

FEBRUARY MEETING

February 15, 2022

Chair Brewer called the meeting to order at 7 PM. Roll call found all members present except Murphy-Lopez.

Monsignor Scheckel, Pastor at St. Mary's Catholic Church, Richland Center, gave the Invocation.

County Clerk Kalish led the Pledge of Allegiance.

Motion by Williamson, second by McKee for approval of the agenda. Motion carried and agenda declared approved.

Chair Brewer asked if any member desired the minutes of the January 18th meeting be read or if any member desired to amend the minutes of the previous meeting. Hearing no motion to read or amend the minutes of the January 18th meeting, Chair Brewer declared the minutes approved.

Zoning Administrator Bindl reported there were no zoning amendments received since the last County Board Session and that there were no rezoning petitions recommended for denial by the Zoning and Land Information Committee.

Resolution No. 22 - 11 approving the Town of Ithaca's rezoning of a parcel belonging to Wiedenfeld Properties LLC was read by County Clerk Kalish. Motion by Couey, second by Cosgrove that Resolution No. 22 - 11 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 22 - 11

A Resolution Approving The Town of Ithaca's Rezoning Of A Parcel Belonging To Wiedenfeld Properties LLC.

WHEREAS the usual way that zoning is accomplished in the unincorporated areas of counties in Wisconsin is for the county to adopt county-wide zoning and for the town boards that wish to do so elect to be covered by that zoning, but there is an alternate, seldom-used method whereby towns, with the permission of the county board, can adopt their own zoning ordinances, and

WHEREAS the Town of Ithaca is one of two towns in Richland County that has elected to have town zoning and Wisconsin Statutes, section 60.62(3) provides that the County Board must not only approve the Town's initial zoning ordinance and zoning maps but the County Board must also approve any rezonings before they become effective, and

WHEREAS representatives of the Town of Ithaca met recently with the Zoning and Land Information Committee and requested that the County Board approve the Town's rezoning of a parcel belonging to Wiedenfeld Properties LLC from the Agricultural zoning district to the Agriculture Residential district in the Town of Ithaca's Zoning Ordinance and the Zoning Land Information Committee has carefully consider this matter and is now recommending that the County Board approve this rezoning.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors in accordance with Wisconsin Statutes, section 60.62(3), that approval is hereby granted for rezoning the following-described 11.06-acre parcel from the Agricultural zoning district to the Agriculture Residential district in accordance with the Town of Ithaca's Zoning Ordinance:

Being part of the Northeast Quarter of the Southeast Quarter of Section 17, Township 10 North, Range 2 East, Town of Ithaca, Richland County, Wisconsin more particularly described as follows:

Commencing at the East Quarter Corner of said Section 17;
Thence North 89°21'26" West, along the North line of the Northeast Quarter of the Southeast Quarter, 851.49 feet to the point of beginning of the lands hereinafter described;
Thence South 05°06'47" East, 1005.59 feet;
Thence South 28°15'13" West, 90.85 feet;
Thence North 83°05'17" West 313.34 feet;
Thence South 79°43'17" West 139.41 feet to a point on the West line of the Northeast Quarter of the Southeast quarter;
Thence North 00°33'55" West along said West line 1073.46 feet to the Northwest Corner of the Northeast Quarter of the Southeast Quarter
Thence South 89°21'26" East, along the North Line of the Northeast Quarter of the Southeast Quarter 412.24 feet to the point of beginning, and

BE IT FURTHER RESOLVED that the Zoning Administrator shall send a copy of this resolution to the known Clerk of the Town of Ithaca.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION	RESOLUTION OFFERED BY THE ZONING AND LAND INFORMATION COMMITTEE	
AYES _____ NOES _____		
RESOLUTION ADOPTED		FOR AGAINST
DEREK S. KALISH COUNTY CLERK	MARC COUEY STEVE WILLIAMSON CHAD COSGROVE LINDA GENTES INGRID GLASBRENNER	X X X X X
DATED: FEBRUARY 15, 2022		

Resolution No. 22 - 12 authorizing the purchase of a new mower was read by County Clerk Kalish. Motion by Rudersdorf, second by Severson that Resolution No. 22 - 12 be adopted. Chair Brewer noted that new information has surfaced regarding this item since the agenda had been posted. Seep makes motion to postpone this agenda item and refer it back to the Finance & Personnel and Fair & Recycling Committees for further review and Manning seconds. Roll call vote taken to postpone: Yes: Van Landuyt, Seep, Brewer, Luck, Manning, Frank, Williamson, Couey, and McGuire, No: Carrow, McKee, Gottschall, Glasbrenner, Rudersdorf, Gentes, Turk, Cosgrove, Severson, Nelson, and Kaul. With 9 ayes and 11 nays, the motion to postpone fails. Roll call vote taken to approve adoption of Resolution 22 - 12: Yes: Carrow, Van Landuyt, McKee, Brewer, Luck, Gottschall, Glasbrenner, Rudersdorf, Gentes, Turk, Cosgrove, Frank, Severson, Williamson, Couey, Nelson, Kaul, and McGuire, No: Seep and Manning. With 18 ayes and 2 nays, the motion to approve the passage of Resolution 22 – 12 carried and resolution declared adopted.

RESOLUTION NO. 22 - 12

A Resolution Authorizing The Purchase Of A New Lawn Mower.

WHEREAS the Richland County Fair and Recycling Committee is actively working towards purchasing a lawnmower for the fairgrounds property, as continued lease with local business has increased to \$5,000 per year with two-year minimum agreement, and

WHEREAS, the Fair and Recycling Committee has received approval from the Finance and Personnel Committee to use a portion of the departments designated money from Fund 75 to purchase the lawnmower; and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for any expenditure in excess of \$5,000 and the Fair and Recycling Committee has carefully reviewed this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the recommendation sent by the Fair and Recycling Committee the expenditure of \$13,067.65 from Fund 75 for the purchase of a lawn mower, made by Ferris and sold by Homesteader’s Store 26425 Highway 14E Richland Center, WI 53581, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
 AYES _____ NOES _____

FINANCE AND PERSONNEL COMMITTEE

		FOR	AGAINST
RESOLUTION ADOPTED			
	SHAUN MURPHY-LOPEZ	X	
	DAVID TURK	X	
DEREK S. KALISH	MELISSA LUCK	X	
COUNTY CLERK	MARTY BREWER	X	
	LINDA GENTES		X
DATED: FEBRUARY 15, 2022	MARC COUEY	X	
	DONALD SEEP	X	

Resolution No. 22 - 13 approving the purchase of 2 Cisco 93009300 L 24 port switches, with redundant power supplies and stacking kits with licensing from Jcomp Technologies at a cost of 14,135.58 was read by County Clerk Kalish. Motion by McKee, second by Couey that Resolution No. 22 - 13 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 22 - 13

A Resolution Approving The Purchase Of 2 Cisco 93009300 L 24 Port Switches, With Redundant Power Supplies And Stacking Kits With Licensing From Jcomp Technologies At A Cost Of 14,135.58.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Finance and Personnel Committee that there is a need to purchase the 2 Cisco 93009300 L 24 Port switches, with redundant power supplies and stacking kits with licensing, and

WHEREAS the county’s network infrastructure relies on these redundant switches to route traffic to the servers 24/7/365, and

WHEREAS Richland County’s current switches are end of life and no longer supported, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the purchase of 2 Cisco 93009300 L 24 Port switches, with redundant power supplies and stacking kits with licensing from Jcomp Technologies at a cost of 14,135.58 and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from Fund 92, and approval is hereby granted for the MIS Director to sign the purchase agreement for these items, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
FINANCE AND PERSONNEL COMMITTEE

AYES _____ NOES _____

FOR AGAINST

RESOLUTION ADOPTED

DEREK S. KALISH
COUNTY CLERK

DATED: FEBRUARY 15, 2022

SHAUN MURPHY-LOPEZ	X
DAVID TURK	X
MELISSA LUCK	X
MARTY BREWER	X
LINDA GENTES	X
MARC COUEY	X
DONALD SEEP	X

Resolution No. 22 - 14 approving the purchase of geovalidation upgrade for the Spillman Module was read by County Clerk Kalish. Motion by Kaul, second by McKee that Resolution No. 22 - 14 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 22 - 14

A Resolution Approving The Purchase Of Geovalidation Upgrade For Spillman Module.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Finance and Personnel Committee that there is a need to purchase the GeoValidation Module for Spillman for use by the Sheriff Department and other emergency service agencies, and

WHEREAS Spillman is no longer supporting Sentryx GIS software and requires us to upgrade to GeoValidaion module and ESRI ArcGIS platform, and

WHEREAS Richland County requires the purchase of GeoValidation Upgrade for Spillman to continue working effectively, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the purchase of Spillman GeoValidation Upgrade at a cost of \$31,326.03 and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from Fund 93, American Recovery Plan Act Funds, and approval is hereby granted for the MIS Director to sign the purchase agreement for these items, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
FINANCE AND PERSONNEL COMMITTEE

AYES _____ NOES _____

FOR AGAINST

RESOLUTION ADOPTED

DEREK S. KALISH
COUNTY CLERK

DATED: FEBRUARY 15, 2022

SHAUN MURPHY-LOPEZ	X
DAVID TURK	X
MELISSA LUCK	X
MARTY BREWER	X
LINDA GENTES	X
MARC COUEY	X
DONALD SEEP	X

Resolution No. 22 - 15 approving the purchase of Sophos antivirus software was read by County Clerk Kalish. Motion by Van Landuyt, second by Williamson that Resolution No. 22 - 15 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 22 - 15

A Resolution Approving The Purchase Of Sophos Antivirus Software.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Finance and Personnel Committee that there is a need to upgrade the antivirus software for all departments, and

WHEREAS Richland County requires antivirus software as well as complete endpoint protection for all computers and servers, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the purchase of Sophos Intercept X Advanced Endpoint and Server Protection for 3 years at a cost of \$26,551.00, and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come each department's budget based on number of computers that are within the department and approval is hereby granted for the MIS Director to sign the purchase agreement for these items, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
FINANCE AND PERSONNEL COMMITTEE

AYES _____ NOES _____

FOR AGAINST

RESOLUTION ADOPTED

SHAUN MURPHY-LOPEZ	X
DAVID TURK	X

DEREK S. KALISH
COUNTY CLERK

MELISSA LUCK	X
MARTY BREWER	X
LINDA GENTES	X
MARC COUEY	
DONALD SEEP	X

DATED: FEBRUARY 15, 2022

Resolution No. 22 - 16 approving an amendment to one 2021 contract for the Department of Health & Human Services was read by County Clerk Kalish. Motion by Rudersdorf, second by Glasbrenner that Resolution No. 22 - 16 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 22 - 16

A Resolution Approving An Amendment To One 2021 Contract For The Department Of Health And Human Services.

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Ms. Tracy Thorsen, have recommended amendment to one 2021 contract, and

WHEREAS it is provided in Rule 14 of the Rules of the Board that any contract by the Department of Health and Human Services Department which involves the expenditure of \$50,000 or more at any one time or within the course of one year must be approved by the County Board, and

WHEREAS the Health and Human Services Board has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the following amendment to the following 2021 contract:

With Premier Financial Management Services of Milwaukee, with the original contract being for \$100,000, amended to \$175,000 and now an additional amendment to \$210,000, due to an increased need for financial management services to children with disabilities being served by the Behavioral Health Services Unit;

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Board is hereby authorized to sign the above contracts on behalf of the County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD SUPERVISOR MEMBERS OF THE HUMAN AND SERVICES BOARD

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON	
INGRID GLASBRENNER	X
VAN NELSON	

Resolution No. 22 - 17 approving an amendment to one 2022 contract for the Department of Health & Human Services was read by County Clerk Kalish. Motion by Cosgrove, second by Gottschall that Resolution No. 22 - 17 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 22 - 17

A Resolution Approving An Amendment To One 2022 Contract For The Department Of Health And Human Services.

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Ms. Tracy Thorsen, have recommended amendment to one 2022 contract, and

WHEREAS it is provided in Rule 14 of the Rules of the Board that any contract by the Department of Health and Human Services Department which involves the expenditure of \$50,000 or more at any one time or within the course of one year must be approved by the County Board, and

WHEREAS the Health and Human Services Board has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the following amendment to the following 2022 contract:

With Premier Financial Management Services of Milwaukee, with the original contract being for \$100,000 and now amended to \$210,000, due to an increased need for financial management services to children with disabilities being served by the Behavioral Health Services Unit;

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Board is hereby authorized to sign the above contracts on behalf of the County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD SUPERVISOR MEMBERS OF THE HUMAN AND SERVICES BOARD

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON
INGRID GLASBRENNER
VAN NELSON
TIMOTHY GOTTSCHALL

X

X

DATED: FEBRUARY 15, 2022

Resolution No. 22 - 18 approving provider contracts for 2022 for the Health & Human Services Department was read by County Clerk Kalish. Motion by Van Landuyt, second by Rudersdorf that Resolution No. 22 - 18 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 22 - 18

A Resolution Approving Provider Contracts For 2022 For The Health And Human Services Department.

WHEREAS Rule 14 of the Rules of the Board provides that any contract entered into by the Department of Health and Human Services involving the expenditure of not more than \$50,000 either at one time or within the course of one year must be approved by the County Board, and

WHEREAS the Health and Human Services Board is now presenting the following provider contracts for 2022 which total \$4,866,500 to the County Board for approval.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Health and Human Services Board to enter into the following 2022 contract:

With Forward Home For Boys of Richland Center for \$100,000 to provide group home services to children being served by the Child & Youth Services Unit;

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend any of the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tracy Thorsen, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD SUPERVISOR MEMBERS OF THE HUMAN AND SERVICES BOARD

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON
INGRID GLASBRENNER
VAN NELSON

X

DATED: FEBRUARY 15, 2022

TIMOTHY GOTTSCHALL

X

No appointments to various Boards, Commissions, or Committees were made.

Administrator Langreck provided brief summary of important upcoming meetings. Register of Deeds Sue Triggs provided the Board with the Register of Deeds Annual Report for 2021.

Chair Brewer reviewed "Get Real!" volunteer information with those in attendance.

Motion by McKee, second by Van Landuyt to adjourn to Tuesday, March 15, 2022 at 7:00 p.m. Motion carried and the meeting adjourned at 7:55 PM.

STATE OF WISCONSIN)
)SS
COUNTY OF RICHLAND)

I, Derek S. Kalish, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the meeting held on the 15th day of February, 2022.

Derek S. Kalish
Richland County Clerk

Derek S. Kalish

From: Mike Bindl
Sent: Monday, March 7, 2022 2:15 PM
To: Derek S. Kalish
Cc: Clinton Langreck; Marty Brewer
Subject: March County Board

Dear Mr County Clerk,

I am letting you know that there will not be any agenda items for the Zoning Department for the March County Board Meeting.

There was no rezones for March, there was no denials, and currently no applications for rezoning in April.

Have a wonderful day.

Michael Bindl
Zoning Administrator/County Sanitarian/Land Information Officer

Richland County Zoning
181 W Seminary Street, Room 309
Richland Center, WI 53581
Phone: 608-647-2447 | Fax: 608-647-6134

Visit us on the web at <http://co.richland.wi.us>

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RESOLUTION NO. 22- _____

A Resolution Adopting The Richland County Strategic Plan.

WHEREAS the County Board adopted Resolution No. 21-101, A Resolution Creating a Committee to Develop a Strategic Plan and Monitor Progress Once Developed; and

WHEREAS Richland County contracted with Southwest Wisconsin Regional Planning Commission to develop a long-term strategic plan in conjunction with administration of the EDA-Funded Flood Recovery and Economic Resiliency Project; and

WHEREAS the Strategic Planning Committee has completed their efforts to gather input from all stakeholders in the development of the Strategic Plan for presentation to the County Board; and

WHEREAS the Strategic Planning Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the Richland County Strategic Plan, as a living document, is hereby adopted and the strategic initiatives and work plan within are to be reflected in future planning, budgeting and policy development; and

BE IT FURTHER RESOLVED that the Strategic Plan shall be made available at the Administrator/ County Clerk Office and that a copy of the plan shall be published on the Richland County Website; and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE STRATEGIC
PLANNING COMMITTEE

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MELISSA LUCK	X
STEVE CARROW	X
KERRY SEVERSON	X
INGRID GLASBRENNER	X

DATED: MARCH 15, 2022

Chapter 1: Strategic Plan Framework

Strategic planning is the process by which leaders of an organization determine what it intends to be in the future and how it will get there. A strategic plan serves as a community's guide and is used to prioritize initiatives, resources, goals, and department operations and projects. Strategic planning helps your local government realize its long-term vision by setting up goals and objectives in a systematic, incremental manner. Simply put, it makes you take a look at what's going on today, where you want to be tomorrow and which steps you will need to take to get there. This current document is primarily focused inward on county government. It is the intent of the County Board that this plan will span the next 2-3 years with the goal of becoming the most efficiently run and financially responsible local government body.

The County will complete an updated Comprehensive Plan by 2024. **Comprehensive planning** is a process that determines community goals and aspirations in terms of community development. The result is called a comprehensive plan, general plan, or master plan, which express and regulate public policies on transportation, utilities, land use, recreation, and housing. Comprehensive plans typically encompass large geographical areas, a broad range of topics, and cover a long-term time horizon. The term comprehensive planning is most often used by urban planners in the United States.

