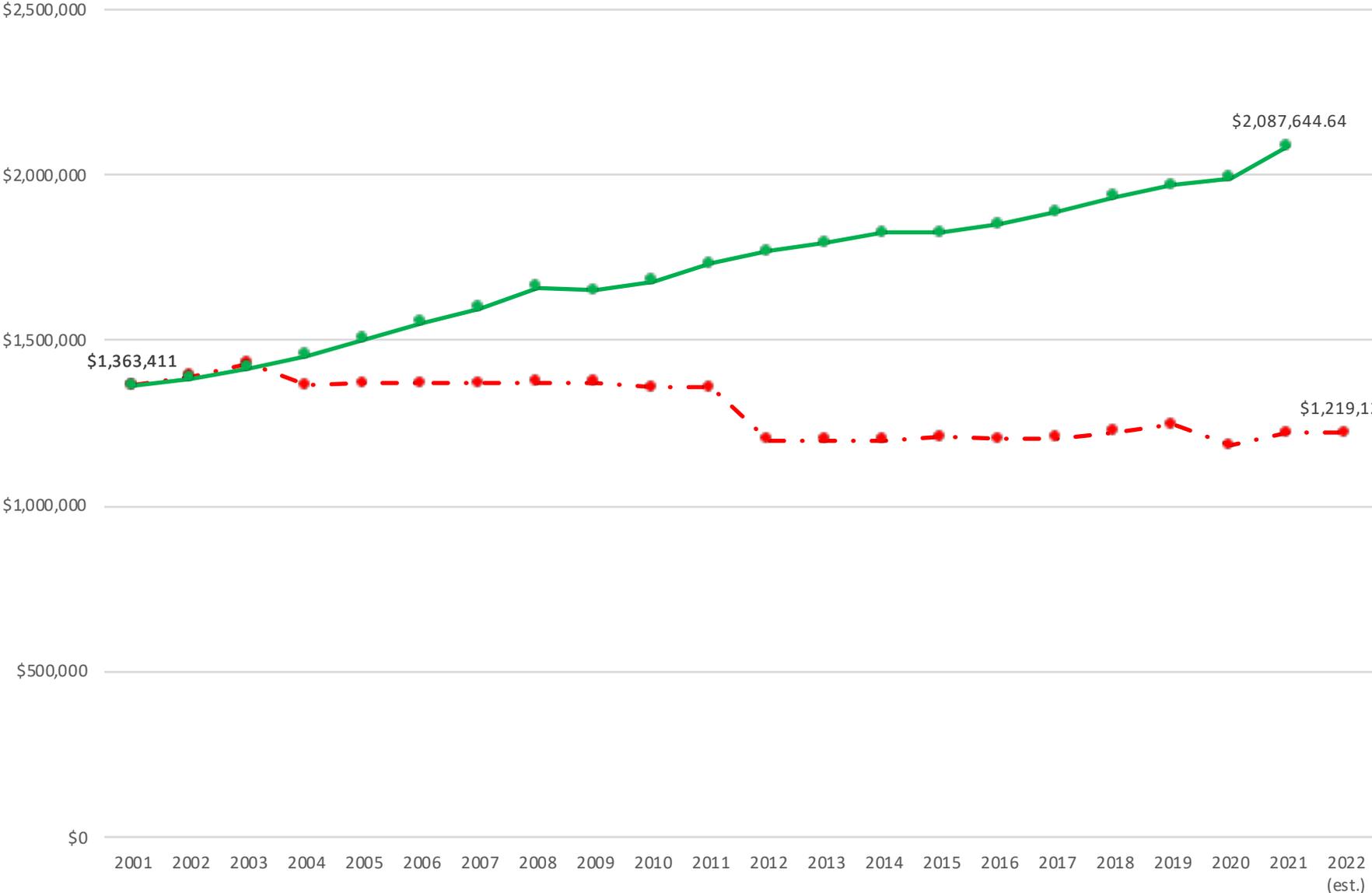
Department Head

Administrator, or Elected Office (if applicable)

Actual State Shared Revenue for Richland County



Inflation Adjusted State Shared Revenue for Richland County



—●— Actual State Shared Revenues —●— Inflation Adjusted State Shared Revenue

	Actual State Shared Revenues	% Change	Annual Rate of Inflation	Inflation Adjusted Change	Inflation Adjusted State Shared Revenue
2001	\$1,363,411				\$1,363,411
2002	\$1,391,773	2.1%	1.60%	\$21,814.58	\$1,385,225.58
2003	\$1,430,458	2.8%	2.30%	\$31,860.19	\$1,417,085.76
2004	\$1,364,792	-4.6%	2.70%	\$38,261.32	\$1,455,347.08
2005	\$1,369,521	0.3%	3.40%	\$49,481.80	\$1,504,828.88
2006	\$1,370,580	0.1%	3.20%	\$48,154.52	\$1,552,983.40
2007	\$1,370,691	0.0%	2.90%	\$45,036.52	\$1,598,019.92
2008	\$1,372,109	0.1%	3.80%	\$60,724.76	\$1,658,744.68
2009	\$1,374,729	0.2%	-0.40%	-\$6,634.98	\$1,652,109.70
2010	\$1,358,104	-1.2%	1.60%	\$26,433.76	\$1,678,543.46
2011	\$1,356,494	-0.1%	3.20%	\$53,713.39	\$1,732,256.85
2012	\$1,197,864	-11.7%	2.10%	\$36,377.39	\$1,768,634.24
2013	\$1,198,357	0.0%	1.50%	\$26,529.51	\$1,795,163.76
2014	\$1,198,472	0.0%	1.60%	\$28,722.62	\$1,823,886.38
2015	\$1,207,887	0.8%	0.10%	\$1,823.89	\$1,825,710.26
2016	\$1,202,035	-0.5%	1.30%	\$23,734.23	\$1,849,444.50
2017	\$1,205,783	0.3%	2.10%	\$38,838.33	\$1,888,282.83
2018	\$1,225,026	1.6%	2.40%	\$45,318.79	\$1,933,601.62
2019	\$1,246,437	1.7%	1.80%	\$34,804.83	\$1,968,406.45
2020	\$1,183,562	-5.0%	1.20%	\$23,620.88	\$1,992,027.32
2021	\$1,221,046	3.2%	4.80%	\$95,617.31	\$2,087,644.64
2022 (est.)	\$1,219,125	-0.2%			

The Local Squeeze?

State Aid Cuts, Tax Limits, and Local Government Finances

Since 1995, state shared revenues to municipalities and counties have been significantly reduced three times, leaving these aids below their 1990 levels. Those reductions, along with state-mandated property tax limits initiated in 2005-06, held the average growth in municipal and county revenues to less than 3% per year since then. With lagging revenues, local governments continued to fund public safety but slowed spending in other areas. They also continued to borrow, so debt service expenditures in annual budgets are growing quickly.

Like many individuals and businesses, municipalities and counties have faced increasing financial pressures over the past 15 years. Prolonged state budget difficulties, combined with changing state spending priorities, led to reduced state aid to local governments.

Funding challenges became more acute after 2005 when the state restricted annual increases in municipal and county property taxes. These caps (levy limits), combined with state aid cuts, slowed revenue growth for both municipalities and counties.

Local governments responded in at least two ways. First, they slowed overall spending to match

available revenues. And second, they reexamined past spending trends and priorities. In general, counties and municipalities continued to fund critical services but scaled back expenditures in other areas.

STATE SQUEEZE

Wisconsin state government has long devoted a large share of its spending to aiding local governments—schools, municipalities, and counties, with K-12 schools receiving the most. However, over the past 15 years, changing priorities, slowing tax revenue, and persistent budget problems resulted in state government scaling back the share of its tax dollars going to municipalities and counties.

Local Assistance

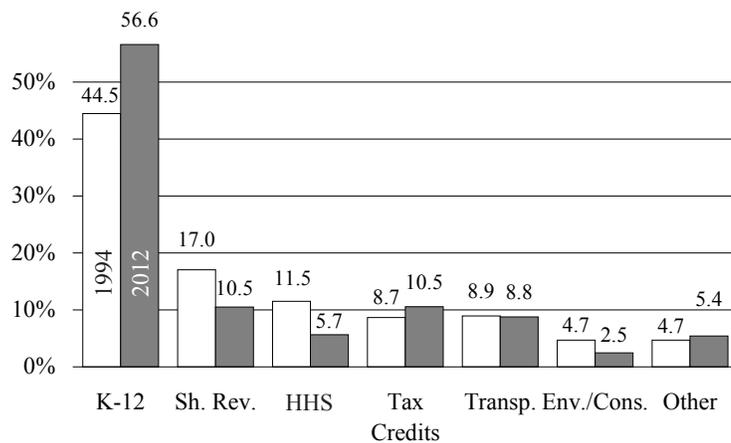
The state provides several kinds of financial help to local governments. Shared revenues (now referred to as county and municipal aids) are unrestricted payments from the state that can be used to fund any local government service. Transportation aids help fund roads, bike paths, public transportation, and related spending. The state also assists counties in paying for human service programs.

During the first half of the 1990s, local assistance—aids to counties and municipalities, school aids, and reimbursement for credits on

Also in this issue:

Federal Financial Assistance

Figure 1: K-12 School Aids Dominate Local Assistance Payments
State Aid to Local Gov'ts by Type, % of Total, 1994 and 2012



individual property tax bills—averaged 35% of total state government spending and 57% of its general fund spending. The general fund is the part of the state budget that is supported primarily by taxes on individual and corporate incomes, sales, tobacco, and alcohol. Remaining state expenditures are funded with segregated taxes (e.g., the state gas tax), fees and charges, and federal funds.

Aids to municipalities and counties averaged about 14% of all state spending during 1990-95; shared revenues averaged about 13% of general fund spending.

Changing State Priorities

After 1995, state spending priorities shifted, with aid to counties and municipalities negatively affected.

More Focus on School Aid. First, state lawmakers committed to providing “two-thirds” of K-12 school revenues beginning in 1996-97. To reach the two-thirds goal, they increased school aids 12.6% in 1995, 9.9% in 1996, and 31.8% in 1997.

With school costs rising, this two-thirds commitment required additional state taxes to be devoted to K-12 schools. As it became more and more difficult to meet, the state eliminated the two-thirds commitment in 2003. However, for several years thereafter, legislators tried to continue funding schools at the two-thirds level.

Figure 1 shows the impact of this priority shift. In 1994, school aids were 44.5% of all state assistance to local units; in 2012, they were 56.6% of the total. By contrast, shared revenues for municipalities and counties were 17.0% of all local assistance in 1994 but only 10.5% in 2012.

During 1995-2012, lawmakers also placed greater emphasis on property tax credits that benefit individuals rather than governments. Part of the “two-thirds” school funding commitment was a 1997 increase in school-related property tax credits. Those credits were again increased in 2007, 2008, and 2009. Another property tax credit (the First Dollar Credit) was added in 2009, and by 2012 it had more than doubled. In 1994, total property tax credits were about half of shared revenue payments; in 2012, the two were about equal.

Other Programs. State spending shifted outside of the local assistance programs as well. During the 1990s, corrections spending rose rapidly as the state built and filled prisons. In the 2000s, state funding for Medicaid rose faster, shifting tax dollars from local assistance to this jointly funded program (federal and state) for low-income residents.

BadgerCare, the state’s primary Medicaid program, has been repeatedly expanded since its inception in 1999. In the early 2000s, lawmakers added SeniorCare, Wisconsin’s prescription drug program. From 1999 through 2012, participation in Medicaid programs rose from 445,000 to 1.17 million, and total spending climbed from \$2.6 billion to nearly \$7 billion.

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Slowing Revenues

A second factor affecting aid to local governments was decelerating state tax revenues after 1999. Tax collections rose rapidly during the 1990s due primarily to a strong economy and a state income tax that was not indexed (adjusted for inflation). During 1990-99, income tax collections climbed an average of 7.8% per year; general fund tax collections rose an average of 6.5% per year. This growth was one reason the state was able to commit to two-thirds of school funding in 1997, fund prison expansion, and create BadgerCare in 1999.

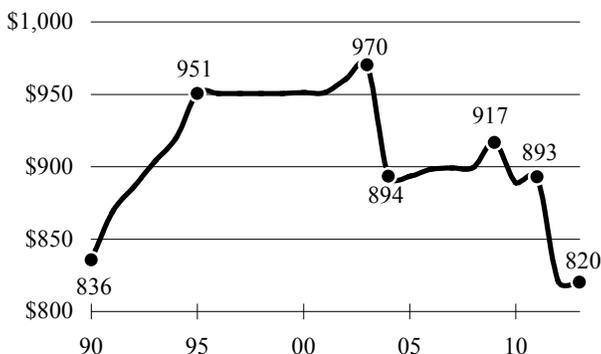
However, tax collections grew more slowly during 1999-2012, averaging only 2.4% per year. Three factors were primarily responsible. First, lawmakers indexed the state income tax beginning in 1999. With tax brackets and the standard deduction adjusted for inflation each year, collections slowed. Second, beginning in 2000, state income tax rates were lowered, temporarily reducing collections. And finally, recessions in 2001 and especially in 2008-09 reduced tax revenues.

Impact on Local Aids

As state revenues slowed and priorities shifted, the commitment to local assistance, particularly shared revenues, waned. Between 1990 and 1995, shared revenues rose nearly 14% from \$836 million to \$951 million (see Figure 2). However, they remained essentially unchanged over the ensuing six years, before increasing slightly in 2002 and 2003.

State budget problems led to a nearly 8% shared revenue cut in 2004. Continued state fiscal challenges meant little change through 2011, followed by another 8% cut in 2012. Multiple reductions over the past 10 years left 2013 shared revenues below their 1990 levels.

Figure 2: Shared Revenues Stall, Fall
County & Municipal Shared Revenues, 1990-2011, \$ Millions



Municipal Aid. Shared revenue cuts affected municipalities the most. About 80% of the shared revenue appropriation goes to cities, villages, and towns. Moreover, these aids account for more than 60% of total state aid to municipalities.

Multiple reductions in shared revenues over the past 10 years left the 2013 amount below the 1990 level.

The 20-year pattern of aid growth and decline makes clear the impact of the shared revenue cuts. After rising an average of 5.2% per year during 1990-95, total state aids to municipalities increased an average of only 1.4% per year during 1995-2003. During more recent years (2003-11), they changed little. After accounting for inflation and population changes, total state aids to municipalities fell more than 20% during 2003-11. Total aid figures for 2012 and 2013 are not yet available.

County Aid. Shared revenue cuts impacted counties less because these dollars account for only about 10% of their total state aid. Counties rely more on aids for health and human services and for transportation.

Total county aid increased an average of 7.3% annually during 1990-95. Average growth slowed to 3.2% during 1995-2003 and to 2.4% during 2003-08. Reduced state assistance for highways, health, and human services after 2008, along with shared revenue cuts, resulted in a 17% decline in total state aid to counties during 2008-11. Adjusted for population and inflation, the decline was over 20%.

LOCAL FUNDING SHIFTS

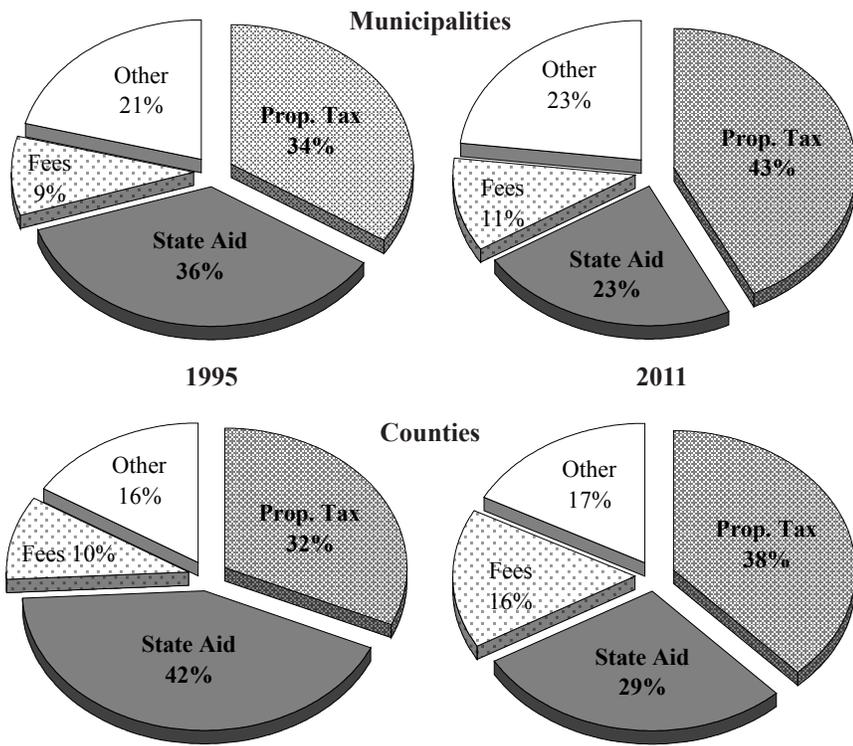
As state aid growth slowed and then declined, local governments compensated by raising property taxes and fees.

Municipalities

Under state law, municipalities have only one major tax available, the property tax. Cities, villages, and towns also can raise revenue via fees (such as those for garbage collection, recreation programs, park rental, and building permits) and fines. They also receive state and federal aid, but the amount is generally determined by state and federal officials.

During 1995-2011, state aids to municipalities rose a total of 11.8%, or less than 1% per year. With

Figure 3:
Property Taxes Support Rising Share of Municipal, County Services
 Municipal and County General Revenues by Type, 1995 and 2011



limited aid growth, municipalities shifted the funding of local services to other revenues. As a result, municipal property taxes (+114.7%) and fees (+106.0%) more than doubled.

