

Strategic Plan Tracking and Reporting: 2020-2022

Items:	Actions:	Status:									
Challenges for the County		29-Sep-20	30-Oct-20	25-Nov-20	29-Dec-21	16-Feb-21	25-Feb-21	18-May-21	04-Oct-21	1-Nov	30-Dec
Administrator (18 month goals)											
1. Develop a long-term strategic plan	Plan has been drafted by SWRPC - Attending meetings Resolution to complete by end of session	Prelim	Dev.	Dev.	Dev.	Actions	Actions	Actions	Actions	Actions	Actions
2. Transition finance and HR from County Clerk's Office to the Administrator's Office	Established roles and position descriptions Some remaining overlap with Clerk serving as Finance Officer	Prelim	Dev.	Dev.	Dev.	Actions	Actions	Actions	Complete		
3. Make resolutions and ordinances available and organized on the internet	Intensions of utilizing ARPA funds to codify ordinances Approval to use ARPA funds, Contract to Board in February	Prelim	Prelim	Prelim	Prelim	Prelim	Prelim	Prelim	Dev.	Dev.	Dev.
4. Develop more uniform HR policy and procedures		No Actions	No Actions	No Actions	No Actions	No Actions	No Actions	Prelim			
5. Implement a uniform performance review program	Completed 4 of 14 complete; 4 in development	Prelim	Dev.	Dev.	Dev.	Dev.	Actions	Dev.	Dev.	Dev.	Dev.
6. Develop plan and funding for more broadband	Committed \$200,000 from ARPA	Prelim	Prelim	Prelim	Prelim	Prelim	Prelim	Prelim			
7. Develop finance and purchasing policy (increase admin authority on purchasing)	Amendment to Rule #14 expanding authority Voucher Procedure on Invoices	Prelim	Prelim	Prelim	Prelim	Prelim	Prelim	Dev.			
8. Develop new county board member orientation program	Drafted plan is awaiting action from F+P on December 17th. Finalized action by the Board anticipated for January.	Prelim	Prelim	Prelim	Prelim	Prelim	Prelim	Prelim	Dev.	Action	Action
9. Full review of county employee handbook, addendums and administrative manual	Several Addendums to reviewed. Anticipating February Completion	Prelim	Prelim	Prelim	Prelim	Prelim	Prelim	Dev.	Dev.	Action	Action
10. Partner with Southwest Regional Planning in developing a county strategic plan	Entered an Agreement // Planning Sessions Complete // Finalizing Plan	Dev.	Dev.	Dev.	Actions	Actions	Actions	Complete			
11. Develop policy and procedure to address complaints and investigations	Department Review: Taking to County Board in January Board Adoption in February 2021	Prelim	Prelim	Actions	Actions	Complete!					
12. Develop compensation and classification plan (Proposed by Administrator)		Prelim	Prelim	Prelim	Prelim	Dev.	Dev.	Actions	Complete		