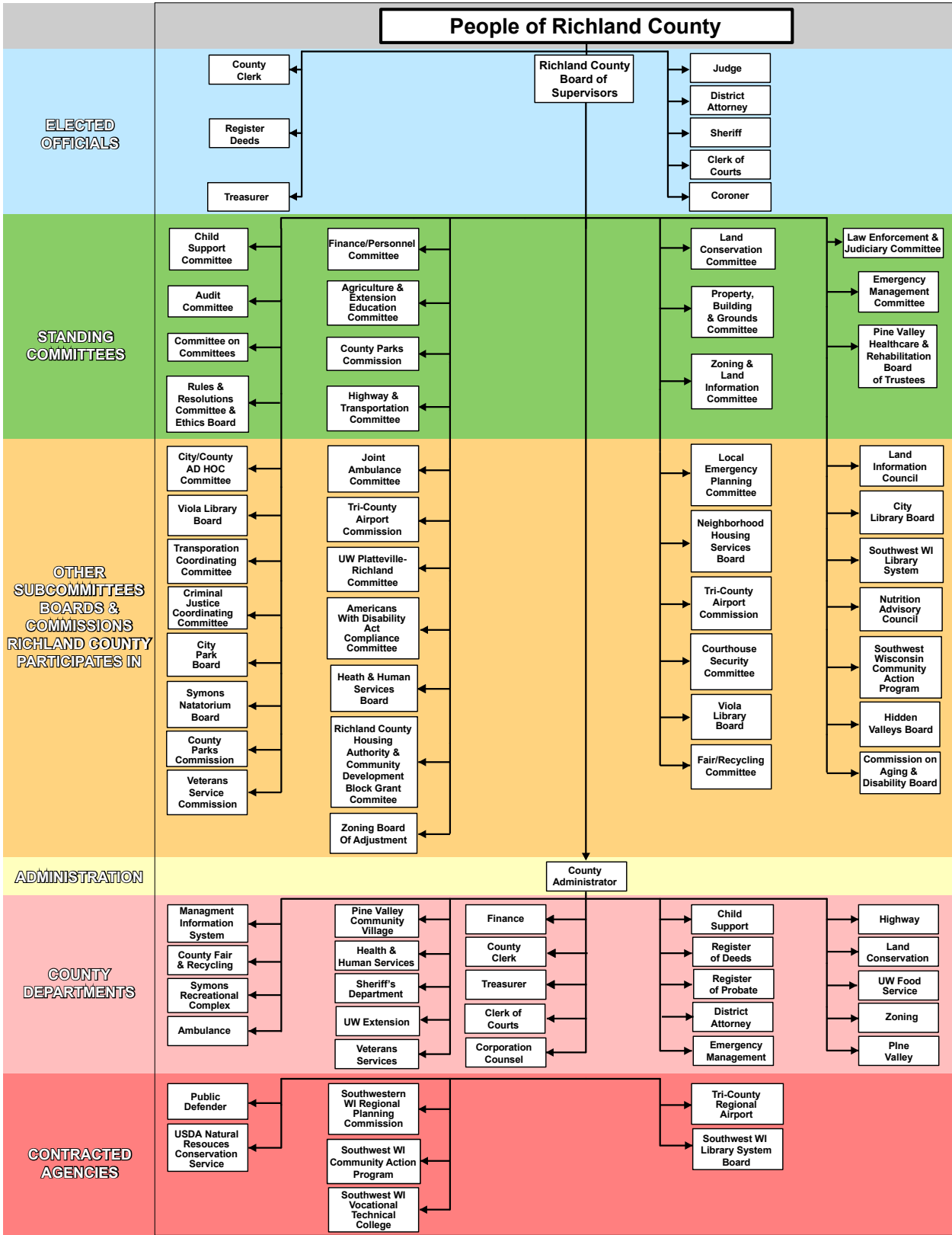
During early 2021, the Richland County Board of Supervisors participated in four strategic planning conversations, facilitated by the Southwestern Wisconsin Regional Planning Commission (SWWRPC). Due to the COVID-19 pandemic, all meetings were held via Zoom. Meetings were open to the public, and invitees included all 21 members of the Board of Supervisors and the County Administrator.

The schedule and topics were as follows:

- January 27 – Core values, stakeholders, mission, and vision
- February 10 – Strength, Weakness, Opportunities and Threats (SWOT) and Political, Economical, Social and Technological (PEST) analyses and development of strategic initiatives
- February 24 – Organizational capability and goal development
- March 10 – Capital facility investments and plan implementation

SWWRPC also conducted one-on-one interviews with individuals who provided additional input into county issues. Citizen and municipal insight was also acquired through community planning work running concurrent to the strategic planning process. All materials for these meetings are retained in the SWWRPC office and available upon request.

Figure 1. Organizational Chart of Richland County Administration and Government



Strategic Priorities

The following strategic priorities will address the challenges identified in this plan, and form the basis for recommended actions.

- **Effectiveness** – Implement operational efficiencies to reduce the costs and free up revenue.
- **Growth** – Work to increase the county’s population and tax base fund services in a balanced manner. Richland County must find a balance between infrastructure, workforce, housing, and population.
- **Focus** – Evaluate, prioritize, and scale back or eliminate discretionary services in order to focus resources on providing services with sustainable revenue or which generate measurable community wealth.
- **Improvement** – Create a culture of continual improvement to sustain progress.

Framework for Decision-Making

The county will have to make several hard decisions in the coming years, and it’s beyond the ability of this document to detail each step in that process. However, it will serve as a guide during the decision-making process. Prioritizing future investments should be informed by the following criteria.

Core Values

The county’s practices must be tethered to its principles if it is to have some coherent strategy moving forward. Core values form the basis for decisions, since they bind decision-makers to their decisions. The board intends to make decisions that plant seeds of success for the future. The County Board provided the following core values during the planning process:

Integrity – Engage in county work with honesty and transparency in all proceedings. Meet commitments. Value the multitude of experiences on the board and the diversity of opinions this brings to decision-making.

Public Service – Serve the county professionally and with competence. Be efficient and objective in decision-making. Focus on doing work that is relevant to both current and future generations of county residents.

Accountability – Assume ownership of decisions. Be diligent and follow-through on projects. Be responsive to the needs of county residents as a whole, while recognizing the intrinsic value of every person.

Open-minded – Govern in a collaborative manner, unbiased by personal interest. Listen to the needs of residents, while being aware of future demands on county services

Mission and Vision for County Government

Mission: Richland County will think strategically and anticipate the future, ensuring that the decisions made today will have lasting value and provide fiscal solvency. The needs of individuals will be respected while recognizing responsibility to the community as a whole.

Vision: Richland County will be a leader for resilient rural counties and a place where people love life, enjoy work, and are empowered to raise thriving families.

Focus

The defining problem for the Richland County Board of Supervisors is the need to choose which services and enterprises it will financially support. Continuing inherited practices and commitments challenge the ability to plan for future commitments and needs. The county must focus its efforts on the needs of the future.

"The essence of strategy is choosing what not to do."

- Michael Porter, "What is Strategy?"

The current challenge stems from several factors including:

- Stagnating population growth, evidence for which is found in census data, population projections, school enrollment trends, and reports on the county's bond rating (Appendix B).
- State-imposed levy and debt limits.
- Inherited contractual agreements and investments for discretionary enterprises and services.

The "Business" of the County

The primary causes of the county's financial issues stem from an inability to make hard choices and focus its efforts through intentional action. It must choose which discretionary services to abandon, while simultaneously investing in community and economic development efforts to grow its population, community wealth and tax base.

Failure to focus will result in budget deficits, inability to pay competitive wages, and deferred maintenance of critical functions and facilities.

In addition to its statutory function, Richland County is currently in the "business" of Tri-county Airport, Symons, Pine Valley and UW Platteville-Richland etc. by way of its support or ownership of facilities used in these sectors. Maintenance debt services expenditures associated with discretionary enterprises compete for the same levy funding as statutorily required services, and impact the county's ability to fully fund its core operations.

"At the core, strategy is about focus, and most complex organizations don't focus their resources. Instead, they pursue multiple goals at once, not concentrating enough resources to achieve a breakthrough in any one of them"

- Richard Rumelt, [Good Strategy/Bad Strategy](#)

Considerations

When facing difficult decisions, the county will answer the following questions to prioritize investments:

- For each discretionary enterprise, ask the question: *If we weren't already doing this, would we start doing it today?*
- What action or objective is within the county's *sphere of control*?
- What is the next *proximate advantage* that will allow the county to make progress towards a larger goal?
- What is the *economic return to the tax payer* associated with this project?
 - What is the full life cycle cost?
- What is the *social or public good* associated with this project, and *would it cease to exist* if funding was cut?
- Are services able to be effectively *provided by another party* or organization?
- *Is the service we're providing mandated*, and if so, *is the means of service provision mandated*? If the means of service provision is not mandated, *is there a more effective way of providing the service*?
- Is the project *a lever for creation of additional value or resources*, or *an impediment to service and innovation*?
- How might the county *premeditate actions of other parties* in order to improve its position?
- For discretionary enterprises, *are both the operational and capital outlays affordable over the next 10 years*?

Chapter 2: Strategic Goals

The County Board made significant strategic decisions in 2019 when they created the positions of County Administrator and Economic Development Director. Recommendations in this chapter build on those initial investments and include projects that were indirectly set in motion as a result of the choice to transition the executive branch of government from an Administrative Coordinator to a County Administrator.

Organizational Structure

The following strategies will enable the county to find operational efficiencies, thereby freeing up revenue and capacity in the form of staff time.

Streamline Organizational Structure (Effectiveness)

Continue the path that began with the creation of the County Administrator, using this position to centralize and coordinate county operations whenever possible.

Tactics:

- Centralize common county-wide processes and systems under the County Administrator.
 - Create finance, HR and maintenance department
- Improve the county's procurement process to be consistent county-wide. Maximize procurement rewards or benefits and identify joint procurement opportunities across departments or with other organizations.
 - Improve purchasing policy
- Evaluate the needs of a new ERP (enterprise resource planning) to update our payroll and finance systems. Pursue with measureable progress the acquisition of a new payroll and finance system.
- Biannual review of committee structure with possibility of consolidation.
- Evaluate concept of merging departments within the county.

Quality of a service or product is not what you put into it, but what the customer gets out of it.

- Peter Drucker

Improve Financial Practices (Improvement/Effectiveness)

Implement the following tactics to improve the county's financial accountability, strategy, and flexibility. Doing so will yield improvements in financial education and also help create a baseline for performance metrics.

Tactics:

- Improve the county's bond rating by targeting improvement opportunities identified in Moody's Rating Action of February 2020 and Rating Change of March 2018 (Appendix B).
- Improve the budget process to implement flexibility, strategic thinking, accountability, and implementation of the Strategic Plan. Specific actions include:
 - Create budget narratives summarizing how new initiatives or improvements implement the Strategic Plan.
 - Define value that could be added with 20% *more* funding, or lost due to a 20% *reduction* in funding.
 - Identify cuts that would not impact strategic planning goals or statutorily required services.
 - Identify how departments would respond to unexpected cuts or events.
- Develop a forecasting capital improvement plan inclusive of facilities, roads, and equipment.
- Analyze the county's indirect rate to capture highest possible amount of grant funding, and establish a metric for productivity and efficiency.
- Increase discretionary and variable revenue source (evaluate fines and fees, grants, state funding, etc.) as a portion of the overall budget.

Increase Coordination (Effectiveness)

The county and its municipalities have many over-lapping interests, offering a good opportunity for partnerships that may result in improved service delivery or an overall savings to county residents through efficiencies.

Tactics:

- Evaluate joint procurement of materials and equipment whenever found to be in the best interest of the County. This includes development of policy for purchasing items that are environmentally friendly and encouraging departments to practice environmental stewardship and resilience.
- Evaluate joint contracting for capital projects to find savings resulting from reduced mobilization fees, increased competitive bidding, etc. (e.g. mowing, paving, road systems, snow plowing),
- Explore opportunities to share or contract staffing services.
- Create additional and modern methods to communicate events and initiatives, and to generate direct input from the community. This could include community engagement via a new website or a social media presence.
- Coordinate community development and land use decision-making in Richland Center among institutional partners such as Richland County, Richland Center, Richland Hospital, and Richland Local School District.

Workforce (Growth)

The county's ability to provide quality services relies entirely on the attraction and retention of knowledgeable, hard-working employees, and the continued acquisition and effective transfer of knowledge.

"We should work to increase the desirability of being a Richland County employee."

- David Turk, Richland County Board Supervisor

Improve employee Pay and HR Policies

The financial cost of turnover is usually minimal compared to the hidden cost of lost productivity during the resulting transition. For this reason, retention of quality employees should be a primary focus to ensure the consistent delivery of high-quality services.

Tactics:

- Obtaining market value for employee wages as determined through the county's current wage study.
- Give annual pay increases in order to reach and maintain market goals.
- Monitor the compensation and classification system for all positions to ensure positions reach and maintain market-competitive wages (public and private sectors).
- Develop a uniform performance evaluation process that includes annual reviews, 6-month check-ins, and exit interviews.
- Develop a uniform set of human resources policies and procedures to improve transparency and accountability throughout the organization, including an update to the employee handbook and other related documents.

Develop a culture of support for employees (Improvement)

Non-monetary compensation is also critical to employee retention, since it builds organizational culture that supports employees. There are several ways the county can support these initiatives.

Tactics:

- Celebrate success and the professional and personal achievements of employees. Recognize new hires, retirements, and year-of-service milestones. Build a culture that supports and celebrates its people.
- Enable and empower departments to develop celebratory or team-building events. Day-long departmental retreats or other benefits can help build culture at a minimal expense.
- Create a total benefits program for employees that highlights total compensation and investment of the county in its employees, inclusive of salary, fringe benefits, wellness, and professional development.
- Increase vacation time for new employees.

- Evaluate flexible work schedules.
- Evaluate and maintain a competitive insurance program.
- Encourage employee attendance and/or participation in professional development when appropriate.

Prioritize Service over Staffing (Improvement)

Prior to refilling a vacant position, the county should evaluate workforce needs through the lens of the service being delivered, not the means of service delivery, and implement the most effective means of service provision.

Tactics:

- For each unmet existing service or new service being proposed, evaluate staffing needs using the following analysis:
 - Can we *Build*? – invest in learning and development required to train staff to provide the service.
 - Should we *Buy*? – post the position, offering market-rate pay for a competitive application process.
 - Is there opportunity to *Borrow*? – collaborate with other entities on cost-sharing this position, or contract it out to a consultant for a short-period.
 - Can you *Bridge* the gap? –fill a vacant position through an intentional succession planning process.
 - Should we *Stop* providing this service or position?
 - How does current staffing compare to peer counties.

Capacity (Effectiveness)

Capacity, specifically the education and training of the Richland County Board and staff to perform their duties, was a common theme during the planning process. Many newer members wanted further education on various aspects of their job. Staff were commended for their subject-matter knowledge, with further training recommendations focusing on the management and human resource aspects of their job.

Invest in Education of County Board Supervisors (Improvement)

The County Board currently consists of several new Supervisors brought on during the onset of the COVID pandemic, and during the planning process they recognized the need for both initial and on-going education on a variety of topics.

Tactics:

- Formalize an on-boarding process for newly elected Supervisors, including:
 - Creation of a mentor program partnering tenured Supervisors with new Supervisors.
 - Hold informal meetings with outgoing Supervisors and their successors to facilitate knowledge transfer.
 - Fund and encourage all Supervisors attendance at the biannual Wisconsin Counties Association training (County Officials Training) and annual conference.
 - Create an orientation program for new county board members including expectations with materials available on the iPads.
- Intentional subject area expertise growth. Proactively bring topics to the board to encourage research and learning in individual supervisors who can then bring back information to share with the whole board. Grow institutional knowledge.
- Support the attendance by new Supervisors at major Committee meetings, such as attending Finance Committee meetings during the annual budget development process. Create a mechanism to share agendas with all County Board Supervisors in order to facilitate this.
- Support cross-training, collaboration, and peer learning between County Board Supervisors and their counterparts on the boards of outside partners, such as peer county boards, Neighborhood Services of Southwest

Wisconsin, Southwest Wisconsin Community Action Program, Southwestern Wisconsin Regional Planning Commission, and the Southwest Wisconsin Workforce Development Board.

- Conduct bi-annual WCA training covering basic concepts of local government, such as the role of counties, county government finances, the role of county boards, elections, and departmental work.

Deepen Staff Training in Leadership and Management (Improvement)

County staff frequently have the opportunity to attend conferences specific to their department. However, further training in management, leadership, and process improvement was identified as a potential growth area.

Tactics

- Sponsor department head training targeted at leadership and management, including Lean process training or UW Continuing Education certifications in Public Management or Human Resources.
- Ensure conference attendance and professional development is aligned with the goals of the Strategic Plan.
- On-going training or education targeted at the evaluation, adoption, and implementation of new technology to improve operational efficiency.
- Educate employees on how government works and the need for teamwork and partnership within county departments
- Create a culture of sharing information, including learning from peer counties.
- Diversity, Equity and Inclusion training for Department Heads.

Transparency (Improvement)

- All committee/boards that have a majority county board supervisors have folders with all meeting materials on iPads
- Meeting materials listed on county website for all meetings
- Listserv to automatically send agendas to whoever wants to be informed
- All committees/boards are recorded and up on website

Growth

Economic development and population growth must remain a priority if the county is going to reverse the projected population decline and workforce shortages. Maintaining the funding for the Economic Development Director partnership with Richland Center is critical to this effort. The following strategies are intended to reflect the county's community and economic development priorities.

Maintain investment in Workforce and Community Development

Demographic projections and input from county employers reflect a dire need to grow the overall population, with an emphasis on the workforce attraction. Without a growth in workforce population, there will continue to be significant challenges to business attraction and retention. There will also be limitations on the county's school enrollment and tax base.

Tactics:

- Prioritize new home construction, and development of incentives or programs to attract developers using a balanced approach.
- Encourage improvements to existing property to increase attractiveness
- Support workforce development initiatives directed at attracting new residents.
- Evaluate and support broadband expansion throughout the county.
- Identify financially sustainable use options for the UW Richland campus as well as other non-mandated programs.
- Continue to invest in community and economic development partnerships with a demonstrated return-on-

investment.

Support Business Attraction and Retention

In addition to the workforce attraction, the county must prioritize tax base growth through business attraction and expansion.

Tactics:

- Develop a portfolio of incentives to support business growth.
- Identify priority areas in the county for future industrial, commercial, or residential development.
- Identify future land uses for county or municipal-owned land informed by economic opportunities and environmental constraints.

Improve County Identity and Marketing

The greatest unrealized potential for Richland County is the ability to capitalize on its distinctive beauty. Leveraging this asset for growth will support many of the strategies and tactics listed elsewhere in this plan.

Tactics:

- Collaborate with county partners in the development of a distinctive brand for Richland County that will serve to build a sense of identity and pride, and help attract new residents and tourists.
- Create a new website that improve the county's digital presence, and serves both an effective governmental function as well as serving as an attractive "front door" to the world for new businesses, residents, and tourists looking to discover the county.
- Capitalize on the county's natural beauty and recreational opportunities through the investment and marketing of county parks, campgrounds, and recreational opportunities.

Operational Performance Metrics

Implementation of the strategies and tactics above will result in measured improvement to county operations. Some of this improvement is already being measured and has existing targets. Other improvements require the development of targets and collection of baseline data. Recommended performance metrics are in the Work Plan.