Figure 3 highlights the shift in funding. In 1995, 36% of municipal revenues were state aids; in 2011, 23% were. Property taxes climbed from 34% of municipal funding to 43%. Fees rose from 9% of revenues in 1995 to 11% in 2011.

Counties

The general pattern for counties was similar. State aids increased 20.7% during 1995-2011. County property taxes climbed 114.1%, and fees were up 195.5% during this period.

The bottom half of Figure 3 shows the change in how county services are paid for. State aid comprised 42% of county revenues in 1995 but only 29% in 2011. Property taxes rose from 32% to 38% of revenues, while fees jumped from 10% to 16%.

PROPERTY TAX LIMITS

As aid growth stagnated after 1995, municipalities and counties funded local services increasingly with property taxes. From 1995 through 2005, annual

property tax growth averaged 5.7% in municipalities and 5.9% in counties.

In response to these increases, state lawmakers imposed levy limits on municipalities and counties beginning in 2006. Property tax increases were limited, with certain exceptions, to the higher of net new construction or a set percentage, initially 2% for 2006 and 2007. The percentage has since varied from just under 4% (2008) to 0% (2012 and 2013).

The tax limits slowed property tax growth. During 2005-2011, annual increases averaged 3.7% in municipalities and 3.2% in counties, two or more percentage points below the increases in the prior decade.

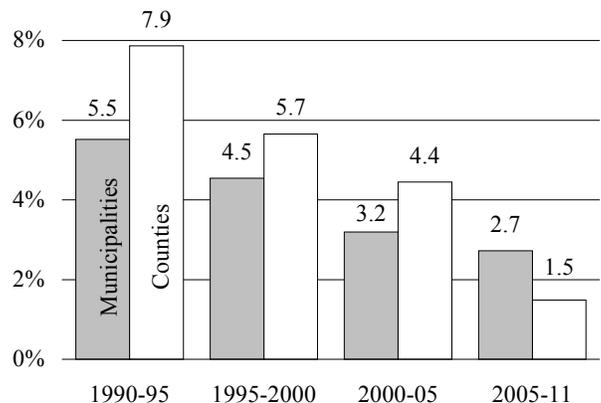
Total Revenues Slow

The combination of state aid and property taxes comprise the majority of local government revenues. When state aid increases little and property taxes are limited, total revenues for municipal and county governments rise slowly.

Municipalities. During 1990-95, municipal revenues rose an average of 5.5% per year. Increases slowed in each of the two subsequent five-year periods (see Figure 4). Revenue growth slowed further during 2005-11, averaging 2.7% annually.

Counties. County revenues followed a similar pattern. After rising nearly 8% per year during the first half of the 1990s, revenue increases slowed during each of the subsequent periods. A relatively large reduction in state aids slowed total revenue growth to an average of 1.5% per year during 2005-11.

Figure 4: Revenue Growth Slows
 Average Annual Change in General Revenues, 1990-2011



SPENDING CHANGES FOLLOW

With revenue increases moderating over the past 16 years, local governments limited spending increases in many areas. Some municipalities also shifted expenditures from the general fund to other funds.

Total Spending

As expected, spending patterns for both municipalities and counties adjusted to revenue patterns.

Municipalities. For cities, villages, and towns, average annual spending increases generally followed the revenue pattern illustrated in Figure 4 (page 4). They dropped from 5.5% during 1990-95 to 1.7% during 2005-11.

However, after accounting for inflation and population growth, municipal spending changed little since the late 1990s. In 2011, municipalities spent \$1,171 per capita (see Figure 5), or about 2% more than the inflation-adjusted \$1,153 spent in 1998.

While revenue changes explain much of these spending trends, accounting shifts also played a role. This study focuses on general fund spending, but municipalities and counties also have other funds which are used to account for enterprise activities, such as golf courses, electric utilities, and airports.

As state aids and property taxes moderated, some municipalities shifted spending from their tax- and aid-based general fund to fee-based proprietary funds. For example, some cities and villages created storm-water utilities that charge property owners a fee based on the size and characteristics of their property. The revenue is then used to maintain or upgrade municipal storm sewers. Creating a storm-water utility or shifting other spending to proprietary funds allows local governments to continue providing certain services,

but it can also make it appear as though spending has slowed more than it has.

Counties. Similar to municipal expenditures, county general fund spending paralleled revenue growth. During 1990-95, annual spending increases averaged 7.3%. Ten years later (2000-05), they averaged only 4.1%. Total county spending was up, on

When inflation and population are accounted for, total municipal spending in 2011 was about 2% higher than in 1998.

average, only 1.9% annually during 2005-11. For counties, there appears to be a little, if any, shifting of spending from the general fund to proprietary funds.

Municipal Spending by Area

In addition to slowing overall expenditure growth, municipalities and counties altered priorities as well.

Public Safety. A significant share of municipal spending is for public safety—police, fire, and ambulance services. This is particularly true in cities, where it averages about 40% of spending (excluding debt service). It is less in villages (about one-third of spending) and towns (20%). Across all municipalities, public safety expenditures averaged 37.3% of spending in 2011.

Municipalities appear to have kept public safety a priority during the past 11 years. Total municipal spending climbed 28.8% during 2000-11, while public safety spending rose 43.6%.

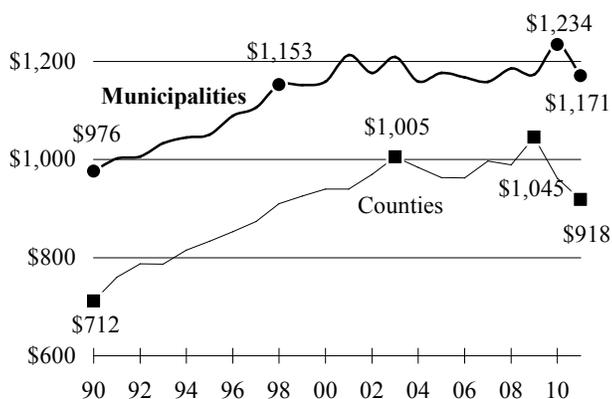
Transportation. Historically, more than one of every four municipal dollars was spent on transportation, with nearly all of that for building and maintaining streets or roads. However, that percentage fell over the past 11 years due partly to increased focus on public safety.

Between 1990 and 2000, transportation expenditures rose from 26.5% of municipal spending to 27.4%. By 2003, it had fallen to 25.2%, and in both 2010 and 2011, it was below 25%. During 2005-11, it increased a total of 3.6%, compared to 10.6% for all municipal spending.

The recent moderation in transportation spending was not due to lack of road maintenance. During 2005-11, maintenance expenditures rose faster than overall spending (13.8% vs. 10.6%). Road construction, however, stagnated. After increasing 15.5%

Figure 5: Municipal Spending Shifts

Cumulative Spending Growth Since 1990, General and Proprietary Funds, 1990-2011



during 2000-05, spending for new streets and roads increased only 0.6% during 2005-11. The recent recession played a role. With the housing market down, fewer subdivisions, and hence fewer city streets, were built.

Sanitation. As revenues tightened, one area where municipalities cut general fund spending was sanitation (mostly garbage collection, recycling, and sewers). It comprised 9.9% of municipal spending in 1990, but only 7.3% in 2000 and 6.0% in 2011.

The drop was due to less general fund spending on sewers and water mains. In 2000, municipalities spent more than \$113 million from their general funds in this area. In 2011, they spent only \$71 million.

This is one area where the shift to proprietary funds was notable. As mentioned (page five), over the past nine years (or more), some cities and villages have created storm water utilities. Municipal financial reports shows 12 cities or villages reporting proprietary storm water spending in 2011 but not in 2003. The 2011 expenditures totaled about \$7 million.

General Government. The cost of operating a municipality, including the board, council, administration, and business office, is categorized as general government. Over the past decade, these costs increased at about the same rate as total expenditures. General government costs were up 25.5% during 2000-11 and 10.0% during the more recent 2005-11. Both increases were slightly less than those for total spending excluding debt (28.8% and 10.6%, respectively).

Shifting Priorities. The overall change in spending priorities over the past 11 years is recapped in Figure 6. Public safety was the main beneficiary with its share of municipal expenditures rising from 33.4% to 37.3%. The only other major category with an increased share of spending was parks and recreation.

County Spending by Area

Municipalities spend tax dollars on a wide variety of services. Counties, on the other hand, focus on three areas: health and human services, public safety, and transportation. In 2011, these three accounted for more than 75% of county expenditures.

Health and Human Services. Of those three, health and human services (HHS) predominates, accounting for more than 40% of county spending. However, due partly to a change in how long-term care services were provided, HHS spending fell during 2007-11.

During 2000-07, HHS spending rose by more than half, significantly faster than total spending (37.0%). The increase was due largely to expansion of Medicaid, a federal-state program whose services are largely delivered by counties. However, when long-term care services, and the state dollars that fund them, moved from counties to managed care organizations, county HHS spending dropped 13.1% during 2007-11. Total county spending was largely unchanged.

Public Safety. The second-largest county outlay is for public safety, mainly sheriffs' departments and county jails. In 2011, public safety accounted for about 23% of county expenditures.

Public safety was a county priority during 2000-11, as these expenditures increased faster (56.9%)

Figure 6: Public Safety Spending a Municipal Priority . . .
Municipal Spending Shares, 2000 (gray) and 2011 (pattern)

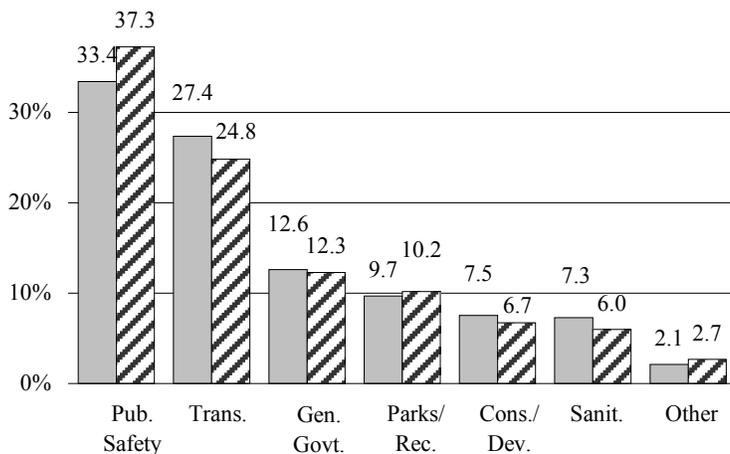


Figure 7: . . . And a County Priority
County Spending Shares, 2000 (gray) and 2011 (pattern)

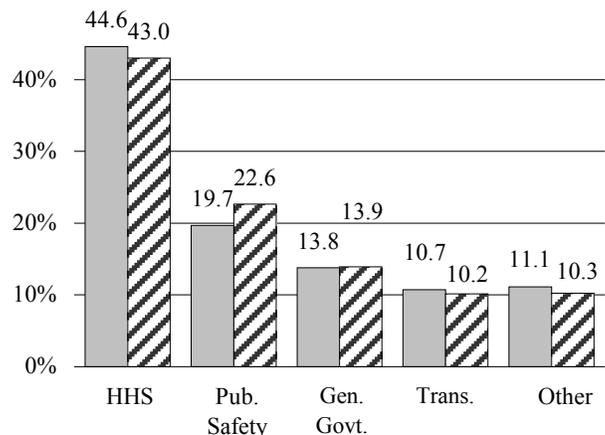
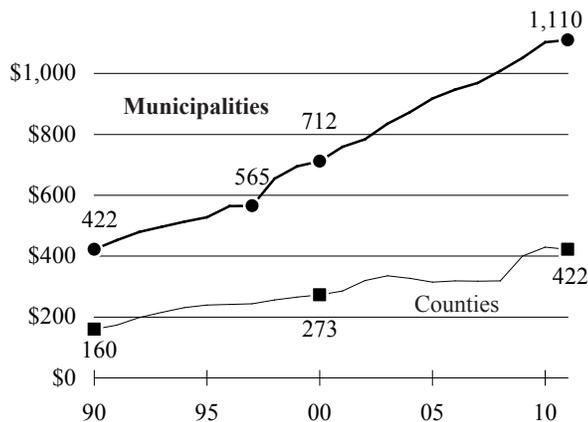


Figure 8: Per Capita Debt Climbs
Municipal and County General Obligation Debt Per Capita, 1990-2011



than those in any other major area. The county jail portion of public safety spending climbed over 60%.

Transportation. Just over 10% of county general spending is for transportation, much of it for road maintenance and repair. Transportation spending grew less (29.2%) than overall spending (36.6%) during 2000-11.

Spending Shifts. Due primarily to the decreases in HHS spending and increases in public safety, the composition of county spending has shifted since 2000. HHS spending dropped from 44.6% of spending in 2000 to 43.0% in 2011 (see Figure 7, page 6). Public safety spending rose nearly three percentage points to 22.6%. As a share of the total, expenditures on general government were about the same in 2000 and in 2011.

INCREASING DEBT & DEBT SERVICE

Despite, or maybe because of, smaller revenue increases, both municipalities and counties continued to accumulate long-term debt. As a result, annual debt service payments are rising.

Debt Rising, But At Slower Rate

Both county and municipal debt increased significantly during the 1990s. General obligation debt rose 85.3% in counties and 83.0% in municipalities; it more than doubled in towns (123.3%) and villages (109.9%), and it climbed 74.2% in cities. By comparison, state general obligation debt rose 53.6%; total state government debt climbed 80.0%.

During 2000-11, debt continued to grow but at a slower rate: 65.9% in counties and 67.2% in municipalities. However, local debt rose much less than state

debt. State general obligation debt increased 135.6% and total state debt 163.6%.

There are several ways to compare debt levels over time. One is per capita. Figure 8 shows municipal debt rising from \$422 per resident in 1990 to \$1,110 in 2011. County debt increased from \$160 to \$422 per person.

A second way is based on property values. State law limits municipal and county debt to 5% of the total equalized (fair market) value of taxable property. The state ties debt levels to property values because property taxes are the prime source of local government revenue. Although a few municipalities are near their limit, as a whole, municipalities are well below the 5% cap. Total municipal debt equaled 1.3% of total statewide property value in 2011. Between 1990 and 2011, this percentage ranged from a low of 1.1% in 2007 to a high of 1.5% in 1992. County debt was significantly lower in 2011 at 0.5% of value.

Debt Service Growing

With both municipal and county debt rising, debt service—the annual interest payments plus charges for issuing new debt—also increased. In both cases, debt service payments rose faster than other expenditures.

Municipal debt service increased 41.5% during 2000-11, compared to 28.8% for other spending. County debt service rose 49.4% during these years, compared to 36.6% for everything else. With debt service growing faster than other spending, the risk is that these payments will increasingly “crowd out” other expenditures.

LOOKING AHEAD

The proposed 2013-15 state budget leaves shared revenues essentially unchanged. Like the 2011-13 state budget, the 2013-15 version retains strict municipal and county levy limits. Unless changed, property tax levies will be capped at the rate of new construction but not less than 0%.

With state aid stagnant and state levy limits tight, municipalities and counties will continue having to make hard program choices. However, 2011 Act 10’s removal of benefits from collective bargaining and requirement that employees pay half of the total retirement contribution is generating savings, at least in 2012 and 2013. □

DATA SOURCES:

WISTAX calculations of Wisconsin Department of Revenue data.



Wisconsin Taxpayers Alliance

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PERIODICALS
USPS 688-800

WISTAX NOTES

■ **Federal Financial Assistance.** Wisconsin state government administered \$12.9 billion in federal assistance in 2011-12, according to the state’s Legislative Audit Bureau (LAB). Four areas comprised almost two-thirds of the total:

- \$4.1 billion for Medicaid, the federal-state health program for low-income and disabled residents;
- \$1.8 billion for federal unemployment benefits;
- \$1.2 billion for the Supplemental Nutrition Assistance Program (SNAP, formerly called food stamps); and
- \$1.2 billion for federal student financial aid.

As the chart (right) shows, federal assistance has been volatile over the past five years. In 2008, the state administered \$10.0 billion in federal dollars. Due partly to federal stimulus spending (ARRA), federal money to the state jumped to \$13.6 billion in 2009 and to \$15.5 billion in 2010 when Wisconsin’s share of stimulus spending peaked at \$3.5 billion.

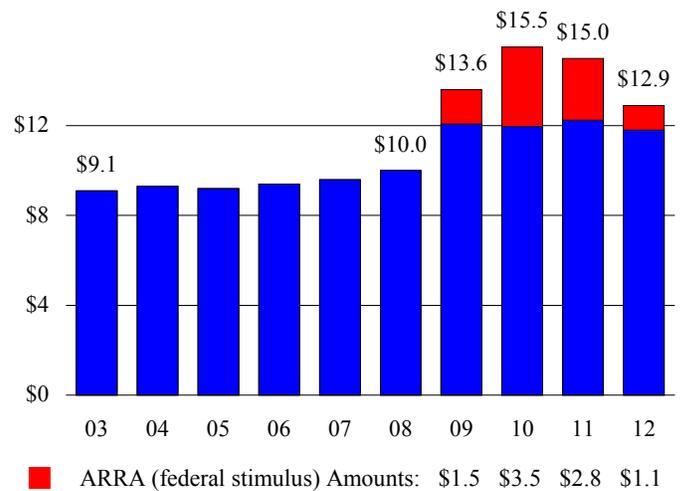
Total federal dollars have dropped in the past two years, as stimulus spending ebbed. Most of the 2012 ARRA funding was for enhanced or extended unemployment benefits.

Stimulus spending was only part of the reason for the jump of federal aid since 2008. Federal money for food stamps (SNAP) increased 176% from \$442 million in 2008 to \$1.2 billion in 2012. Federal unemployment benefits (+82%) and student financial aid (+71%) also rose significantly.

