

STEP 1 - All Bodies

Number	County Board Bodies with Departmental Oversight	Other Bodies
1	Ambulance	ADA Compliance
2	Audit	Administrator Transition
3	Child Support	Aging & Disability
4	Committee on Committees	Branding
5	Economic Development	CDBG Housing Regional Board
6	Emergency Management	CDBG Revolving Loan
7	Fair & Recycling	Citizen Participation Planning
8	Finance & Personnel	City County
9	HHS	City Library Board
10	Highway	City Park Board
11	Land Conservation	Continuus
12	LEJC	Coordinated Service Team Coordinating
13	Parks	Courthouse Security
14	Pine Valley	Criminal Justice Coordinating
15	Property	Hidden Valleys
16	Rules & Resolutions & Ethics	Housing Authority
17	Strategic Planning	Land Information
18	Symons	Library Planning
19	UW Extension	Local Emergency Planning
20	UW Richland	Lone Rock Library Board
21	Veterans	Mississippi Valley Health Services
22	Zoning	Neighborhood Housing Services
23		Nutrition Advisory
24		Southwest Badger Resource Conservation & Development Council
25		Southwest WI CAP
26		SW WI Library System
27		SW WI Regional Planning
28		Transportation Coordinating
29		Tri-County Airport
30		Tri-County Airport Board of Appeals
31		Viola Library Board
32		Zoning Board of Adjustment

STEP 2.1 - Joint Bodies

Number	County Board Bodies with Departmental Oversight	Other Bodies
1	Ambulance	ADA Compliance
2	Audit	Administrator Transition
3	Child Support	Aging & Disability
4	Committee on Committees	Branding
5	Economic Development	CDBG Housing Regional Board
6	Emergency Management	CDBG Revolving Loan
7	Fair & Recycling	Citizen Participation Planning
8	Finance & Personnel	City County
9	HHS	City Library Board
10	Highway	City Park Board
11	Land Conservation	Continuus
12	LEJC	Coordinated Service Team Coordinating
13	Parks	Courthouse Security
14	Pine Valley	Criminal Justice Coordinating
15	Property	Hidden Valleys
16	Rules & Resolutions & Ethics	Housing Authority
17	Strategic Planning	Land Information
18	Symons	Library Planning
19	UW Extension	Local Emergency Planning
20	UW Richland	Lone Rock Library Board
21	Veterans	Mississippi Valley Health Services
22	Zoning	Neighborhood Housing Services
23		Nutrition Advisory
24		Southwest Badger Resource Conservation & Development Council
25		Southwest WI CAP
26		SW WI Library System
27		SW WI Regional Planning
28		Transportation Coordinating
29		Tri-County Airport
30		Tri-County Airport Board of Appeals
31		Viola Library Board
32		Zoning Board of Adjustment

STEP 2.2 - Joint Bodies

Number	County Board Bodies with Departmental Oversight	Joint Bodies with Departmental Oversight	Other Bodies
1	Audit	Ambulance	ADA Compliance
2	Child Support	Economic Development	Administrator Transition
3	Committee on Committees	Symons	Aging & Disability
4	Emergency Management		Branding
5	Fair & Recycling		CDBG Housing Regional Board
6	Finance & Personnel		CDBG Revolving Loan
7	HHS		Citizen Participation Planning
8	Highway		City County
9	Land Conservation		City Library Board
10	LEJC		City Park Board
11	Parks		Continuus
12	Pine Valley		Coordinated Service Team Coordinating
13	Property		Courthouse Security
14	Rules & Resolutions & Ethics		Criminal Justice Coordinating
15	Strategic Planning		Hidden Valleys
16	UW Extension		Housing Authority
17	UW Richland		Land Information
18	Veterans		Library Planning
19	Zoning		Local Emergency Planning
20			Lone Rock Library Board
21			Mississippi Valley Health Services
22			Neighborhood Housing Services
23			Nutrition Advisory
24			Southwest Badger Resource Conservation & Development Council
25			Southwest WI CAP
26			SW WI Library System
27			SW WI Regional Planning
28			Transportation Coordinating
29			Tri-County Airport
30			Tri-County Airport Board of Appeals