Chapter 3: Capital Facilities

The Strategic Planning Committee, in collaboration with the County Administrator, will develop a comprehensive Capital Facilities Plan in 2022 that will include:

- An inventory of existing capital facilities owned by the county,
- A forecast of the future needs for such capital facilities;
- The proposed locations and capacities of expanded or new capital facilities;
- At least a six-year plan that will finance such capital facilities within projected funding capacities and clearly identifies sources of public money for such purposes;
- A requirement to reassess the land use element if probable funding falls short of meeting existing needs and to ensure that the land use element, capital facilities plan element, and financing plan within the capital facilities plan element are coordinated and consistent. Park and recreation facilities shall be included in the capital facilities plan element.

It is the intent of the committee that the following information be considered by County Board Supervisors as we begin the development of the Capital Facilities Plan and work through our 2023 budget. Listed below are some upcoming significant expenditures that are examples of capital improvements that are needed but should not be considered all inclusive.

County capital improvement needs pose a significant burden to the county’s budget due to borrowing limits, debt service that impacts operations, and the competition between investments in mandatory and discretionary facilities. This puts the county in a position to choose between providing funding for mandatory services or committed discretionary expenses.

This chapter identifies proximate objectives for large investment decisions, and offers guidance on how to maintain progress over time. It does not identify solutions to all the county’s investment challenges, since many of these require information not yet available.

Proximate objective: an accomplishment that the organization is going after right now, and which is close enough at hand to be feasible and achievable

- Richard Rumelt, Good Strategy / Bad Strategy

Statutorily Required Services

These projects are fully integrated into the core purpose of the county, and essential for supporting the effective delivery of mandatory services.

County Jail and Sheriff's Office

The current jail is out of compliance with Wisconsin Department of Corrections (DOC) administrative code, and puts the county at risk from action by DOC inspectors. The Sheriff’s department continues to manage in this space and can currently perform their duties, however it’s clear that action is needed to address the compliance issues.

Risk of not investing: Failure to comply with DOC requirements may eventually result in a shut-down of the jail.

Existing Options:

- Renovate and expand the existing facility – Studies published in 2013 include a Space Needs Assessment Report, Facility Condition Report, and Concept Design Synopsis and cost for the entire courthouse (Appendix C). These reports identified several structural issues with the existing building, and developed schematic plans for renovation and expansion of this facility at a cost of \$12.85 million, of which \$6.24 million was associated with the Sheriff’s office and jail. This estimate *excluded* relocation costs for staff and inmates.
- Construction of a new facility – This option would require approximately 6-8 acres of land and put the county in competition with other land use demands such as business growth and housing development. This option would also require the county to consider how to reuse the existing facility. Construction of a new facility may provide partnership opportunities to co-locate other services in either the new facility or the renovated courthouse.

Estimated cost: Conservative estimates range from \$12.85 million to renovate and \$20 million for new construction.

Proximate objective: Make a determination in the next three years whether to construct a new facility or renovate the existing facility. Include an analysis of partnership opportunities in a new facility or in the vacated existing space. Also include an analysis of available land suitable for use as a jail.

County-wide Emergency Radio Towers

A consultant is currently studying this project, and expected to complete their work in May. These towers are considered critical since they provide support to emergency services. Partnerships may exist to help fund this.

Risk of not investing:

- Inability to call for backup.
- Delayed response calls.

Estimated cost: \$3.2-7.7 million.

Proximate objective: Further action will come once the study is complete in May.

Emergency Services Facility

Planning is underway to co-locate county emergency management services with the Richland Center Ambulance Garage.

Proximate objectives:

- Begin discussion and analysis on the potential re-use opportunities for vacated space in the county courthouse.

Highway Improvement

- Develop plan for maintenance that needs to be done in order to save money in long run.
- Take data already have for road status and create plan that includes costs to implement yearly plan

Discretionary Services

The county needs to make hard decisions regarding its future discretionary spending. The project summaries below provide a series of decision-points and proximate objectives as guides to forward progress on these issues. The items below include their annual cost to the tax payers (levy) but do not include revenues and amenities/values they add to the community. In making decisions, the county should consider the following:

Priorities:

- Prioritize services based on county need and fiscal impact, reducing, or eliminating services as needed.
- Protect assets from disuse or disrepair to ensure long-term options remain available.
- Reduce expenses and capital investments to bare essentials during the decision-making process.

Core Values:

- Integrity – honor commitments and partnerships, even during planning for change.
- Focus on the future, planting seeds for long-term successes.
- Invest in necessary, non-mandatory services when the private market cannot support the service.

UW Richland (Cost \$50,000/yr levy + capital improvements)

The County Board and county and city residents have expressed the desire for a continued post-secondary educational opportunity in the county. For this to occur, the county will need to take clear steps to work with its existing partner, while exploring other options in case the current arrangement terminates.

Goals:

- Improve the county's position relative to its relationship with the Board of Regents/UW Platteville, and its ability to make decisions about county property.
- Reduce or remove the risk that the county will unprepared for a potential closure of the UW Richland branch.

- Determine with some certainty, the probability that a UW Richland Campus will exist in two years.
- Develop scenarios for the use of these buildings in the event the relationship with UW system ends, including a potential partnership with a technical college.
- Protect the county's investment in the UW Campus facilities through selective capital improvement investments, while halting all non-urgent capital improvements until a long-term use is determined.
- Advocate with UW-Platteville to prioritize enrollment and investment in the campus.
- Evaluate the long-term feasibility of operating county food service

Constraints and opportunities based on the current lease (Appendix D):

- The current lease extends through June 30, 2042, and "terminates automatically" if appropriations by the legislature are insufficient to permit the continued operation, or if state legislation concerning higher education in Wisconsin involves a fundamental change in the branch campus program.
- In case of termination, the lease shall be turned over to some educational organization or to the Federal, State, or local Government.
- The county is required to pay repairs and building improvements, and is in a position to choose which investments should be made based on the long-term future use of the campus.
- All furnishings were provided by the Board of Regents. Ending the agreement with the Board of Regents would require removal or disposal of these furnishings, and would require the next user to provide their own furnishings unless an agreement could be reached with the Board of Regents.

Proximate objectives:

- Separate decisions about the agricultural land from decisions about the buildings. Currently the UW system is leasing the agricultural land to a farmer, taking the profit for their use. County control of this land would provide revenue and opportunities to explore other uses.
- Determine reality and feasibility of UW remaining active on the campus. Push for candid, continual conversations. Discussions with UW should include:
 - A request for the strategy to increase enrollment at the UW Richland campus, including recruitment strategies, target populations, and distinct areas of study.
 - Options for student housing.
- Develop scenarios for alternative use of the buildings to reduce vacancy time in the event the campus closes.
- Establish a capital improvements plan for these facilities, targeted at minimal maintenance needed to keep the buildings viable until a long-term use is determined.

Symons Recreation Center (Cost \$34,291/yr levy + capital improvements)

The Symons Recreation Center appears to have community support and a history of partnerships to support operations. During the planning process, some questioned whether the county needed to own and subsidize this facility or if it could continue on its own under a different ownership and operational plan.

Goals:

- Maintain break-even, or net-positive return on county operational and capital funding.
- Maintain facilities to ensure they stay relevant, modern, and distinct from other recreational facilities in the city.
- Evaluate the long-term liability to the county resulting from capital investments or expansion plans.

Proximate objectives:

- Evaluate whether this service could be successful if owned and managed by other partners, and make plans to divest county of ownership of this facility.
- Evaluate the impact of expansion plans future on capital and operational expenses and the county's bond rating.

- Consider assisting with marketing and membership if it can assist with the transfer of ownership.

Tri-County Airport (Cost \$27,555.15/yr levy + capital improvements)

There was general support for maintaining the airport due to its return on investment to the county. The partnership with Sauk County also provides significant return on investment in the form of payroll from employers using the airport, with minimal investment in the facility relative to overall operational cost. The most urgent issue is to develop a flood remediation plan for the airport to ensure its continued viability.

Goals:

- Reduce or eliminate flood risk to the airport, hangers, and other facilities.
- Ensure the long-term viability of this asset to support county economic development efforts.
- Develop an evaluation process to monitor continued return on investment to the county.

Proximate objective:

- Pursue flood remediation grant funding in partnership with Sauk County.

Pine Valley Community Village (Cost \$0/yr levy but county paying debt service)

The county completed a significant renovation and expansion in 2016, making an intentional long-term investment in this facility. Support remains strong for the services provided by Pine Valley. It was noted during the planning process that the county ownership of a nursing home informed the 2018 downgrade of county general obligation rating to A3 from A2 (Appendix A).

Goals:

- Protect the county's investment through funded maintenance of an on-going capital investment plan funded by Pine Valley revenues.
- Monitor return on investment of the facility, and consider having revenue cover a percentage of the debt service tied to the 2016 improvements as per the terms of bond sale 3/1/2016.
- Develop a process for evaluating future demand, adjusted for impacts to healthcare funding, population growth, and demographic changes in the county.
- Evaluate whether management, financial, or operational changes could occur to reduce the impact of owning and operating this facility on the county's bond rating.

Capital Facilities Performance Metrics

The county must evaluate its investments in discretionary enterprises and services to ensure it can maintain existing commitments and funding for mandatory services. Given this position, traditional performance metrics have been substituted for a summary of the proximate objectives listed above. These should serve as a guide to ensure the county continues forward progress, and they should be updated as new objectives become clear.

- Mandated facilities:
 - Jail and Sheriff's Office:
 - Determine whether the existing jail will be renovated and expanded, or if a new jail is optimal.
 - Develop a timeline for the next proximate objective to be complete, such as development of a remodel / renovation budget and timeline, or identification and acquisition of land for a new jail.
 - Emergency Services Building – prioritize timing for the construction.
 - Radio Towers – prioritize timing for the construction.
- Discretionary facilities:
 - UW Richland Campus:
 - Gain control of the agricultural land and determine a long-term use for this land.

- Acquire a 2-year plan from the UW system outlining how they will make this campus sustainable.
- Develop scenarios for a post-UW use for the buildings.
- Develop a minimum capital improvement plan.
- Tri-County Airport – Secure funding to address the flooding that impacts operations at the airport.
- Symons Center:
 - Define a distinctive service provided by Symons, compared to city facilities.
 - Evaluate whether operations of this service could be managed by a private or non-profit entity, and progress towards divesting county ownership.
 - Determine long-term liability impacts of facility expansion plans.
 - Determine the annual return-on-investment for the facility, including capital investments.
- Pine Valley – Continue to monitor return-on-investment and funding needs.

DRAFT

CAPITAL FACILITIES

NOTE: It is the intent of the Strategic Planning Committee that the following information be considered by County Board Supervisors as we begin the development of the Capital Facilities Plan and work through our 2023 budget. Listed below are some upcoming significant expenditures that are examples of capital improvements that are needed but should not be considered all inclusive.

LAST UPDATE: [INSERT DATE]									
STATUTORILY REQUIRED SERVICES									
STRATEGY	TACTIC / ACTION	STRATEGIC PRIORITY	RESPONSIBLE PARTY	PERFORMANCE METRIC	PERFORMANCE TARGET	START DATE	END DATE (if applicable)	ESTIMATED FINANCIAL COST	STATUS
County Jail and Sheriff's Office	LEJC will research and create a recommendation to County Administration in the next three years whether to construct a new facility or renovate the existing facility.	Improvement							
	Analyze partnership opportunities in a new facility or in the vacated existing space	Effectiveness							
	Analyze land suitability for a new facility in Richland Center or surrounding area	Effectiveness							
County-wide Emergency Radio Towers	To be determined following study	Growth							
Emergency Services Facility	Analyze feasibility of including the ambulance garage as a component of the possible jail building	Effectiveness							
	Begin discussion and analysis on the potential re-use opportunities for vacated space in the county courthouse	Effectiveness							
Highway Improvement	Develop a plan for maintenance that needs to be done in order to save money in the long run.	Growth							
	Take data already in-hand for road status and create a plan that includes costs to implement yearly plan	Growth							

CAPITAL FACILITIES

DISCRETIONARY SERVICES									
STRATEGY	TACTIC / ACTION	STRATEGIC PRIORITY	RESPONSIBLE PARTY	PERFORMANCE METRIC	PERFORMANCE TARGET	START DATE	END DATE (if applicable)	ESTIMATED FINANCIAL COST	STATUS
UW Richland	Improve the county's position relative to its relationship with the Board of Regents / UW Platteville and its ability to make decisions about county property	Effectiveness							
	Protect the county's investment in the UW Campus facilities through selective capital improvement investments, while halting all non-urgent capital improvements until a long-term use is determined	Effectiveness							
	Determine with some certainty, the probability that a UW Richland Campus will exist in 2-4 years through the acquisition of UW Platteville's strategy for increasing enrollment at the UW Richland campus, including recruitment strategies, target populations, and distinct areas of study	Focus							
	To reduce vacancy times in the event UW Platteville-Richland closes, develop scenarios for the use of these buildings and grounds in the event the relationship with the UW system ends, including a potential partnership with SWTC.	Growth							
	Advocate to have UW-Richland to be an independent campus and not a satellite	Effectiveness							
	Get the county out of campus food service provision	Focus							
	Separate decisions about the agricultural land from decisions about the buildings.	Effectiveness							
	Put pressure on UW-Platteville Richland to hire staff needed to attract and recruit new students and add youth programming.								
Symons Recreation Center	Maintain break-even, or net-positive, return on county operational and capital funding	Effectiveness							
	Maintain facilities to ensure they stay relevant, modern, and distinct from other recreational facilities in the city	Effectiveness							
	Evaluate the long-term liability to the county resulting from capital investments or expansion plans	Focus							
	Evaluate whether this service could be successful if owned and managed by other partners, and make plans to divest the county of ownership of this facility	Focus							
	Evaluate the impact of future expansion plans on capital and operational expenses and the county's bond rating	Effectiveness							
	Consider assisting with marketing and membership if it can assist with the transfer of ownership	Effectiveness							
Tri-County Airport	Reduce or eliminate flood risk to the airport, hangers, and other facilities	Effectiveness							
	Ensure the long-term viability of this asset to support county economic development efforts	Growth							
	Develop an evaluation process to monitor continued return on investment to the county	Improvement							
Pine Valley Community Village	Protect the county's investment through funded maintenance of an on-going capital investment plan funded by Pine Valley Revenues	Effectiveness							
	Monitor return on investment of the facility, and have revenue to cover 50% of debt service tied to the 2016 improvements as per the terms of bond sale on 3/1/2016	Improvement							
	Develop a process for evaluating future demand, adjust for impacts to healthcare funding, population growth, and demographic changes in the county	Improvement							
	Evaluate whether management, financial, operational changes could occur to reduce the impact of owning and operating this facility on the county's bond rating	Effectiveness							

LAST UPDATE: [INSERT DATE]								
STRATEGIC PRIORITY: EFFECTIVENESS								
STRATEGY	TACTIC / ACTION	RESPONSIBLE PARTY	PERFORMANCE METRIC	PERFORMANCE TARGET	START DATE	END DATE (if applicable)	ESTIMATED FINANCIAL COST/SAVINGS	STATUS
Streamline Organizational Structure	Centralize common county-wide processes and systems under the County Administrator	County Administrator	Report completed to inform decision to proceed with modeling and costing.					
	Create a finance, HR, and maintenance department.		Result of decision made in item 1.					
	Create easy to read budget that allows easier tracking	County Administrator/Finacial Officer						
	Create county-wide organizational chart	Strategic Planning Committee	Chart Completed					
	Improve the county's procurement process to be consistent county-wide. Maximize procurement rewards or benefits and identify joint procurement opportunities across departments or with other organizations.	County Administrator	Adopted purchasing policy					
	Create a SOP for MIS review that includes system continuity, procuring, alinging systems, writing grants and re-occurring costs	MIS	SOP Completed					
	Purchase a payroll program that is uniform for employees across all departments or enterprises. Create working group to evaluate needs of departments to be sure new system will be capable of doing what is needed.	County Administrator/Finacial Officer	Work group created, report containing needs written.					
	Write a comprehensive plan	Strategic Planning Committee	Plan adopted					
Land Conservation Committee will research how other counties have combined Land Conservation with various other departments (e.g Zoning, Land Information, Waste and Recycling) and prepare a report to be presented to County Administration.			Report completed.					
Improve Financial Practices	Improve the county's bond rating by targeting improvement opportunities identified in Moody's Rating Action of February 2020 and Rating Change of March 2018		Maintain the existing Investment Grade rating for the county's general obligation debt, with improvement from A3 across a 5-year period	A2 Rating by 2025				
	Create budget narratives summarizing how new initiatives or improvements implement the Strategic Plan		Achieve and maintain a general fund balance equal to 25% of annual operating expenses	Set target for 2022, 2023, 2024				
	Define value that could be added with 20% more funding, or lost due to a 20% reduction in funding		Achieve and maintain a general fund balance equal to 25% of annual operating expenses	Set target for 2022, 2023, 2024				
	Identify cuts that would not impact strategic planning goals or mandated services		Achieve and maintain a general fund balance equal to 25% of annual operating expenses	Set target for 2022, 2023, 2024				
	Identify how departments would respond to unexpected cuts or events		Achieve and maintain a general fund balance equal to 25% of annual operating expenses	Set target for 2022, 2023, 2024				
	Develop a capital improvement plan inclusive of facilities, roads, and equipment		Project implementd					
	Analyze the county's indirect rate to capture highest possible amount of grant funding, and establish a metric for productivity and efficiency		Increase non-tax revenue as a portion of overall revenue through grants and fees	Development of indirect rate by 2023. Maintain steady rate or lower annually				
	Produce annual list of grants applied for and received across all departments during budget process		Report compiled					
	Investigate the need for a Public Health review of financial decisions to recognize what, if any, the public health implications will be from decisions (e.g. well water study being cut)		Recommendation made					
Increase discretionary and variable revenue source (evaluate fines and fees, grants, state funds etc.) as a portion of the overall budget		Develop baseline date for 2022	Develop baseline data, and set metrics for annual improvement					
Increase Coordination	Engage in joint procurement materials and equipment whenever possible		Develop list of materials for joint procurement					
	Engage in decision making that considers environmental impacts. (see list of ideas)		Devolop policy for implementing environmental stewardship and resilience when evaluating purchases and procedures.					
	Engage in joint contracting for capital projects to find savings resulting from reduced mobilization fees, increased competitive bidding, (e.g. county highway with townships/city for roads)		Develop list of projects for joint contracting					
	Create additional and modern methods to communicate events and initiatives, and to generate direct input from the community. This could include community engagement via a new website or a social media presence		Investigate and cost a new county website that coordinates with townships/city.					
Coordinate community develop and land use decision-making in Richland Center among institutional partners such as Richland County, Richland Center, Richland Hospital, and Richland Local School District		Creation of a land use planning working group incorporating these organizations						
Obtaining market value for employee wages as determined through the county's 2018 wage study		Meet the 2018 salary schedule commitments for county staff.	Market Value wages met by 2025					
Monitor the compensation and classification system for all positions to ensure positions remain market-competitive		Project Implemented	Market Value wages met by 2025					
Improve compensation package (e.g. pay,benefit, or time-off) annually.		Project Implemented	Annual Pay Raises built in budgets					