Areas with the smallest increases in federal assistance were federal dollars for highway planning and construction

Federal Financial Assistance Falls in 2012

Federal Funds Administered by State Agencies, 2003-12, (\$ billions)



(+17%), research at the UW System (+20%), and K-12 special education (+22%).

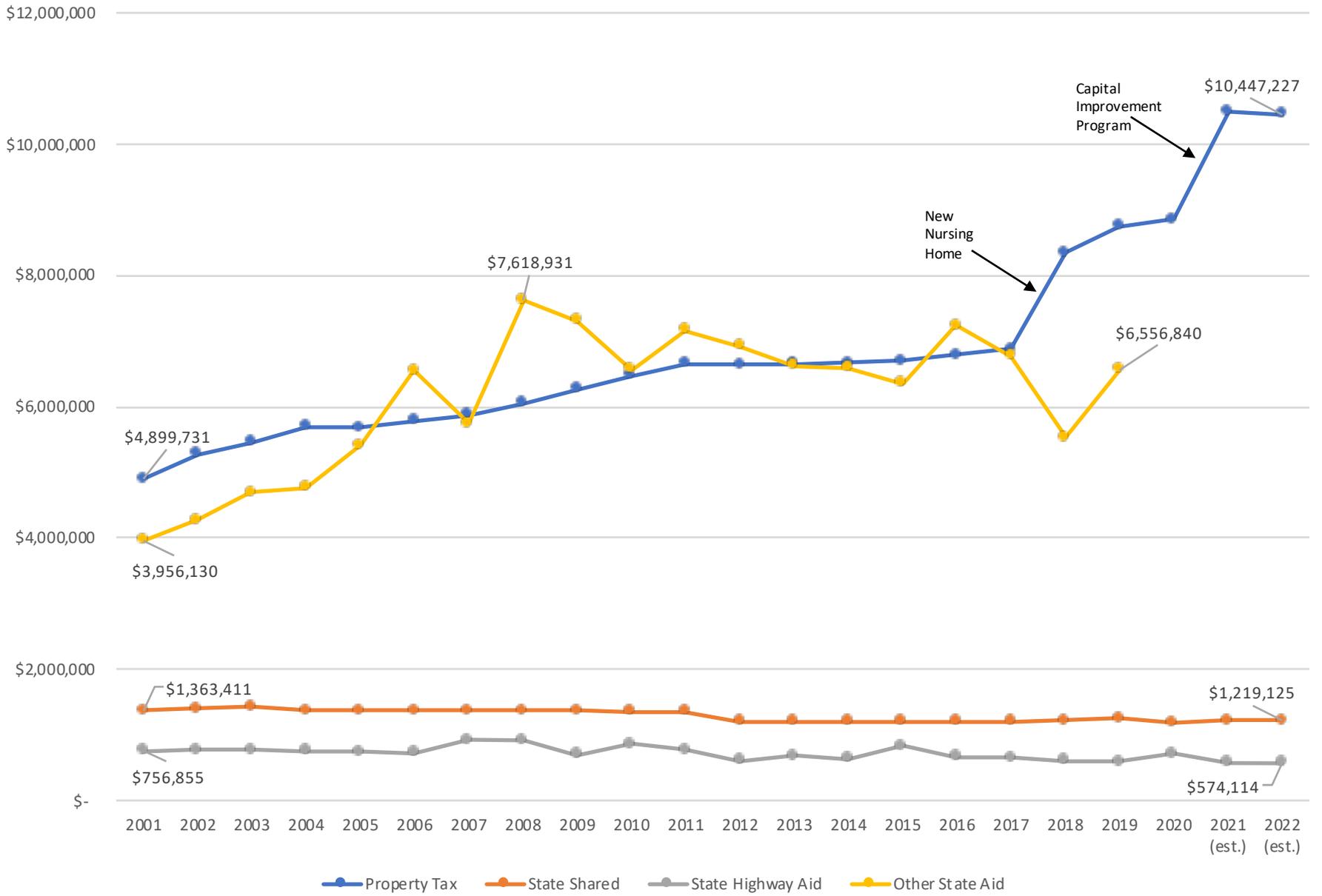
According to the LAB, the 2012 total covers federal financial assistance for more than 2,000 federal programs and grants, including nearly 1,200 research and development grants to the UW System. Total federal assistance consisted of \$11.5 billion in cash, \$1.2 billion in noncash aid (e.g. food commodities), and \$216 million in federal loan balances. □

In FOCUS . . . recently in our biweekly newsletter

- Fiscal improvement, secure majorities lead to budget sticking points (I) (#4-13)
- State budget sticking points (II): Debt and deficits (#5-13)

The Wisconsin Taxpayers Alliance, founded in 1932, is the state’s oldest and most respected private government-research organization. Through its publications, civic lectures, and school talks, WISTAX aims to improve Wisconsin government through citizen education. Nonprofit, nonpartisan, and independently funded, WISTAX is not affiliated with any group—national, state, or local—and receives no government support. In accordance with IRS regulations, WISTAX financial statements are available on request.

Major Selected Revenues

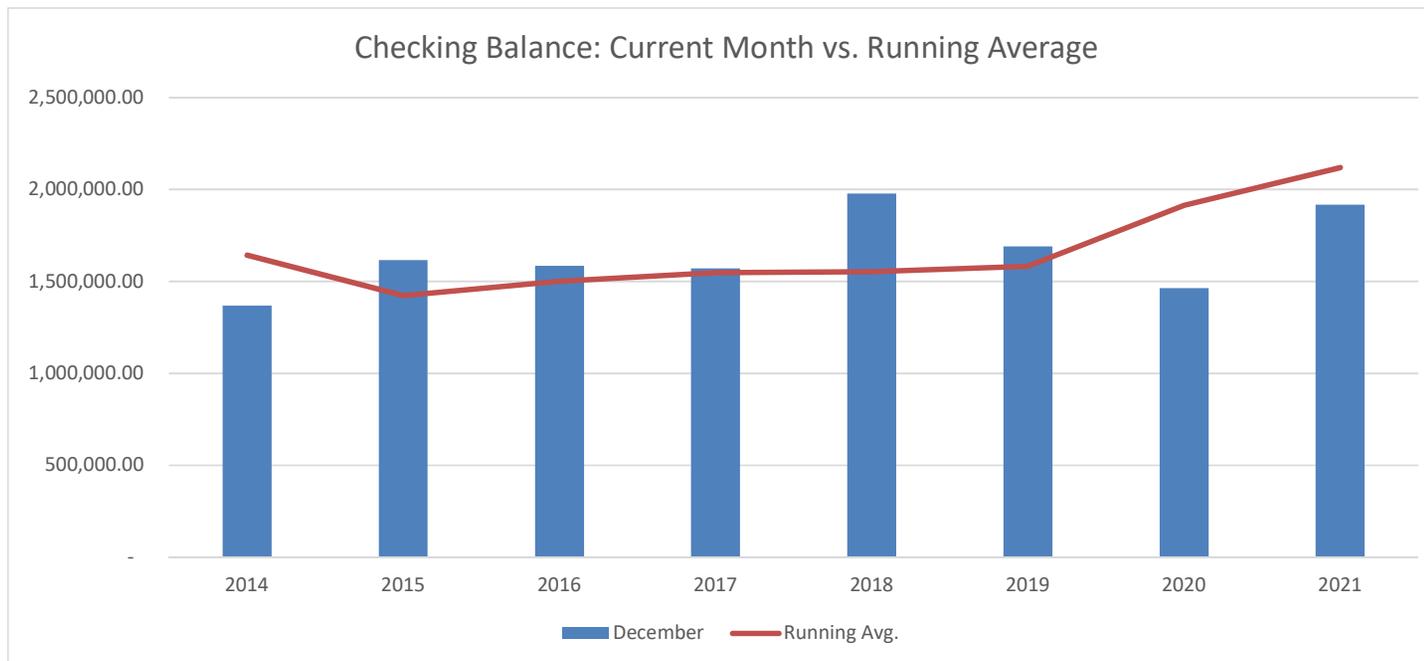


	Property Tax	State Shared	State Highway Aid	Other State Aid
2001	\$ 4,899,731	\$1,363,411	\$ 756,855	\$ 3,956,130
2002	\$ 5,276,296	\$1,391,773	\$ 767,754	\$ 4,268,827
2003	\$ 5,455,787	\$1,430,458	\$ 766,878	\$ 4,685,681
2004	\$ 5,689,513	\$1,364,792	\$ 751,540	\$ 4,768,752
2005	\$ 5,673,773	\$1,369,521	\$ 736,509	\$ 5,405,154
2006	\$ 5,776,542	\$1,370,580	\$ 728,757	\$ 6,548,075
2007	\$ 5,880,283	\$1,370,691	\$ 911,781	\$ 5,744,041
2008	\$ 6,046,575	\$1,372,109	\$ 915,858	\$ 7,618,931
2009	\$ 6,259,735	\$1,374,729	\$ 694,108	\$ 7,312,549
2010	\$ 6,474,283	\$1,358,104	\$ 863,196	\$ 6,560,861
2011	\$ 6,653,177	\$1,356,494	\$ 763,893	\$ 7,153,481
2012	\$ 6,642,075	\$1,197,864	\$ 611,657	\$ 6,924,566
2013	\$ 6,655,580	\$1,198,357	\$ 677,735	\$ 6,626,866
2014	\$ 6,664,500	\$1,198,472	\$ 631,839	\$ 6,585,894
2015	\$ 6,691,961	\$1,207,887	\$ 832,613	\$ 6,345,223
2016	\$ 6,787,135	\$1,202,035	\$ 665,931	\$ 7,232,615
2017	\$ 6,882,990	\$1,205,783	\$ 650,910	\$ 6,772,512
2018	\$ 8,337,005	\$1,225,026	\$ 607,027	\$ 5,527,440
2019	\$ 8,746,694	\$1,246,437	\$ 592,235	\$ 6,556,840
2020	\$ 8,853,958	\$1,183,562	\$ 705,886	
2021 (est.)	\$ 10,493,887	\$1,221,046	\$ 569,969	
2022 (est.)	\$ 10,447,227	\$1,219,125	\$ 574,114	

County of Richland

Checking Balance

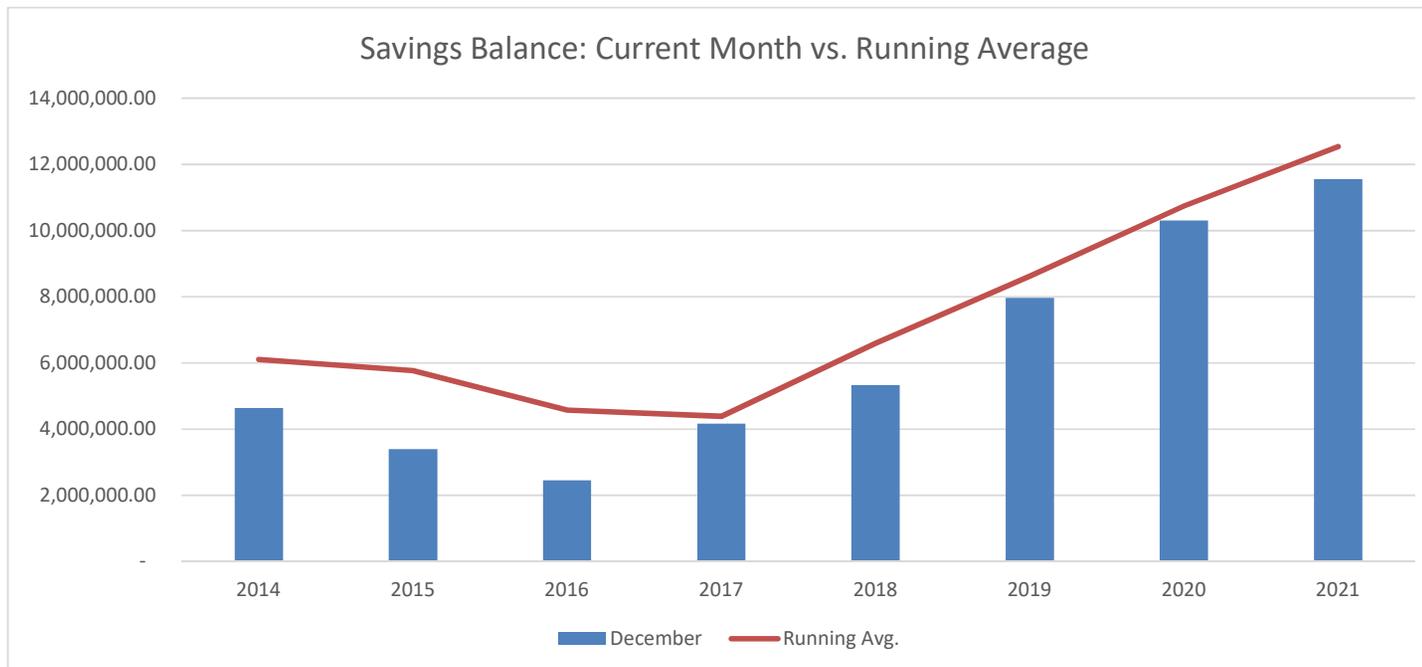
	2014	2015	2016	2017	2018	2019	2020	2021
January	1,490,061.80	1,326,868.51	1,182,375.32	1,487,287.09	1,946,615.32	1,697,775.03	1,736,820.41	1,749,066.46
February	1,810,731.40	1,952,554.99	2,046,084.33	1,515,536.31	1,223,624.54	1,703,249.52	2,287,448.81	4,797,021.02
March	1,854,796.17	1,709,852.12	2,201,295.57	1,590,626.36	1,653,266.70	1,748,115.85	2,006,666.25	1,466,777.50
April	1,402,924.79	1,282,067.57	950,105.25	1,480,730.15	1,435,968.11	1,438,796.64	1,552,953.55	1,481,982.42
May	1,336,251.49	1,222,499.99	1,247,430.39	1,114,820.46	1,190,908.17	1,453,621.48	2,215,511.44	1,425,517.20
June	1,872,427.73	1,397,666.20	1,599,115.09	1,355,426.18	1,625,010.63	1,939,660.30	1,547,698.46	1,928,527.43
July	1,568,240.73	1,280,135.76	1,423,896.46	1,412,244.40	1,273,354.53	1,633,728.03	2,476,587.95	2,883,834.76
August	1,774,341.63	1,207,663.19	1,210,893.07	1,801,697.11	1,279,790.23	1,526,294.39	2,023,089.28	2,337,293.36
September	1,264,977.31	1,113,058.06	1,262,101.56	1,734,633.76	1,529,911.74	1,202,804.29	1,725,852.85	2,250,311.31
October	2,513,110.70	980,607.13	1,721,547.96	1,181,399.06	2,034,282.53	1,380,357.73	2,113,012.54	1,342,145.41
November	1,458,201.02	1,984,269.07	1,583,517.17	2,337,457.85	1,470,749.56	1,581,345.80	1,818,823.90	1,856,704.35
December	1,367,647.57	1,616,520.82	1,585,477.38	1,572,208.17	1,977,840.71	1,691,158.97	1,463,027.25	1,918,346.51
Running Avg.	\$1,642,809.36	\$1,422,813.62	\$1,501,153.30	\$1,548,672.24	\$1,553,443.56	\$1,583,075.67	\$1,913,957.72	\$2,119,793.98