STEP 3.1 - Removals

Number	County Board Bodies with Departmental Oversight	Joint Bodies with Departmental Oversight	Other Bodies
1	Audit	Ambulance	ADA Compliance
2	Child Support	Economic Development	Administrator Transition
3	Committee on Committees	Symons	Aging & Disability
4	Emergency Management		Branding
5	Fair & Recycling		CDBG Housing Regional Board
6	Finance & Personnel		CDBG Revolving Loan
7	HHS		Citizen Participation Planning
8	Highway		City County
9	Land Conservation		City Library Board
10	LEJC		City Park Board
11	Parks		Continuus
12	Pine Valley		Coordinated Service Team Coordinating
13	Property		Courthouse Security
14	Rules & Resolutions & Ethics		Criminal Justice Coordinating
15	Strategic Planning		Hidden Valleys
16	UW Extension		Housing Authority
17	UW Richland		Land Information
18	Veterans		Library Planning
19	Zoning		Local Emergency Planning
20			Lone Rock Library Board
21			Mississippi Valley Health Services
22			Neighborhood Housing Services
23			Nutrition Advisory
24			Southwest Badger Resource Conservation & Development Council
25			Southwest WI CAP
26			SW WI Library System
27			SW WI Regional Planning
28			Transportation Coordinating
29			Tri-County Airport
30			Tri-County Airport Board of Appeals

STEP 3.2 - Removals Supporting Information

Committee/Commission/Board	Keep or Remove	Action Recommended	Notes
Administrator Transition	Remove	Remove from appointments document	No longer meeting
CDBG Housing Regional Board	Remove	Remove from appointments document	Asked Sandy Cook, new Housing Authority Director
CDBG Revolving Loan	Remove	Remove from appointments document	Asked Sandy Cook, new Housing Authority Director
Citizen Participation Planning	Remove	Remove from appointments document	
Continuus	Remove	Remove from committee structure document	Organization dissolved 5 years ago
Courthouse Security	Remove	Add to Public Safety Committee (LEJC) responsibilities, remove from	No information in committee structure document, Melissa Luck recommends adding to Public Safety
Hidden Valleys	Remove	Remove from committee structure and appointments documents	Ended our financial commitment in 2022
Southwest Badger Resource Conservation & Development Council	Remove	Remove from committee structure document	Entity no longer exists
Tri-County Airport Board of Appeals	Remove	Remove from appointments document	No County involvement needed

STEP 3.3 - Removed Bodies

Number	County Board Bodies with Departmental Oversight	Joint Bodies with Departmental Oversight	Other Bodies	Removed Bodies
1	Audit	Ambulance	ADA Compliance	Committee on Committees
2	Child Support	Economic Development	Aging & Disability	Administrator Transition
3	Emergency Management	Symons	Branding	Citizen Participation Planning
4	Fair & Recycling		City County	CDBG Housing Regional Board
5	Finance & Personnel		City Library Board	CDBG Revolving Loan
6	HHS		City Park Board	Continuous
7	Highway		Coordinated Service Team Coordinating	Courthouse Security
8	Land Conservation		Criminal Justice Coordinating	Hidden Valleys
9	LEJC		Housing Authority	Southwest Badger Resource Conservation & Development Council
10	Parks		Land Information	Tri-County Board of Appeals
11	Pine Valley		Library Planning	
12	Property		Local Emergency Planning	
13	Rules & Resolutions & Ethics		Lone Rock Library Board	
14	Strategic Planning		Mississippi Valley Health Services	
15	UW Extension		Neighborhood Housing Services	
16	UW Richland		Nutrition Advisory	
17	Veterans		Southwest WI CAP	
18	Zoning		SW WI Library System	
19			SW WI Regional Planning	
20			Transportation Coordinating	
21			Tri-County Airport	
22			Viola Library Board	