OPERATIONS

Improve employee pay and HR policies	Develop a uniform performance evaluation process that includes annual reviews, 6-month check-ins, and exit interviews	Develop baseline data on turnover, identify reasons for turnover, and reduce annual non-retirement and non-termination turnover	Set metric for annual turnover and targeted reduction if needed				
	Develop a uniform set of human resources policies and procedures to improve transparency and accountability throughout the organization, including an update to the employee handbook and other related documents	Project Implemented					

STRATEGIC PRIORITY: GROWTH								
STRATEGY	TACTIC / ACTION	RESPONSIBLE PARTY	PERFORMANCE METRIC	PERFORMANCE TARGET	START DATE	END DATE (if applicable)	ESTIMATED FINANCIAL COST	STATUS
Maintain investment in workforce and community development	Prioritize new home construction, and development of incentives or programs to attract developers using a balanced approach.		Year-over-year growth in new housing tied to county incentives/programs.	2022 - incentives defined 2023 - 5-15 new homes developed as a result of county engagement				
	Support workforce development initiatives directed at attracting new residents	RED	Participate in Branding, EDA grant, RED- review quarterly					
	Support and invest in broadband expansion throughout the county		Increase the number of county residents with high-speed internet	Annual growth in residents with Broadband Internet				
	Identify financially sustainable use options for the UW Richland campus							
	Evaluate financial sustainability of all non-mandated services	Department Heads	Develop a policy for evaluation of net benefit.					
	Continue to invest in community and economic development partnerships with a demonstrated return-on-investment		Request annual return on investment reports from funded partners, and monitor to ensure ROI is steady or growing across multiple year periods	Annual delivery of ROI reports by funded partners. Annual steady ROI or ROI growth.				
Support business attraction and retention	Develop a portfolio of incentives to support business growth	RED	Develop list of potential incentives					
	Identify priority areas in the county for future industrial, commercial, or residential development	RED/Strategic Planning Committee	Comprehensive Plan/Map created					
	Identify future land uses for county or municipal-owned land informed by economic opportunities and environmental constraints	RED	Comprehensive Plan/Map created					
Improve county identity and marketing	Collaborate with county partners in the development of a distinctive brand for Richland County that will serve to build a sense of identity and pride, and help attract new residents and tourists		Create a distinct Richland County brand and marketing platform targeted at tourists and workforce	Branding completed by 2022				
	Create a new website that improve the county's digital presence, and serves both an effective governmental function as well as serving as an attractive "front door" to the world for new businesses, residents, and tourists looking to discover the county		Create a new website	Website creation by 2023				
	Capitalize on the county's natural beauty and recreational opportunities through the investment and marketing of county parks, campgrounds, and recreational opportunities		Develop or update the county's outdoor recreation plan to guide investment and enable recreation grants	Plan updated by 2022				
STRATEGIC PRIORITY: FOCUS								
STRATEGY	TACTIC / ACTION	RESPONSIBLE PARTY	PERFORMANCE METRIC	PERFORMANCE TARGET	START DATE	END DATE (if applicable)	ESTIMATED FINANCIAL COST	STATUS
Prioritize service over staffing	For each unmet existing service or new service being proposed, evaluate staffing needs using the following analysis: Buy, Build, Borrow, Bridge, Stop, Compare		Develop process.					
	Explore opportunities to share or contract staffing services							

STRATEGIC PRIORITY: IMPROVEMENT								
STRATEGY	TACTIC / ACTION	RESPONSIBLE PARTY	PERFORMANCE METRIC	PERFORMANCE TARGET	START DATE	END DATE (if applicable)	ESTIMATED FINANCIAL COST	STATUS
Develop a culture of support for employees	Celebrate success and the professional and personal achievements of employees. Recognize new hires, retirements, and year-of-service milestones. Build a culture that supports and celebrates its people		Develop parameters for this process, empower staff to lead					
	Increase vacation time for new employees		Increased vacation for new employees	2022 - research practices, develop and implement vacation policy 2023 - vacation policy implemented				
	Evaluate flexible work schedules		Flexible work policy implemented	2022-2023 - research practices, develop and implement flexible work policy 2024 - flexible work policy implemented				
	Enable and empower departments to develop celebratory or team-building events. Day-long departmental retreats or other benefits can help build culture at a minimal expense		Develop parameters for departmental budgets. Submit with 2022 budget					
	Create a total benefits program for employees that highlights total compensation and investment of the county in its employees, inclusive of salary, fringe benefits, wellness, and professional development		Process implemented					
	Encourage employee attendance and/or participation in professional development when appropriate.		Project Implemented	Procedures set up in 2022. Draft in 2023. Implemented by 2024				
Improve Transparency of County Meetings	Evaluate the adoption of iPads for use by Committees and boards, with folders for all meetings							
	Evaluate the addition of meeting materials for all meetings on the county website							
	Evaluate the development of a Listserv to automatically send agendas to the public and interested parties on a subscription basis. Investigate potential to incorporate this function during the development of the new website.							
	Evaluate the addition of recordings from county board and committee meetings on the website							
Invest in education of County Board Supervisors	Creation of a mentor program partnering tenured Supervisors with new Supervisors		Process Implemented					
	Hold informal meetings with outgoing Supervisors and their successors to facilitate knowledge transfer		Process Implemented					
	Fund new Supervisors' attendance at annual Wisconsin Counties Association training or conferences		Process Implemented					
	Create an on-boarding folder summarizing expectations for supervisors		Project implemented					
	Support the attendance by new Supervisors at major Committee meetings, such as attending Finance Committee meetings during the annual budget development process. Create a mechanism to share agendas with all County Board Supervisors in order to facilitate this		Process explained and supervisors invited and empowered					
	RED Presentation to Board about what it means to develop community from wholistic standpoint (economic proficiency, community wealth and health). Partner with regional economic board presentation - SWWRPC.		Presentation offered to new board members					
Deepen staff training in leadership and management	Support cross-training, collaboration, and peer learning between County Board Supervisors and their counter parts on the boards of outside partners, such as peer county boards, Neighborhood Services of Southwest Wisconsin, Southwest Wisconsin Community Action Program, Southwestern Wisconsin Regional Planning Commission, and the Southwest Wisconsin Workforce Development Board		Process explained and supervisors invited and empowered					
	Conduct annual on-going training covering basic concepts of local government, such as the role of counties, county government finances, the role of county boards, elections, and departmental work		Process implemented	2022 - establish training schedule 2023 - Begin implementing training				
	Sponsor department head training targeted at leadership and management, including Lean process training or UW Continuing Education certifications in Public Management or Human Resources		Process implemented	2022 - Identify department heads looking for training, build into 2023 budget				
Deepen staff training in leadership and management	Educate employees on how government works and the need for teamwork and partnership within county departments		Evaluate options and feasibility on process.					
	Create a culture of sharing information and learning from peer counties		Evaluate options and feasibility on process.					
	Ensure conference attendance and professional development is aligned with the goals of the Strategic Plan (bring back information to share/educate other employees)		Process implemented	2022 - Build this review into annual performance evaluations, updating evaluation forms as needed and establishing procedures for evaluations if they don't exist.				
	On-going training or education targeted at the evaluation, adoption, and implementation of new technology to improve operational efficiency		Evaluate options and feasibility on process.					
	Investigate options for diversity, equity & inclusion training and make recommendation		Look in to how other county/state agencies are offering this training and cost.					

RESOLUTION NO. 22 - _____

A Resolution Establishing The Salaries For The Sheriff, Clerk Of Circuit Court, And Coroner.

WHEREAS the offices of Sheriff, Clerk of Circuit Court, and Coroner are up for election this Fall for a new 4-year term, and

WHEREAS State law provides that the salaries for these offices cannot be changed after the first day for taking out nomination papers, although it is legal for the County Board to build in annual percentage salary adjustments for these offices as long as it is done before the first day for taking out nomination papers, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following annual salaries are hereby established for the office of Sheriff, Clerk of Circuit Court and Coroner for the terms for those offices which are to start in January, 2023:

For the Sheriff:

- For 2023: a 7% increase over the 2022 salary of \$79,437.38;
- For 2024: a 7% increase over the 2023 salary;
- For 2025: a 4% increase over the 2024 salary;
- For 2026: a 3% increase over the 2025 salary

For the Clerk of Circuit Court:

- For 2023: a 7% increase over the 2022 salary of \$64,727.10
- For 2024: a 7% increase over the 2023 salary;
- For 2025: a 4% increase over the 2024 salary;
- For 2026: a 3% increase over the 2025 salary

For the Coroner:

- The Coroner shall be paid a salary of \$550.00 per month, in addition to per call, which shall be:
- \$95 for a call
- \$25 for cremation only
- \$120 for a call plus cremation

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage a publication with policy impacts immediately in effect unless specified by another date.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 15, 2022

RESOLUTION OFFERED BY THE
FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

SHAUN MURPHY-LOPEZ	
DAVID TURK	X
MELISSA LUCK	
MARTY BREWER	X
LINDA GENTES	X
MARC COUEY	X
DONALD SEEP	

RESOLUTION NO. 22 - ____

A Resolution Approving A Project Consisting Of Constructing Sand And Salt Shed For Richland County Highway Department.

WHEREAS the Highway Department has proposed constructing a new sand and salt shed at the Highway Department’s facility to house sand and salt mixture for use on the roads during weather events while being able to protect the mixture and surrounding areas from exposure to it and the elements, and

WHEREAS, Sourcewell was used for the required bidding for professional services including advertising and selection of contractor and specific design of the building. The Highway Committee is recommending that the Sourcewell price, submitted by Greystone Construction, of Shakopee, Minnesota, be approved, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the construction of the sand and salt shed for the Highway Department at the Highway Department’s facility located in the industrial park.

BE IT FURTHER RESOLVED that the lowest bid, submitted by Greystone Construction, in the amount of \$373,840.00 is hereby accepted and the contract for engineering services to draft plans and specifications for this facility is hereby awarded to that contractor.

BE IT FURTHER RESOLVED that \$300,000 of required funds will come from fund 92 of the short term borrowing with the remaining balance of \$73,840.00 be absorbed by the Highway Department through their general maintenance fund with no impact to road maintenance

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
HIGHWAY COMMITTEE

AYES _____ NOES _____

FOR AGAINST

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

STEVE WILLIAMSON	X
GARY MANNING	X
KERRY SEVERSON	
CHAD COSGROVE	
MARC COUEY	X

DATED: MARCH 15, 2022

RESOLUTION NO. 22 - _____

A Resolution To Enter Into An Agreement With LaValle Telephone Coop For The Expansion Of High-Speed Internet Fiber.

**BROADBAND ACCESS GRANT APPLICATION
PUBLIC PRIVATE PARTNERSHIP AGREEMENT**

This Public Private Partnership Agreement (“Agreement”) is made by and between ~~Richland~~ County, a Wisconsin municipal corporation (the “County”) and La Valle Telephone Cooperative Wisconsin corporation (“La Valle”). The County and La Valle are individually referred to as “Party” and collectively referred to as “Parties”.

WHEREAS, the County seeks to help provide access to broadband services in unserved and/or underserved areas and to encourage economic development within its boundaries; and

WHEREAS, La Valle proposes to construct broadband infrastructure to reach certain unserved and/or underserved resident and business locations requesting broadband service in the County where such service is currently unavailable or is prohibitively expensive; and

WHEREAS, La Valle is applying for a Fiscal Year 2022 Broadband Expansion Grant (“Grant”) to build Fiber-To-The Home (“FTTH”) in a hard-to-serve area in the County. The project area includes a fiber optic network serving approximately 460~~XXX~~ locations in the unserved/underserved areas outlined in Exhibit A. (“the Project”); and

WHEREAS, the County is a political subdivision of the State of Wisconsin; and

WHEREAS, the County desires to enter into this Agreement to work with La Valle to secure funding through application(s) to public grant and loan programs intending to construct broadband Infrastructure or through alignment of other appropriate external funding sources for economic development to support the Project; and

WHEREAS, at the March **15~~XX~~, 2022** County Board meeting, the Board voted to proceed with La Valle and the proposed joint broadband Project between the County and La Valle, and to contribute an amount of \$ 590,000 to extend fiber into the Project area upon the award of a Public Service Commission of Wisconsin (“Commission”) Grant; and

WHEREAS, the County will assist in public education, outreach, and mutually agreed upon operations in support of successful Project outcomes. The County shall also provide in-kind assistance to the Project in the form of waived fees for permitting, zoning, rights of way, and easements necessary for the Project; and

WHEREAS, enhanced broadband access and availability will be utilized to position the County for desirable economic growth through addressing existing service disparities, while providing a means for accessing the advantages of technology-based economic development practice for the subject localities.

NOW, THEREFORE, the Parties agree as follows:

1. Purpose. The Parties, agree to cooperate and exercise their powers jointly for the purpose of providing support and/or revenues for the Project – Exhibit A includes a map showing the Project area where La Valle fiber facilities are to be installed. The Project will extend La Valle’s existing broadband network with a Fiber-to-the-Home (“FTTH”) network to existing resident and business locations in the Project area. The FTTH network will also be available a for all future businesses and residences that will be located in the Project area.

2. Authorization. Each Party shall authorize the execution, delivery and performance of this Agreement.

3. Project Funding. La Valle intends to request a Commission Grant. The County has agreed to provide a contribution of \$ 590,000 to the cost of the Project, to be paid as provided in section 4 below. La Valle, directly and through other sources, will provide the balance of the funding for the Project. If the Grant is awarded, La Valle may accept the Grant and enter into an acceptable Commission Broadband Grant agreement or, in La Valle's sole discretion, may decline the Grant and not enter into a Grant agreement. The County's contribution shall only be payable if the Grant is accepted.

4. Payment to La Valle. The County shall pay the amount of \$ 590,000 as follows:

Start of fiber construction	\$ <u>295,000</u>
Final Project Status Report submitted to Commission	\$ <u>295,000</u>

5. Project Ownership. La Valle shall have sole ownership of the Project and shall be solely responsible for the construction, operation, and maintenance of the Project.

6. Liability. La Valle shall have sole liability for the Project and any and all claims, obligations, liability, costs, demands, damages, expenses, fines, penalties, or causes of action ("Claims") that may arise from the Project and its construction, operation, or maintenance. Each Party and its successors and assigns shall indemnify and hold the other Party and its officials, employees, and agents harmless from any and all Claims, including the costs of litigation and reasonable attorney's fees, which may arise out of the ownership, construction, maintenance, or operation of the Project regardless of any fault on the part of the Party, its officials, employees, or agents.

7. Records. La Valle will maintain records related to the Project; and, during the Project, La Valle will make those records available upon reasonable request of the County.

8. Report. Until completion of the Project, La Valle shall meet with the County on a semi-annual basis for the purpose of presenting an oral report on the status of the Project. The date, time and place of such meeting shall be determined cooperatively among the Parties. No less than seven (7) days prior to such meeting La Valle shall provide a written report regarding siting, construction progress with respect to the Project.

9. Effective Date. This Agreement shall become effective upon its execution by both Parties.

10. Termination Date. If the Grant is awarded, this Agreement shall terminate 30 days after County's final payment to La Valle. If the Grant is not awarded, this Agreement shall terminate upon notice from the Commission that the Grant will not be awarded. If the Grant is not awarded, neither Party shall have any obligation to proceed with the Project or make any payment related to the Project. If the Grant is awarded in an amount less than requested in the Grant application, the Parties shall confer and determine the feasibility of proceeding with the Project.

11. Amendments. Any amendments to this Agreement must be in writing and signed by the Parties.

12. Entire Agreement. This Agreement, including its recitals and exhibits constitutes the entire agreement and understanding of the Parties with respect to the subject matter of this Agreement. There are no representations or understandings of any kind not stated in this Agreement.