County of Richland

LGIP Acct #2 Balance

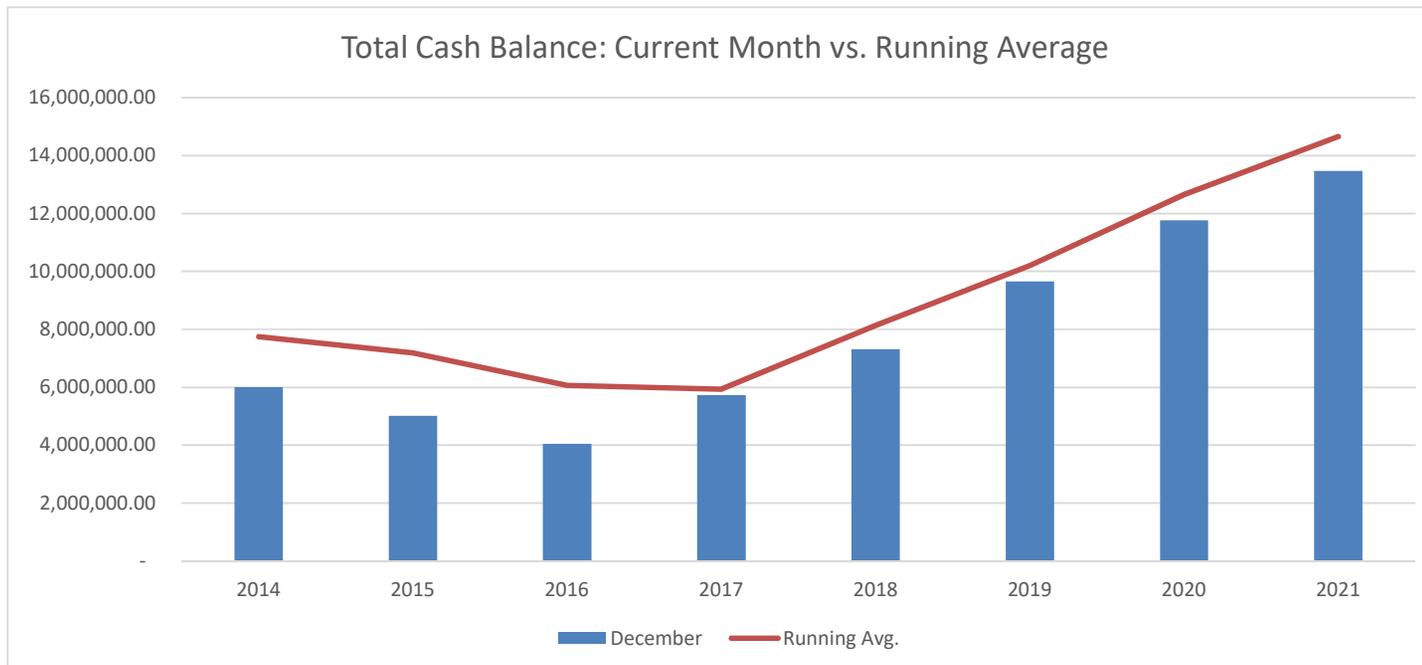
	2014	2015	2016	2017	2018	2019	2020	2021
January	5,435,075.52	5,739,455.20	4,895,732.70	3,959,723.18	6,071,687.87	7,846,108.13	9,979,767.68	12,701,808.73
February	6,685,368.69	6,639,852.69	5,697,028.16	5,861,426.16	7,978,929.64	8,661,645.90	10,376,608.81	13,302,583.51
March	6,685,848.01	6,940,443.92	5,698,633.47	5,063,973.02	7,488,943.19	8,979,845.40	10,786,840.01	13,303,221.72
April	6,386,271.79	6,641,035.78	6,000,301.90	4,466,228.97	6,949,389.20	8,597,973.45	10,791,330.09	12,903,720.47
May	6,136,669.96	6,191,640.58	5,251,918.84	4,268,564.71	6,059,379.56	8,165,146.43	10,093,070.07	12,404,238.89
June	5,637,037.26	5,392,185.15	4,153,110.41	3,095,677.04	5,468,173.75	7,580,848.64	10,694,312.57	12,104,681.89
July	11,437,464.87	10,792,748.96	9,054,455.40	8,148,349.81	11,878,818.44	13,799,063.03	15,395,666.45	15,605,167.43
August	5,537,947.64	5,093,387.77	4,055,936.05	2,752,547.67	6,293,318.51	8,218,401.89	10,397,070.11	11,205,697.62
September	5,138,239.25	4,893,844.44	3,156,834.07	3,355,102.58	5,603,263.52	8,233,111.68	9,898,125.44	11,206,189.67
October	4,238,484.24	4,094,253.82	1,957,422.97	3,758,297.80	4,612,807.35	7,446,027.81	9,898,994.10	11,606,702.18
November	5,338,763.35	3,394,529.61	2,457,928.89	3,761,659.32	5,321,731.27	7,956,795.60	10,300,002.92	12,556,937.26
December	4,639,075.48	3,394,911.38	2,458,654.47	4,165,974.55	5,332,447.71	7,967,825.88	10,300,914.06	11,557,560.19
Running Avg.	\$ 6,108,020.51	\$ 5,767,357.44	\$ 4,569,829.78	\$ 4,388,127.07	\$ 6,588,240.83	\$ 8,621,066.15	\$ 10,742,725.19	\$ 12,538,209.13



County of Richland

Total Available Cash

	2014	2015	2016	2017	2018	2019	2020	2021
January	6,925,137.32	7,066,323.71	6,078,108.02	5,447,010.27	8,018,303.19	9,543,883.16	11,716,588.09	14,450,875.18
February	8,496,100.09	8,592,407.68	7,743,112.49	7,376,962.47	9,202,554.18	10,364,895.42	12,664,057.62	18,099,604.53
March	8,540,644.18	8,650,296.04	7,899,929.04	6,654,599.38	9,142,209.89	10,727,961.25	12,793,506.26	14,769,999.22
April	7,789,196.58	7,923,103.35	6,950,407.15	5,946,959.12	8,385,357.31	10,036,770.09	12,344,283.64	14,385,702.89
May	7,472,921.45	7,414,140.57	6,499,349.23	5,383,385.17	7,250,287.73	9,618,767.91	12,308,581.51	13,829,756.09
June	7,509,464.99	6,789,851.35	5,752,225.50	4,451,103.22	7,093,184.38	9,520,508.94	12,242,011.03	14,033,209.32
July	13,005,705.60	12,072,884.72	10,478,351.86	9,560,594.21	13,141,528.18	15,432,791.06	17,872,254.40	18,489,002.19
August	7,312,289.27	6,301,050.96	5,266,829.12	4,554,244.78	7,573,108.74	9,744,696.28	12,420,159.39	13,542,990.98
September	6,403,216.56	6,006,902.50	4,418,935.63	5,089,736.34	7,133,175.26	9,435,915.97	11,623,978.29	13,456,500.98
October	6,751,594.94	5,074,860.95	3,678,970.93	4,939,696.86	6,647,089.88	8,826,385.54	12,012,006.64	12,948,847.59
November	6,796,964.37	5,378,798.68	4,041,446.06	6,099,117.17	6,792,480.83	9,538,141.40	12,118,826.82	14,413,879.02
December	6,006,723.05	5,011,432.20	4,044,131.85	5,738,182.72	7,310,288.42	9,658,984.85	11,763,941.31	13,475,906.70
Running Avg.	\$7,750,829.87	\$7,190,171.06	\$6,070,983.07	\$5,936,799.31	\$8,140,797.33	\$10,204,141.82	\$12,656,682.92	\$14,658,022.89



Fund 75 Tracker
Capital Improvement Borrowing
2020

Approved Amt	2,965,500.00
Total Spend	<u>2,390,014.36</u>
Remaining Balance	575,485.64

Approved Area	Approved Amt	Current Spend	Balance
Technology	124,500.00	160,530.43	(36,030.43)
Parks	38,000.00	-	38,000.00
Courthouse	60,000.00	59,311.19	688.81
Emergency Mgmt	20,000.00	-	20,000.00
Fairgrounds	105,000.00	36,599.77	68,400.23
Roof-HHS-UWR	634,000.00	590,527.55	43,472.45
Highway	800,000.00	800,000.00	-
Sheriff-Vehicles	234,000.00	245,867.40	(11,867.40)
Symons	65,000.00	-	65,000.00
Administrator	10,000.00	14,498.15	(4,498.15)
Misc New Equip	125,000.00	78,235.24	46,764.76
Child Support	25,000.00	6,213.18	18,786.82
Land Conservation	100,000.00	2,633.62	97,366.38
AED for Squads	25,000.00	21,727.45	3,272.55
Ambulance	600,000.00	373,870.38	226,129.62
	<u>2,965,500.00</u>	<u>2,390,014.36</u>	575,485.64
Balance per Account Activity		<u>2,390,014.36</u>	

Fund 92 Tracker	Approved Amt	1,032,132.00
Capital Improvement Borrowing	Total Spend	<u>873,078.67</u>
2021	Remaining Balance	159,053.33

Approved Area	Approved Amt	Current Spend	Balance
Administration	2,132.00	-	2,132.00
Courthouse	159,000.00	72,662.79	86,337.21
HHS	6,000.00	-	6,000.00
Highway	650,000.00	650,000.00	-
MIS	20,000.00	-	20,000.00
Sheriff	175,000.00	132,489.89	42,510.11
UW Campus	20,000.00	17,925.99	2,074.01

	<u>1,032,132.00</u>	<u>873,078.67</u>	<u>159,053.33</u>
Balance per Account Activity		<u>873,078.67</u>	
		-	

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2021 THROUGH DEC 31, 2021

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
10 GENERAL FUND							
5115 COUNTY ADMINISTRATOR							
0000 PROJECT							
5111 SALARIES - REGULAR	96,900.00	0.00	28,764.32	192,546.56	95,646.56-	198	-----!!!!
5113 SALARIES - OVERTIME	0.00	0.00	0.00	2,309.53	2,309.53-	9999	-----!!!!
5115 TEMPORARY - CASUAL	0.00	0.00	0.00	0.00	0.00	0	
5149 RETIREE SK LV/HE INS CONVERS	0.00	0.00	0.00	0.00	0.00	0	
5150 SECTION 125 PLAN-CO SHARE	0.00	0.00	12.00	143.80	143.80-	9999	-----!!!!
5151 FICA - COUNTY SHARE	7,412.85	0.00	2,179.71	14,352.43	6,939.58-	193	-----!!!!
5152 RETIREMENT - COUNTY SHARE	6,540.75	0.00	1,941.60	12,820.26	6,279.51-	196	-----!!!!
5153 DENTAL INSURANCE-CO SHARE	0.00	0.00	104.78	209.56	209.56-	9999	-----!!!!
5154 HEALTH INSURANCE - COUNTY SH	0.00	0.00	3,974.18	22,726.30	22,726.30-	9999	-----!!!!
5155 LIFE INSURANCE - COUNTY SHAR	0.00	0.00	6.07	35.71	35.71-	9999	-----!!!!
5161 HEALTH INS REIMBURSEMENT DED	0.00	0.00	923.25	923.25	923.25-	9999	-----!!!!
5212 ATTORNEY FEES	0.00	0.00	0.00	5,762.30	5,762.30-	9999	-----!!!!
5214 COMPUTER PROGRAM SUPPORT	0.00	0.00	0.00	0.00	0.00	0	
5224 FAX MACHINE	0.00	0.00	0.00	0.00	0.00	0	
5225 TELEPHONE	600.00	0.00	41.14	453.32	146.68	75	-----
5248 SERVICES ON MACHINES	0.00	0.00	0.00	0.00	0.00	0	
5311 POSTAGE & BOX RENTAL	0.00	0.00	14.40	166.99	166.99-	9999	-----!!!!
5312 BOOKS AND FORMS	0.00	0.00	257.63	257.63	257.63-	9999	-----!!!!
5315 COPY PAPER AND EXPENSE	250.00	0.00	0.00	406.48	156.48-	162	-----!!!!
5319 OFFICE SUPPLIES	100.00	0.00	6.66	136.99	36.99-	136	-----!!!!
5324 DUES & SUBSCRIPTIONS	25.00	0.00	0.00	195.35	170.35-	781	-----!!!!
5326 ADVERTISING	1,000.00	0.00	0.00	1,396.60	396.60-	139	-----!!!!
5334 REGISTRATION	275.00	0.00	0.00	385.00	110.00-	140	-----!!!!
5335 MEALS	80.00	0.00	0.00	26.55	53.45	33	---
5336 LODGING	372.00	0.00	0.00	164.00	208.00	44	----
5339 MILEAGE	420.00	0.00	0.00	158.10	261.90	37	---
5813 WEB ENABLED PAYROLL SERVICES	0.00	0.00	0.00	0.00	0.00	0	
5815 COMPUTER SOFTWARE	0.00	0.00	0.00	370.98	370.98-	9999	-----!!!!
5819 NEW EQUIPMENT-UNDER 5000	0.00	0.00	0.00	7,039.90	7,039.90-	9999	-----!!!!
5906 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0	
5970 CONTRACT SERVICES	16,000.00	0.00	572.00	732.00	15,268.00	4	
5998 DEFICIENCY APPROPRIATION	0.00	0.00	0.00	0.00	0.00	0	
5999 BILLS-NO-LINE DETAIL	0.00	0.00	0.00	10.00	10.00-	9999	-----!!!!
TOTAL: PROJECT	129,975.60	0.00	38,797.74	263,729.59	133,753.99-	202	-----!!!!
TOTAL: COUNTY ADMINISTRATOR	129,975.60	0.00	38,797.74	263,729.59	133,753.99-	202	-----!!!!
TOTAL: GENERAL FUND	129,975.60	0.00	38,797.74	263,729.59	133,753.99-	202	-----!!!!

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2021 THROUGH DEC 31, 2021

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
5141 COUNTY CLERK						
0000 PROJECT						
5111 SALARIES - REGULAR	215,234.24	0.00	9,109.92	118,777.45	96,456.79	55 -----
5113 SALARIES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0
5115 TEMPORARY - CASUAL	0.00	0.00	0.00	0.00	0.00	0
5149 RETIREE SK LV/HE INS CONVERS	0.00	0.00	0.00	0.00	0.00	0
5150 SECTION 125 PLAN-CO SHARE	215.00	0.00	0.00	86.95	128.05	40 ----
5151 FICA - COUNTY SHARE	16,465.42	0.00	696.90	9,187.43	7,277.99	55 -----
5152 RETIREMENT - COUNTY SHARE	14,528.31	0.00	614.91	7,928.15	6,600.16	54 -----
5153 DENTAL INSURANCE-CO SHARE	1,696.80	0.00	36.62	926.72	770.08	54 -----
5154 HEALTH INSURANCE - COUNTY SH	37,819.70	0.00	0.00	12,294.67	25,525.03	32 ---
5155 LIFE INSURANCE - COUNTY SHAR	53.95	0.00	0.00	13.88	40.07	25 --
5161 HEALTH INS REIMBURSEMENT DED	5,000.00	0.00	0.00	0.00	5,000.00	0
5214 COMPUTER PROGRAM SUPPORT	16,500.00	0.00	1,362.27	15,684.97	815.03	95 -----
5224 FAX MACHINE	300.00	0.00	23.68	337.88	37.88-	112 -----!
5225 TELEPHONE	600.00	0.00	1.48	479.97	120.03	79 -----
5248 SERVICES ON MACHINES	700.00	0.00	0.00	0.00	700.00	0
5311 POSTAGE & BOX RENTAL	1,650.00	0.00	117.53	1,466.79	183.21	88 -----
5312 BOOKS AND FORMS	500.00	0.00	257.64	799.60	299.60-	159 -----!!!!
5315 COPY PAPER AND EXPENSE	1,200.00	0.00	0.00	1,755.07	555.07-	146 -----!!!!
5318 CHECKS	0.00	0.00	0.00	0.00	0.00	0
5319 OFFICE SUPPLIES	1,500.00	0.00	24.01	2,557.25	1,057.25-	170 -----!!!!
5324 DUES & SUBSCRIPTIONS	200.00	0.00	68.00	193.00	7.00	96 -----
5326 ADVERTISING	0.00	0.00	83.60	825.40	825.40-	9999 -----!!!!
5334 REGISTRATION	200.00	0.00	0.00	125.00	75.00	62 -----
5335 MEALS	50.00	0.00	0.00	0.00	50.00	0
5336 LODGING	300.00	0.00	0.00	234.00	66.00	78 -----
5339 MILEAGE	300.00	0.00	0.00	90.58	209.42	30 ---
5813 WEB ENABLED PAYROLL SERVICES	3,175.00	0.00	250.00	3,175.00	0.00	100 -----
5815 COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0
5819 NEW EQUIPMENT-UNDER 5000	0.00	0.00	0.00	0.00	0.00	0
5906 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0
5998 DEFICIENCY APPROPRIATION	0.00	0.00	0.00	0.00	0.00	0
5999 BILLS-NO-LINE DETAIL	0.00	0.00	0.00	50.00	50.00-	9999 -----!!!!
TOTAL: PROJECT	318,188.42	0.00	12,646.56	176,989.76	141,198.66	55 -----
TOTAL: COUNTY CLERK	318,188.42	0.00	12,646.56	176,989.76	141,198.66	55 -----
TOTAL: GENERAL FUND	318,188.42	0.00	12,646.56	176,989.76	141,198.66	55 -----

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2021 THROUGH DEC 31, 2021

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
10	GENERAL FUND						
5111	COUNTY BOARD						
0000	PROJECT						
5111	3,000.00	0.00	500.00	3,000.00	0.00	100	-----
5141	30,000.00	0.00	2,960.00	24,850.00	5,150.00	82	-----
5151	2,300.00	0.00	264.62	2,130.44	169.56	92	-----
5152	0.00	0.00	0.00	0.00	0.00	0	
5212	0.00	0.00	0.00	608.00	608.00-	9999	-----!!!!
5311	500.00	0.00	42.18	674.52	174.52-	134	-----!!!!
5312	1,000.00	0.00	0.00	0.00	1,000.00	0	
5313	10,000.00	0.00	2,782.24	12,288.84	2,288.84-	122	-----!!
5315	0.00	0.00	0.00	0.00	0.00	0	
5319	0.00	0.00	0.00	0.00	0.00	0	
5324	5,000.00	0.00	0.00	4,806.00	194.00	96	-----
5326	0.00	0.00	0.00	1,022.35	1,022.35-	9999	-----!!!!
5334	1,000.00	0.00	0.00	350.00	650.00	35	---
5335	0.00	0.00	0.00	0.00	0.00	0	
5336	200.00	0.00	0.00	218.00	18.00-	109	-----
5339	7,000.00	0.00	337.62	4,036.65	2,963.35	57	-----
5819	0.00	0.00	0.00	0.00	0.00	0	
5998	0.00	0.00	0.00	0.00	0.00	0	
5999	0.00	0.00	710.00	710.00	710.00-	9999	-----!!!!
TOTAL: PROJECT	60,000.00	0.00	7,596.66	54,694.80	5,305.20	91	-----
TOTAL: COUNTY BOARD	60,000.00	0.00	7,596.66	54,694.80	5,305.20	91	-----
TOTAL: GENERAL FUND	60,000.00	0.00	7,596.66	54,694.80	5,305.20	91	-----