STEP 4.1 - Consolidation

Number	County Board Bodies with Departmental Oversight	Joint Bodies with Departmental Oversight	Other Bodies
1	Audit	Ambulance	ADA Compliance
2	Child Support	Economic Development	Aging & Disability
3	Emergency Management	Symons	Branding
4	Fair & Recycling		City County
5	Finance & Personnel		City Library Board
6	HHS		City Park Board
7	Highway		Coordinated Service Team Coordinating
8	Land Conservation		Criminal Justice Coordinating
9	LEJC		Housing Authority
10	Parks		Land Information
11	Pine Valley		Local Emergency Planning
12	Property		Lone Rock Library Board
13	Rules & Resolutions & Ethics		Mississippi Valley Health Services
14	Strategic Planning		Neighborhood Housing Services
15	UW Extension		Nutrition Advisory
16	UW Richland		Southwest WI CAP
17	Veterans		SW WI Library System
18	Zoning		SW WI Regional Planning
19			Transportation Coordinating
20			Tri-County Airport
21			Viola Library Board
22			Zoning Board of Adjustment

STEP 4.2 - Consolidation: Department Identification

Number	County Board Bodies with Departmental Oversight	Which Department/s?
1	Audit	Administrator Clerk
2	Child Support	Child Support
3	Emergency Management	Emergency Management
4	Fair & Recycling	Fair & Recycling
5	Finance & Personnel	Administrator Clerk MIS Property Lister Register of Deeds Treasurer
6	HHS	Health & Human Services
7	Highway	Highway
8	Land Conservation	Land Conservation
9	LEJC	Clerk of Court Coroner District Attorney Register in Probate Sheriff
10	Parks	Parks
11	Pine Valley	Pine Valley
12	Property	Courthouse Maintenance
13	Rules & Resolutions & Ethics	County Board
14	Strategic Planning	County Board
15	UW Extension	UW Extension
16	UW Richland	UW Food Services UW Richland Maintenance
17	Veterans	Veterans
18	Zoning	Zoning

STEP 4.3 Consolidation: OPTION A

Number	1	2	3	4	5	6
Committees	Executive	Health & Human Services	Public Safety	Planning, Resources, Development	Public Works & Infrastructure	Veterans, Aging, Long Term Care
Departments	Administrator	Health & Human Services	Clerk of Court	Land Conservation	Courthouse Maintenance	Pine Valley
	Child Support	UW Food Service	Coroner	Parks	Fair & Recycling	Veterans
	Clerk		District Attorney	Property Lister	Highway	
	County Board		Emergency Management	Register of Deeds	UW Richland Maintenance	
	MIS		Register in Probate	UW Extension		
	Treasurer		Sheriff	Zoning		

STEP 4.3 Consolidation: OPTION B

Number	1	2	3	4	5	6
Committees	Executive	Finance	Health & Human Services	Public Safety	Planning, Resources, Development	Public Works & Infrastructure
Departments	Administrator	Administrator	Health & Human Services	Clerk of Court	Land Conservation	Courthouse Maintenance
	County Board	Child Support	Pine Valley	Coroner	Parks	Fair & Recycling
		Clerk*	UW Food Services	District Attorney	Property Lister	Highway
		MIS	Veterans	Emergency Management	Register of Deeds	UW Richland Maintenance
		Treasurer		Register in Probate	UW Extension	
				Sheriff	Zoning	

*Assume the audit function goes to Finance under this option

STEP 4.3 Consolidation: OPTION C

Number	1	2	3	4	5	6
Committees	Executive	Health & Human Services	Public Safety	Natural Resources	Public Works & Infrastructure	Veterans & Seniors
Departments	Administrator	Health & Human Services	Clerk of Court	Land Conservation	Courthouse Maintenance	Pine Valley
	Clerk	Child Support	Coroner	Parks	Fair	Veterans
	County Board	Food Services	District Attorney	Property Lister	Highway	
	Treasurer		Emergency Management	Register of Deeds	MIS	
			Register in Probate	Recycling	UW Richland Maintenance	
			Sheriff	UW Extension		
				Zoning		