13. Governing Law. This Agreement shall be governed by the laws of the State of Wisconsin.

14. Counterparts. This Agreement may be executed in two or more counterparts each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

RICHLAND COUNTY:

By: _____
Clinton Langreck–Richland County Administrator

Date: _____

LA VALLE TELEPHONE COOPERATIVE

By: _____
John Bartz – CEO & GM

Date: _____

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
FINANCE AND PERSONNEL COMMITTEE

AYES _____ NOES _____

FOR AGAINST

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 15, 2022

SHAUN MURPHY-LOPEZ

DAVID TURK X

MELISSA LUCK

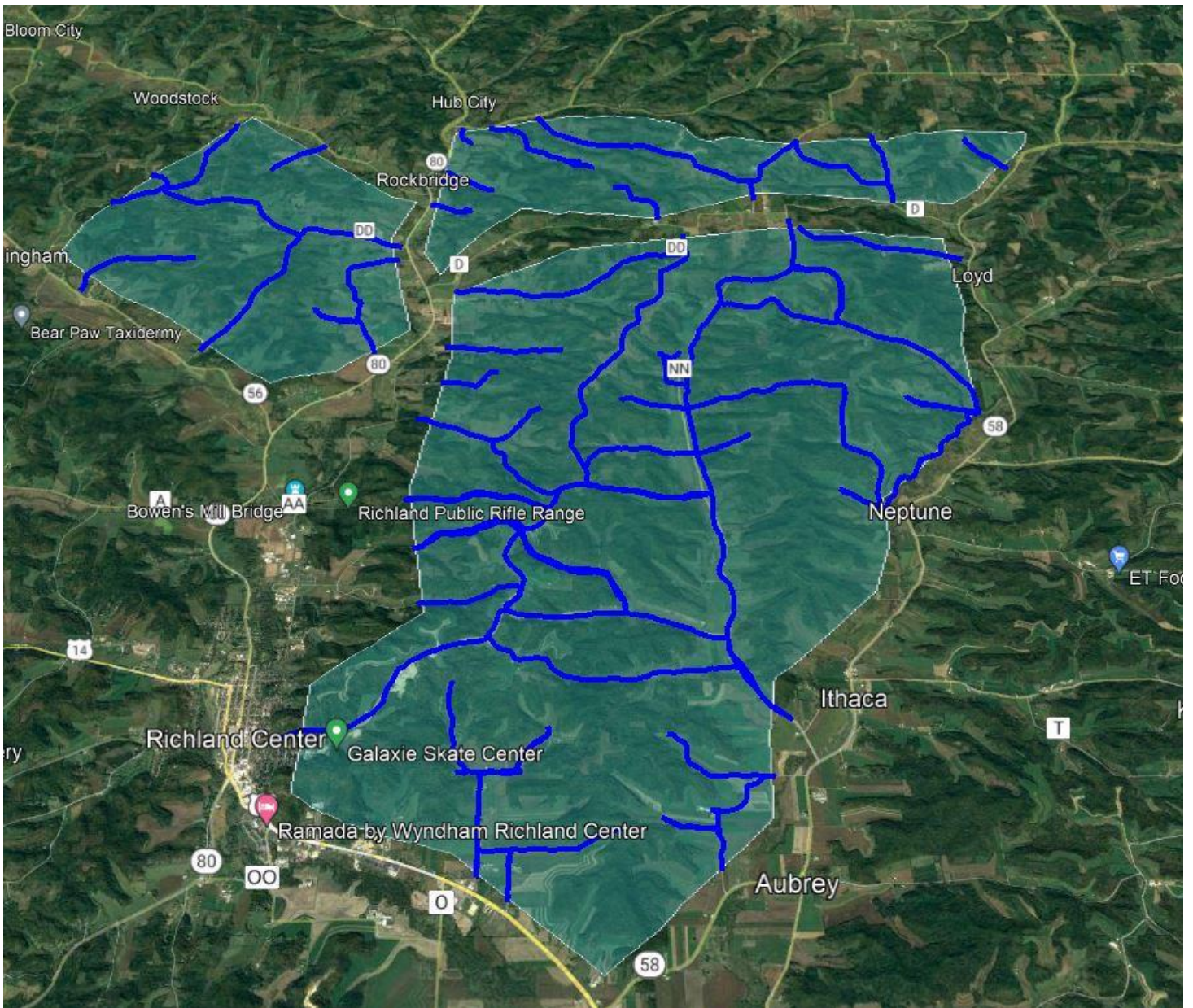
MARTY BREWER X

LINDA GENTES X

MARC COUEY X

DONALD SEEP

EXHIBIT A



RESOLUTION NO. 22 - _____

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13. Governing Law. This Agreement shall be governed by the laws of the State of Wisconsin.

14. Counterparts. This Agreement may be executed in two or more counterparts each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

RICHLAND COUNTY:

By: _____
Clinton Langreck–Richland County Administrator

Date: _____

LA VALLE TELEPHONE COOPERATIVE

By: _____
John Bartz – CEO & GM

Date: _____

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

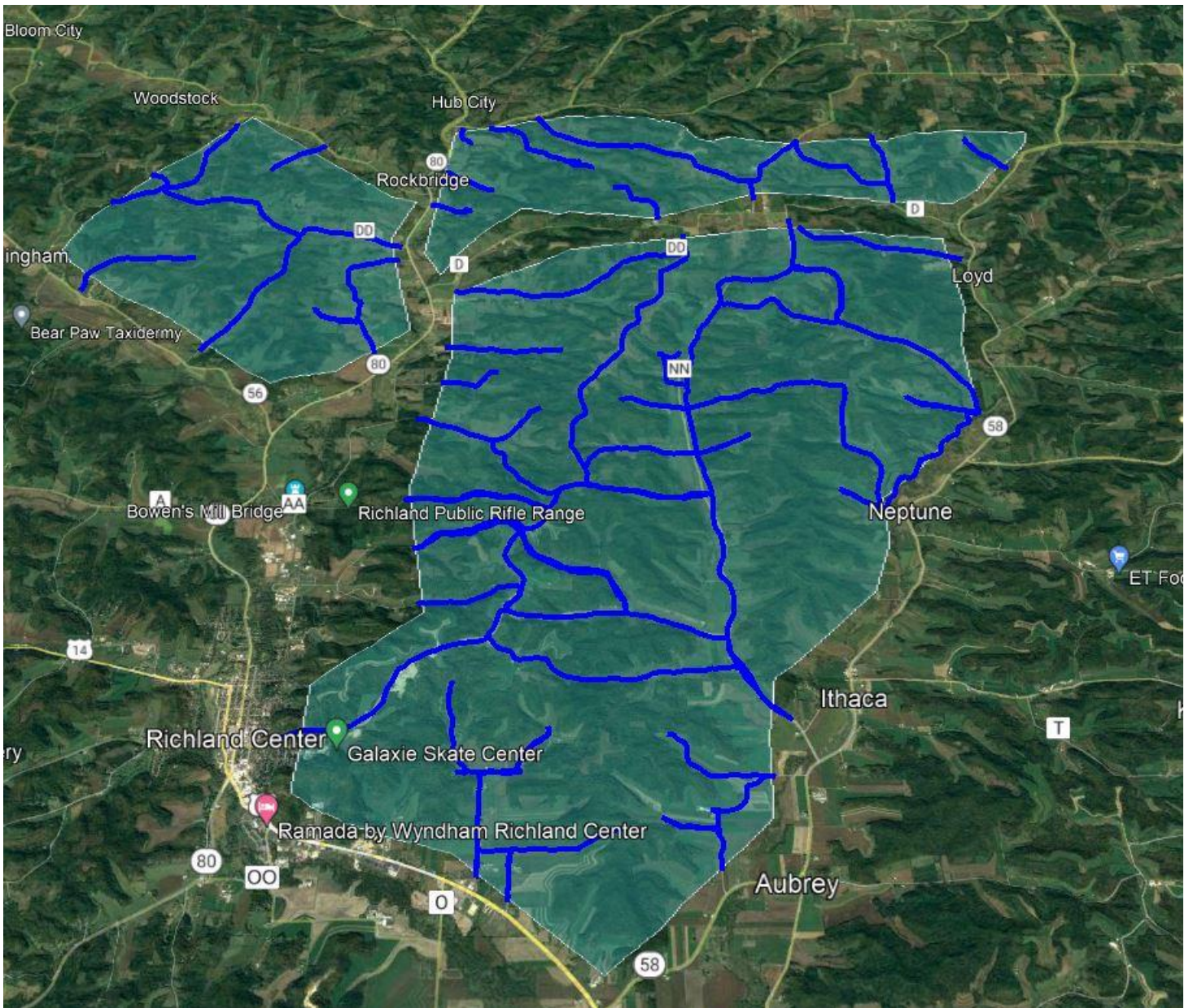
DATED: MARCH 15, 2022

RESOLUTION OFFERED BY THE
FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

SHAUN MURPHY-LOPEZ	
DAVID TURK	X
MELISSA LUCK	
MARTY BREWER	X
LINDA GENTES	X
MARC COUEY	X
DONALD SEEP	

EXHIBIT A



RESOLUTION NO. 22-_____

A Resolution Adopting The Structural Document For The Richland Economic Development Board

WHEREAS Wis. Stat. § 66.0301, allows the City of Richland Center (“City”) and Richland County (“County”) to enter into intergovernmental agreements for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law;

WHEREAS the City and the County recognize that promoting the economic development of Richland County and Richland Center will benefit their local economies;

WHEREAS the City and the County realize that the promotion of economic development within Richland Center and Richland County shares considerable overlap and is mutually beneficial;

WHEREAS the City and the County developed, implemented, coordinated, and established an economic development program ("ED Program"), including the hiring of an Economic Development Director (“EDD”), to promote the economic development within Richland County and Richland Center;

WHEREAS as part of the ED Program, the Parties created a Board for Economic Development ("Board") to promote the economic development of Richland Center and Richland County;

WHEREAS the Board, after performing an internal evaluation of the Economic Development Agreement and its amendments (“Agreement”), which created and governed the function of the Board, and seeking review of the Agreement by Corporation Counsel, has created a revised Structural Document (attached as **Exhibit A**) to replace the Agreement and now recommends to the Richland County Board of Supervisors and Richland Center City Council adoption of this Structural Document;

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors authorizes the Board to adopt the Structural Document and replace the Economic Development Agreement and its amendments

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY RICHLAND
ECONOMIC DEVELOPMENT BOARD

AYES _____NOES _____

DEREK S. KALISH
COUNTY CLERK

	FOR	AGAINST
MICHAEL BREININGER	X	
MARTY BREWER	X	
TODD COPPERNOLL	X	

DATED: MARCH 15, 2022

Synopsis Statement on the Resolution Adopting the revised Structural Document for the Richland Economic Development Board

Thank you for considering the resolution on proposed revisions to the Richland Economic Development Agreement / Structural Document.

Richland Center and Richland County have long collaborated with the private sector to offer economic development services. Prior to 2009, the County and City funded a private economic development entity, "Richland Chamber and Economic Development Alliance". There were disagreements between the Mayor and Economic Development at that time and the Mayor convinced the City Council to defund Economic Development. Within a few months the County Board followed suit and defunded Economic Development.

As a result of the aforementioned actions, Richland County was falling behind the progress of other surrounding counties, so Southwest Partners, a community development organization, restarted economic development as a private effort in 2013. Over the next few years, SW Partners raised private funds and contracted with SWWRPC for a part-time ED specialist to re-establish an economic development effort in the City and County. The new effort was called "Community Prosperity Alliance" or CPA and was funded primarily by private donations and eventually some funding from the City and the County. It was a part-time effort that was working hard to re-establish economic development but was falling short of the full restoration of this important initiative.

In 2018 talks began between SWP, Richland County, and Richland Center to establish a more permanent and full-time presence for economic development in the City and County. The plan that was agreed upon was a collaboration between three sectors: Government, represented by the City and County, the private commerce sector represented by businesses in the area, and the civic sector, represented by community development entities with a proven track record. I, Mike Breininger, was charged with drafting the structural document and naming the entity.

Richland Economic Development Board Structural Document

1. Creation of the Board of Economic Development.

There is hereby created the Board of Richland Economic Development to promote economic development within Richland Center and Richland County (collectively, the "Parties").

A. Overview: The creation of the Richland Economic Development (RED) Board is a collaboration between three sectors: (1) City and County government, (2) the business community, and (3) the civic sector. The RED Board works to promote the progress and benefit of economic development in Richland County and Richland Center for healthy growth.

B. Definitions:

- i. Government Sector:** The Richland County Board of Supervisors and The Richland Center City Council are the governmental entities represented on the RED Board.
- ii. Commerce Sector:** Privately owned businesses or entities of commerce in Richland County who seek the economic development and well-being of the people of Richland County and Richland Center.
- iii. Civic Sector:** Community development organizations, service organizations, philanthropic and benevolent organizations that are focused on a broad interest of development and betterment of the community.

C. Mission Statement:

Fostering a Community of Opportunity, Success, and Excellence

D. Scope: The RED Board is to promote a common mission, vision, and strategic planning for economic development in Richland County and Richland Center. The RED Board will promote goodwill and invitational posturing toward the established community and the attractional population. RED will participate in and work with regional development.

E. Representation: The RED Board will be the official representative of the City of Richland Center, Richland County, the Commerce Sector, and the Civic Sector for economic development throughout Richland County. The RED Board will work to create ideas, vision, direction and focus for economic development. The RED Board will take actions to bring prosperity to Richland County. Through the Economic Development Director (EDD), the RED Board will be the point of contact for interested parties for economic investment and development and will negotiate within its designated powers to bring in potential development to the City and County. The RED Board will also inform, advise, and consult with governmental entities, businesses, civic groups, and individuals so as to promote the economic well-being of Richland County and Richland Center.

F. Composition of the RED Board:

- i. **The RED Board** shall be comprised of eleven (11) members. Of these eleven members the following representation will exist:
 - a. The County Board Chair or Vice Chair
 - b. The Mayor of Richland Center or the City Council President
 - c. The City Administrator or City Clerk if there is not an Administrator
(Non-Voting Member)
 - d. The County Administrator or County Clerk if there is not an Administrator
(Non-Voting Member)
 - e. The Civic Sector representative
 - f. Five members from the Commerce Sector
 - g. One Citizen at Large

- ii. **The Commerce Sector members** will be chosen from the following categories. There should only be one member of the RED Board that represents any of the categories at any given time.
 - a. Manufacturing/industry
 - b. Health care
 - c. Education
 - d. Chamber of Commerce
 - e. Recreation/motels/restaurants
 - f. Banking/financial
 - g. Retail
 - h. Utilities
 - i. Small businesses
 - j. Agriculture/food supply
 - k. Entrepreneurship
 - l. Villages and Towns
 - m. Forestry

- iii. **The Citizen at Large** will represent or have expertise in the areas of;
 - a. Youth/under age 25
 - b. Disadvantaged people
 - c. Non-profits
 - d. Economic and Community Development

- iv. **The Civic Sector Representative** will have experience in the following fields;
 - a. Community development organizations
 - b. Service organizations
 - c. Philanthropic and benevolent organizations that are focused on a broad interest of development and betterment of the community.

- v. **The Government Sector** will be represented exclusively by the Mayor of Richland Center or the City Council President, the Richland County Board Chair or Vice Chair, the City Administrator or Clerk, and the County Administrator or Clerk. No other representative or official from either the Richland County Board or the Richland Center City Council may serve on the RED Board.

- vi. **Qualifications:** The RED Board members will make efforts to have broad representation from the stakeholders of the various categories above who have a record of knowledge and participation in community and economic development.
- vii. **Board Member Selection:** The RED Board will recruit new members from the designated categories above. Nominations will be open for any voting member of the Board to nominate someone to the Board who fits the category designated by the Board. After examination by the RED Board or a subcommittee, the RED Board will vote to seat a new member. This process will apply to new members on a four-year rotational term or to someone who will fill a seat vacated prior to the term expiration. A member is elected to the Board by simple majority.
- viii. **Chair:** The RED Board shall choose a chair from the voting members of the RED Board annually, at the last meeting of the calendar year to be seated at the January meeting.
- ix. **Voting powers:** All members of the RED Board will be voting members except the City Administrator and County Administrator.
- x. **Terms of Office:** Each RED Board member, except the four *ex officio* government members, shall serve a term of four-years on a rotating basis. Two seats shall expire each year and one seat will expire in the fourth year of a four-year cycle. Normally scheduled Board Member selections will occur in November of each year with new members being seated at the January meeting. Board Member selections to fill seats that have been vacated prior to the end of the associated term will be filled in accordance with 1(F)(viii) above at the earliest convenience of the RED Board. Existing RED Board members may be nominated and re-elected at the discretion of the RED Board.
- xi. **Removing a RED Board Member** requires a three-quarter vote of the RED Board voting members seated.

2. Powers, Duties, and Responsibilities of the Richland Economic Development Board.

The Board shall have the following powers and duties and none other.

- A. **Meetings:** The RED Board shall meet at least every other month or six (6) times per year with proper public notice for a governmental meeting.
 - i. **Attendance:** RED Board members shall attend all meetings of the RED Board each year. There will be one excused absence from a meeting of the RED Board with advance notice for each voting member.
 - ii. **A quorum** shall consist of a majority of the voting members.
 - iii. **Agendas** will be set by the Chair with contributions by the RED Board Members.
 - iv. **Meeting Minutes** of the RED Board will be maintained for each RED Board meeting at the direction of the Chair and will be posted to the City and County meetings site.

- v. **Open Meeting Laws:** The RED Board is subject to Wisconsin Open Meetings Laws.
 - vi. **Conduct of Meetings:** In general, and in all disputed matters, Roberts Rules of Order shall be observed. In non-binding instances, consensus may be observed.
 - vii. **Voting:** Each voting member shall have one vote.
 - viii. **Votes:** Votes may be taken by voice or in writing as determined by the Chair.
- B. Authority:** The Board advises on policies, procedures, and strategic goals for economic development for Richland Center and Richland County and measures the progress of the goals, including goals and objectives for the Economic Development Director.
- C. Budget:** The Board will create a budget annually to be submitted to the City of Richland Center and Richland County for approval.
- i. The budget shall identify all expenses related to the employment of the EDD and the operation of the office.
 - ii. The budget shall be submitted to the County and City consistent with their respective budget deadlines.
 - iii. The budget must be approved by both the County Board and the City Council before it is effective. In the event that the budget is not approved by the County Board and/or the City Council for the succeeding year, the previous year's budget shall be used until such time as both governing bodies approve the succeeding year's budget.
 - iv. The RED Board shall not authorize any expenditures other than what has been approved in the budget with the exception of Private Contributions (See 4(C) below).
- D. Audit:** The Board shall provide an audit or accounting of its financial records annually.
- E. Community Presence:** The Board shall Encourage interaction with and investment in economic development for the City and the County.
- F. Reporting:** The Board shall report to the City Council and County Board at least annually through the EDD.
- G. Town Boards:** The Board shall communicate with town boards and village boards for reporting and development of professional relationships.

3. Economic Development Director (EDD)

The RED Board will hire and oversee an EDD who will serve the needs to Richland County and Richland Center for economic development. While Richland County will act as the employer of record, it is understood that the EDD is a shared position. The employment aspects of the position will be under the guidelines of Richland County (wages, benefits, days off, health insurance...), while the functioning of the position (priorities, efforts, work habits, expectations...) of EDD will be overseen and directed by the RED Board.

- A. EDD evaluation:** The RED Board shall complete an annual evaluation of the EDD. The RED Board may recommend to the County Administrator and the County Board discipline or termination of the EDD based on performance. The RED Board may also recommend promotion or pay increases in the budget based on the performance of the EDD.
 - B. Non-monetary contribution:** The City will provide office space and office appurtenances (internet, land line, water, sewer, electric, heat...) for the EDD.
- 4. Funding:** The budgetary funding for the EDD position and staffing will be the responsibility of the City of Richland Center and Richland County Government. Other funds may be raised privately by the RED Board or its designees.
 - A. Shared contributions:** The City and County shall contribute to the approved budget which will pay all expenses related to wages, benefits, and professional expenses of the EDD. The County shall be responsible 60% of the funding and the City shall provide 40% of the funding. On an annual basis the City will pay their portion of the funding to the County.
 - B. Fiscal agent:** The County will function as the fiscal agent for funds contributed by government entities.
 - C. Private contributions:** Private contributions will be accounted for separately from government contributions and will be expended at the discretion of the RED Board.