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2021 THROUGH DEC 31, 2021

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
10 GENERAL FUND							
5182 MANAGEMT INFORMATION SYSTEMS							
0000 PROJECT							
5111 SALARIES - REGULAR	153,212.80	0.00	19,526.20	156,958.92	3,746.12-	102	-----
5113 SALARIES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0	
5115 TEMPORARY - CASUAL	0.00	0.00	0.00	0.00	0.00	0	
5118 PAGER ON CALL	0.00	0.00	0.00	0.00	0.00	0	
5150 SECTION 125 PLAN-CO SHARE	270.00	0.00	22.00	272.85	2.85-	101	-----
5151 FICA - COUNTY SHARE	11,720.78	0.00	1,424.94	11,323.02	397.76	96	-----
5152 RETIREMENT - COUNTY SHARE	10,341.87	0.00	1,318.03	10,594.85	252.98-	102	-----
5153 DENTAL INSURANCE-CO SHARE	1,477.08	0.00	123.09	1,477.08	0.00	100	-----
5154 HEALTH INSURANCE - COUNTY SH	30,925.22	0.00	2,985.46	31,296.05	370.83-	101	-----
5155 LIFE INSURANCE - COUNTY SHAR	19.58	0.00	3.04	29.43	9.85-	150	-----!!!!
5157 TRAINING	0.00	0.00	0.00	0.00	0.00	0	
5161 HEALTH INS REIMBURSEMENT DED	4,000.00	0.00	161.37	229.81	3,770.19	5	
5214 COMPTR HDW & SOFTWARE SUPPRT	10,000.00	0.00	0.00	10,620.08	620.08-	106	-----
5225 TELEPHONE	600.00	0.00	195.98	1,001.86	401.86-	166	-----!!!!
5311 POSTAGE	0.00	0.00	0.00	0.00	0.00	0	
5312 BOOKS AND FORMS	0.00	0.00	0.00	0.00	0.00	0	
5315 COPIER MAINT & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0	
5319 OFFICE SUPPLIES	500.00	0.00	0.00	0.00	500.00	0	
5326 ADVERTISING	0.00	0.00	0.00	0.00	0.00	0	
5334 REGISTRATION	200.00	0.00	0.00	0.00	200.00	0	
5335 MEALS	0.00	0.00	0.00	0.00	0.00	0	
5336 LODGING	0.00	0.00	0.00	0.00	0.00	0	
5339 MILEAGE	0.00	0.00	0.00	0.00	0.00	0	
5340 PARKING FEES	0.00	0.00	0.00	0.00	0.00	0	
5351 DIESEL FUEL	150.00	0.00	0.00	0.00	150.00	0	
5593 LICENSING	0.00	0.00	0.00	0.00	0.00	0	
5809 COMPUTERS/PRINTERS/NETWORK	10,000.00	0.00	0.00	9,362.10	637.90	93	-----
5813 COMPUTER MAINT & UPGRADES	7,500.00	0.00	80.10	5,816.06	1,683.94	77	-----
5814 NEW EQUIPMENT OVER \$5000	20,000.00	0.00	0.00	0.00	20,000.00	0	
5815 COMPUTER SOFTWARE	2,000.00	0.00	68.85	3,174.87	1,174.87-	158	-----!!!!
5970 CONTRACT SERVICES	2,000.00	0.00	0.00	387.50	1,612.50	19	-
5998 DEFICIENCY APPROPRIATION	0.00	0.00	0.00	0.00	0.00	0	
5999 BILLS - NO LINE DETAIL	0.00	0.00	0.00	167.66	167.66-	9999	-----!!!!
TOTAL: PROJECT	264,917.33	0.00	25,909.06	242,712.14	22,205.19	91	-----
TOTAL: MANAGEMT INFORMATION SYSTEMS	264,917.33	0.00	25,909.06	242,712.14	22,205.19	91	-----
TOTAL: GENERAL FUND	264,917.33	0.00	25,909.06	242,712.14	22,205.19	91	-----

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2021 THROUGH DEC 31, 2021

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
10 GENERAL FUND							
5154 PROPERTY LISTER							
0000 PROJECT							
5111 SALARIES - REGULAR	41,288.00	0.00	4,557.60	44,106.03	2,818.03-	106	-----
5112 SALARIES - PART-TIME	0.00	0.00	0.00	0.00	0.00	0	
5113 SALARIES - OVERTIME	297.80	0.00	0.00	0.00	297.80	0	
5115 TEMPORARY - CASUAL	0.00	0.00	1,265.44	1,265.44	1,265.44-	9999	-----!!!!
5149 RETIREE SK LV/HE INS CONVERS	0.00	0.00	0.00	0.00	0.00	0	
5150 SECTION 125 PLAN-CO SHARE	52.00	0.00	0.00	42.95	9.05	82	-----
5151 FICA - COUNTY SHARE	3,181.31	0.00	449.29	3,304.92	123.61-	103	-----
5152 RETIREMENT - COUNTY SHARE	2,807.04	0.00	393.07	2,746.61	60.43	97	-----
5153 DENTAL INSURANCE-CO SHARE	628.68	0.00	0.00	471.51	157.17	75	-----
5154 HEALTH INSURANCE - COUNTY SH	17,136.26	0.00	0.00	12,835.17	4,301.09	74	-----
5155 LIFE INSURANCE - CO SHARE	18.48	0.00	0.56	21.98	3.50-	118	-----!
5161 HEALTH INS REIMBURSEMENT DED	2,000.00	0.00	0.00	1,495.48	504.52	74	-----
5214 TAX PROGRAM SUPPORT	13,520.00	0.00	0.00	13,520.00	0.00	100	-----
5225 TELEPHONE	300.00	0.00	22.63	272.53	27.47	90	-----
5248 SERVICES ON MACHINES	0.00	0.00	0.00	0.00	0.00	0	
5308 TAX ROLLS	775.00	0.00	43.67	901.67	126.67-	116	-----!
5311 POSTAGE AND ENVELOPES	50.00	0.00	0.00	3.54	46.46	7	
5316 ASSESSMENT ROLLS	400.00	0.00	0.00	272.21	127.79	68	-----
5319 OFFICE SUPPLIES	1,300.00	0.00	173.55	1,174.47	125.53	90	-----
5324 DUES	80.00	0.00	0.00	80.00	0.00	100	-----
5326 ADVERTISING	0.00	0.00	0.00	129.40	129.40-	9999	-----!!!!
5334 REGISTRATION	130.00	0.00	0.00	0.00	130.00	0	
5335 MEALS	40.00	0.00	0.00	0.00	40.00	0	
5336 LODGING	279.00	0.00	0.00	0.00	279.00	0	
5338 ASSESSOR'S-MILEAGE	100.00	0.00	0.00	0.00	100.00	0	
5339 MILEAGE	275.00	0.00	0.00	44.37	230.63	16	-
5815 COMPUTER SOFTWARE	327.60	0.00	0.00	327.60	0.00	100	-----
5819 NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0	
5906 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0	
5970 CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0	
5998 DEFICIENCY APPROPRIATION	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: PROJECT	84,986.17	0.00	6,905.81	83,015.88	1,970.29	97	-----
TOTAL: PROPERTY LISTER	84,986.17	0.00	6,905.81	83,015.88	1,970.29	97	-----
TOTAL: GENERAL FUND	84,986.17	0.00	6,905.81	83,015.88	1,970.29	97	-----

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2021 THROUGH DEC 31, 2021

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
5171 REGISTER OF DEEDS						
0000 PROJECT						
5111 SALARIES - REGULAR	96,099.90	0.00	10,995.88	95,857.18	242.72	99 -----
5149 RETIREE SK LV/HE INS CONVERS	0.00	0.00	0.00	0.00	0.00	0
5150 SECTION 125 PLAN-CO SHARE	48.00	0.00	8.00	101.90	53.90-	212 -----!!!
5151 FICA - COUNTY SHARE	7,351.64	0.00	846.92	7,131.11	220.53	97 -----
5152 RETIREMENT - COUNTY SHARE	6,486.75	0.00	673.20	6,401.35	85.40	98 -----
5153 DENTAL INSURANCE-CO SHARE	1,885.92	0.00	104.77	1,833.53	52.39	97 -----
5154 HEALTH INSURANCE - COUNTY SH	34,272.52	0.00	1,654.30	33,029.16	1,243.36	96 -----
5155 LIFE INSURANCE - COUNTY SHAR	83.45	0.00	7.18	89.61	6.16-	107 -----
5161 HEALTH INS REIMBURSEMENT DED	4,000.00	0.00	0.00	3,672.48	327.52	91 -----
5214 COMPUTER PROGRAM SUPPORT	8,068.50	0.00	79.00	7,989.50	79.00	99 -----
5225 TELEPHONE	360.00	0.00	23.09	300.32	59.68	83 -----
5248 SERVICE ON MACHINES	266.00	0.00	0.00	163.00	103.00	61 -----
5249 RESTORATION	1,000.00	0.00	0.00	0.00	1,000.00	0
5311 POSTAGE AND ENVELOPES	600.00	0.00	33.70	304.70	295.30	50 -----
5312 BOOKS AND FORMS	500.00	0.00	0.00	428.16	71.84	85 -----
5315 COPY PAPER AND EXPENSE	810.00	0.00	0.00	315.81	494.19	38 ---
5319 OFFICE SUPPLIES	300.00	0.00	0.00	42.45	257.55	14 -
5324 DUES	125.00	0.00	0.00	125.00	0.00	100 -----
5326 ADVERTISING	0.00	0.00	0.00	0.00	0.00	0
5334 REGISTRATION	235.00	0.00	0.00	0.00	235.00	0
5335 MEALS	42.00	0.00	0.00	0.00	42.00	0
5336 LODGING	450.00	0.00	0.00	0.00	450.00	0
5339 MILEAGE	200.00	0.00	0.00	0.00	200.00	0
5819 NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
5999 DEFICIENCY APPROPRIATION	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	163,184.68	0.00	14,426.04	157,785.26	5,399.42	96 -----
TOTAL: REGISTER OF DEEDS	163,184.68	0.00	14,426.04	157,785.26	5,399.42	96 -----
TOTAL: GENERAL FUND	163,184.68	0.00	14,426.04	157,785.26	5,399.42	96 -----

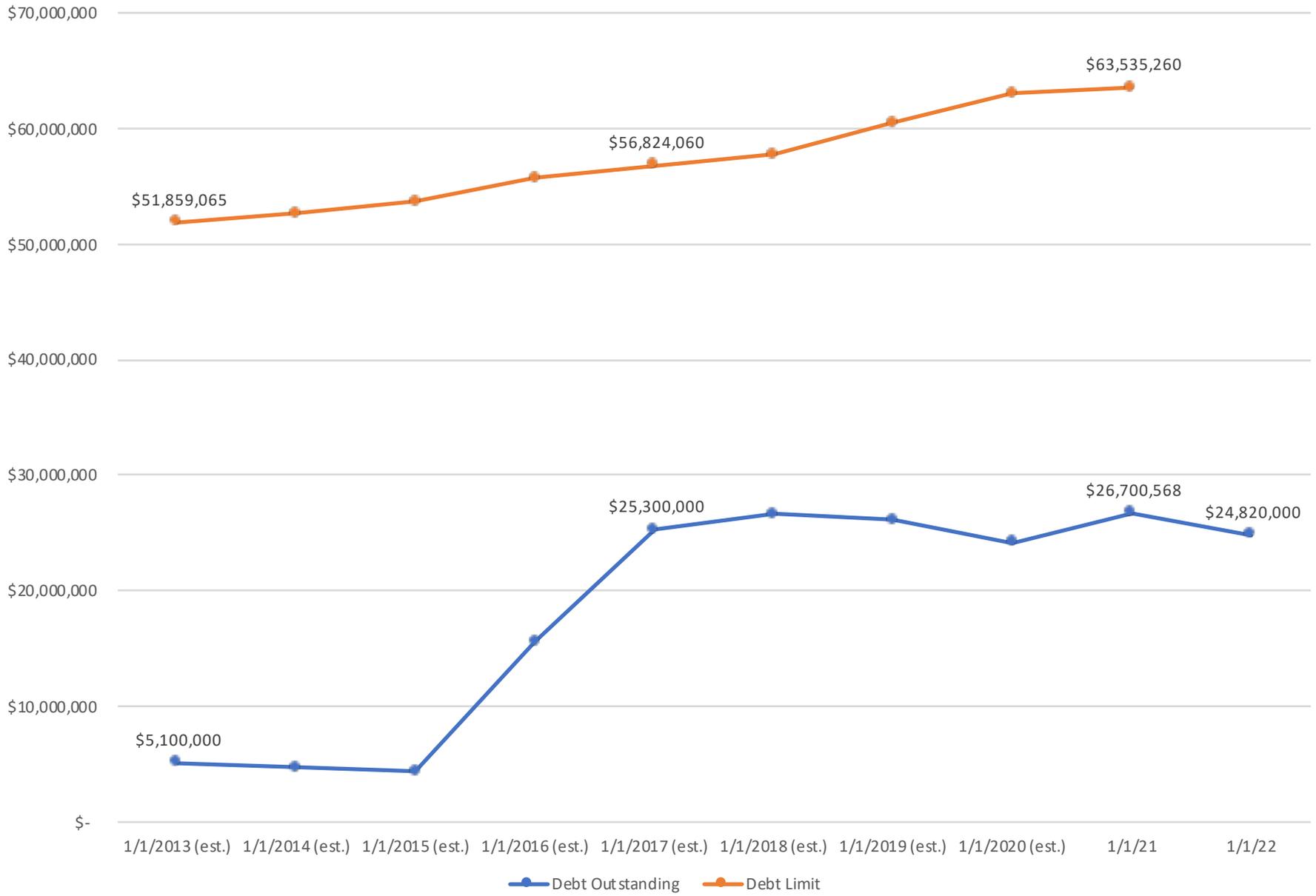
Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2021 THROUGH DEC 31, 2021

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
5156 TREASURER						
0000 PROJECT						
5111 SALARIES - REGULAR	102,345.10	0.00	11,809.05	104,845.90	2,500.80-	102 -----
5112 SALARIES - PART-TIME	0.00	0.00	0.00	0.00	0.00	0
5113 SALARIES - OVERTIME	277.40	0.00	0.00	69.34	208.06	24 --
5150 SECTION 125 PLAN-CO SHARE	100.00	0.00	13.00	111.90	11.90-	111 -----!
5151 FICA - COUNTY SHARE	7,850.62	0.00	889.56	7,995.58	144.96-	101 -----
5152 RETIREMENT - COUNTY SHARE	6,927.02	0.00	797.13	7,081.94	154.92-	102 -----
5153 DENTAL INSURANCE-CO SHARE	1,068.12	0.00	89.01	1,068.12	0.00	100 -----
5154 HEALTH INSURANCE - COUNTY SH	24,030.74	0.00	2,319.88	24,318.89	288.15-	101 -----
5155 LIFE INSURANCE - COUNTY SHAR	123.43	0.00	4.02	108.26	15.17	87 -----
5161 HEALTH INS REIMBURSEMENT DED	3,000.00	0.00	0.00	0.00	3,000.00	0
5225 TELEPHONE	600.00	0.00	46.08	653.73	53.73-	108 -----
5248 SERVICES ON MACHINES	0.00	0.00	0.00	0.00	0.00	0
5260 TAX SEARCH FEES	0.00	0.00	0.00	0.00	0.00	0
5311 POSTAGE AND ENVELOPES	3,650.00	0.00	49.82	3,039.80	610.20	83 -----
5312 BOOKS AND FORMS	100.00	0.00	0.00	0.00	100.00	0
5315 COPY PAPER AND EXPENSE	1,000.00	0.00	0.00	1,083.67	83.67-	108 -----
5319 OFFICE SUPPLIES	1,100.00	0.00	238.60	1,015.20	84.80	92 -----
5326 ADVERTISING TAX NOTICES	1,550.00	0.00	0.00	1,488.53	61.47	96 -----
5329 DUES AND SUBSCRIPTIONS	100.00	0.00	0.00	100.00	0.00	100 -----
5334 REGISTRATION	250.00	0.00	0.00	125.00	125.00	50 -----
5335 MEALS	20.00	0.00	0.00	14.69	5.31	73 -----
5336 LODGING	164.00	0.00	0.00	192.00	28.00-	117 -----!
5339 MILEAGE	500.00	0.00	0.00	189.21	310.79	37 ---
5819 NEW EQUIPMENT	700.00	0.00	199.95	667.32	32.68	95 -----
5906 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0
5999 DEFICIENCY APPROPRIATION	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	155,456.43	0.00	16,456.10	154,169.08	1,287.35	99 -----
TOTAL: TREASURER	155,456.43	0.00	16,456.10	154,169.08	1,287.35	99 -----
TOTAL: GENERAL FUND	155,456.43	0.00	16,456.10	154,169.08	1,287.35	99 -----

