

Richland County Rules and Resolutions Committee and Ethics Board

Agenda Item Cover

Agenda Item Name: Committee Restructuring

Department	County Board	Presented By:	Melissa Luck/Shawn Murphy-Lopez
Date of Meeting:	February 3, 2022	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure C
Date submitted:	February 1, 2022	Referred by:	n/a
Action needed by no later than (date)	n/a	Resolution	n/a

Recommendation and/or action language:

1. Motion to recommend adopt 11 steps for restructuring committees, as well as a motion to adopt Option ____ in the 8th step, and then return to the Rules & Resolutions Committee with a revised Committee Structure document for consideration at the March meeting.
2. Motion to present to the County Board the committee's recommendations to keep them informed and give the opportunity to provide comments before a final recommendation.

Background: *(preferred one page or less with focus on options and decision points)*

At the January meeting the committee adopted a motion to draft options for restructuring committees to improve efficiency and accountability. Supervisor Luck researched and will first present issues, questions, options, and possibilities in Attachment A. Supervisor Murphy-Lopez used that research to draft an 11-step process for restructuring committees in Attachment B.

Restructuring committees is recommended to take the following 11 steps:

1. Sort committees by their relative importance to the functioning of the County. The first column generally shows committees with departmental oversight. The second column shows all other committees.
2. Highlight departmental oversight committees where County Board members don't make up a majority of members: Ambulance, Economic Development, and Symons. These are committees where the County partners with the City of Richland Center or other local government agencies.
3. Move and label these 3 committees as "partnership committees."
4. Highlight committees that are currently or anticipated to be obsolete: Committee on Committees, Administrator Transition, City County, Hidden Valleys, and Southwest Badger Resource Conservations & Development Council.
5. Move and label these 4 committees as "obsolete committees."
6. Highlight the 18 remaining committees with departmental oversight. These are the ones that may be considered for consolidation.
7. Delineate which departments report to which committees.
8. Sort departments into fewer committees. This includes Option A, B, and C.
9. Pull the standing committees back into the entire list of committees and give reporting duties to the 3 partnership committees with departmental oversight. Also add 2 other committees: Fair Volunteer and Veterans Service Commission (each made up of only citizens), as well as one other committee that has already been meeting: Traffic Safety Commission.
10. Highlight other committees to sort into easier-to-understand categories.
11. Sort other committees into "advisory committees," those that would not exist except for the County's existence, as well as "special appointment committees," where County Board members

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Agenda Item Cover

are appointed to represent the County with an organization that exists independently of the County. Then give reporting duties to each of the standing committees.

The committee may choose to make amendments to the step process outlined, as well as the specifics under individual steps in the process. Should the committee decide to move forward with committee restructuring, it is also recommended that the Committee Structure document be revised and considered at the March meeting. It is also recommended that an update be provided at the February County Board meeting to keep everyone in the loop and invite feedback.

Attachments and References:

Attachment A: Luck presentation
Attachment B: Murphy-Lopez presentation

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)