5. Responsibilities of the City

- A.** The City's proportional contribution of the approved budget each year for the Shared Contribution.
- B.** Posting of the EDD services and events on the City website with a separate and designated page for economic development.
- C.** Provide sufficient office space for the EDD.
- D.** Provide internet, land line phone services, water, sewer, electric and heating for the EDD office space.
- E.** Provide the City Mayor as a voting Member to the Board.
- F.** Provide City Administrator or Clerk as the ex-officio member from the City government as a non-voting Member to the Board.

6. Responsibilities of the County

- A.** The County's proportional contribution of the approved budget each year for the Government Contribution.

- B. Posting of the EDD services and events on the County website with a separate and designated page for economic development.
- C. To be the fiscal agent of the Shared Contribution received each year.
- D. Provide the County Board Chair as a voting Member to the Board.
- E. Provide the County Administrator or Clerk as the ex-officio member from the County government as a non-voting, Advisory Member to the Board.

7. Indemnification

The County and City shall indemnify, defend and hold harmless each other from all claims arising out of this Structural Document.

8. Term

The term of this Structural Document is for ten (10) years. The term will commence upon execution of this Structural Document. The Parties shall, not less than six (6) months prior to the expiration of this Structural Document, commence a joint review of the Agreement for purposes of renewing the Structural Document or negotiating for a successor agreement. This Structural Document shall automatically renew for a period of 10 years unless otherwise agreed to by the parties.

9. Amendments

Amendments to this Structural Document shall only be made by an affirmative vote of the City Council and the County Board.

10. Termination

This Structural Document may be terminated as follows:

- A. By mutual agreement of all the parties.
- B. If one of the governmental entities fails to make its budgeted and required contribution pursuant to this Structural Document, the other governmental entity may terminate this Structural Document upon such default.
- C. Either governmental entity may withdraw from this Structural Document provided they notify the other entity in writing of that intent by serving upon the other parties a "Notice of Intent to Withdraw." Upon the service of such Notice, the parties agree to meet and confer in a reasonable manner (time, location and number of meetings) within ninety (90) days to discuss the proposed withdrawal and potential amendments to the Structural Document. After ninety (90) days from service on all of the parties of the "Notice of Intent to Withdraw," the party which served that Notice may withdraw from the Structural Document by service upon all of the parties of a written "Notice of Withdrawal."

11. Miscellaneous

- A. No Assignment. No party may assign any of its rights or obligations under this Structural Document without the prior written consent of all parties.
- B. Entire Structural Document. This Structural Document and all other documents and agreements expressly referred to herein contain the entire agreement between the parties with respect to the matters set forth herein.
- C. Waiver. No failure or delay by any party in exercising any right, power or privilege in this Structural Document shall operate as a waiver thereof.
- D. Governing Law. This Structural Document shall be construed in accordance with the internal laws of the State of Wisconsin.
- E. Neutral Construction. This Structural Document is the result of a negotiated agreement by the parties and prior to the execution of this Structural Document each party had sufficient opportunity to have review of the document by legal counsel. Nothing in this Structural Document shall be construed more strictly for or against either party because that party's attorney drafted this Structural Document or any portion thereof or attachment thereto.
- F. Originals and Counterparts. This Structural Document may be executed in any number of counterparts, each of which shall be deemed to be an original.
- G. Incorporation of Attachments. All exhibits and other documents attached hereto or referred to herein are hereby incorporated in and shall become a part of this Structural Document.
- H. Headings. Descriptive headings are for convenience only and shall not control or affect the meaning or construction of any provision of this Structural Document.
- I. Severability. In the event that one portion of this Structural Document, or the application of this Structural Document to any extent is deemed invalid or unenforceable by a court of competent jurisdiction, then (unless in the judgment of the party adversely affected thereby such provision was a material part of the consideration for their entering into this Structural Document that without it they would not have entered into the Structural Document) the remainder of this Structural Document or the application of such provision shall be valid and enforceable to the fullest extent permitted by law.

ECONOMIC DEVELOPMENT AGREEMENT

This Economic Development Agreement (the "Agreement") is made effective as of the date of the last signature below (the "Effective Date"), by and between the City of Richland Center, a Wisconsin municipal corporation, with its principal place of business at 450 S. Main Street, Richland Center, WI 53581 (the "City"), and the Richland County, a Wisconsin municipal corporation, with its principal place of business at 181 W. Seminary Street, Richland Center, WI 53581 (the "County")(the "Parties").

RECITALS

WHEREAS Wis. Stat. § 66.0301, allows the City and the County to enter into intergovernmental agreements for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law;

WHEREAS the City and the County recognize that promoting the economic development of Richland Center and Richland County will benefit their local economies;

WHEREAS the City and the County realize that the promotion of economic development within Richland Center and Richland County shares considerable overlap and is mutually beneficial;

WHEREAS the City and the County intend to develop, implement, coordinate, and establish an economic development program ("ED Program") to promote the economic development within Richland Center and Richland County;

WHEREAS as part of the ED Program, the Parties intend to create a Board for Economic Development (the "Board") to promote the economic development of Richland Center and Richland County;

WHEREAS as part of the ED Program, the Parties intend to create the position of an Economic Development Director ("EDD") to promote the economic development of Richland Center and Richland County;

WHEREAS in furtherance of the ED Program, the Parties intend for EDD to be an employee of the County who reports to the Board;

WHEREAS the Parties intend for the Board to be comprised of members from the private sector and public sector;

WHEREAS the Parties intend for the County to be the fiscal agent for funds contributed by the County and the City for the ED Program;

NOW THEREFORE, in consideration of the above recitals, which are incorporated by reference, the terms and conditions contained in this Agreement, and for other good and valuable consideration, the receipt and suffice of which is hereby acknowledged, the Parties agree as follows:

- b. Rotating Advisory Member Selection. The Members shall appoint the Rotating Advisory Members by majority vote. Removal of a Rotating Advisory Member requires the unanimous vote of the Members.
 - c. Term. The term of office of each Rotating Advisory Member shall be four (4) years commencing on January 1 of each year except that, upon creation of the Board and initial appointment of Rotating Advisory Members, the initial term for the Rotating Advisory Members shall be staggered with one Rotating Advisory Member appointed to a term ending December 31, 2020; a second Rotating Advisory Member shall be appointed to a term ending December 31, 2021; a third Rotating Advisory Member shall be appointed to a term ending December 31, 2022; and a fourth Rotating Advisory Member shall be appointed to a term ending December 31, 2023.
 - d. Organization of Board. The Board will choose a Chairperson on an annual basis. The initial Chairperson shall be the SWP representative Member. The Board will initially be chaired by Michael Breininger of SWP.
- 2. Powers, Duties, and Responsibilities of the Board of Economic Development.** The Board shall have the following powers and duties and none other:
- a. Meetings. The Board shall meet at least once every two months. Board meetings will be public and will be posted in compliance with Wisconsin Open Meetings Law. Board meetings will be governed by the latest edition of Roberts Rules of Order. The EDD will maintain the minutes of the meeting. In the absence of the Chair, the Board shall select one of its members to chair the meeting.
 - b. Budget. The Board shall annually submit a proposed budget to the County Board and City Council which shall identify all expenses related to the employment of the EDD and the operation of the office. The budget shall be submitted to the County and City consistent with their respective budget deadlines. The budget must be approved by both the County Board and the City Council before it is effective. In the event that the budget is not approved by the County Board and/or the City Council for the succeeding year, the previous year's budget shall be used until such time as both governing bodies approve the succeeding year's budget.
 - c. Spending Authority. The Board shall not make any expenditure which has not been expressly and clearly budgeted for or appropriated by the City and the County.
 - d. Personnel. The Board shall have such power with respect to personnel as outlined in Section 3. In the event there are any personnel issues, they will be directed to the County Administrator and if warranted, forwarded to the Richland County Finance and Personnel Committee for possible action.

- a. The City will provide office space in City Hall, including internet, land line phone services, water, sewer, electric and heating for the EDD.
- b. All expenses of the EDD will be part of the budget submitted to the County and the City.
- c. The Job Description for the EDD is attached as Exhibit "A".

4. Financial

- a. **GOVERNMENT CONTRIBUTION.** The City and County shall contribute to the approved budget which will pay for all expenses related to the salary, benefits, and professional expenses of the EDD ("Government Contribution").
 - i. The City shall budget and pay to the County each year an amount equal to 40% of those expenses and the County shall budget and pay 60% of those expenses.
 - ii. The County will function as the fiscal agent for funds contributed by the City and County for the Government Contribution.
- b. **BUSINESS CONTRIBUTION.** The Board and the EDD will solicit contributions from the private sector ("Business Contribution") to be used at the discretion of the Board for the promotion of economic development in Richland County. Funds contributed by the private sector towards the Business Contribution will not be co-mingled with the funds budgeted and paid by the County and the City for the Government Contribution. The Board will determine how to use the Business Contribution. The Board account will be audited or examined annually.

5. Expectations of the City

- a. Contribution of the City's proportional contribution of the approved budget each year for the Government Contribution.
- b. Posting of the EDD services and events on the City website with a separate and designated page for economic development.
- c. Provide office space for the EDD in City Hall, located at 450 S. Main Street, Richland Center, WI 53581.
- d. Provide internet, land line phone services, water, sewer, electric and heating for the EDD office space.

parties of the "Notice of Intent to Withdraw," the party which served that Notice may withdraw from the Agreement by service upon all of the parties of a written "Notice of Withdrawal."

10. Miscellaneous

- a. No Assignment. No party may assign any of its rights or obligations under this Agreement without the prior written consent of all parties.
- b. Entire Agreement. This Agreement and all other documents and agreements expressly referred to herein contain the entire agreement between the parties with respect to the matters set forth herein. This Agreement may be modified only in a writing signed by the appropriate representatives of each party and with the actual authority of each party.
- c. Waiver. No failure or delay by any party in exercising any right, power or privilege in this Agreement shall operate as a waiver thereof.
- d. Governing Law. This Agreement shall be construed in accordance with the internal laws of the State of Wisconsin.
- e. Neutral Construction. This Agreement is the result of a negotiated agreement by the parties and prior to the execution of this Agreement each party had sufficient opportunity to have review of the document by legal counsel. Nothing in this Agreement shall be construed more strictly for or against either party because that party's attorney drafted this Agreement or any portion thereof or attachment thereto.
- f. Originals and Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original.
- g. Incorporation of Attachments. All exhibits and other documents attached hereto or referred to herein are hereby incorporated in and shall become a part of this Agreement.
- h. Headings. Descriptive headings are for convenience only and shall not control or affect the meaning or construction of any provision of this Agreement.
- i. Severability. In the event that one portion of this Agreement, or the application of this Agreement to any extent is deemed invalid or unenforceable by a court of competent jurisdiction, then (unless in the judgment of the party adversely effected thereby such provision was a material part of the consideration for their entering into this Agreement that without it they would not have entered into the Agreement) the remainder of this Agreement or the application of such provision shall be valid and enforceable to the fullest extent permitted by law.

**ECONOMIC DEVELOPMENT AGREEMENT
AMENDMENT #1**

This Economic Development Agreement Amendment (the "Agreement") is made effective as of the date of the last signature below (the "Effective Date"), by and between the City of Richland Center, a Wisconsin municipal corporation, with its principal place of business at 450 S. Main Street, Richland Center, WI 53581 (the "City"), and the Richland County, a Wisconsin municipal corporation, with its principal place of business at 181 W. Seminary Street, Richland Center, WI 53581 (the "County")(the "Parties").

1. **Creation of the Board of Economic Development.** There is hereby created the Board for Economic Development to promote the economic development within Richland Center and Richland County.

a. **Composition.** The Board shall be comprised of voting Board Members ("Members") and non-voting Advisory Members ("Advisory Members"). The **Voting** Members shall be comprised of three (3) members. The Board shall be headed by a Chairperson. The Advisory Members shall be comprised of four (4) advisory members from rotating sectors ("Rotating Advisory Members") and two (2) advisory members from the County and City ("Government Advisory Members").

i. **Members.** The three (3) Members seats shall be filled by a representative from the community at large such as Southwest Partners ("SWP"), the Mayor of Richland Center and the Richland County Board Chair.

ii. **Rotating Advisory Members.** The Rotating Advisory Members seats will be filled at the discretion of the Members. The four (4) Rotating Advisory Members seats shall be filled by County residents from the following sectors:

- Manufacturing/Industry
- Health Care
- Education
- Greater Richland County Chamber of Commerce
- Recreation/Motels/Restaurants
- Banking/Financial Services
- Retail
- Utilities
- Disadvantaged People
- Small Businesses
- Youth/Under Age 25
- Agricultural/Food Supply

By County:

Victor V. Vlasak
Victor Vlasak, County Clerk

12-12-19
Date signed

Signature authorized by County Board
And adopted on December 10, 2019

By City:

Michael J. Kaufman
Michael J. Kaufman, City

10-02-19
Date signed

Signature authorized by City Council
And adopted on 10/1/2019

ORIGINAL

Duties and Responsibilities

The duties and responsibilities of the EDD include but are not limited to the following:

Scope of Work

1. Develop, implement, coordinate and lead an economic development effort which facilitates retention, business start-up, expansion, and attraction in a variety of residential, commercial, and industrial sectors, including maintaining up-to-date marketing and demographic materials, responding to and generating retention and development leads and prospects, and initiating and completing business development projects from start to finish.
2. Strategize and develop economic planning including housing, workforce, business sector attraction and development, health care, childcare, broadband availability, regional Economic Development efforts, collaboration with major public institutions, etc.
3. Work directly with prospects, determining their needs and assisting them in site selection, respond directly to inquiries and serve as an important information resource regarding wages, taxes, labor, business climate, and operating costs for prospective new businesses. Confidentiality on a need to know basis will be observed with all clients.
4. Identify target areas for residential, commercial, and industrial development and develop, facilitate, and implement countywide and citywide promotion and marketing programs.
5. Develop and maintain an inventory of available buildings, vacant lots and sites within Richland Center and Richland County. Develop dialog with the property owners to establish their intent and purpose for the property.
6. In conjunction with local municipalities, and townships, develop a working relationship that serves the goals of the City of Richland Center and Richland County.
7. Provide referral assistance to help local businesses remain successful in Richland Center and Richland County.
8. Serve as a resource of available financing programs for business development (including but not limited to revolving loan funds, conventional financing, local investors, venture capital funds and grant writing, new market tax credits, economic opportunity zone funding, etc.).
9. Develop strong working relationships with local, state, and federal economic development organizations and regulatory departments and agencies.
10. Serve as a public advocate for economic development and communicate accomplishments to funding partners and other community partners as requested.
11. Work collaboratively in the development of tourism opportunities for Richland Center and Richland County as well as any State tourism programs (promotion of air B&B's, recreational development especially along the Pine River corridor, etc.). No duplication of tourism efforts already in place by the government entities.
12. Serve as the organization's principal spokesperson to ensure that a strong communications effort is in place that meets internal and external needs for economic development and growth.
13. Develop or coordinate the development and implementation of a comprehensive marketing program for Richland Center and Richland County, including web-site development and social media platforms, to aid with business attraction, retention and

Basic requirements:

- *Post-secondary education in a related field, such as economics, business, marketing, or finance.
- *Experience in working with the public sector, the business community and private non-profits.
- *Examples of writing and speaking skills.
- *Worked collaboratively and relationally with community members.
- *Leadership skills and experience.
- *Entrepreneurial spirit.
- *Strategic planning, analytical and administrative capabilities.

Important Characteristics:

Language skills—Ability to read, analyze and interpret general business periodicals, professional journals, technical procedures, financial data, engineering or governmental regulations. Ability to write reports, business (formal) correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of community leaders, elected officials, investors, and the general public.

Mathematical Skills—Ability to read, understand, and calculate financial statements, ratios, proportions and percentages. Ability to summarize, simplify and communicate complex technical information.

Reasoning Ability—Ability to define problems, collect data, establish facts and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables. Ability to analyze and process information quickly and accurately.

The Details

Salary:

Hiring range \$60,000--\$75,000 per year plus County insurance benefits and Wisconsin retirement.

Hours:

Total of 40 hours per week with set office hours to be determined. All non-office hours will be logged and recorded.

Richland County, the City of Richland Center, and the Board of Economic Development are equal opportunity employers including Title IX and ADA requirements.

RESOLUTION NO. 22-_____

A Resolution Adopting The Structural Document For The Richland Economic Development Board

WHEREAS Wis. Stat. § 66.0301, allows the City of Richland Center (“City”) and Richland County (“County”) to enter into intergovernmental agreements for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law;

WHEREAS the City and the County recognize that promoting the economic development of Richland County and Richland Center will benefit their local economies;

WHEREAS the City and the County realize that the promotion of economic development within Richland Center and Richland County shares considerable overlap and is mutually beneficial;

WHEREAS the City and the County developed, implemented, coordinated, and established an economic development program ("ED Program"), including the hiring of an Economic Development Director (“EDD”), to promote the economic development within Richland County and Richland Center;

WHEREAS as part of the ED Program, the Parties created a Board for Economic Development ("Board") to promote the economic development of Richland Center and Richland County;

WHEREAS the Board, after performing an internal evaluation of the Economic Development Agreement and its amendments (“Agreement”), which created and governed the function of the Board, and seeking review of the Agreement by Corporation Counsel, has created a revised Structural Document (attached as **Exhibit A**) to replace the Agreement and now recommends to the Richland County Board of Supervisors and Richland Center City Council adoption of this Structural Document;

NOW THEREFORE BE IT RESOLVED that the Richland County Board of Supervisors authorizes the Board to adopt the Structural Document and replace the Economic Development Agreement and its amendments

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY RICHLAND
ECONOMIC DEVELOPMENT BOARD

AYES _____NOES _____

DEREK S. KALISH
COUNTY CLERK

	FOR	AGAINST
MICHAEL BREININGER	X	
MARTY BREWER	X	
TODD COPPERNOLL	X	

DATED: MARCH 15, 2022

RESOLUTION NO. 22 - _____

A Resolution Approving The Request For Proposal For The Comprehensive County-Wide Study Regarding Provision Of Emergency Medical Services In Richland County.