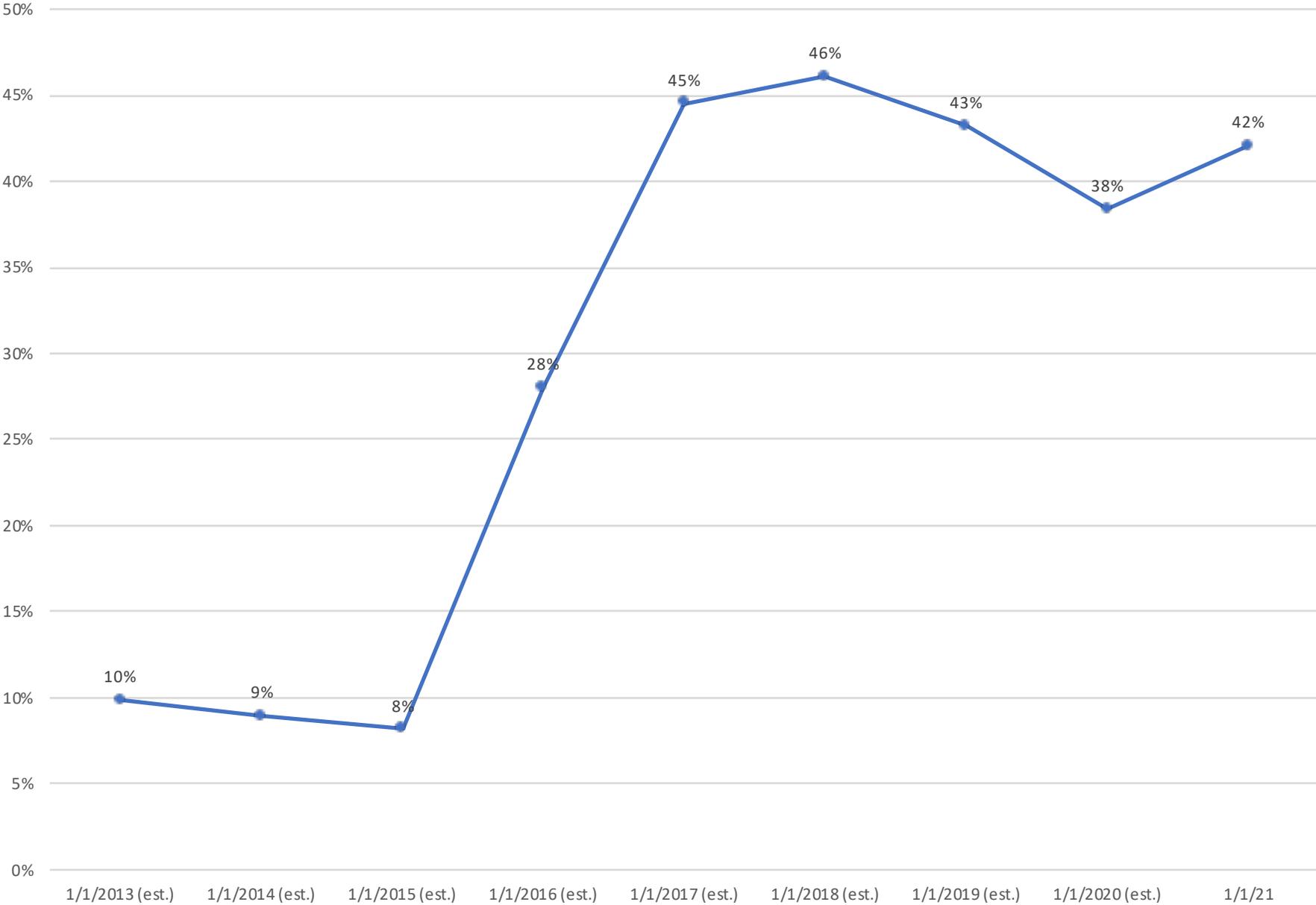
2022 Departmental Cash Balance Tracker

	Beginning Balance	Revenues	Expenses	Ending Balance	% Available
Department					
Child Support	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Clerk of Court	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Coroner	\$ -	\$ -	\$ -	\$ -	#DIV/0!
County Administrator	\$ -	\$ -	\$ -	\$ -	#DIV/0!
County Board	\$ -	\$ -	\$ -	\$ -	#DIV/0!
County Clerk	\$ -	\$ -	\$ -	\$ -	#DIV/0!
District Attorney	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Economic Development	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Emergency Svcs	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Fair	\$ -	\$ -	\$ -	\$ -	#DIV/0!
HHS	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Highway	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Land Cons	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Maint-Courthouse	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Outlay	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Pine Valley	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Probate	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Property Lister	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Register of Deeds	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Sheriff	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Symons	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Treasurer	\$ -	\$ -	\$ -	\$ -	#DIV/0!
UW Extension	\$ -	\$ -	\$ -	\$ -	#DIV/0!
UW Food Svcs	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Veterans	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Zoning	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Debt Limit vs. Total Debt Outstanding

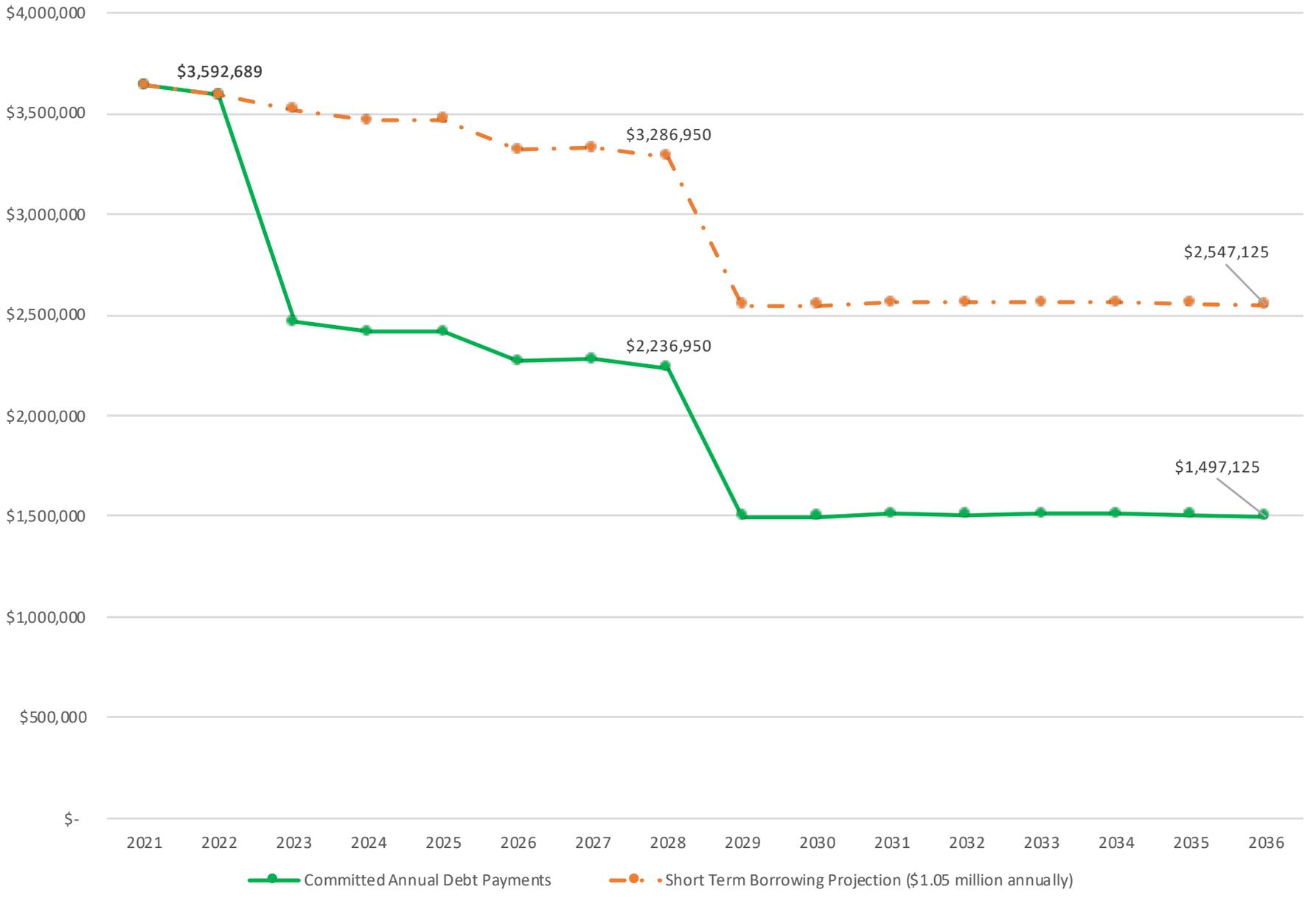


% of Debt Limit Used



	Debt Outstanding	Debt Limit	% of Debt Limit Used
1/1/2013 (est.)	\$ 5,100,000	\$ 51,859,065	10%
1/1/2014 (est.)	\$ 4,700,000	\$ 52,653,475	9%
1/1/2015 (est.)	\$ 4,400,000	\$ 53,644,020	8%
1/1/2016 (est.)	\$ 15,600,000	\$ 55,679,055	28%
1/1/2017 (est.)	\$ 25,300,000	\$ 56,824,060	45%
1/1/2018 (est.)	\$ 26,600,000	\$ 57,708,530	46%
1/1/2019 (est.)	\$ 26,100,000	\$ 60,452,320	43%
1/1/2020 (est.)	\$ 24,200,000	\$ 63,042,760	38%
1/1/21	\$ 26,700,568	\$ 63,535,260	42%
1/1/22	\$ 24,820,000		

Annual Debt Payments



Year	Committed Annual Debt Payments	Short Term Borrowing Projection (\$1.05 million annually)
2021	\$ 3,641,092	\$ 3,641,092
2022	\$ 3,592,689	\$ 3,592,689
2023	\$ 2,465,438	\$ 3,515,438
2024	\$ 2,413,715	\$ 3,463,715
2025	\$ 2,416,725	\$ 3,466,725
2026	\$ 2,269,850	\$ 3,319,850
2027	\$ 2,278,100	\$ 3,328,100
2028	\$ 2,236,950	\$ 3,286,950
2029	\$ 1,497,800	\$ 2,547,800
2030	\$ 1,497,625	\$ 2,547,625
2031	\$ 1,509,663	\$ 2,559,663
2032	\$ 1,508,663	\$ 2,558,663
2033	\$ 1,509,925	\$ 2,559,925
2034	\$ 1,509,688	\$ 2,559,688
2035	\$ 1,507,975	\$ 2,557,975
2036	\$ 1,497,125	\$ 2,547,125

Date	\$1.5 million (8-10-15)		\$10 million (8-10-15)		\$10 million (8-15-16)		\$30,350 (9-15-17)		\$1.175 million (1-8-20)		\$2.575 million (1-8-20)		\$2.97 million (3-5-20)		\$1.05 million (11-24-20, 10-26-21)		Annual Debt Payments
	Pine Valley		Pine Valley		Pine Valley		Squad Cars		Refinancing		Refinancing		Highway, HHS/UWR Roofs, Amb. Garage		Highway, MS, Squad Cars		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	
3/1/16	\$ -	\$ 18,913.54	\$ -	\$ 177,382.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9/1/16	\$ -	\$ 16,937.50	\$ -	\$ 158,850.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/17	\$ -	\$ 16,937.50	\$ -	\$ 158,850.00	\$ -	\$ 242,127.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9/1/17	\$ -	\$ 16,937.50	\$ -	\$ 158,850.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/18	\$ 250,000.00	\$ 16,937.50	\$ 125,000.00	\$ 158,850.00	\$ 400,000.00	\$ 125,962.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9/1/18	\$ -	\$ 15,187.50	\$ -	\$ 157,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/19	\$ 250,000.00	\$ 15,187.50	\$ 225,000.00	\$ 157,600.00	\$ 410,000.00	\$ 121,962.50	\$ 9,523.18	\$ 1,362.01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9/1/19	\$ -	\$ 12,937.50	\$ -	\$ 155,350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/20	\$ 250,000.00	\$ 12,937.50	\$ 260,000.00	\$ 155,350.00	\$ 410,000.00	\$ 117,862.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9/1/20	\$ -	\$ 10,250.00	\$ -	\$ 152,750.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/21	\$ 250,000.00	\$ 10,250.00	\$ 280,000.00	\$ 152,750.00	\$ 410,000.00	\$ 113,762.50	\$ 10,568.15	\$ 317.04	\$ 225,000.00	\$ 11,275.00	\$ 430,000.00	\$ 32,275.00	\$ 275,000	\$ 58,740	\$ 1,050,000.00	\$ 2,829.17	\$ -
9/1/21	\$ -	\$ 7,187.50	\$ -	\$ 149,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/22	\$ 250,000.00	\$ 7,187.50	\$ 300,000.00	\$ 149,250.00	\$ 415,000.00	\$ 107,612.50	\$ -	\$ -	\$ 230,000.00	\$ 9,150.00	\$ 435,000.00	\$ 28,175.00	\$ 275,000	\$ 26,950	\$ 1,050,000.00	\$ 2,354.33	\$ -
9/1/22	\$ -	\$ 3,750.00	\$ -	\$ 144,750.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,022.50	\$ -	\$ 23,825.00	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/23	\$ 250,000.00	\$ 3,750.00	\$ 315,000.00	\$ 144,750.00	\$ 425,000.00	\$ 103,462.50	\$ -	\$ -	\$ 235,000.00	\$ 7,022.50	\$ 365,000.00	\$ 23,825.00	\$ 285,000	\$ 24,200	\$ -	\$ -	\$ -
9/1/23	\$ -	\$ -	\$ -	\$ 140,025.00	\$ -	\$ 97,087.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/24	\$ -	\$ -	\$ 575,000.00	\$ 140,025.00	\$ 440,000.00	\$ 97,087.50	\$ -	\$ -	\$ 240,000.00	\$ 4,790.00	\$ 325,000.00	\$ 20,175.00	\$ 290,000	\$ 21,350	\$ -	\$ -	\$ -
9/1/24	\$ -	\$ -	\$ -	\$ 131,400.00	\$ -	\$ 92,687.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/25	\$ -	\$ -	\$ 600,000.00	\$ 131,400.00	\$ 445,000.00	\$ 92,687.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9/1/25	\$ -	\$ -	\$ -	\$ 122,400.00	\$ -	\$ 88,237.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/26	\$ -	\$ -	\$ 625,000.00	\$ 122,400.00	\$ 455,000.00	\$ 88,237.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9/1/26	\$ -	\$ -	\$ -	\$ 113,025.00	\$ -	\$ 83,687.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/27	\$ -	\$ -	\$ 645,000.00	\$ 113,025.00	\$ 470,000.00	\$ 83,687.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9/1/27	\$ -	\$ -	\$ -	\$ 103,350.00	\$ -	\$ 78,987.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/28	\$ -	\$ -	\$ 665,000.00	\$ 103,350.00	\$ 480,000.00	\$ 78,987.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9/1/28	\$ -	\$ -	\$ -	\$ 93,375.00	\$ -	\$ 73,887.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/29	\$ -	\$ -	\$ 690,000.00	\$ 93,375.00	\$ 490,000.00	\$ 73,887.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9/1/29	\$ -	\$ -	\$ -	\$ 82,162.50	\$ -	\$ 68,375.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/30	\$ -	\$ -	\$ 715,000.00	\$ 82,162.50	\$ 500,000.00	\$ 68,375.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9/1/30	\$ -	\$ -	\$ -	\$ 69,650.00	\$ -	\$ 62,437.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/31	\$ -	\$ -	\$ 740,000.00	\$ 69,650.00	\$ 525,000.00	\$ 62,437.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9/1/31	\$ -	\$ -	\$ -	\$ 56,700.00	\$ -	\$ 55,875.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/32	\$ -	\$ -	\$ 765,000.00	\$ 56,700.00	\$ 540,000.00	\$ 55,875.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9/1/32	\$ -	\$ -	\$ -	\$ 43,312.50	\$ -	\$ 47,775.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/33	\$ -	\$ -	\$ 800,000.00	\$ 43,312.50	\$ 550,000.00	\$ 47,775.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9/1/33	\$ -	\$ -	\$ -	\$ 29,312.50	\$ -	\$ 39,525.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/34	\$ -	\$ -	\$ 825,000.00	\$ 29,312.50	\$ 570,000.00	\$ 39,525.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9/1/34	\$ -	\$ -	\$ -	\$ 14,875.00	\$ -	\$ 30,975.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/35	\$ -	\$ -	\$ 850,000.00	\$ 14,875.00	\$ 590,000.00	\$ 30,975.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9/1/35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,125.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/1/36	\$ -	\$ -	\$ -	\$ -	\$ 1,475,000.00	\$ 22,125.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,500,000.00	\$ 185,288.54	\$ 10,000,000.00	\$ 4,331,357.50	\$ 10,000,000.00	\$ 3,306,702.92	\$ 30,350.00	\$ 2,305.57	\$ 1,175,000.00	\$ 72,565.42	\$ 2,575,000.00	\$ 280,462.08	\$ 2,970,000.00	\$ 309,140.00	\$ 2,100,000.00	\$ 5,183.50	\$ 38,843,355.53

Richland County Committee

Agenda Item Cover

Agenda Item Name: Administrator's Report

Department	Administration	Presented By:	Administrator
Date of Meeting:	21 Jan 2022	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure
Date submitted:	19 Jan 2022	Referred by:	
Action needed by no later than (date)	N/A	Resolution	<u>N/A</u> , prepared, reviewed

Recommendation and/or action language:

Motion to.... (guidance may be given to administration by committee action as is germane to the items presented)

Background: *(preferred one page or less with focus on options and decision points)*

- a. Purchasing Cards — Administration is pursuing a contract with US Bank to acquire purchasing cards for departments to utilize on the purchase of service and goods. The system includes: a card holder portal and profiles to track expenditures, local administrative authorities, rebate % on purchases, no annual fees outside of late payment penalties, and no requirement to associate the purchasing cards with individuals by social security number. The contract is under legal review with corporation counsel. The Administrator is hoping to have the contract, training, and implementation complete by the end of March 2022.
- b. Move HHS and Courthouse payrolls to one-week withholding in July — The Administrator will be giving notification to employees of the HHS and Courthouse payrolls that a one-week withholding will be implemented on the 15th pay period (July 29th) of 2022. Please reference the attached letter with further explanation. (please reference presentation slides)
- c. Moving payrolls to two week withholding in 2023 — The Administrator will be taking preliminary actions to implement a 2023 two-week withholding for all payrolls.
- d. Broadband survey design — The Administrator will be working with Director Hady, Directory Glasbrenner, and staff of UW Extension Research Center in developing a recommendation for a survey format to release out through the UW Extension Survey Lab. A survey planning meeting is set for January 26th 2022. We will be using several recent survey designs from Crawford Fairfield, and Spring Green as examples to consider. (Please see attached surveys)
- e. Additional funding for broadband — The State of Wisconsin is accepting grant applications for the purpose of the Broadband Expansion. These grant program is to encourage the deployment of advanced telecommunications capability in underserved areas of the state. (Map found at: <https://maps.psc.wi.gov/apps/WisconsinBroadbandMap/>) Eligible applicants include an organization, a telecommunications utility, or a city, village, town, or county that has established a legal partnership or joint venture arrangement with an otherwise qualified organization or telecommunications utility, and as such meets the eligibility requirements set forth in Wis. Stat. § 196.504(1). With more information found at <https://psc.wi.gov/Pages/Programs/BroadbandGrants.aspx> Administration has currently not taken any actions to pursue these grants.
- f. Prosperity Southwest Wisconsin (PSW) Broadband Initiative — In working with a broadband testing organization, PSW currently has an internet speed testing website designed to help the region, communities within, map and evaluate reported entries o finternet speed. The test can be found off the top of the main page at <https://www.prosperitysouthwest.com/> The information gathered from this

Richland County Committee

Agenda Item Cover

internet based study is intended to be distributed to organizations of the region to help them plan broadband expansion.

g. COVID-19 Vaccination Education — as per guidance through the Health and Human Services Board and the Finance and Personnel Committee, Richland county is conducting a vaccine education drive with intentions of bringing awareness of COVID-19 vaccine safety and vaccination testing sites. Health and Human Services Director Tracy Thorsen has sent four informational packets to employees and departments via email on 12/28/21, 01/13/22, 01/10/22, and 01/17/22.

h. HHS Personnel Update — Personnel report is attached. The department recently reported a 28% turnover rate for 2021 impacting the department’s ability to effectively deliver mandated services. HHS Board has taken recent action to make recommend to the Finance and Personnel Committee compensation changes which will be presented in February.

i. 2021 Budget Performance Deficiency Reports — Anticipating to have complete for presentation to the committee in March

j. ARPA Rural Provider Relief Funds — Recognition to Therese Deckert (Pine Valley) in pursuing and obtaining \$433,464.36 through the American Rescue Plan Rural payments program. Dispersions of these payments will be Ambulance Services \$14,316.73; Health and Human Services \$96,049.64; and Pine Valley \$323,097.99.