STEP 4.3: Consolidation OPTION D

	County Board			
	Executive Committee (Administrator, Clerk, County Board, Treasurer)			
Standing Committees	Health & Human Services	Public Safety	Natural Resources	Public Works
Departments	Child Support	Clerk of Courts	Extension	Courthouse Maintenance (Property & Grounds)
	Health & Human Services	Coroner	Land Conservation	Fair
	Pine Valley	District Attorney	Parks	Highway
	UW Food Service	Emergency Management	Property Lister	MIS
	Veterans	Register in Probate	Recycling	UW Platteville-Richland Maintenance
		Sheriff	Register of Deeds	
			Zoning & Sanitation	

STEP 4.3: Consolidation OPTION E

	County Board						
	Finance & Personnel Standing Committee			<-----> <---- Rules & Strategic Planning Standing Committee			
Standing Committees	HHS & Veterans	Pine Valley & Child Support	Public Safety	Education	Land & Zoning	Fair, Recycling, & Parks	Public Works
Department or County	Health & Human Services	Child Support	Clerk of Courts	Extension	Land Conservation	Fair & Recycling	Courthouse Maintenance (Property & Grounds)
Board Committee	Veterans	Pine Valley	Coroner	UW Platteville-Richland	Property Lister	Parks	Highway
			District Attorney	UW Food Service	Register of Deeds		MIS
			Emergency Management		Zoning & Sanitation		
			Register in Probate				
			Sheriff				

STEP 5.1 Additions

Number	County Board Bodies with Departmental Oversight	Joint Bodies with Departmental Oversight	Other Bodies
1	Finance & Personnel Standing Committee	Ambulance	ADA Compliance
2	Rules & Strategic Planning Standing Committee	Economic Development	ADRC of Eagle Country
3	Education Standing Committee	Symons	Aging & Disability
4	Fair, Recycling, and Parks Standing Committee		Branding
5	HHS & Veterans Standing Committee		Chapter 980
6	Land & Zoning Standing Committee		City County
7	Pine Valley & Child Support Standing Committee		City Library Board
8	Public Safety Standing Committee		City Park Board
9	Public Works Standing Committee		Comprehensive Community Services Coordination
10			Coordinated Service Team Coordinating
11			Criminal Justice Coordinating
12			Housing Authority
13			Land Information
14			Library Planning
15			Local Emergency Planning
16			Lone Rock Library Board
17			Mississippi Valley Health Services
18			Neighborhood Housing Services
19			Nutrition Advisory
20			Southwest WI CAP
21			SW WI Library System
22			SW WI Regional Planning
23			Traffic Safety Commission
24			Transportation Coordinating
25			Tri-County Airport
26			Viola Library Board

STEP 5.2 Additions: Supporting Information

Committee/Commission/Board	Changes Needed	Notes
ADRC of Eagle Country Regional Board	Add to committee structure document	Kerry Severson is current representative
Chapter 980	Add to committee structure document	This is a statutorily required staff ad hoc committee that meets to find housing for people released from sex offender facilities
Comprehensive Community Services Coordination	Add to committee structure document	This committee already meets but has not been included
Traffic Safety	Add to committee structure document	Already meets and statorily required https://wisconsindot.gov/Documents/safety/education/frms-pubs/tsc-booklet.pdf

STEP 6.1 Categorizing Other Bodies

Number	County Board Bodies with Departmental Oversight	Joint Bodies with Departmental Oversight	Other Bodies
1	Finance & Personnel Standing Committee	Ambulance	ADA Compliance
2	Rules & Strategic Planning Standing Committee	Economic Development	ADRC of Eagle Country
3	Education Standing Committee	Symons	Aging & Disability
4	Fair, Recycling, and Parks Standing Committee		Branding
5	HHS & Veterans Standing Committee		Chapter 980
6	Land & Zoning Standing Committee		City County
7	Pine Valley & Child Support Standing Committee		City Library Board
8	Public Safety Standing Committee		City Park Board
9	Public Works Standing Committee		Comprehensive Community Services Coordination
10			Coordinated Service Team Coordinating
11			Criminal Justice Coordinating
12			Housing Authority
13			Land Information
14			Library Planning
15			Local Emergency Planning
16			Lone Rock Library Board
17			Mississippi Valley Health Services
18			Neighborhood Housing Services
19			Nutrition Advisory
20			Southwest WI CAP
21			SW WI Library System
22			SW WI Regional Planning
23			Traffic Safety Commission
24			Transportation Coordinating
25			Tri-County Airport
26			Viola Library Board
27			Zoning Board of Adjustment

