

Minutes
Transportation Coordinating Committee
Wednesday, February 9, 2022

The Transportation Coordinating Committee meeting was held Wednesday, February 9, 2022 at 3:00 p.m. via ZOOM and in Conference Room C - of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

Committee members in attendance included: Linda Symons, Sandra Kramer, Sandra McKittrick, Ingrid Glasbrenner, Cindy Riley, Richard McKee and Bob Sheire

Members absent: Aaron Gray and Darren Steinmetz

Other attendees include Linda Batten, Roxanne Klubertanz-Gerber, John Grothjan, Jesse Nelson, Paul Woodward, Heidi Sheire and Chris Kanable

- 1) Sandra Kramer called the meeting to order at 3:00 p.m.
- 2) Proof of Notification: Linda Batten verified the posting.
- 3) Approve Agenda:
 - Bob Sheire moved to approve the posting and agenda; Linda Symons seconded. Motion carried.
- 4) Approval of October 13, 2021 Transportation Coordinating Committee minutes:
 - Linda Symons moved to approve minutes; Bob Sheire seconded. Motion carried.
- 5) Resignation of Board Member:
 - Roxanne told the board that Cole Pyfferoen resigned from Schmitt. Because of this, a motion is required to accept his resignation from the TCC board,
 - Ingrid Glasbrenner made a motion to accept Cole Pyfferon's resignation from the Transportation Providers, Proprietary position ; Linda Symons seconded. Motion carried.
- 6) Possible Appointment of new Board Member:
 - Jesse Nelson, the new General Manager at VARC in Richland Center, introduced himself to the board and gave everyone a little bit of his background. He said he is interested in being a board member.
 - Bob Sheire made a motion to make Jesse Nelson a board member filling the Consumer Advocate: VARC position; Richard McKee seconded. Motion carried.
- 7) Approve Retirement of 2 vehicles previously leased to VARC:
 - Roxanne stated that VARC did not renew the leases on the two vehicles that they leased from us. Both are 2005 GMC vans. She asked for a motion to approve the retirement of the two vehicles.
 - Bob Sheire made a motion to approve the retirement of VARC vans; Linda Symons seconded. Motion carried.
 - (Roxanne told the board that the next steps are: Health and Human Services board and DOT.)
- 8) Report on 2021 Transportation Budget:
 - Roxanne informed the board that right now the transportation budget is under budget for 2022 and ended under budget for 2021.

9) Trust fund options:

- Roxanne told the board that we have about \$30,000 in the trust fund. Her ideas on how to spend this money is: marketing, computers and a structure/shelter for the buses. She said that the things she has thought of has not increased ridership. She asked for ideas from the board for ideas.
- These are some of the ideas: the radio, hospital bulletin boards, newspaper ads and attending ladies auxiliary meetings.

10) Transportation Program updates:

- Roxanne went through the spreadsheet she created, showing the program numbers. (Driver Escort and Bus) This chart showed the last four quarter for both driver escort and the bus. She broke each by category (example – senior ambulatory, senior – non-ambulatory, disabled ambulatory and disabled non-ambulatory) and what was the reason for the trip. Trips were down in the fourth quarter. However, that is usually the case because of the holidays and cold weather.

11) Updates from Transportation Providers:

- Jesse Nelson, from VARC, said they are in the process of consolidating routes. He said because of this, the ADRC might receive calls for rides to work.
- Jesse further stated that VARC has six different locations with 32 buses. They used to receive five new buses a year. It is now down to one.
- Chris Kanable said that Richland Center Transit is still requiring people to wear a mask.

12) Citizen Comments:

- Heidi Sheire commented that everyone is doing a great job.
- Sandra Kramer let everyone know that there will be a Chili, Soup and Pie auction at the American Legion on 2/19. This starts at 4:30. All of the proceeds will go into the building. They will have two auctioneers (1 male and 1 female).
- Bob Sheire said that he is looking for volunteers for the Red Cross Blood drive on 3/16. They can call Bob at 608-475-0621.
- John Grothjan introduced himself to the board and gave a little background about himself.

13) Schedule Next Meeting: April 13, 2022 at 3:00 pm

14) Adjourn

- Bob Sheire moved to adjourn the meeting until April 13, 2022; Richard McKee seconded. Motion carried.

Respectfully submitted,

Linda Batten

Aging and Disability Resource Center of Eagle Country - Richland Center Office