Attachments and References:

US Bank Brochures	Payroll withholding presentation
11h Admin Report HHS Personnel Update	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Review:

Department Head

Administrator, or Elected Office (if applicable)



U.S. Bank Access[®] Online

Whether your team is making purchases at home, across the country or even internationally, you need a card management system that's reliable, fast and easy to use.

Access Online, our proprietary payment management system, is designed to help you manage your card program efficiently and easily – anytime, anywhere – within a secured environment.

With Access Online, you can

- Eliminate paper-based processes.
- Reduce manual data entry and approval routing.
- Decrease administration costs.
- Improve spend visibility.
- Provide anytime access to your cardholders to complete urgent tasks with the Access Online mobile app.

Access Online's feature-rich platform can be easily configured and quickly deployed to meet the unique needs of your organization — implement only the features and functionality that best support your business needs. Plus, our user-friendly system provides the security, functionality, reliability and scalability to meet the changing demands of your organization.

Real-time information for more effective program management

Access Online, is your single point of access for:

Cash management

- Streamline accounts payable reconciliation and general ledger information with a single point of access to transaction data.
- Retrieve up-to-the-minute spending data at all levels of the organization for more accurate budgeting and forecasting.



Risk management

- Drive adherence to company policies through transaction, merchant and administrative controls.
- Manage regulatory requirements through complete audit trails and detailed transaction history.
- Identify and manage unauthorized account activity with fraud alerts and reports.

Supplier management

- Identify spending patterns via standard and ad hoc reports along with robust data-extract capabilities.
- Leverage spend information to negotiate with suppliers on a regional or global basis.

Features and Functionality

Access Online employs the most advanced system architecture and business practices with one goal in mind: to provide our clients with safe, secure, on-demand availability.

Plus, because account setup and maintenance, transaction management, virtual payments, management reporting, and financial extracts are seamlessly integrated into a single, comprehensive system, you can manage and report on all your card programs with a single tool.

Functionality	Features
Account set up and maintenance	Offers 24/7 access so you can set up or cancel card accounts, update information, adjust spending limits in real time or transfer employee accounts between departments. Mobile-friendly design means you can support urgent account set up and maintenance requests out of the office or on the go.
Transaction management	Simplifies accounting processes by allowing you to view, review, dispute and reallocate transactions online, then route transactions for review and approval using workflows.
Virtual payments	Automates the payment process and increases visibility to more payables activities across your organization.
Management reporting	Generates reports to help you manage supplier relationships and negotiate discounts, monitor adherence to organizational policies and more easily analyze spending across your organization.
Financial extracts	Provides data extracts for simplified reconciliation and full integration into your financial systems. Choose the extract frequency, file format and data that best supports your system(s).

You speak. We listen.

We continuously invest in Access Online to ensure that it leads its class in usability and functionality. We care about our users' experience, and we're committed to making every day tasks easier. As part of this commitment, we use feedback from Access Online users to introduce functional enhancements and user experience improvements as part of our regular technology releases.

Redefining payments for today's business

From commercial cards to program management tools to innovative payment technologies, we offer organizations the solutions they need to cut costs, manage expenses and supplier payments, and operate more efficiently. For more information, please contact us at 866.274.5898 or visit usbank.com/corporatecards.



Powerful solutions to help maximize your payment performance

U.S. Bank has partnered with State of Wisconsin to offer unique solutions to meet the payment needs of state and local agencies. Through the State of Wisconsin Commercial Card Program, we provide the most comprehensive payment solutions, including: U.S. Bank Purchasing Card, One Card, Corporate Travel Card, Managed Spend Card, Emergency Card, Central Travel Accounts, Ghost Cards, and Virtual Pay.

U.S. Bank NASPO ValuePoint Commercial Card Program

U.S. Bank NASPO ValuePoint Commercial Card Program, in existence since 2002, is a publicly bid and awarded contract for payment card services. This Visa® branded program is open to state agencies, political subdivisions, and higher education institutions.

The NASPO Program provides a standard contract to secure world-class commercial card services and competitive rebates without conducting a costly and time consuming RFP and review process. The program offers a convenient way to obtain the services of a trusted card issuer with the commitment to service and experience your program deserves.

Experience

U.S. Bank was the first bank-issuer of commercial card programs in 1989 and has led the way in developing commercial card best practices that today are standard throughout the public sector. U.S. Bank offers commercial card and payment processor services to 21 state commercial card programs and more than 60% of the Federal Government. With more than 3,300 public sector clients, this is the market that drives our commercial card products, technology and service enhancements. Our client base within the public sector includes numerous Federal Government agencies, state government agencies, county and city governments and local municipalities.



U.S. Bank offers commercial card and payment processor services to **more than 60%** of the Federal Government, making us their largest commercial card service provider.



Service

U.S. Bank is dedicated to providing skilled personnel to support the strategic needs of program participants. Our Relationship Management and Client Services are specifically dedicated to support a diverse portfolio of Public Sector clients including government agencies, cities, counties and local municipalities. These resources are prepared to provide a consultative view of your procure to pay process and support everything from strategic program direction, implementation, training, and the daily administrative needs of any new or existing program participant.

Competitive rebates

The NASPO Program includes generous revenue sharing opportunities, which provide rebates to qualifying participants. The rebate structure also provides for rewards to each participant based on its individual spending and payment performance. Below are the rebates available to NASPO participants.

- Standard and Non-Standard Volume Incentive is 135 bps
- Prompt Payment Incentive is up to 45 bps depending on speed of reimbursement to the bank
- Payments are issued to participants on a quarterly basis, and payable to the agency.

Features and benefits

Features	Benefits
U.S. Bank Access® Online	Use the Access Online system in real time to: <ul style="list-style-type: none"> • Monitor cardholder transactions • Review declined and disputed transactions • Manage card limits and MCCs • View electronic statements • Access up to six years of reporting • Attach electronic receipts • Set effective dating for account maintenance and limit adjustments
Worldwide card acceptance	Visa® branded card allows for unparalleled purchasing access
Mobile application	Gives you anytime access to your account, so you can quickly manage and stay on top of your business expenses.
Visa® Liability Waiver Program	Protects against eligible losses incurred should a terminated employee misuse the card
Experienced U.S. Bank Resources	Implementation Manager, Relationship Managers, and Account Coordinators provide consultation and issue resolution, allowing for full program optimization
24-hour customer service	Offers unparalleled 24/7 cardholder assistance and fraud support
Zero cost program	No annual fee or interest charges
Favorable payment terms	NASPO program allows for 45 days to pay, late payment penalties are 1% for each past due cycle or in accordance with the State Prompt Payment Act.
Reduced paperwork	Increases efficiencies in the procurement process by reducing paper-based transactions for micro-purchases

State of Wisconsin Commercial Card Program includes:

The NASPO program provides a standard contract platform for public sector participants to secure a number of payment services. These innovative solutions are supported by web-based program management tools that allow participants to securely access information 24/7, and proactively manage payables and travel expenditures.

Purchasing Card

Helps reduce the time and costs associated with traditional procure-to-pay processes, eliminating paper-based purchase orders and invoice processing.

Corporate Travel Card

Provides an easy-to-implement and manage payment and cost management alternative for participants seeking to increase efficiency and control. Offers complete online account management and reporting capabilities.

One Card

A single card with powerful flexibility that can be used for anything the cardholder is authorized to purchase – goods, services, airfare, supplies, fuel and more.

Virtual Pay

Replaces checks and paper-based processes with cardless account numbers that allow you to pay suppliers electronically. Highly-secure and widely accepted, this virtual payment method gives you complete control over spending amounts and timing while vastly simplifying the reconciliation process.

Managed Spend Card

Covers expenses relating to buying trips, product launches, events, incentive programs, and others that often fall beyond the scope of traditional purchasing and travel card programs. Enjoy control with firm credit limits, expiration dates and restrictions by merchant category code (MCC). It is an efficient way to manage payments and limit risk.

Emergency Cards

Provides specific cards you can activate in case of an emergency to cover related expenses such as urgent on-demand payments or unexpected expenses at headquarters, satellite offices and field locations; remote employee purchasing needs at disaster recovery hot sites and emergency response team expenses.

Payment Analytics

Provides enhanced reporting and analytics that allow program managers to easily audit and track payments and purchases as well as detect potential fraud or misuse.

Contact U.S. Bank to get started

2022 Payroll Withholding

Initiative: Administrative Initiative – 29 July 2022 (Payroll # 15)

Impacts: Departments that are part of the HHS and Courthouse Payrolls:

HHS, ADRC, Health, MIS, Admin, Clerk, Treasurer, ROD, Land Info, Zoning, Property Lister, Clerk of Court, DA, Register in Probate, Veterans Service, Maintenance, Ambulance, Emergency Management, Symons, UW Food Service

Reason: Releasing “to date” pay deposits results in inaccurate timecard projections vs. actual hours worked. It then requires substantial corrections to align projected reports with actual time in following pay periods.

Execution: Employees in of the HHS and Courthouse Payrolls will have a “one week” vs. “two week” pay period for payroll # 15 (third payroll in July). The week of July 24th is then carried forward and combined with the week of July 31st to make a “two week” payroll #16. One week is shifted forward thereafter to continue with two week pay periods. (see slide #3)

Notifications: Employees will need to understand this impact to their deposits on the July 29th payroll so they can financially plan for the delay in received compensations.

Current method for HHS and Courthouse – “to date” paychecks:

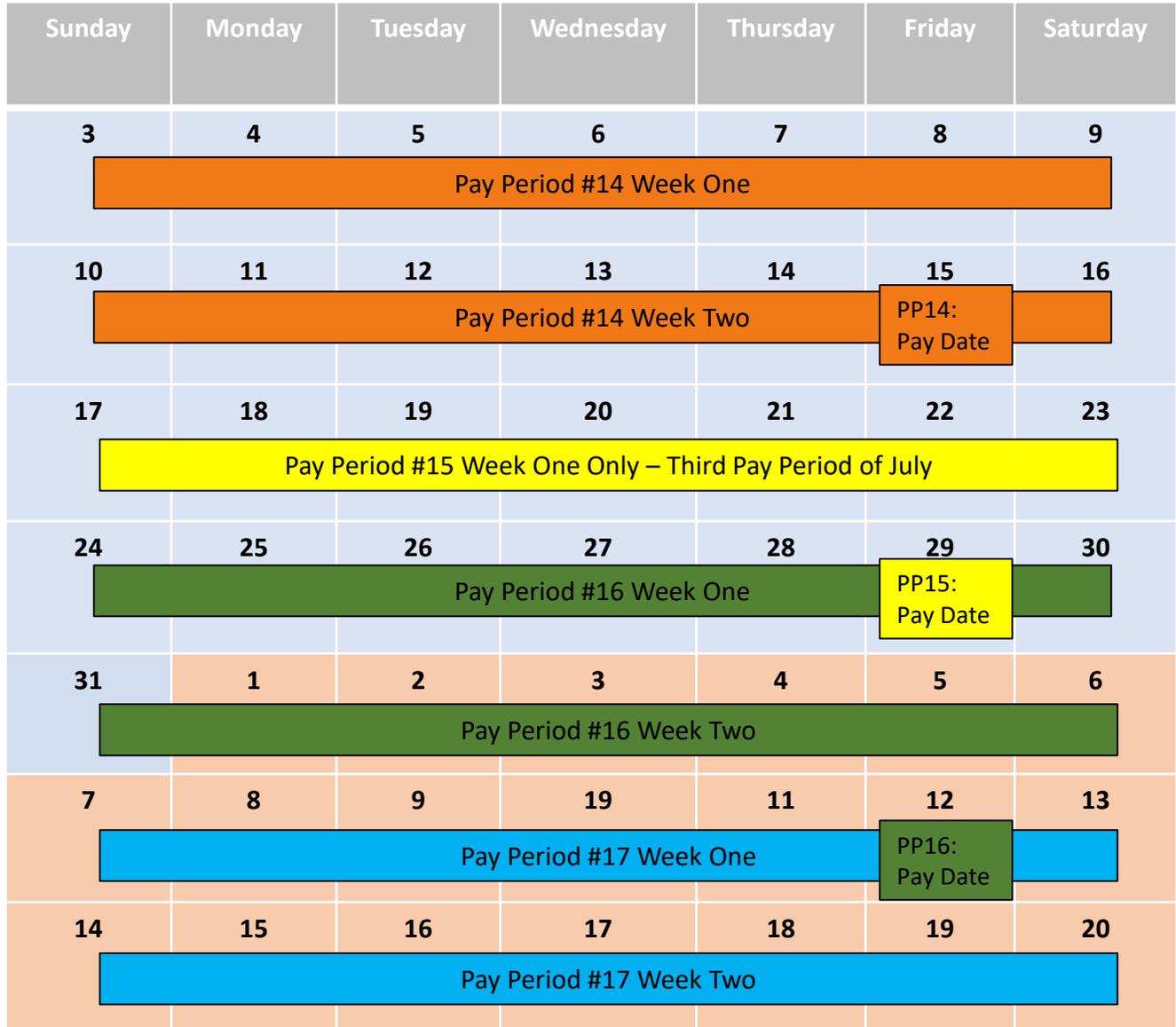
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7
Projecting time cards for both weeks			Depts. Submit	Payroll Processing		
Day 8	Day 9	Day 10	Day 11	Day 12	Day 13	Day 14
	Payroll Processing		Transmit to Bank		Checks Deposited for work thru Day 14	

Proposed method for HHS and Courthouse – “one-week” withholding for paychecks:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7
Logging actual times worked of week one						
Day 8	Day 9	Day 10	Day 11	Day 12	Day 13	Day 14
Projecting time card for rest of week two			Depts. Submit	Payroll Processing		
Next period	Next period	Next period	Next period	Next period	Next period	Next period
	Payroll Processing		Transmit to Bank		Checks Deposited for work thru Day 14	

July / August 2022:

Implementation - Timing



This chart captures pay periods 14 through 17 in July and August 2022

- Employees in the HHS and Courthouse Payrolls will have a “one week” vs. “two week” pay period for payroll # 15 (third payroll in July paid on 7/29/22).
- The week of July 24th is then carried forward and combined with the week of July 31st to make a “two week” payroll #16.
- One week is shifted forward thereafter to continue with two-week pay period and one-week withholding.
- Efforts will also be made with Symons and UW Food Services to align pay periods.
- This action is done with intentions to initiate a two-week withholding in 2023 to facilitate the ability for accurate reporting of timecards and the ability to facilitate accountability and a possible uniform time-keeping system.
- Utilizing the 3rd pay period of the month should help with employee auto-draft concerns, but will still equate to a shifted week of income.

Proposed method for entire County in summer of 2023– two-week withholding for paychecks:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7
Logging actual times worked of week one						
Day 8	Day 9	Day 10	Day 11	Day 12	Day 13	Day 14
Logging actual times worked of week two						
Next period	Next period	Next period	Next period	Next period	Next period	Next period
Reporting actual time card from pay period			Depts. Submit	Payroll Processing		
Next period	Next period	Next period	Next period	Next period	Next period	Next period
	Payroll Processing		Transmit to Bank		Checks Deposited	

PHASE TWO: Summer of 2023 – More to follow in early 2023

RURAL CRAWFORD COUNTY INTERNET/BROADBAND SURVEY

Please return by **March 15, 2019 **

Fill the “bubble” that corresponds to your selection with blue or black ink.

Like this: ● Not like this: (✓) (X) (✓)

The Federal Communications Commission (FCC) defines high-speed broadband Internet as a connection with a minimum download of 25 Mbps and 3 Mbps upload. The service we will ask you about will offer download at 25 Mbps and upload at 25 Mbps. If you have an Internet connection, please check your upload and download speed at: www.speedtest.net.

