

**Commission on Aging Disability Board Meeting Minutes  
May 11, 2022**

The Commission on Aging and Disability met via ZOOM.

**Members present:** David Scribbins, Sandra Kramer, Carolyn Denman, Linda Symons, Angela Metz, Danielle Rudersdorf and Virginia Wiedenfeld  
**Members absent:** Gary Peters, Larry Engel, Julie Fleming, Jodi Hines and Julie Post-Kast  
**HHS Staff present:** Roxanne Klubertanz-Gerber, Tanya Webster, Pam Kul-Berg and Linda Batten  
**Others present:**

**1. Call Meeting to Order:** Meeting was called to order at 1:00 p.m. by David Scribbins

**2. Posting and Agenda:** Linda Batten verified the agenda was posted properly. Virginia Wiedenfeld made a motion to approve the agenda; Linda Symons seconded. Motion carried.

**3. Approval of April 13, 2022 Commission on Aging and Disability Meeting Minutes:**

- Carolyn Denman made a motion to approve the April 13, 2022 Commission on Aging and Disability meeting minutes; Linda Symons seconded. Motion carried.
  
- a) Because we had new board members, they introduced themselves and told the board a little bit about themselves. The board members then introduced themselves to the new board members.

**4. Board Education: Senior Employment Program**

- Thomas Kunz from SER presented information on Senior Community Service Employment Program (SCSEP).
- Thomas informed the board that his agency is a non-profit, that is funded through the Department of Labor, and it can place people in a position and it would be at no cost to a company.
- Thomas said that this program is for people 55 and older that have an income of 125% of the Poverty Guidelines. SER pays \$10.00 per hour.
- Thomas said that he looks for people and companies that are a good fit for each other.

**5. Program Update: Dementia Care Specialist Program**

- Roxanne reported we share a Dementia Care Specialist (Pam Kul-Berg) with Crawford County.
- Pam explained she and others trained Community First Bank last night on Dementia Friendly of which some of it was very emotional for people. Because the bank has been trained, they will receive a purple angel.
- Pam said she has been doing a lot of outreach and will reach out to other banks to see if they would like this training.
- Pam informed the board that the Support Group is on the 4<sup>th</sup> Tuesday of the month and it is for anyone identifying as a caregiver.
- Pam also told the board that in November will be Powerful Tools for Caregivers and that she will be holding a Savvy Caregiver class online.
- Pam said she has been doing a lot of memory screens.
- Pam reported the Richland Center office is partnering with the Remember Project to offer the play called Fortune Cookies on August 3<sup>rd</sup>, 5:00 pm at the Phoenix Center.

**6. Program Update: Nutrition Program**

- Tanya told the board that there has been quite a few changes due to the Pandemic.
- Tanya said that attendance at the meal sites has increased from last year but the challenges are the same as 2020.
- Tanya informed the board that both Rockbridge and Germantown increased in 2021 from 2020 because of home delivered meals. However, Richland Center decreased. Additionally, the number of meals for MCO (Managed Care Organization) had decreased also. This is partially because of the increase in cost.
- Tanya said she will is having a new person start on 5/23. This person will work with her for 8 hours.
- Tanya informed the board that Rise n Dine will be held again this year on Mondays. June thru August.
- Tanya said that last year Grab N Go was held for people who could drive to pick up hot meals. It started out 3 days a week. However, by the end of the year it was up to 5 days a week.

- Tanya told the board that Seniors Farmers Market was May thru September. There were 124 sets of vouchers that were given out. This year the Farmers Market will be the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday.

#### **7. New county committee structure:**

- Roxanne informed the board that the County Board has finished how the new committees will look. They merged a few boards. This will cut down on the number of committees.

#### **8. ADRC Update including HHS Director Transition:**

- Roxanne informed the board that Tracy Thorsen resigned. Her last day will be Thursday, May 19<sup>th</sup>. Roxanne has been appointed Interim Director until a permanent director is found.
- Roxanne reported she is working with Richland County Care Coalition. This Coalition includes numerous stakeholders including local home care providers, the hospital, MCO's (Managed Care Organizations), facilities, ADRC and Pam Kul-Berg. The first thing they are going to address is the Care Giver shortage. The first meeting will be to come up with strategies on how to get staff. The second will be to have a Job Fair at the pavilion in the park.
- Roxanne reported the ADRC has been doing a lot of outreach. Linda went to the Ladies Auxiliary in Viola; Roxanne went to Women's Philanthropic Education Organization and Cassie presented to Youth in Transition meeting. June 13 will be a presentation from an attorney from Madison on living wills and SCAMs.
- Roxanne reported that Rose Welsh is the new assistant for Joanne Welsh – 8 hours per week and Tanya Webster – 8 hours per week.

#### **9. ADRC Budget Update:**

- Roxanne reviewed a spreadsheet on the breakdown of the ADRC budget. The ADRC budget is at 30% utilization. Aging Program (EBS and NFCSP) is at 28% utilization and Transportation is at 22% utilization. All are under as the target for this time of the year which is 33% utilization.

#### **10. Reports from Aging and Disability Organizations:**

- Angela Metz said that going forward she will keep a running list of the new doctors coming to the hospital.

#### **11. Citizen Comments:**

- Sandra Kramer stated that a practice would be held tonight with the donkeys in preparation for the Memorial Day parade. Sandra went on to say that, the Memorial Day parade would be shorter than it has been in past years.
- Sandra informed the board that the donkeys would be visiting Our House this year in addition to Pine Valley and Schmitt Woodland Hills. There is no charge for these visits.

#### **12. Schedule Next Meeting:**

- Next meeting is scheduled for Wednesday, June 8, 2022 at 1:00 p.m. via ZOOM.

#### **13. Adjourn:**

- Motion to adjourn until Wednesday, June 8, 2022 at 1:00 p.m. was made by Sandra Kramer; Carolyn Denman seconded. Motion carried.

Respectfully submitted,

Linda Batten  
ADRC of Eagle Country - Richland Center Office