STEP 6.2 Categorizing Other Bodies

Number	County Board Bodies with Departmental Oversight	Joint Bodies Departmental Oversight	Advisory Bodies	Special Appointment Bodies
1	Finance & Personnel Standing Committee	Ambulance	ADA Compliance	ADRC of Eagle Country
2	Rules & Strategic Planning Standing Committee	Economic Development	Aging & Disability	Chapter 980
3	Education Standing Committee	Symons	Branding	City Library Board
4	Fair, Recycling, and Parks Standing Committee		City County	City Park Board
5	HHS & Veterans Standing Committee		Comprehensive Community Services Coordination	Coordinated Service Team Coordinating
6	Land & Zoning Standing Committee		Criminal Justice Coordinating	Housing Authority
7	Pine Valley & Child Support Standing Committee		Land Information	Library Planning
8	Public Safety Standing Committee		Local Emergency Planning	Lone Rock Library Board
9	Public Works Standing Committee		Nutrition Advisory	Mississippi Valley Health Services
10			Traffic Safety Commission	Neighborhood Housing Services
11			Transportation Coordinating	Southwest WI CAP
12			Zoning Board of Adjustment	SW WI Library System
13				SW WI Regional Planning
14				Tri-County Airport

STEP 7.1 Reporting

Number	County Board Bodies with Departmental Oversight	Joint Bodies Departmental Oversight <i>(reports to Standing Committee)</i>	Advisory Bodies <i>(reports to Standing Committee)</i>	Special Appointment Bodies <i>(reports to Standing Committee)</i>
1	Finance & Personnel Standing Committee	Ambulance <i>(Finance & Personnel)</i>	ADA Compliance <i>(Public Works)</i>	ADRC of Eagle Country <i>(HHS & Veterans)</i>
2	Rules & Strategic Planning Standing Committee	Economic Development <i>(Rules & Strategic Planning)</i>	Aging & Disability <i>(HHS & Veterans)</i>	Chapter 980 <i>(State of Wisconsin)</i>
3	Education Standing Committee	Symons <i>(Finance & Personnel)</i>	Branding <i>(Rules & Strategic Planning)</i>	City Library Board <i>(Finance & Personnel)</i>
4	Fair, Recycling, and Parks Standing Committee		City County <i>(Rules & Strategic Planning)</i>	City Park Board <i>(Fair, Recycling, & Parks)</i>
5	HHS & Veterans Standing Committee		Comprehensive Community Services Coordination <i>(HHS & Veterans)</i>	Coordinated Service Team Coordinating <i>(HHS & Veterans)</i>
6	Land & Zoning Standing Committee		Criminal Justice Coordinating <i>(Public Safety)</i>	Housing Authority <i>(HHS & Veterans)</i>
7	Pine Valley & Child Support Standing Committee		Land Information <i>(Land & Zoning)</i>	Library Planning <i>(Finance & Personnel)</i>
8	Public Safety Standing Committee		Local Emergency Planning <i>(Public Safety)</i>	Lone Rock Library Board <i>(Finance & Personnel)</i>
9	Public Works Standing Committee		Nutrition Advisory <i>(Aging & Disability Board)</i>	Mississippi Valley Health Services <i>(HHS & Veterans)</i>
10			Traffic Safety Commission <i>(Public Works)</i>	Neighborhood Housing Services <i>(HHS & Veterans)</i>
11			Transportation Coordinating <i>(HHS & Veterans)</i>	Southwest WI CAP <i>(HHS & Veterans)</i>
12			Zoning Board of Adjustment <i>(Land & Zoning)</i>	SW WI Library System <i>(Finance & Personnel)</i>
13				SW WI Regional Planning <i>(Rules & Strategic Planning)</i>
14				Tri-County Airport <i>(Finance & Personnel)</i>