WHEREAS, the provision of emergency medical services in rural communities is facing challenges such as staffing shortages, funding shortfalls, and providing prompt, sustainable, and efficient EMS coverage; and

WHEREAS, the Committee intends to advertise a request for proposal from consultants to conduct a study of the current EMS system and provide a comprehensive report to the County Administrator and the Joint Ambulance Committee for them to use as they evaluate how EMS is provided in Richland County, including all municipalities located within the County; and

WHEREAS, the County Administrator and the Joint Ambulance Committee have carefully considered this matter and are now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to conduct a study regarding the provision of Emergency Medical Services in Richland County; and

BE IT FURTHER RESOLVED that the Request for Proposal for the Comprehensive County-wide Study Regarding Provision of Emergency Medical Services in Richland County is hereby approved; and

BE IT FURTHER RESOLVED that the funds to pay for the study shall come from the American Rescue Plan Act (ARPA) Funds; and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
FINANCE AND PERSONNEL COMMITTEE

AYES _____ NOES _____

FOR AGAINST

RESOLUTION _____

SHAUN MURPHY-LOPEZ

DAVID TURK X

MELISSA LUCK

MARTY BREWER X

LINDA GENTES X

MARC COUEY X

DONALD SEEP

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 15, 2022

RESOLUTION NO. 22 - ____

A Resolution Approving Selection Of A General Contractor For Remodeling Of The Emergency Services Facility.

WHEREAS the building located at 1027 N Jefferson St has been purchased to house the County's emergency services programs; and

WHEREAS, the Committee did advertise for bids from companies to act as the general contractor for remodeling the existing facility as required for the emergency service functions and the Committee is recommending that the bid submitted by [REDACTED] be approved; and

WHEREAS the Joint Ambulance Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for a public works project consisting of remodeling the emergency services facility to house the County's emergency services programs; and

BE IT FURTHER RESOLVED that the bid submitted by [REDACTED], which is determined by the Joint Ambulance Committee to be the lowest responsive and responsible bidder is hereby accepted and approved, and the contract for the Remodeling of the Emergency Services Facility is hereby awarded to [REDACTED].

BE IT FURTHER RESOLVED that the funds to pay for these services shall come from the Capital Project Fund (Fund # 75); and

BE IT FURTHER RESOLVED that should the costs of the project exceed the project allotment in the Capital Project Fund (Fund # 75), the additional costs shall be paid by the Ambulance Fund (Fund # 51); and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY JOINT
AMBULANCE COMMITTEE

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 15, 2022

RESOLUTION NO. 22 - _____

A Resolution Approving The Purchase Of: Barracuda Essentials Security Edition, Web Security Gateway And Message Archiver Software At A Cost Of \$20,040.00.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Finance and Personnel Committee that there is a need to purchase: Barracuda Essentials Security Edition, Web security Gateway and Message Archiver software, and

WHEREAS the county uses Barracuda subscription services for our security gateway, encrypted email and email archiver. We must pay to use these services every year, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the purchase of Barracuda Essentials Security Edition, Web security Gateway and Message Archiver software from Jcomp Technologies at a cost of \$20,040.00 and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from Fund 11 and approval is hereby granted for the MIS Director to sign the purchase agreement for these items, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
FINANCE AND PERSONNEL COMMITTEE

AYES _____ NOES _____

FOR AGAINST

RESOLUTION _____

SHAUN MURPHY-LOPEZ

DAVID TURK X

DEREK S. KALISH

MELISSA LUCK

COUNTY CLERK

MARTY BREWER X

LINDA GENTES X

DATED: MARCH 15, 2022

MARC COUEY X

DONALD SEEP

RESOLUTION NO. 22 - _____

A Resolution To Hire Judges For All Fair Related Activities As Independent Contractors With A New Pay Structure. This New Resolution Will Cancel The Standing Resolution 16-11 AND 16-95.

WHEREAS the Fair and Recycling Committee and the Fair and Recycling Coordinator, Ms. Carla Doudna, have proposed changing all Fair Judges, for all related fair events, from being a Richland County Employee to an Independent Contractor, and set forth the following pay structure: Connection Building Judging \$75 flat rate for the day of judging, Carcass Show Judging \$125 flat rate for each portion of the two-part show and will include two round trip mileage reimbursements for the day of judging, Animal Species Judging \$125 flat rate per species department judged each day, if judging multiple species departments on the same day they will be compensated for each department, with the exception of the following: Cat and Small Pets \$50 flat rate for the day, Dogs \$100 flat rate for the day. Mileage reimbursement, for round trip miles from their home address to the fairgrounds, will follow the State of Wisconsin reimbursement rate, currently .51¢ per mile. The request for payment will be submitted to the Audit Committee.

WHEREAS the Finance and Personnel Committee has carefully considered these proposals and is now presenting the Resolution to the County Board for consideration,

NOW THEREFORE BE IT RESOLVED all current Richland County Fair Judge positions will be terminated as of March 15, 2022 and reorganized into Independent Contractor positions and that future Fair Judges will need to complete and file a W9 with the County Clerk’s office to be considered an Independent Contractor for compensation purposes,

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the proposed changes are hereby approved, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
FINANCE AND PERSONNEL COMMITTEE

AYES _____ NOES _____

FOR AGAINST

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 15, 2022

SHAUN MURPHY-LOPEZ	
DAVID TURK	X
MELISSA LUCK	
MARTY BREWER	X
LINDA GENTES	X
MARC COUEY	X
DONALD SEEP	

RESOLUTION NO. 22 - _____

A Resolution Relating To Obtaining A State Grant For A Re-Route Of A State Snowmobile Trail.

WHEREAS State funds are available to counties in Wisconsin for the re-route of state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR) and

WHEREAS change in landowners on the trail that goes between Boaz and Blue River has resulted in a need for the trail to be re-routed and

WHEREAS the Richland County Snowmobile Alliance, Inc., has approached the Richland County Parks Commission to apply for a grant to re-route the trail at a cost not to exceed \$70,000 and

WHEREAS there is no County match required through the grant and

WHEREAS Rule 14 of the Rules of the Board provides that the County Board approval is required before any department of County government can apply for and accept a grant and the County Parks Commission has carefully considered this matter and is now recommend that the County Board adopt this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Parks Commission to apply for and accept a \$70,000 grant from the DNR's County Snowmobile Trail Aids Program for the purpose of re-routing the state snowmobile trail between Boaz and Blue River, and

BE IT FURTHER RESOLVED that the County Conservationist, Ms. Cathy Cooper, is authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
COUNTY BOARD MEMBERS OF THE
PARKS COMMISSION

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

KERRY SEVERSON	X
TIMOTHY GOTSCHALL	X
GARY MANNING	X
DANIELLE RUDERSDORF	X

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 15, 2022

RESOLUTION NO. 22 - ____

A Resolution Relating To Obtaining A State Grant To Establish A New Section Of State Snowmobile Trail.

WHEREAS State funds are available to counties in Wisconsin for the addition of new sections of state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR) and

WHEREAS the Richland County Snowmobile Alliance, Inc., has approached the Richland County Parks Commission to apply for a grant as a new section of state snowmobile trail between Boaz and Muscodora for a cost of no more than \$5000, and

WHEREAS there is no County match required through the grant and

WHEREAS Rule 14 of the Rules of the Board provides that the County Board approval is required before any department of County government can apply for and accept a grant and the County Parks Commission has carefully considered this matter and is now recommend that the County Board adopt this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Parks Commission to apply for and accept a \$5,000 grant from the DNR's County Snowmobile Trail Aids Program for the purpose of adding a new section of state snowmobile trail between Boaz and Muscodora, and

BE IT FURTHER RESOLVED that the County Conservationist, Ms. Cathy Cooper, is authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
COUNTY BOARD MEMBERS OF THE
PARKS COMMISSION

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

KERRY SEVERSON	X
TIMOTHY GOTSCHALL	X
GARY MANNING	X
DANIELLE RUDERSDORF	X

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 15, 2022

RESOLUTION NO. 22 - _____

A Resolution Relating To Obtaining A State Grant For The Maintenance And Grooming Of State Snowmobile Trails.

WHEREAS State funds are available to counties in Wisconsin for the maintenance and grooming of state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR)and

WHEREAS the Richland County Parks Commission, working with the Richland County Snowmobile Alliance, Inc., has proposed that Richland County to apply for a \$42,000 for the purpose of maintain and grooming the approximately 140 miles os snowmobile trails in Richland County for the winter of 2021-2022, and

WHEREAS Rule 14 of the Rules of the Board provides that the County Board approval is required before any department of County government can apply for and accept a grant and the County Parks Commission has carefully considered this matter and is now recommend that the County Board adopt this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Parks Commission to apply for and accept a \$42,000 grant from the DNR’s County Snowmobile Trail Aids Program for the purpose of maintenance and grooming of state snowmobile trails in Richland County, with the grant period being from July 1, 2022 to June 30, 2023, and

BE IT FURTHER RESOLVED that the County Conservationist, Ms. Cathy Cooper, is authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
COUNTY BOARD MEMBERS OF THE
PARKS COMMISSION

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

KERRY SEVERSON	X
TIMOTHY GOTSCHALL	X
GARY MANNING	X
DANIELLE RUDERSDORF	X

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 15, 2022

RESOLUTION NO. 22 - _____

A Resolution Amending Richland County 2020-24 Outdoor Recreation Plan For Viola Park.

WHEREAS Richland County has an Outdoor Recreation Plan that was completed for 2020-24 which serves as a guide for making future decisions relating to the expansion and development of needed recreational areas in the County, and

WHEREAS the Outdoor Recreation Plan needs to be updated and amended from time to time in order to effectively meet the ever-changing recreational needs of the public, and

WHEREAS the Richland County Parks Commission has identified a need to replace the restroom facilities at Viola County Park, and

WHEREAS the County Parks Commission wants to amend the current 2020-24 Outdoor Recreation Plan to include a new restroom facility at Viola County Park.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is granted to amend the 2020-2024 Outdoor Recreation Plan to include a new restroom facility at Viola County Park, and

BE IT FURTHER RESOLVED that a copy of this resolution will be sent to the Wisconsin Department of Natural Resources, and

BE IT FURTHER RESOLVED that, except as otherwise stated above, this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
COUNTY BOARD MEMBERS OF THE
PARKS COMMISSION

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

KERRY SEVERSON	X
TIMOTHY GOTSCHALL	X
GARY MANNING	X
DANIELLE RUDERSDORF	X

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 15, 2022

RESOLUTION NO. 22 - _____

A Resolution Amending Richland County 2020-24 Outdoor Recreation Plan For Pier Park.

WHEREAS Richland County has an Outdoor Recreation Plan that was completed for 2020-24 which serves as a guide for making future decisions relating to the expansion and development of needed recreational areas in the County, and

WHEREAS the Outdoor Recreation Plan needs to be updated and amended from time to time in order to effectively meet the ever-changing recreational needs of the public, and

WHEREAS the Richland County Parks Commission has identified a need to replace the restroom facilities at Pier Park in Rockbridge, and

WHEREAS the County Parks Commission wants to amend the current 2020-24 Outdoor Recreation Plan to include a new restroom facility at Pier Park in Rockbridge.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is granted to amend the 2020-2024 Outdoor Recreation Plan to include a new restroom facility at Pier Park in Rockbridge, and

BE IT FURTHER RESOLVED that a copy of this resolution will be sent to the Wisconsin Department of Natural Resources, and

BE IT FURTHER RESOLVED that, except as otherwise stated above, this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
COUNTY BOARD MEMBERS OF THE
PARKS COMMISSION

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

KERRY SEVERSON	X
TIMOTHY GOTSCHALL	X
GARY MANNING	X
DANIELLE RUDERSDORF	X

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 15, 2022

RESOLUTION NO. 22 - _____

A Resolution Authorizing The Land Conservation Department To Apply For A Joint Allocation Grant From The Wisconsin Department Of Agriculture, Trade And Consumer Protection And The Wisconsin Department Of Natural Resources.

WHEREAS the Land Conservation Department is eligible to apply for a 2023 Joint Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) and the Wisconsin Department of Natural Resources (DNR) grant in an amount not to exceed \$253,092.00, and

WHEREAS Rule 14 of the Rules of the Board requires County Board Approval for any department of County government to apply for and accept a grant, and

WHEREAS, the Land Conservation Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Land Conservation Department to apply for and accept a 2023 Joint Allocation grant from the Wisconsin DATCP and Wisconsin DNR in an amount not to exceed \$253,092.00, and,

BE IT FURTHER RESOLVED that the grant and the required match is itemized as follows:

1. Not to exceed \$168,098.00 for staffing, with no County match for the first position; a minimum 30% County match for the second position; and a minimum 50% county match for the remaining 2 positions;
2. Not to exceed \$65,000.00 in cost-share for construction practices, with no required County match;
3. Not to exceed \$20,000.00 for nutrient management plan cost-sharing with no required County match, and

BE IT FURTHER RESOLVED that the Chair of the Land Conservation Committee is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that, this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
COUNTY BOARD MEMBERS OF THE
LAND CONSERVATION COMMITTEE

AYES _____ NOES _____

FOR AGAINST

RESOLUTION _____

STEVE WILLIAMSON
MELISSA LUCK
SHAUN MURPHEY-LOPEZ
LEE VAN LANDYUT
BOB FRANK

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 15, 2022

2021 RICHLAND COUNTY BOARD EMPLOYEES

RUN REPORT - #6 PAYROLL REPORTS, #11 EMPLOYEE REPORTS, #14 EMPLOYEE FEATURE REPORTS - INCLUDE THE INACTIVE

EMPLOYEE NAME	JOB	PER DIEM	MILEAGE	MEALS	LODGING	REGISTR	PARKING	REG PAY	TOTAL PAY
	CODE								
BREWER/MARTY K	1	\$ 2,690.00	\$ 537.54		\$ 218.00			\$ 3,000.00	\$ 6,445.54
CARROW/STEPHEN J	1	\$ 1,000.00	\$ 535.50						\$ 1,535.50
COSGROVE/CHAD M	1	\$ 3,000.00							\$ 3,000.00
COUEY/MARC B	1	\$ 1,480.00	\$ 74.46						\$ 1,554.46
FRANK/MELVIN R	1	\$ 1,700.00							\$ 1,700.00
GENTES/LINDA G	1	\$ 1,890.00							\$ 1,890.00
GOTTSCHALL/TIMOTHY J	1	\$ 1,300.00							\$ 1,300.00
KAUL/MARGARET E	1	\$ 1,030.00	\$ 108.14						\$ 1,138.14
LUCK/MELISSA L	1	\$ 2,830.00	\$ 647.19						\$ 3,477.19
MANNING/GARY A	1	\$ 1,120.00	\$ 143.31						\$ 1,263.31
MCGUIRE/DANIEL	1	\$ 860.00	\$ 246.84						\$ 1,106.84
MCKEE/RICHARD	1	\$ 980.00	\$ 163.20						\$ 1,143.20
MURPHY LOPEZ/SHAUN B	1	\$ 2,030.00	\$ 644.13						\$ 2,674.13
NELSON/VAN L	1	\$ 1,700.00	\$ 235.62						\$ 1,935.62
RUDERSDORF/DANIELLE	1	\$ 750.00	\$ 123.68						\$ 873.68
SEEP/DONALD	1	\$ 1,520.00	\$ 272.09						\$ 1,792.09
SEVERSON/KERRY	1								\$ -
TURK/DAVID J	1								\$ -
VAN LANDUYT/LEE D	1	\$ 1,640.00	\$ 722.16						\$ 2,362.16
WILLIAMSON/STEVE	1	\$ 1,800.00	\$ 608.94						\$ 2,408.94
TOTALS		\$ 29,320.00	\$ 5,062.80	\$ -	\$ 218.00	\$ -	\$ -	\$ 3,000.00	\$ 37,600.80

CURRENT

MTD

QTD

YTD

FTD

755 BEE/DAVID A INACTIVE
 Pays:
 GROSS

1135 BERRES/JEREL T
 Pays:
 GROSS 240.00 60.00
 PS PER DIEM 70 240.00 60.00
 99 NET PAY 99 221.62 55.40

851 BREWER/MARTY K
 Pays:
 GROSS 560.00 810.00 1,600.00 5,690.00 3,190.00
 PM BOARD CH 70 250.00 500.00 1,000.00 3,000.00 1,750.00
 PS PER DIEM 70 310.00 310.00 600.00 2,690.00 1,440.00
 LG LODGING 75 218.00 218.00 218.00
 MI MILEAGE- 75 17.34 17.34 82.62 537.54 341.70
 99 NET PAY 99 490.78 721.65 1,438.05 5,061.38 2,839.87

1349 CARROW/STEPHEN J
 Pays:
 GROSS 60.00 290.00 1,000.00 530.00
 PS PER DIEM 70 60.00 290.00 1,000.00 530.00
 MI MILEAGE- 75 20.40 168.30 535.50 311.10
 99 NET PAY 99 55.41 267.81 923.48 489.44

1136 CHICKER/CYNTHIA M
 Pays:
 GROSS 30.00 60.00 120.00 540.00 270.00
 PS PER DIEM 70 30.00 60.00 120.00 540.00 270.00
 99 NET PAY 99 27.70 55.40 110.80 498.65 249.32

733 CHUPP/STEVEN D
 Pays:
 GROSS

153 COLLINS/JOHN G
 Pays:
 GROSS 30.00 60.00 60.00 210.00 150.00
 PS PER DIEM 70 30.00 60.00 60.00 210.00 150.00
 99 NET PAY 99 27.70 55.40 55.40 193.90 138.50

1099 COSGROVE/CHAD M
 Pays:
 GROSS 250.00 490.00 960.00 3,000.00 1,680.00
 PS PER DIEM 70 250.00 490.00 960.00 3,000.00 1,680.00
 99 NET PAY 99 230.87 452.51 886.55 2,770.47 1,551.46

