

**Commission on Aging Disability Board Meeting Minutes  
March 9, 2022**

The Commission on Aging and Disability met via ZOOM.

**Members present:** Sandra Kramer, Julie Post-Kast, David Scribbins, Van Nelson, Linda Symons and Virginia Wiedenfeld

**Members absent:** Gary Peters, Carolyn Denman and Cindy Riley

**HHS Staff present:** Roxanne Klubertanz-Gerber, Joanne Welsh and Linda Batten

**Others present:**

**1. Call Meeting to Order:** Meeting was called to order at 1:00 p.m. by David Scribbins

**2. Posting and Agenda:** Linda Batten verified the agenda was posted properly. Sandra Kramer made a motion to approve the agenda; Virginia Wiedenfeld seconded. Motion carried.

**3. Approval of February 9, 2022 Commission on Aging and Disability Meeting Minutes:**

- Linda Symons made a motion to approve the February 9, 2022 Commission on Aging and Disability meeting minutes; Virginia Wiedenfeld seconded. Motion carried.

**4. Board Education: Nutrition Program:**

- Roxanne told the board that Tanya could not be here. She gave Roxanne notes to go through.
- Roxanne said that the demand for meals is slowly increasing. The numbers are not back to pre-pandemic levels yet. However, the program is lacking volunteer drivers.
- Roxanne informed the board that the meal sites are all operating as they were before the pandemic.
- Roxanne also said the Rockbridge site is under new ownership and due to the pandemic numbers are down.
- Roxanne told the board that March is National Nutrition Month and the theme is, "Celebrating the World of Flavors". You should try new food, spices and recipes from different cultures.

**5. Appointment of new board member:**

- Roxanne read two letters from people that are interested in the open board position. (Pastor Larry Engel and Larry Komarek)
- Roxanne asked the board to do a poll on ZOOM and 100% of the votes went to Larry Engel.
- Linda Symons made a motion to approve Larry Engel as the new Commission on Aging and Disability board member; Van Nelson seconded. Motion carried.
- Roxanne told the board that this would go before the April Health and Human Services board for their approval.

**6. Elder Benefit Specialist Program Update:**

- Joanne Welsh reviewed with the board her numbers from last year.
- Joanne stated that she had 333 clients and of those 135 were new clients. She closed 695 cases.
- Joanne said her monetary impact was 1.5 million (money saved). Most was Federal (83.5%), then State (7.5%) and other (9.0%).
- Joanne told the board of some examples of how she helps people. (An insurance agent who was pressuring people to sign up for a certain Medicare Plan and help with a drug plan versus Senior Care.)
- Roxanne told the board that Joanne lost her support staff in 2016. Karla, ADRC Clerical Assistant, continues to assist with projects when able. Roxanne is working with Stephanie Ronnfeldt, Rose Kohout and Tracy Thorsen on creating a part time Aging Assistant position. She is working on a job description and budget to get a person through SWWFD (Southwest Work Force Development). This person would work with Joanne eight hours a week and Tanya (Nutrition) eight hours per week. Currently there is funding for the split position. There are concerns with funding after 2024 since Nutrition has seen a decrease to \$35,000 in tax levy.

**7. ADRC Update:**

- Roxanne said Cassie Sanders is the Youth in Transition person and she has been working with CESA, local high schools and the Weisman Center on providing a Transition Night presentation to parents/teachers. It will be a ZOOM meeting on 4/13 from 6:00 to 7:30.
- Roxanne informed the board that she has been working on the Remember Project "Fortune Cookies". She is thinking, this will be held the 1<sup>st</sup> Wednesday in August. Possibly, Maggie May will be at this also.

- Roxanne reported that the DCS (Dementia Care Specialist) would be at the meal sites in August and September to do memory screens. She (Dementia Care Specialist) will now be in our office on Tuesdays.
- Roxanne told the board that we are having a Volunteer Driver meeting at the Phoenix Center on 4/26.
- Roxanne said they are thinking of changing the Caregiver Support Group from Thursday to Tuesday. Virginia Wiedenfeld said that euchre is at the Community Center on Tuesdays.

#### **8. ADRC Budget Update:**

- Roxanne reported that the ADRC budget was \$402,666 with 15.1% utilization so far. The Aging budget (this includes transportation) is \$343,000 with 11% utilization so far.

#### **9. Report from Aging and Disability Organizations:**

- Roxanne told the board that she is still waiting on final approval for Jodi Hines (Schmitt) to be on the board.
- Roxanne also said that two people have been provided funding to utilize the Adult Daycare at Schmitt.
- Roxanne has asked Diane Cox, who is now president of Richland Senior Citizens, to come to a meeting occasionally.

#### **10. Citizen Comments:**

- Sandra Kramer asked if Roxanne and I had received her email about meetings being held on 4/5 and 4/23. Both of us told her that we had.
- Elections are on 4/5. Van is not running for reelection. Therefore, discussion was about whether this would be his last meeting. Roxanne will check with Tracy and get back with Van.

#### **11. Schedule Next Meeting:**

- Next meeting is scheduled for Wednesday, April 13, 2022 at 1:00 p.m. via ZOOM.

#### **12. Adjourn:**

- Motion to adjourn until Wednesday, April 13, 2022 at 1:00 p.m. was made by Van Nelson; Sandra Kramer seconded. Motion carried.

Respectfully submitted,

Linda Batten  
ADRC of Eagle Country - Richland Center Office