STEP 7.2 Reporting

Standing Committee	Finance & Personnel	Rules & Strategic Planning	Education	Fair, Recycling, Parks	HHS & Veterans	Land & Zoning	Pine Valley & Child Support	Public Safety	Public Works Committee	State of Wisconsin
1	Ambulance	Branding			Aging & Disability (<i>Nutrition Council</i>)	City Park Board		Criminal Justice Coordinating	ADA Compliance	Chapter 980
2	City Library	City County			ADRC of Eagle Country	Land Information		Local Emergency Planning	Traffic Safety Commission	
3	Lone Rock Library Board	Economic Development			Coordinated Service Team Coordinating	Zoning Board of Adjustment				
4	SW WI Library System	SW WI Regional Planning			Housing Authority					
5	Symons				Mississippi Valley Health Services					
6	Tri-County Airport				Neighborhood Housing Services					
7	Viola Library				Southwest WI CAP					
8					Transportation Coordinating					

STEP 8 Membership of Standing Committees (EXAMPLE)

	Finance & Personnel Committee	Rules & Strategic Planning Committee	HHS & Veterans Committee	Pine Valley & Child Support Committee	Public Safety Committee	Education Committee	Land & Zoning Committee	Fair, Recycling, & Parks Committee	Public Works Committee
1	County Board Chair	County Board Vice Chair	Supervisor 1	Supervisor 5	Supervisor 10	Supervisor 17	Supervisor 6	Supervisor 11	Supervisor 13
2	County Board Vice Chair	County Board Chair	Supervisor 2	Supervisor 7	Supervisor 12	Supervisor 18	Supervisor 7	Supervisor 12	Supervisor 14
3	HHS & Veterans Chair	HHS & Veterans Chair	Supervisor 3	Supervisor 8	Supervisor 14	Supervisor 19	Supervisor 8	Citizen H (Fair)	Supervisor 15
4	Pine Valley & Child Support Chair	Pine Valley & Child Support Chair	Supervisor 4	Supervisor 9	Supervisor 15	Supervisor 2	Supervisor 9	Citizen I (Fair)	Supervisor 16
5	Public Safety Chair	Public Safety Chair	Citizen A (HHS)	Citizen E (Pine Valley)	Supervisor 16	Supervisor 3	Citizen G (FSA)	Citizen J (Parks)	Supervisor 18
6	Education Chair	Education Chair	Citizen B (HHS)	Supervisor 2	Supervisor 4	Supervisor 4	Supervisor 15	Citizen K (Parks)	Supervisor 19
7	Land & Zoning Chair	Land & Zoning Chair	Citizen C (HHS)	Supervisor 3	Supervisor 9	Supervisor 12	Supervisor 16	Supervisor 18	County Board Chair
8	Fair, Recycling, & Parks Chair	Fair, Recycling, & Parks Chair	Citizen D (Veterans)			Supervisor 14		Supervisor 19	County Board Vice Chair
9	Public Works Chair	Public Works Chair	Citizen E (Veterans)					Citizen L (Parks)	
10			Supervisor 7					Citizen M (Fair)	
11			Supervisor 8	Chair of Standing Committee					

*Each County Board member holds seats on 3 standing committees

*The County Board Chair and Vice Chair are automatically the Chair and Vice Chair of the Finance & Personnel Committee, and vice versa with the Rules & Strategic Planning Committee

*The Chair of each Standing Committee is an automatic member of the Finance & Personnel and Rules & Strategic Planning Standing Committees

*Appointments to joint, advisory, and special assignment bodies should strive for balance between all County Board members

