

RICHLAND COUNTY PUBLIC SAFETY COMMITTEE MEETING
Friday, August 5, 2022

The Richland County Board of Supervisors Public Safety Committee met on Friday, August 5, 2022 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Melissa Luck and Committee members David Turk, Kerry Severson, Bob Frank, Richard McKee, Ken Rynes and Barbara Voyce. Present from the Richland County Sheriff's Department were Chief Deputy Aaron Wallace, and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, Darin Gudgeon, Clinton Langreck, Judge Lisa McDougal, Barb Scott, John Heinen and Jenifer Laue.

Agenda Item #1: Call to Order: Committee Chair Luck called the meeting to order at 8:30am.

Agenda Item #2: Read and Approve Notice of Posting for August 5, 2022 Public Safety Committee Meeting: Committee Chair Luck confirmed that the meeting was properly posted. Upon receiving confirmation Luck declared meeting properly posted.

Agenda Item #3: Read and Approve the Agenda for August 5, 2022 Meeting: Motioned by Richard McKee to approve the agenda. 2nd to this motion by Barb Voyce. Motion passed.

Agenda Item #4: Read and Approve Minutes of the July 1, 2022 LEJC Meeting: Motion by Bob Frank to approve the minutes as printed. 2nd to this motion by Melissa Luck. Motion passed, minutes accepted.

Agenda Item #5: Coroner Updates: Chief Deputy Aaron Wallace went over coroner updates for the month with the committee members.

Agenda Item #6: Clerk of Court Update: Clerk of Court Kleist went over her reports with the committee members. She discussed items in her budget that would be changing for 2023.

Agenda Item #7: Probate Updates: Jen Laue went over her reports with the committee members and said she is on track with her budget for the current year. She stated her budget for 2023 will be mainly the same with increases in attorney fees and wages.

Agenda Item #8: District Attorney Updates: DA Harper talked about what her office does with the committee members and also discussed events taking place in her office currently. DA Harper informed the committee that she has a new position in her office and briefly discussed that position.

Agenda Item #9: Emergency Management:

A. Emergency Management & LEPC 2023 budget discussion:

Director Gudgeon went over his budget worksheet with the committee members and explained what items make up the budget for LEPC and also Emergency Management. There will be a slight increase in the Emergency Management budget for 2023. Director Gudgeon wanted the committee to be aware that there are no monies in the current budget or prior budgets that would cover costs if a disaster takes place and he tries to re-coop those costs the best he can when that type of event happens. He would like to see in the future some type of account to be set up if there is a disaster that would help cover some of those costs.

B. Presentation of the first draft of the county's Hazard Mitigation plan update:

Darin & John went through the mitigation plan reports with the committee members and discussed how this plan works. The plan will be posted for the public to view and then get public questions and comments on the plan for discussion in the next month. The final draft will come through this committee in September and then move forward to County Board for approval.

Agenda Item #10: Approve monthly invoices and other Sheriff's

Department reports: The committee members went over the invoices for the month. Motion to pay the invoices for the month made by Bob Frank, second to this motion by Richard McKee. Motion approved.

Chief Deputy Wallace went over the jail statistics report with the committee members.

Agenda Item #11: Sheriff's Dept 2023 budget presentation and discussion:

Chief Deputy Wallace went over the budget sheets presented to the committee members and discussed that two different budget sheets are being presented one with a Jail Administrator position being a part of the budget and one without the Jail Administrator position not being added in the budget. Chief Deputy talked about the overtime budget is always maxed out on every current year's budget. By adding a Jail Administrator this person could serve a dual purpose role of helping with transports and court security administration as well. State sanctions have been added into the budget as a revenue item and the department is hoping to receive an additional revenue that would help cover the Jail Administrator position by this revenue. Chief Deputy went over the other increases that were instructed to take place by the County Administrator.

Agenda Item #12: Approval & Discussion of jail shower bid: This item is a fix that needs to be made according to the State Jail Inspector. A bid was provided and the cost came out to \$2,642.00. The plan is to do Block A & B right away and then possibly do the other 2 blocks the next year. Also needing done are the tables in the blocks that are flaking and that cost would be \$560. These amounts would come out of Jail Assessment. Motion to approve Blocks A, B, showers and tables done with prioritizing the other needs in the jail made by Bob Frank, second to the motion by Ken Rynes. Motion approved.

Agenda Item #13: Radio Tower project updates:

A. Approval of Phase 4 of the radio project: Barb Scott says the county is ready to move forward to Phase 4 with True North. The total is \$196,000 for this phase. Scott states True North has been very frugal with the money of the county and she has been very impressed with them. Motion to approve the phase 4 contract made by Richland McKee, second to this motion by Bob Frank. Motion approved.

B. Approval of True North RFP for the jail camera/door project: Scott states this is the contract with General Communications and it has been reviewed by Corp Counsel and he approves. There was discussion by Luck on how the borrowing timeline will take place once this project is approved. Motion to approve the General Communications contract made by Ken Rynes, second to the motion by Bob Frank. Motion approved.

Agenda Item #14: Mapping, Radio System & Squad Updates: Chief Deputy went over the mileage report with the committee members. One squad has been built at the factory and the other squad status is unknown for the 2022 squads. Mapping grant is available and needs to be worked on, this grant goes along with the PSAP grant.

Agenda Item #15: Personnel updates: Chief Deputy Wallace talked about the decision will be made next week on the Patrol Lieutenant and the department is down a jailer/dispatcher and at the last special meeting a casual jailer/dispatcher was hired. Hiring will be opened and a new list will have to be created. We currently have 2 deputies out with medical issues. Dane Kanable will be coming back at some point for transport coverage.

Agenda Item #16: Future agenda items: Luck would like to see an item for other additional items in the jail that need to be looked to fix. Humane Officer update. Strategic plan for a future jail and WI Counties Public Safety Steering Committee.

Agenda Item #16: Adjourn; Motion by Richard McKee to adjourn until the regular Public Safety Committee meeting on Friday, September 2, 2022 at 8:30am. Second to this motion by Bob Frank. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler