

**Commission on Aging Disability Board Meeting Minutes
February 9, 2022**

The Commission on Aging and Disability met via ZOOM.

Members present: Sandra Kramer, Carolyn Denman, David Scribbins, Van Nelson, Linda Symons and Virginia Wiedenfeld

Members absent: Gary Peters, Julie Post-Kast and Cindy Riley

HHS Staff present: Roxanne Klubertanz-Gerber, John Grothjan, James Giese, Jesse Nelson and Linda Batten

Others present:

1. Call Meeting to Order: Meeting was called to order at 1:00 p.m. by David Scribbins

2. Posting and Agenda: Linda Batten verified the agenda was posted properly. Sandra Kramer made a motion to approve the agenda; Linda Symons seconded. Motion carried.

3. Approval of January 12, 2022 Commission on Aging and Disability Meeting Minutes:

- Sandra Kramer made a motion to approve the January 12, 2022 Commission on Aging and Disability meeting minutes; Linda Symons seconded. Motion carried.

4. Board Education: WISPACT trusts: James Giese

- James Giese introduced himself and thanked Roxanne for the opportunity to speak about WISPACT.
- James explained that WISPACT is a special needs trust, it manages the trusts for disabled individuals and it is a non-profit entity. WISPACT was founded in 2003.
- James said they currently have 4,000 beneficiaries. People must go to an attorney to set-up the trust. The trust will provide a grant up to \$2,000 for attorney's fees for setting up the trust.
- WISPACT has grants that people with disabilities can apply. (The next grant cycle ends in August.)
- James informed the board that the Greater Milwaukee foundation manages the trust.

5. Review board terms and openings for board members:

- Roxanne went through the board terms with everyone.

6. Resignation of board members:

- Roxanne notified the board that Patrick Manning no longer lives in Richland County and is resigning his position on the board. She asked the board for a motion and approval for Patrick's resignation.
- Virginia Wiedenfeld made a motion to accept Patrick Manning's resignation; Sandra Kramer seconded. Motion carried.

7. Appointment of new board member:

- Roxanne explained to the board that Charlay Leffler is no longer at Schmitt Woodland Hills. Jodi Hines, who is now working at Schmitt, has sent an email to Roxanne expressing interest to be on the board. Roxanne told the board that she would need a vote on this.
- Sandra Kramer made a motion to approve Jodi Hines as a new board member; Linda Symons and Virginia Wiedenfeld seconded. Motion carried.

8. ADRC Update:

- Roxanne told the board that Kayla Williams (Disability Benefits Specialist) and Nicole Gaudette (Information and Assistance Specialist) have completed their trainings.
- Roxanne said she is working with Metastar on creating the Richland County Care Coalition. It has met three times and the current issue being looked at is the lack of caregivers. The group is looking at what the cause is and how the coalition can work together to address it.
- Roxanne informed the board that Cassie Sanders (Youth and Transition) has been working on creating relationships with local schools and has been going out to schools to be a part of staffing's for kids who will be aging out of the system.

9. Transportation year-end report:

- Linda informed the board that we have two new volunteer drivers and one new bus driver (within the last month).
- Linda also told the board that we have received back the two 2005 vans back from VARC. They are currently being stored at the Highway shop, as there is not enough room here at Health and Human Services.
- Roxanne showed the board an excel spreadsheet showing the total trips for the Driver Escort Program and the Bus program and the breakdown of each program. Trips for both programs are slowly increasing since COVID.

10. ADRC Budget Review:

- Roxanne told the board that the ADRC budget for 2021 was \$375,370 and \$344,387 was used. The final ADRC expenses will be under budget. The ADRC budget is under because of staff turnover (open positions). The Aging budget (which includes Transportation) for 2021 was \$191,280 and \$151,442 was utilized.
- Roxanne said all ADRC programs for 2021 are below budget.

11. Reports from Aging and Disability Organizations:

- Jesse Nelson, the new General Manager of VARC in Richland Center, introduced himself to the board. He said he has been with VARC for 7 months.
- Jesse said that Representative, Tony Kurtz, was at VARC 2 weeks ago. Discussion took place on transportation and expanding Child and Youth services.

12. Citizen Comments:

- Sandra Kramer said that the American Legion is having a Soup and Chili supper along with a Pie auction on February 19.
- Sandra also reported that American Legion Auxiliary is having donkey visits again this year. They will be visiting Pine Valley, Schmitt Woodland Hills, Our House and Harvest Guest Home.
- Sandra said that the American Legion is hoping to have a Memorial Day parade this year.
- John Grothjan reported that Richland County had a \$4.56 ROI (Return on Investment). This means that for every dollar spent, Richland County Information and Assistance personnel saved \$4.56. This means that for each Information and Assistance person this is a savings of over \$121,000. (Examples of savings: keeping people in their homes instead of nursing homes and less re-hospitalizations.)

13. Schedule Next Meeting:

- Next meeting is scheduled for Wednesday, March 9, 2022 at 1:00 p.m. via ZOOM.

11. Adjourn:

- Motion to adjourn until Wednesday, March 9, 2022 at 1:00 p.m. was made by Virginia Wiedenfeld; Carolyn Denman seconded. Motion carried.

Respectfully submitted,

Linda Batten
ADRC of Eagle Country - Richland Center Office