	Standing Committee A	Standing Committee B	Standing Committee C
Supervisor 1	HHS & Veterans	Finance & Personnel	Rules & Strategic Planning
Supervisor 2	HHS & Veterans	PV & Child Support	Education
Supervisor 3	HHS & Veterans	PV & Child Support	Education
Supervisor 4	HHS & Veterans	Public Safety	Education
Supervisor 5	PV & Child Support	Finance & Personnel	Rules & Strategic Planning
Supervisor 6	Land & Zoning	Finance & Personnel	Rules & Strategic Planning
Supervisor 7	HHS & Veterans	PV & Child Support	Land & Zoning
Supervisor 8	HHS & Veterans	PV & Child Support	Land & Zoning
Supervisor 9	Public Safety	PV & Child Support	Land & Zoning
Supervisor 10	Public Safety	Finance & Personnel	Rules & Strategic Planning
Supervisor 11	Fair, Recycling, & Parks	Finance & Personnel	Rules & Strategic Planning
Supervisor 12	Public Safety	Education	Fair, Recycling, & Parks
Supervisor 13	Public Works	Finance & Personnel	Rules & Strategic Planning
Supervisor 14	Public Safety	Education	Public Works
Supervisor 15	Public Safety	Land & Zoning	Public Works
Supervisor 16	Public Safety	Land & Zoning	Public Works
Supervisor 17	Education	Finance & Personnel	Rules & Strategic Planning
Supervisor 18	Education	Fair, Recycling, & Parks	Public Works
Supervisor 19	Education	Fair, Recycling, & Parks	Public Works
County Board Chair	Finance & Personnel	Rules & Strategic Planning	Public Works
County Board Vice Chair	Finance & Personnel	Rules & Strategic Planning	Public Works

<u>Overall Rules</u>
Each County Board member holds seats on 3 standing committees
The County Board Chair and Vice Chair are automatically members of the Finance & Personnel and Rules & Strategic Planning Committees
The Chair of each Standing Committee is a member of each Executive Committee (Finance & Personnel; Rules & Strategic Planning)
No person may be chair of more than 1 standing committee
Only a County Board member may be elected as a chair of a standing committee. Citizen members of any standing committee may be present to vote in the election of a standing committee chair.
All initial appointments are made and confirmed at the organizational meeting after the Chair and Vice Chair are elected
<u>Appointment Process</u>
The Board first elects by secret, formal ballot the members of the Pine Valley & Child Support Standing Committee.
The Pine Valley & Child Support Standing Committee meets to elect a Chair.
The Board Chair then recommends appointment of the County Board members of the Fair/Recycling/Parks, Land/Zoning, and Public Works Standing Committees, with County Board confirmation
Those 3 committees then meet to elect Committee Chairs. A constitutional officer (i.e. Clerk, Treasurer, Sheriff, etc.) conducts each election
Those 3 Committee Chairs automatically become members of the Finance & Personnel and Rules & Strategic Planning Standing Committees
The Board Chair then appoints members of the Education, HHS/Veterans, and Public Safety Committees, with County Board confirmation
Those 3 committees then meet to elect Committee Chairs. A constitutional officer (i.e. Clerk, Treasurer, Sheriff, etc.) conducts each election. The Public Safety Committee may only vote to recommend a chairperson for the Public Safety Committee to the County Board Chair, who has the statutory authority to designate the Chair of the Emergency Management Committee (of which the Public Safety Committee acts).
The Board Chair declares the Chair of the Public Safety Committee.
Those 3 Committee Chairs automatically become members of the Finance & Personnel and Rules & Strategic Planning Standing Committees
If any County Board members then have appointments to 4 standing committees due to their election as Chair of a Standing Committee, their 4th appointment as a member of a non-Executive Standing Committee is rescinded by the County Board Chair with County Board confirmation. Any County Board member who did not receive 3 appointments is then recommended for appointment by the County Board Chair to those vacated seats , with County Board confirmation.
Any remaining vacant seats are eligible for appointment at a future County Board meeting
<i>* County Board Chair makes all supervisor appointments (with County Board confirmation), Administrator makes all citizen appointments (with County Board confirmation)</i>

STEP 9 Research on Other Bodies

Committee/Commission/Board	Keep or Remove	Report to	Type	Changes Needed	Notes
ADA Compliance	Keep	Public Works	Advisory		Complies with ADA non-discrimination notice: https://www.co.richland.wi.us/pdfs/AmericansWithDisabilitiesAct.PDF
Administrator Transition	Remove				
ADRC of Eagle Country Regional Board	Add	HHS	Special Appointment	Add to committee structure document	Kerry Severson is current representative
Aging & Disability	Keep	HHS	Advisory	Update language in committee structure document	Add statutory reference
Branding	Keep	Executive	Advisory		Temporary committee expected to disband later in 2022
Chapter 980	Add	n/a	Special Appointment	Add to committee structure document	This is a statutorily required staff ad hoc committee that meets to find housing for people released from sex offender facilities
CDBG Housing Regional Board	Remove				Asked Sandy Cook
CDBG Revolving Loan	Remove				Asked Sandy Cook
Citizen Participation Planning	Remove				
City County	?	Executive	Advisory	Add to committee structure document (if keeping)	What is the purpose? Who are the members (currently listed as Brewer, Turk, Cosgrove)? How are appointments made?
City Library Board	Keep	Executive	Special Appointment	Resident may be appointed by Administrator	
City Park Board	?	Natural Resources	Special Appointment	?	Difference of opinion on continued involvement - Dave Fry and Gary Manning lean no, Pat Elliot (president of Park Board) says yes
Continuus	Remove				Organization dissolved 5 years ago
Comprehensive Community Services (CCS) Coordination	Add	HHS	Advisory		
Coordinated Service Team Coordinating	Keep	HHS	Advisory	Add to committee structure document	Listed in appointments document
Courthouse Security	Remove			Add to Public Safety Committee (LEIC) responsibility	No information in committee structure document, Melissa Luck recommends adding to Public Safety
Criminal Justice Coordinating	Keep	Public Safety	Special Appointment	?	Has not met since 2011, Amy Forehand recommends removing County Board member involvement
Hidden Valleys	Remove				Ended our financial commitment in 2022
Housing Authority	Keep	Executive	Advisory	Update language in committee structure document	Sandy Cook is new Housing Authority Director, she will recommend language changes
Land Information	Keep	Natural Resources	Special Appointment	Update language in committee structure document	Add state statute language, clear up who makes appointments for which seats
Local Emergency Planning	Keep	Public Safety	Advisory	Update language in committee structure document	Remove language about size of committee, determine committee membership in appointments document
Lone Rock Library Board	Keep	Executive	Special Appointment	Resident may be appointed by Administrator	Position is currently vacant
Mississippi Valley Health Services	Keep	HHS	Special Appointment	Update language in committee structure document	Committee structure document requires a County Board supervisor, but a non-supervisor is listed as the current representative
Neighborhood Housing Services	Keep	Executive	Special Appointment		
Nutrition Advisory	Keep	ADRC Board	Advisory		
Southwest Badger Resource Conservation & Development Council	Remove				Entity no longer exists
Southwest WI CAP	Keep	HHS	Special Appointment	Update language in committee structure document	One County Board member serves, although committee structure document says two
SW WI Library System	Keep	Executive	Special Appointment	Update language in committee structure document	Citizen should be appointed by Administrator
SW WI Regional Planning	Keep	Executive	Special Appointment		
Traffic Safety	Add	Public Works	Special Appointment	Add to committee structure document	https://wisconsin-dot.gov/Documents/safety/education/frms-pubs/tsc-booklet.pdf
Transportation Coordinating	Keep	HHS	Advisory	Update language in committee structure document	Two County Board members serve, although committee structure document says three
Tri-County Airport	Keep	Executive	Advisory	Update language in committee structure document	Look for updated bylaws since Iowa County has left the partnership
Tri-County Airport Board of Appeals	Remove				No County involvement needed
Viola Library Board	Keep	Executive	Special Appointment	Resident may be appointed by Administrator	
Zoning Board of Adjustment	Keep	Natural Resources	Advisory	Add to committee structure document	All citizen members