746 COUEY/MARC B
 Pays:

	CURRENT	MTD	QTD	YTD	FTD
GROSS		60.00	350.00	1,480.00	820.00
PS PER DIEM 70		60.00	350.00	1,480.00	820.00
MI MILEAGE- 75				74.46	
99 NET PAY 99		55.41	323.22	1,366.76	757.26
1464	COX/DIANE M				
Pays:					
GROSS		30.00	30.00	150.00	120.00
PS PER DIEM 70		30.00	30.00	150.00	120.00
99 NET PAY 99		27.70	27.70	138.50	110.80
138	COY/VERLIN R				
Pays:					
GROSS		30.00	30.00	180.00	90.00
PS PER DIEM 70		30.00	30.00	180.00	90.00
MI MILEAGE- 75		15.30	15.30	91.80	45.90
99 NET PAY 99		27.70	27.70	166.21	83.10
873	DEITELHOFF/JAMES E				
					INACTIVE
Pays:					
GROSS				30.00	
I PS PER DIEM 70				30.00	
I MI MILEAGE- 75				21.42	
I 99 NET PAY 99				27.70	
995	DENMAN/CAROLYN L				
Pays:					
GROSS		30.00	90.00	330.00	180.00
PS PER DIEM 70		30.00	90.00	330.00	180.00
99 NET PAY 99		27.70	83.10	304.70	166.20
1404	DILLEY/CHERITH J				
					INACTIVE
Pays:					
GROSS					
1259	DUHR/DOUGLAS E				
Pays:					
GROSS				90.00	30.00
PS PER DIEM 70				90.00	30.00
MI MILEAGE- 75				17.74	8.87
99 NET PAY 99				83.10	27.70
1365	FRANK/MELVIN R				
Pays:					
GROSS	130.00	320.00	540.00	1,700.00	900.00
PS PER DIEM 70	130.00	320.00	540.00	1,700.00	900.00
99 NET PAY 99	120.05	295.51	498.68	1,569.92	831.13
483	GALD/SCOTT R				
Pays:					
GROSS		30.00	240.00	330.00	300.00

	CURRENT	MTD	QTD	YTD	FTD
PS PER DIEM 70		30.00	240.00	330.00	300.00
MI MILEAGE- 75		10.20	81.60	112.20	102.00
99 NET PAY 99		27.70	221.63	304.73	277.03
849	GENTES/LINDA G				
Pays:					
GROSS	190.00	310.00	570.00	1,890.00	1,250.00
PS PER DIEM 70	190.00	310.00	570.00	1,890.00	1,250.00
99 NET PAY 99	175.46	286.28	526.39	1,745.39	1,154.37
1510	GOPLIN/BOBBI ANN				
Pays:					
			INACTIVE		
GROSS			150.00	150.00	150.00
I PS PER DIEM 70			150.00	150.00	150.00
I MI MILEAGE- 75			36.72	36.72	36.72
I 99 NET PAY 99			138.52	138.52	138.52
1338	GOTTSCHALL/TIMOTHY J				
Pays:					
GROSS	160.00	280.00	450.00	1,300.00	860.00
PS PER DIEM 70	160.00	280.00	450.00	1,300.00	860.00
99 NET PAY 99	147.76	258.58	415.57	1,200.53	794.20
269	GRANGER/BELINDA A				
Pays:					
GROSS				60.00	
PS PER DIEM 70				60.00	
99 NET PAY 99				55.40	
471	HEIMS/RANDALL J				
Pays:					
GROSS	30.00	30.00	90.00	240.00	150.00
PS PER DIEM 70	30.00	30.00	90.00	240.00	150.00
MI MILEAGE- 75	13.26	13.26	39.78	106.08	66.30
99 NET PAY 99	27.70	27.70	83.10	221.60	138.50
1456	HILLESHEM/SHERRY J				
Pays:					
GROSS			30.00	120.00	90.00
PS PER DIEM 70			30.00	120.00	90.00
MI MILEAGE- 75			4.08	10.20	8.16
99 NET PAY 99			27.70	110.80	83.10
093	HOLETS/ROBERT J				
Pays:					
GROSS				150.00	
PS PER DIEM 70				150.00	
MI MILEAGE- 75				20.40	
99 NET PAY 99				138.51	
1072	JASPER/JANET M				

	CURRENT	MTD	QTD	YTD	FTD
Pays:					
GROSS	30.00	30.00	30.00	30.00	30.00
PS PER DIEM 70	30.00	30.00	30.00	30.00	30.00
MI MILEAGE- 75	4.08	4.08	4.08	4.08	4.08
99 NET PAY 99	27.70	27.70	27.70	27.70	27.70

1461 JINDRICK/TERRANCE C

Pays:					
GROSS		30.00	30.00	90.00	60.00
PS PER DIEM 70		30.00	30.00	90.00	60.00
MI MILEAGE- 75		17.34	17.34	52.02	34.68
99 NET PAY 99		27.70	27.70	83.10	55.40

1497 JOYCE/AARON L

INACTIVE

Pays:					
GROSS			60.00	90.00	90.00
I PS PER DIEM 70			60.00	90.00	90.00
I 99 NET PAY 99			55.41	83.11	83.11

1339 KAUL/MARGARET E

Pays:					
GROSS	100.00	100.00	450.00	1,030.00	750.00
PS PER DIEM 70	100.00	100.00	450.00	1,030.00	750.00
MI MILEAGE- 75	15.30	15.30	43.35	108.14	75.50
99 NET PAY 99	92.35	92.35	415.57	951.17	692.61

1224 KINNEY/GREGORY L

Pays:					
GROSS	30.00	30.00	90.00	90.00	90.00
PS PER DIEM 70	30.00	30.00	90.00	90.00	90.00
MI MILEAGE- 75	20.40	20.40	40.80	65.28	65.28
99 NET PAY 99	27.70	27.70	83.10	83.10	83.10

1405 KNOWER/ROSANNE E

INACTIVE

Pays:
GROSS

552 KNUDSON/SHARYN R

Pays:					
GROSS				60.00	
PS PER DIEM 70				60.00	
99 NET PAY 99				55.41	

220 KOCH/JAMIE R

INACTIVE

Pays:					
GROSS				60.00	60.00
I PS PER DIEM 70				60.00	60.00
I MI MILEAGE- 75				11.24	11.24
I 99 NET PAY 99				51.34	51.34

171 KOHLSTEDT/STEVEN E

INACTIVE

CURRENT

MTD

QTD

YTD

FTD

Pays:		CURRENT	MTD	QTD	YTD	FTD
GROSS						
861	KRAMER/SANDRA M			INACTIVE		
Pays:						
GROSS						
1226	KRULATZ/JO A			INACTIVE		
Pays:						
GROSS						
337	KYSER/DEBRA R			INACTIVE		
Pays:						
GROSS					120.00	
I PS PER DIEM 70					120.00	
I MI MILEAGE- 75					4.08	
I 99 NET PAY 99					110.80	
797	LINGEL/JAMES E					
Pays:						
GROSS			30.00	30.00	180.00	90.00
PS PER DIEM 70			30.00	30.00	180.00	90.00
MI MILEAGE- 75			10.20	10.20	61.20	30.60
99 NET PAY 99			27.70	27.70	166.21	83.10
1498	LINS/ALAN H			INACTIVE		
Pays:						
GROSS				120.00	150.00	150.00
I PS PER DIEM 70				120.00	150.00	150.00
I MI MILEAGE- 75				10.20	10.20	10.20
I 99 NET PAY 99				110.81	138.51	138.51
1112	LUCK/MELISSA L					
Pays:						
GROSS		190.00	460.00	930.00	2,830.00	1,620.00
PS PER DIEM 70		190.00	460.00	930.00	2,830.00	1,620.00
MI MILEAGE- 75		29.58	122.91	258.06	647.19	514.08
99 NET PAY 99		175.46	424.80	858.84	2,613.47	1,496.05
1147	MANNING/GARY A					
Pays:						
GROSS				230.00	1,120.00	530.00
PS PER DIEM 70				230.00	1,120.00	530.00
MI MILEAGE- 75				52.02	143.31	105.57
99 NET PAY 99				212.40	1,034.30	489.45
1277	MANNING/PATRICK F			INACTIVE		
Pays:						
GROSS					30.00	
I PS PER DIEM 70					30.00	
I 99 NET PAY 99					27.70	

	CURRENT	MTD	QTD	YTD	FTD
1465	MARSHALL/BUFORD E				
			INACTIVE		
Pays:					
	GROSS			30.00	
I PS PER DIEM 70				30.00	
I 99 NET PAY 99				27.70	
371	MCGLYNN/THOMAS J				
Pays:					
	GROSS	30.00	60.00	120.00	300.00
PS PER DIEM 70	30.00	60.00	120.00	300.00	180.00
MI MILEAGE- 75	17.34	34.68	69.36	173.40	104.04
99 NET PAY 99	27.70	55.40	110.80	277.00	166.20
1178	MCGRAW/BRIAN C				
Pays:					
	GROSS		60.00	60.00	270.00
PS PER DIEM 70		60.00	60.00	270.00	90.00
MI MILEAGE- 75		24.48	24.48	110.16	36.72
99 NET PAY 99		55.41	55.41	249.32	83.11
1352	MCGUIRE/DANIEL J				
Pays:					
	GROSS		230.00	860.00	470.00
PS PER DIEM 70			230.00	860.00	470.00
MI MILEAGE- 75			78.54	246.84	185.64
99 NET PAY 99			212.40	794.20	434.04
354	MCKEE/RICHARD D				
Pays:					
	GROSS	60.00	230.00	980.00	550.00
PS PER DIEM 70	60.00	230.00	980.00	980.00	550.00
MI MILEAGE- 75	14.28	47.94	163.20	110.16	110.16
99 NET PAY 99	55.41	212.40	905.01	507.92	507.92
1396	MCKITTRICK/SANDRA L				
Pays:					
	GROSS		30.00	120.00	60.00
PS PER DIEM 70			30.00	120.00	60.00
99 NET PAY 99			27.70	110.80	55.40
1454	METZ/PATRICK H				
Pays:					
	GROSS		30.00	60.00	60.00
PS PER DIEM 70			30.00	60.00	60.00
MI MILEAGE- 75			8.67	13.06	13.06
99 NET PAY 99			27.70	55.40	55.40
544	MILLER/MARY M				
Pays:					
	GROSS				

	CURRENT	MTD	QTD	YTD	FTD
1106	MURPHY LOPEZ/SHAUN B				
Pays:					
GROSS	190.00	310.00	780.00	2,030.00	1,290.00
PS PER DIEM 70	190.00	310.00	780.00	2,030.00	1,290.00
MI MILEAGE- 75	73.44	129.03	311.61	644.13	534.48
99 NET PAY 99	175.46	286.28	720.32	1,874.67	1,191.30
1107	NELSON/VAN L				
Pays:					
GROSS	100.00	100.00	330.00	1,700.00	810.00
PS PER DIEM 70	100.00	100.00	330.00	1,700.00	810.00
MI MILEAGE- 75			20.40	235.62	122.40
99 NET PAY 99	92.35	92.35	304.75	1,569.92	748.02
891	NICKS/JEAN S				
Pays:					
GROSS		30.00	30.00	60.00	30.00
PS PER DIEM 70		30.00	30.00	60.00	30.00
MI MILEAGE- 75				6.12	
99 NET PAY 99		27.70	27.70	55.40	27.70
673	NIEMEYER/GLEN D				
Pays:					
GROSS		60.00	60.00	270.00	120.00
PS PER DIEM 70		60.00	60.00	270.00	120.00
MI MILEAGE- 75		12.24	12.24	55.08	24.48
99 NET PAY 99		51.36	51.36	231.07	102.70
1097	NIMOCKS/BARBARA J				
Pays:					
GROSS				60.00	
PS PER DIEM 70				60.00	
MI MILEAGE- 75				2.04	
99 NET PAY 99				55.40	
716	PETERS/GARY A				
Pays:					
GROSS				30.00	30.00
PS PER DIEM 70				30.00	30.00
99 NET PAY 99				27.70	27.70
518	PUTZ/EVA J				
Pays:			INACTIVE		
GROSS					
1466	PYFFEROEN/COLE J				
Pays:					
GROSS			30.00	90.00	60.00
PS PER DIEM 70			30.00	90.00	60.00
99 NET PAY 99			27.70	83.10	55.40

	CURRENT	MTD	QTD	YTD	FTD
997	RIPPCHEN/ALLEN E				
Pays:					
GROSS	30.00	60.00	120.00	300.00	180.00
PS PER DIEM 70	30.00	60.00	120.00	300.00	180.00
MI MILEAGE- 75	8.16	16.32	32.64	81.60	48.96
99 NET PAY 99	27.70	55.40	110.80	277.00	166.20
679	RIPPCHEN/PATRICIA D				
Pays:					
GROSS	30.00	60.00	120.00	360.00	240.00
PS PER DIEM 70	30.00	60.00	120.00	360.00	240.00
MI MILEAGE- 75	10.20	20.40	40.80	112.20	81.60
99 NET PAY 99	27.70	55.40	110.80	332.41	221.61
805	ROGNHOLT/MARY C				
Pays:					
GROSS		60.00	60.00	270.00	120.00
PS PER DIEM 70		60.00	60.00	270.00	120.00
MI MILEAGE- 75				91.80	30.60
99 NET PAY 99		55.41	55.41	249.32	110.81
493	ROSEBERRY/DON P				
Pays:					
GROSS	30.00	30.00	30.00	30.00	30.00
PS PER DIEM 70	30.00	30.00	30.00	30.00	30.00
MI MILEAGE- 75	17.85	17.85	17.85	17.85	17.85
99 NET PAY 99	27.70	27.70	27.70	27.70	27.70
1251	ROSEBERRY/SUSAN A				
Pays:					
GROSS	30.00	30.00	30.00	30.00	30.00
PS PER DIEM 70	30.00	30.00	30.00	30.00	30.00
MI MILEAGE- 75	17.85	17.85	17.85	17.85	17.85
99 NET PAY 99	27.70	27.70	27.70	27.70	27.70
1437	RUDERSDORF/DANIELLE N				
Pays:					
GROSS	100.00	190.00	360.00	750.00	600.00
PS PER DIEM 70	100.00	190.00	360.00	750.00	600.00
MI MILEAGE- 75				123.68	87.98
99 NET PAY 99	92.35	175.46	332.45	692.60	554.08
605	RYNES/ERIC J				
Pays:				INACTIVE	
GROSS					
531	SCHULTZ/RACHEL WEISSE				
Pays:				INACTIVE	
GROSS					

	CURRENT		MTD	QTD	YTD	FTD
310	SCRIBBINS/DAVID P					
Pays:						
	GROSS		30.00	90.00	390.00	180.00
	PS PER DIEM 70		30.00	90.00	390.00	180.00
	99 NET PAY 99		27.70	83.10	360.12	166.20
281	SEEP/DONALD					
Pays:						
	GROSS	160.00	380.00	510.00	1,520.00	930.00
	PS PER DIEM 70	160.00	380.00	510.00	1,520.00	930.00
	MI MILEAGE- 75	34.17	102.51	102.51	272.09	237.41
	99 NET PAY 99	147.76	350.93	470.98	1,403.70	858.85
415	SEVERSON/KERRY L					
Pays:						
	GROSS					
991	SHEIRE SR/ROBERT D					
Pays:						
	GROSS			30.00	120.00	60.00
	PS PER DIEM 70			30.00	120.00	60.00
	MI MILEAGE- 75			.51	1.53	.51
	99 NET PAY 99			27.70	110.80	55.40
1358	SIEMANDEL/ERIC L					
Pays:						
	GROSS	30.00	60.00	120.00	330.00	210.00
	PS PER DIEM 70	30.00	60.00	120.00	330.00	210.00
	99 NET PAY 99	12.70	25.40	50.80	139.70	88.90
251	STORER/CHRISTINE A					
Pays:						
	GROSS					
1161	SYMONS/LINDA L					
Pays:						
	GROSS		30.00	120.00	360.00	240.00
	PS PER DIEM 70		30.00	120.00	360.00	240.00
	99 NET PAY 99		27.70	110.81	332.42	221.62
862	TURGASEN/JOHN F					
Pays:						
	GROSS					
	INACTIVE					
292	TURK/DAVID J					
Pays:						
	GROSS					
1350	VAN LANDUYT/LEE D					
Pays:						
	GROSS	220.00	220.00	540.00	1,640.00	990.00

	CURRENT	MTD	QTD	YTD	FTD
PS PER DIEM 70	220.00	220.00	540.00	1,640.00	990.00
MI MILEAGE- 75	86.70	86.70	225.42	722.16	433.50
99 NET PAY 99	203.17	203.17	498.69	1,514.52	914.26

254 VESTUTO/JILL L INACTIVE
 Pays:
 GROSS

233 WASTLICK/RICHARD G
 Pays:
 GROSS

1119 WEGNER/BRADLEY J INACTIVE
 Pays:
 GROSS

399 WIEDENFELD/VIRGINIA M

	MTD	QTD	YTD	FTD
GROSS	30.00	60.00	270.00	120.00
PS PER DIEM 70	30.00	60.00	270.00	120.00
99 NET PAY 99	27.70	55.40	249.30	110.80

382 WILLIAMSON/STEVEN A

	MTD	QTD	YTD	FTD
GROSS	150.00	460.00	1,800.00	860.00
PS PER DIEM 70	150.00	460.00	1,800.00	860.00
MI MILEAGE- 75	48.96	159.12	608.94	321.30
99 NET PAY 99	138.52	424.80	1,662.27	794.19



Richland County Administrator's Office

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Email: clinton.langreck@co.richland.wi.us

14-Mar-22

To: Richland County Board — Marty Brewer, Chair

Subject: Correspondence to the Board regarding Resolution NO. 22-12, A
Resolution Authorizing The Purchase Of A New Lawn Mower.

Dear Chair Brewer,

This letter is intended as a follow-up to questions raised in the February 15th, 2022 County Board Meeting.

The Richland County Administrator in conjunction with the Rules and Resolutions and Ethics Board have found no indications of any county rules violations regarding the adoption of Resolution NO. 22-12, the purchasing of the Ferris lawn mower through Homesteader's Store, as recommended by the Richland County Fair and Recycling Committee.

The Rules and Resolutions Committee and Ethics Board considered this item with the County Administrator and took action on this item in their March 14th, 2022 meeting. Motion Murphy-Lopez, seconded by Luck, concluding, "the Ethics board reviewed the bid process for the purchase of the mower for the fairground and agreed it followed Rule 14 of the board."

A handwritten signature in black ink, appearing to read 'CLL', written over the word 'Sincerely,'.

Sincerely,
Clinton Langreck
County Administrator