

Richland County

PROPERTY, BUILDING AND GROUNDS COMMITTEE

MARCH 3RD, 2022

The Richland County Property, Building and Grounds Committee met on Thursday, March 3rd, 2022, in the County Board Room at the Richland County Courthouse.

Committee members present included: Richard McKee, Chad Cosgrove, Dan McGuire and Steve Carrow.

Also present was: Clint Langreck - County Administrator, Randy Nelson – Maintenance Supervisor and Cheryl Dull - Assistant to the County Administrator in attendance.

1. Call to Order - Committee Chair McKee called the meeting to order at 3:00 p.m.

2. Proof of Notification - Chair McKee confirmed with Administrator Langreck that the meeting had been properly noticed.

3. Agenda Approval - Moved by Supervisor Cosgrove to approve the agenda, seconded by Supervisor McGuire. All voting aye, motion carried.

4. Previous Meeting Minutes - Moved by Supervisor Carrow to approve the minutes for the February 10th meeting, second by Supervisor Cosgrove. All voting aye, motion carried.

5. Discussion on potential need for a skid steer replacement option – Randy Nelson updated the committee that we have a lease with Simpson’s for \$2,200.00 per year. \$1,000.00 is paid by the fairgrounds and \$1,200.00 is paid by the courthouse. Due to a disagreement, there may be possible changes in the lease. Therefore, we are checking into a possible purchase of our own. There may be funds in fund #75 along with funds remaining from a fairgrounds project to purchase one. Randy is checking prices around the area, one being Portland Implement in Cashton. We can’t go larger in size due to the areas we need to get the skid steer into. A good used skid steer can run anywhere from \$15,000 to \$20,000. If the fairground can purchase one, Randy would use the \$1,200 budgeted for leasing, to do yearly maintenance. Randy would like to propose that any money left from his \$1,200 budgeted line item at the end of the year be put into a fund to use towards the purchase of the next skid steer. The Committee all agreed that if we purchase new, we need specs to be provided with a note anything above and beyond the specs as written is extra *AND* the lowest bid that meets specs would be accepted.

7. Future agenda items – Supervisor McKee – None; Supervisor Cosgrove - None; Supervisor McGuire – None; Supervisor Carrow – None.

6. Walking tour of Ambulance and Emergency Management Spaces of the Courthouse — Committee will assess spaces in anticipation of future vacancy – The Committee toured the 1st floor. They were introduced to what will be open spaces after EMS vacates the building, requests to use the spaces and cause and effects of all requests.

8. Adjournment – Next meeting will be Thursday, April 7th at 3:00 pm. Moved by Supervisor Carrow to adjourn at 3:43 p.m., seconded by Supervisor McGuire. All voting aye, motion carried.

Minutes respectfully submitted by

Cheryl Dull

Assistant to the County Administrator