1. Currently in rural Crawford County:

	Yes	No	Don't Know	N/A
a) Do you subscribe to Internet service at your home, farm, or business?	<input type="radio"/>	<input type="radio"/>		
b) Is high-speed broadband Internet (at least 25 Mbps download/25 Mbps upload) available at your home, farm, or business?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c) If high-speed broadband Internet (at least 25 Mbps download/25 Mbps upload) is available, do you subscribe to it?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. If you do not subscribe to Internet service, why not? (• Mark all that apply)

- Not applicable
- Service is too slow
- Not available at my residence
- Would not use
- Service is inconsistent
- Service is too expensive
- Use in another location
- Other, specify: _____

3. Would you join a cooperative Internet service provider and subscribe to a reliable, high-speed broadband Internet service delivering a minimum of 25 Mbps download/25 Mbps upload for about \$49.95 per month if it was available at your Crawford Co. residence, farm, or business?

Yes	No
<input type="radio"/>	<input type="radio"/>

4. In terms of services from your high-speed broadband Internet provider, how important, to you, are the following:

	Very Important	Important	Slightly Important	Not at All Important
a) Email?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b) Phone service: Voice Over Internet Protocol (VOIP)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c) Internet technical support?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d) Assistance with an on-line business (e.g. website creation)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. How important is access to high-speed broadband Internet service (at least 25 Mbps download and 25 Mbps upload) to you in terms of:

	Very Important	Important	Slightly Important	Not at All Important
a) Working from home/telecommuting?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b) Starting, moving or growing a home-based business?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c) Accessing educational resources (K-12, post-secondary, continuing education, etc.)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d) Accessing on-line adult education/technical training?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e) Accessing medical information/services?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f) Improving the management of my farm/business (access market info, work w/lenders, file taxes, etc.)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
g) Accessing entertainment (TV, movies, sports, etc.)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
h) Accessing financial information (e.g. banking)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
i) Maintaining contact with family and friends?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

If you currently subscribe to Internet service at your rural Crawford County residence, farm, or business please CONTINUE to the next question in the survey. If not, please GO TO Question 12. Thank you.

6. How is your home Internet service delivered to your home? (● Mark all that apply)

Don't Know DSL Cell Service Cable Fiber Optic Satellite Dial-up Fixed Wireless

7. What is your monthly cost for your current Internet service (if part of a bundle, please indicate total cost of the bundle)?

\$40 or less \$41 to \$70 \$71 to \$100 \$101 to \$200 \$201 or more Not applicable

8. What services are included in the monthly cost noted in the previous question? (● Mark all that apply)

Internet Cable/Satellite TV Landline Phone Mobile Phone Leased Equipment Other (specify):

9. How satisfied are you with your current Internet service?

Very Dissatisfied Dissatisfied No Opinion /NA Satisfied Very Satisfied

10. If you are dissatisfied or very dissatisfied with your Internet service, why? (● Mark all that apply)

Not applicable Service is inconsistent Service is too expensive Other (specify):
 Service is too slow Poor customer service Data caps too low _____

11. Who is your current Internet service provider at your rural Crawford County residence, farm, or business? (● Mark all that apply)

Not applicable Century Link US Cellular Verizon Hughes Net Viasat WI-Connect Excede Cable Provider Other (specify):

12. As you think about rural Crawford County, how important do you think access to high-speed broadband Internet service (at least 25 Mbps download and 25 Mbps upload) is with respect to:

	Very Important	Important	Slightly Important	Not at All Important
a) Retaining our kids after they graduate from high school?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b) Retaining/Expanding existing businesses?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c) Attracting new businesses?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d) Attracting new families to live here?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e) Attracting young adults (18 – 35 years old) to move here?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f) Allowing seniors to remain independent in their homes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
g) Overall quality of life in Crawford County?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

13. With respect to children in your family, would the availability of high-speed Internet increase the likelihood of them staying in or returning to Crawford County after high school/college graduation? (Check all that apply, if you have more than 1 current/former high school/college student)

	Significant Increase	Slight Increase	No Increase	Not Applicable
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

If you are already a full-time Crawford County resident, go to question 15.
If you are not currently a full-time Crawford County resident, please answer question 14a – 14c.

14. As a non-full-time resident of Crawford County, if you had Internet access with at least 25 Mbps download/25 Mbps upload at your property here:

- | | Yes | Maybe | No |
|---|-----------------------|-----------------------|-----------------------|
| a. Would you spend more days/year at your Crawford County property with friends/family? | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| a. 1. If "Yes" or "Maybe" about how many more days/year? _____ days | | | |
| b. Would you consider moving to Crawford County on a full-time basis? | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| c. Would you consider relocating an existing business, or starting a business, here? | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

INFORMED CONSENT

15. In order to identify areas that are underserved, we would like to use your address to create maps as part of a broadband expansion grant application. Do we have your permission to use your data in this way? Also, are you interested in receiving information from 3C Cooperative?

- | | | | |
|---------------------------------------|--------------------------------------|--|---|
| Yes, mapping
<input type="radio"/> | No, mapping
<input type="radio"/> | Yes, info on 3C Co-op
<input type="radio"/> | No, info on 3C Co-op
<input type="radio"/> |
|---------------------------------------|--------------------------------------|--|---|

DEMOGRAPHICS (for statistical purposes only)

16. What is your gender?

- | | | |
|-------------------------------|---------------------------------|--------------------------------|
| Male
<input type="radio"/> | Female
<input type="radio"/> | Other
<input type="radio"/> |
|-------------------------------|---------------------------------|--------------------------------|

17. What is your age?

- | | | | | | |
|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------------|
| 18-24
<input type="radio"/> | 25-34
<input type="radio"/> | 35-44
<input type="radio"/> | 45-54
<input type="radio"/> | 55-64
<input type="radio"/> | 65 and older
<input type="radio"/> |
|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------------|

18. In your household, how many are:

- | | 0 | 1 | 2 | 3 | 4+ |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Under 18 years of age | <input type="radio"/> |
| 18 – 34 years of age | <input type="radio"/> |
| 35 – 64 years of age | <input type="radio"/> |
| 65 or older | <input type="radio"/> |

19. What is the highest level of education you have completed?

- | | | | | | |
|--|---|---|---|--|--|
| No High School or GED
<input type="radio"/> | High School or GED
<input type="radio"/> | Some Tech or College
<input type="radio"/> | 2-Yr/ Associate Degree
<input type="radio"/> | Bachelor's Degree
<input type="radio"/> | Professional or Graduate Degree
<input type="radio"/> |
|--|---|---|---|--|--|

20. What is your household's annual income range?

- | | | | | | | |
|--|---|--|--|--|--|-------------------------------------|
| Prefer not to say
<input type="radio"/> | Less than \$15,000
<input type="radio"/> | \$15,000 - \$24,999
<input type="radio"/> | \$25,000 – \$49,999
<input type="radio"/> | \$50,000 – \$74,999
<input type="radio"/> | \$75,000 – \$99,999
<input type="radio"/> | \$100,000+
<input type="radio"/> |
|--|---|--|--|--|--|-------------------------------------|

21. Please use the space below to add any comments about broadband Internet service in rural Crawford County.

**Thank you! Please return your completed survey in the postage-paid envelope provided by March 15, 2019 to:
Survey Research Center, 124 Regional Development Institute
University of Wisconsin – River Falls
410 S. 3rd St.
River Falls, WI 54022-9989**

TOWN OF FAIRFIELD BROADBAND INTERNET SURVEY

Please return by October 25, 2019

Please completely fill the “bubble” that corresponds to your selection. Like this: Not like this:

The Federal Communications Commission (FCC) defines high-speed broadband Internet as a connection with a minimum download of 25 Mbps and 3 Mbps upload.

1. Currently:	Yes	No	Don't know
a) Do you subscribe to Internet service at your Town of Fairfield home?	<input type="radio"/>	<input type="radio"/>	
b) Is high speed broadband Internet (at least 25 Mbps download/3 Mbps upload) available at your Town of Fairfield home?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. If you do not subscribe to Internet service, why not? (• Mark all that apply)			
<input type="radio"/> Not applicable	<input type="radio"/> Service is too slow	<input type="radio"/> Not available at my residence	
<input type="radio"/> Do not use internet	<input type="radio"/> Service is inconsistent	<input type="radio"/> Service is too expensive	
<input type="radio"/> Use in another location	<input type="radio"/> Other, specify: _____		

3. Would you subscribe to high-speed broadband Internet service delivering service at <u>100 Mbps download/100 Mbps upload</u> for about \$70 per month if it was available at your Town of Fairfield residence?	Yes	No
	<input type="radio"/>	<input type="radio"/>

4. The one-time hook up charge for high-speed broadband internet service depends on a home's distance from the line but would be a minimum of \$250, what is the maximum amount you would be willing to pay to get high-speed, broadband internet at your Town of Fairfield residence?						
\$0/NA	\$250 - \$500	\$501 - \$750	\$751 - \$1,000	\$1,001+		
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		

5. How likely would someone at your Town of Fairfield residence do any of the following activities if you had access to high-speed broadband Internet service (100 Mbps download and 100 Mbps upload)?	Very unlikely	Unlikely	Not sure/NA	Likely	Very likely
a) Start, move or grow a home-based business	<input type="radio"/>				
b) Work from home	<input type="radio"/>				
c) Access educational resources (K-12, post-secondary, continuing education, etc.)	<input type="radio"/>				
d) Access medical information/services	<input type="radio"/>				
e) Improve the management of my farm/business (access market info, work with lenders do taxes, etc.)	<input type="radio"/>				

If you currently subscribe to Internet service at your residence, please GO TO Question 6. If you don't currently subscribe to internet service, please GO TO Question 12 to complete survey. Thank you.

6. What is your monthly cost for just your current Internet service (if part of a bundle, please estimate Internet cost only)?						
\$40 or less	\$41 to \$70	\$71 to \$100	\$101 to \$200	\$201 or more	Not applicable	
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

7. How satisfied are you with your current Internet service?					
Very dissatisfied	Dissatisfied	No Opinion /NA	Satisfied	Very satisfied	
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

**8. If you are dissatisfied or very dissatisfied with your Internet service, why are you not satisfied?
(● Mark all that apply)**

- Not applicable
- Service is too slow
- Service is inconsistent
- Service is too expensive
- Other, specify: _____

9. Who is your current Internet service provider at your Town of Fairfield area residence?

- | | | | | | | | |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|
| Not applicable | Charter/Spectrum | Frontier | Bug Tussle | Century Link | Satellite | Cellular Service | Other (specify): _____ |
| <input type="radio"/> |

10. Please use the space below to add any comments about broadband Internet service in the Town of Fairfield.

INFORMED CONSENT

11. In order to identify areas that are underserved, we would like to use your address and your response to create broadband demand maps. Do we have your permission to use your data in this way?

- | | |
|-----------------------|-----------------------|
| Yes | No |
| <input type="radio"/> | <input type="radio"/> |

DEMOGRAPHICS (for statistical purposes only)

12. What is your gender?

- | | | |
|-----------------------|-----------------------|-----------------------|
| Male | Female | Other |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

13. What is your age?

- | | | | | | |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 18-24 | 25-34 | 35-44 | 45-54 | 55-64 | 65 and older |
| <input type="radio"/> |

14. Do you have children, 18 years old or younger, living in your home?

- | | |
|-----------------------|-----------------------|
| Yes | No |
| <input type="radio"/> | <input type="radio"/> |

Thank you for taking the time to complete this important survey! Your participation makes a difference.

Please return the completed survey in the enclosed postage-paid envelope by October 25, 2019 to:

**UW-River Falls Survey Research Center
124 Regional Development Institute
410 S. 3rd St.
River Falls, WI 54022-9989**

SPRING GREEN AREA INTERNET/BROADBAND SURVEY

Please return by December 15, 2017

Please completely fill the “bubble” that corresponds to your selection. Like this: Not like this:

The Federal Communications Commission (FCC) defines high-speed broadband Internet as a connection with a minimum download of 25 Mbps and 3 Mbps upload.

1. Currently:	Yes	No	Don't Know
a) Do you subscribe to Internet service at your Spring Green area home	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b) Is high speed broadband Internet (at least 25 Mbps download/3 Mbps upload) available at your area Spring Green home	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. If you do not subscribe to Internet service, why not? (• Mark all that apply)

- Not applicable
- Do not use
- Use in another location
- Service is too slow
- Service is inconsistent
- Other, specify: _____
- Not available at my residence
- Service is too expensive

3. Would you subscribe to high-speed broadband Internet service delivering service at <u>100 Mbps download/50 Mbps upload for about \$70 per month</u> if it was available at your Spring Green area residence?	Yes	No
	<input type="radio"/>	<input type="radio"/>

4. How likely would someone at your Spring Green area residence do any of the following activities if you had access to high-speed broadband Internet service (100 Mbps download and 50 Mbps upload)?	Very unlikely	Unlikely	Not sure/NA	Likely	Very likely
a) Start, move or grow a home-based business	<input type="radio"/>				
b) Work from home	<input type="radio"/>				
c) Access educational resources (K-12, post-secondary, continuing education, etc.)	<input type="radio"/>				
d) Access medical information/services	<input type="radio"/>				
e) Improve the management of my farm (access market info, work with lenders and crop consultants, taxes, etc.)	<input type="radio"/>				

If you currently subscribe to Internet service at your residence, please CONTINUE the survey. If not, please GO TO Question 9 to complete survey. Thank you.

5. What is your monthly cost for just your current Internet service (if part of a bundle, please estimate Internet cost only)?

\$40 or less	\$41 to \$70	\$71 to \$100	\$101 to \$200	\$201 or more	Not applicable
<input type="radio"/>					

6. How satisfied are you with your current Internet service?

Very dissatisfied	Dissatisfied	No Opinion /NA	Satisfied	Very satisfied
<input type="radio"/>				

**7. If you are dissatisfied or very dissatisfied with your Internet service, why are you not satisfied?
(• Mark all that apply)**

- Not applicable Service is inconsistent Service is too expensive
 Service is too slow Other, specify: _____

8. Who is your current Internet service provider at your Spring Green area residence?

- Not applicable Charter/
 Spectrum Frontier Bug
 Tussle WI
 Connect Satellite Cellular
 Service Other (specify):

9. Please use the space below to add any comments about broadband Internet service in the Spring Green area.

INFORMED CONSENT

10. In order to identify areas that are underserved, we would like to use your address and your response to create maps as part of a broadband expansion grant application. Do we have your permission to use your data in this way?

- Yes No

DEMOGRAPHICS (for statistical purposes only)

11. What is your gender?

- Male Female Other

12. What is your age?

- 18-24 25-34 35-44 45-54 55-64 65 and older

13. Do you have children, 18 years old or younger, living in your home?

- Yes No

Thank you for taking the time to complete this very important survey! Your participation makes a difference.

**Please return the completed survey in the postage-paid envelope provided by December 15, 2017 to:
Survey Research Center, 124 Regional Development Institute
University of Wisconsin – River Falls
410 S. 3rd St.
River Falls, WI 54022-9989**

Memo

Date: January 13, 2021
To: Tracy Thorsen, Director
From: Angie Rizner, Administration & Building Operations Manager
RE: Personnel Announcements for HHS Board meeting

APPROVED BY HHS DIRECTOR & CO ADMINISTRATOR; NOTICE TO HHS BOARD

New Hires (per HHS Addendum; page 4-5):

Marjorie McGraw, Child & Youth Services Case Manager Effective: 1/24/2022

Probationary Period (per HHS Addendum; page 5-6):

Connie Ostrowski, Economic Support Specialist Effective: 1/12/2022

Crystal Adams, Economic Support Specialist Effective: 1/12/2022

Discipline/Suspension/Dismissal (per HHS Addendum; page 6-7):

None.

Termination/Layoff (per Richland Co Handbook):

None.

APPROVED BY HHS DIRECTOR; NOTICE TO CO ADMINISTRATOR & HHS BOARD

Resignations/Retirements (per Richland Co Handbook):

Sonja Klang, Nutrition Site Worker Resigned: 6/2019

SWWDB Leased Staff (per County Board approved annual contract):

Alice Lawrence-Retrum, LTE Psychiatric RN Resigned: 12/17/2021

Betsy Roesler, LTE Health Educator Termed: 12/31/2021

Laura Radesca, Service Facilitator Rehired: 1/5/2022

APPROVED BY HHS DIRECTOR; NOTICE TO HHS BOARD, F/P CMT & CO CLERK

Medical Leave of Absence Without Pay-Negative Sick Leave Balance (per Resolution #21-12):

Kelly Mormann, Economic Support Specialist 12/2/2021-12/20/2021

Connie Ostrowski, Economic Support Specialist 1/4/2022-1/10/2022

Vacant County Positions:

Administration – Secretary – currently advertising

ADRC – T/C Driver/Escort Driver – currently advertising

Behavioral Health Services – CCS Supervisor – currently advertising

Behavioral Health Services – APS Worker – currently advertising

Behavioral Health Services – APS/Crisis Professional – currently advertising

Behavioral Health Services – Mental Health Therapist – currently advertising

Behavioral Health Services – Psychiatric RN – currently advertising

Child & Youth Services – Supervisor – currently interviewing

Administration – Clerical Assistant II – on hold

Behavioral Health Services – Quality Coordinator – on hold

Behavioral Health Services – Early Intervention Special Educator – on hold

Behavioral Health Services – Occupational Therapist (28 hours per week) – on hold

Behavioral Health Services – Speech and Language Pathologist (28 hours per week) – on hold

Public Health – RN (1) – on hold

Public Health – Health & Wellness Coordinator – on hold

Public Health - T/C Nutrition Site Worker (Germantown) (2) – on hold

