

**Richland County
Land & Zoning Standing Committee
Meeting Minutes
May 2, 2022**

The May 2nd, 2022, Land & Zoning Standing Committee meeting was called to order 3:00 p.m. by Chair Melissa Luck. Present were Julie Fleming, Linda Gentes, Steve Carrow, Melissa Luck, Dave Turk, Mike Bindl, Todd Rumbler, Cathy Cooper, Jeff Even, Georgia and Sandra Angell, Tad McGlynn, and Omar Abdlhele. Dan McGuire was absent.

Linda Gentes moved to approve the agenda and proof of notification. Seconded by Dave Turk. Motion carried.

Chair Melissa Luck asked for any corrections or amendments to the April 11th, 2022, Land Conservation Committee minutes. Motion made by Melissa Luck to approve the April minutes as sent out, second made by Julie Fleming. Motion carried.

Chair Melissa Luck asked for any corrections or amendments to the April 4th, 2022, Zoning Committee minutes. Motion made by Linda Gentes to approve the April minutes as sent out, second made by Julie Fleming. Motion carried.

#5 Public Comment, none.

#6 Consent Items, None. This will stay on future agendas.

#7 Zoning

- A. Angell Petition- Mike Bindl presented this petition, the Angell's are looking at dividing the property for the 3 daughters, one of the parcels will only be 21 acres. Marshall township has agreed to the division of the parcels. Motion made by Dave Turk to move forward with the rezoning of the 21 acres from Agricultural/Forestry to Agriculture/Residential and present it to the County Board, second made by Linda Gentes. Motion carried.
- B. Waldsmith Petition- Mike Bindl presented this petition. Tad McGlynn representative of Francis Waldsmith who has passed is asking to have the parcel which is less than 2 acres to be rezoned to Residential from Agriculture/Forestry. Motion made by Dave Turk to move forward with the rezoning from Agricultural/Forestry and Residential-1 to Residential -2 and present it to the County Board, second made by Steve Carrow. Motion carried.
- C. Chrisinger petition – Mike Bindl presented this petition. This property owner is asking for a conditional use permit to have 2 homes with one being a recreational rental home on the property. The Township has approved this. After further discussion motion made by Linda Gentes to approve the conditional use permit. Second made by Steve Carrow. Motion carried.
- D. Land information is requesting to use funds from fund #23. Todd Rumbler, County Surveyor, discussed what he is wanting to get the surveying maps online by using some of the land records grant money. MSA (Mid State Associates) has proposed anywhere from \$20,000 to \$30,000 and have it completed by the end of August if approved. The standing committee would like to see the Land Information plan. After further discussion motion was made by Chair Melissa Luck to approve up to \$30,000 for the project and present this on to County Administrator and the Finance Personnel Committee for them to determine the process second made by Julie Fleming. Motion carried.

Administrative Report

#8. Quarterly Budget reports

- A. Fund 10.5183 Zoning -salary line changes some of the salaries come from fund 23.
- B. Fund 10.5189 Failing Septic Systems – unsure. Not tax levy, this is a revolving money in money out account.
- C. Fund 23 Records grant-100,000- fund 48
- D. Fund 48 Land Records expenditures usually get \$23,000 to \$25,000 from register of deeds \$8.00 per document this is a non-lapsing account.
- E. Fund 10.5172 Survey-Salary has contract for 2 hours per month plus extra work.
- F. Fund 10.5741 Land Conservation. Salary general. Grant money from DATCP, DNR, Permit fees FPP self-compliance. Lake protection and monitoring grant.
- G. Fund 72 Planner/Technician – salaries for Planner and Technician are mostly grant money.

#9. Land Conservation responsibilities, Cathy had handouts for committee to explain what this department does. Complete discussion as to what the land conservation department does followed.

#10. Zoning responsibilities -Land Use permits, Sanitation permits, GIS mapping, Ordinances, floodplain, County addressing, Non-Metallic, Land Information and Board of Adjustment.

#11. Mill Creek Fund 64 is maintenance of the 8 dams done in the late 50's we get \$2,000.00 a year from the levy. Fund 75 – upstream dams we are working on this.

#12. Mill Creek Dam Inspection – DNR required inspections. RFP to contract an engineer to work with a variety of counties to complete the DNR required inspections over the next 5 years.

#13. Land and Water Resource Plan update –Cathy is in the process of updating the plan. A copy of the 2012 plan will be in the iPad folder.

#14. Southern Area Association of Land Conservation Committees, Melissa is the current representative and would like to continue being the representative. Chair Luck move ahead to item #20 at this point.

#20. Election of Representative to Southern Area Association of Land Conservation Committees. Julie Fleming nominated Melissa Luck, second made by Steve Carrow. Motion carried. Back to following the agenda.

Personnel

#15. Conservation Technician Position update – working with County Administrator Clinton Langreck.

#16. GIS/Sanitation Position – Lynn is retiring in September; this is on Clinton's radar.

Both of these positions will remain on the agenda.

Closing

#17. Election of Vice-Chair of Land & Zoning Standing Committee. Julie Fleming nominated Linda Gentes second made by Melissa Luck. Chair Luck asked for any other nominations, hearing none the motion was carried.

#18. Election of Secretary of Land & Zoning Standing Committee. Julie Fleming nominated Dave Turk, second made by Melissa Luck. Chair Luck asked for any other nominations, hearing none the motion was carried.

#19. Election of representative to Rules & Strategic Planning standing Committee. Melissa Luck nominated Linda Gentes, second made by Dave Turk. Chair Luck asked for any other nominations, hearing none, the motion was carried.

#21. Future Agenda Items

Personnel

#22. Adjournment.

Next meeting date is set for June 6th, 2022, at 3pm. Linda Gentes motioned to adjourn the meeting, second made by Julie Fleming. Motion carried. Meeting adjourned at 5:25 pm.

Respectfully submitted,

Cathy Cooper

Cathy Cooper
Secretary pro temp
Land & Zoning Secretary
CC/tcb