

# Richland County

HHS & Veterans Standing Committee

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August 8, 2022

## NOTICE OF MEETING

Please be advised that the Richland County Health and Human Services & Veterans Standing Committee will convene at 10:30 a.m., Thursday, **August 11, 2022** in the Richland County Board Room 181 W. Seminary Street and via videoconference and teleconference using the following information:

**WebEx link through website found at:** <https://administrator.co.richland.wi.us/minutes/hhs-and-veterans/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or [barbara.scott@co.richland.wi.us](mailto:barbara.scott@co.richland.wi.us) (email), or HHS & Veterans Standing Committee Chair Ingrid Glasbrenner at 608-604-5086 or [ingrid.glasbrenner@co.richland.wi.us](mailto:ingrid.glasbrenner@co.richland.wi.us) (email).

### Agenda:

1. Welcome Francis Braithwaite
2. Call to Order
3. Proof of Notification
- \* 4. Approve Agenda
- \* 5. Approve Previous Meeting Minutes
- \* 6. Review & Discuss Updates to Richland County Capital Improvement Plan 2023-2032
- \* 7. Review & Discuss Updates to County Administrator Administrative Reports, Resolutions, and Recommendations
8. Public Comment

### **VETERANS SERVICE OFFICE**

#### Consent Items:

- \* 9. 2022 VSO Budget Summary

#### Administrative Report:

- 10. Veterans Services Officer, Karen Knock
- \* 11. Review & Discuss the 2023 VSO Budget

### **HEALTH & HUMAN SERVICES**

#### Consent Items:

- \* 12. HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000)
- \* 13. 2022 HHS Budget Summary & Richland County Placement Report
- \* 14. 2022 HHS Contract Monitoring Report

#### Administrative Report:

- 15. Director, Tricia Clements
- \* 16. Review & Discuss the 2023 HHS Budget

#### Action Items:

- 17. Approve HHS Contracts, Agreements, and Amendments
- \* 18. Approve Increase to Meal Reimbursement Rate for Volunteer Drivers
- \* 19. Approve ADRC Restructuring

#### Personnel:

- \* 20. HHS Personnel Updates

#### Closing:

- 21. Future agenda items
- 22. Adjournment

\* Meeting materials for items marked with an asterisk may be found at <https://administrator.co.richland.wi.us/minutes/hhs-and-veterans/>.

# Richland County

## HHS & Veterans Standing Committee

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*BOH Board of Health Agenda Item: Per the Richland County Board Body Structure, the two citizen-veteran members are non-voting members for items specific to the Board of Health.*

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Finance and Personnel Committee.

CC:	Committee Members	DHS Southern Regional Office –Larissa Tomczak & Kris Dejanovich
	WRCO Broadcasting	DCF Southern Regional Office –Wendean Marsh
	Richland Observer	DPH Southern Regional Office – Joseph Larson
	Valley Sentinel	Greater WI Agency on Aging Resources, Inc.
	Wisconsin Public Radio	Dr. Neil Bard
	County Clerk	Department Heads
	County Administrator	County Board Supervisors
	Courthouse Bulletin Board	

# Richland County

## HHS & Veterans Standing Committee

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July 14, 2022

The Richland County Health and Human Services & Veterans Committee convened on Thursday, July 14, 2022, in the County Board room at 181 W. Seminary Street, in person, via videoconference and teleconference.

Committee members present included Kerry Severson, Lee Van Landuyt, Ingrid Glasbrenner, Dr. Jerel Berres and Cindy Chicker. Sherry Hillesheim attended by Web Ex.

Department heads, staff and public present were Karen Knock, Amy Hoffman, Trisha Clements, Angie Rizner, Meghan Rohn, Jaymie Bruckner, Rose Kohout, Stephanie Ronnfeldt, and Roxanne Klubertanz-Gerber. Jessica Tisdale, Sharon Pasold, Laurie Couey, Briana Turk and Barbara Scott logged in by WebEx. Gabriel Schmitt was present from MIS running the teleconferencing.

Not Present: Timothy Gottschall, Danielle Rudersdorf, and Ken Rynes.

### Agenda:

1. **Welcome Tricia Clements, HHS Director:** Chair Ingrid Glasbrenner welcome new Health and Human Services Director Tricia Clements to the committee.
2. **Call to order:** Committee Chair Ingrid Glasbrenner called the meeting to order at 5:35 p.m.
3. **Proof of notification:** Chair Ingrid Glasbrenner verified that the meeting had been properly posted.
4. **Approve Agenda:** Motion by Cindy Chicker, seconded by Lee Van Landuyt to approve the agenda and proper posting. Motion Carried.
5. **Introductions and Review the Purpose of the Public Hearing:** Ingrid Glasbrenner reviewed the rules and purpose of the Public Hearing and invited any present, either in public or virtually to speak.
6. **Citizen Comments Related to the 2023 HHS Programs and Services:** No comments were provided by members of the public.
7. **Approve Previous Meeting Minutes:** Motion by Kerry Severson, seconded by Cindy Chicker to approve the June 9, 2022 Health & Human Services & Veterans Standing Committee minutes. Motion carried.
8. **Citizen Board Member Recommendation:** The committee discussed a letter that was submitted by Francis Braithwaite expressing interest in serving on the Health & Human Services and Veterans Standing Committee, filling the currently vacant citizen member position. Several committee members spoke to their knowledge of Mr. Braithwaite and noted he would be a good addition to the committee.
9. **Review & Discuss Richland County Capital Improvement Plan 2023-2032:** Each of the expenses included in the Richland County Capital Improvement Plan for 2023-2032 pertaining to Health and Human Services were reviewed. Ingrid Glasbrenner explained the importance of reviewing each of these projects now in order to determine if estimated expenses and projected timeframes for the projects are realistic. Angie Rizner discussed the overhaul of the HVAC System for the Community Services building and emphasized that the \$150,000 stated in the plan is a very rough estimate that was provided in 2017. It was also explained that obtaining an updated estimate has become more difficult as vendors do not want to invest the time and money, if they are not confident the County will go through with the project. Discussion was also held regarding the LED lighting conversion project, which also has outdated estimates utilized in the plan. It was determined that Health and Human Services should begin researching what it would take to have updated estimates provided and what businesses would be willing to do so.

# Richland County

## HHS & Veterans Standing Committee

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### **10. Review & Discuss County Administrator Administrative Reports, Resolutions, and Recommendations:**

The resolution currently being considered by the Richland County Finance & Personnel Standing Committee, tasking the Health & Human Services and Veterans Standing Committee to develop a course of action, if possible, to reduce levy operational expenses \$350,000 entering in to 2024 was reviewed and discussed. Ingrid Glasbrenner noted that while the resolution has not been approved this committee should be discussing the possibility of a reduction of tax levy and what impacts that may have.

Karen Knock discussed the recommendation made to reduce the Part-Time Veterans Benefits Specialist position as part of the 2023-2027 Financial Planning Decision Worksheet. Services provided at the Veterans Services office were reviewed, as well as a brief history of the Veterans Benefits Specialist position, financial impact to the community, the \$12 million in benefits obtained by veterans in Richland County, the increase in the Veterans Services Officer from 35 hours per week to 40 hours per week, and impacts that have been felt in the Veterans Services Office since this position was vacated. Ingrid Glasbrenner questioned if volunteers are ever utilized in the office, and it was explained that utilization of volunteers is very difficult due to the training and certification that would be required. Lee Van Landuyt discussed the impact decisions at the state level have had on the county's ability to conduct business.

The recommendation made to reduce child and adult placement expenses by \$100,000 was also discussed, and Ingrid Glasbrenner questioned how it can be known if placement expenses will be lower than in previous years. It was explained that Health and Human Services feels optimistic that this reduction may be possible due to certain long term placements being expected to end, the addition of new state funding to subsidize guardianships, and the potential to create a non-lapsing account for placement funds. While the elimination of the Drug Treatment Court was also recommended, it was noted that a five-year contract was just entered into.

### **11. Public Comments:** No public comments were offered.

## **VETERANS SERVICE OFFICE**

### Consent Items:

- 12. 2022 Veterans Budget Summary:** Karen Knock explained that the Veterans Budget Summary Report has been posted in the Health & Human Services and Veterans Standing Committee folder for members to review. This past month flags were purchased and was the only expense shown other than normal monthly expenses.

### Administrative Report:

- 13. Veterans Services Office Director, Karen Knock:** Karen Knock reported that the interview process was conducted and a candidate was chosen to fill the part-time Veteran's Benefits Specialist position. Some information was provided about the individual and it was noted he would be starting in the role on July 18, 2022.

*Karen Knock left the meeting*

## **HEALTH & HUMAN SERVICES**

### Consent Items:

- 14. HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000):** Stephanie Ronnfeldt explained that the purpose of the report is to outline the agency's monthly bills that are paid and prepaid vouchers, which are bills paid out of cycle to avoid late fees. Examples of some reoccurring and common expenses were reviewed. Usual expenses were also highlighted and explained.

- 15. 2022 HHS Budget Summary & Richland County Placement Report:** The budget summary document was reviewed, outlining utilization, expenses, revenues, and placements. It was noted that while utilization should be approximately 50%, it is currently only 39%, primarily due to position vacancies.



# Richland County

## HHS & Veterans Standing Committee

The placement report was reviewed by Stephanie Ronnfeldt. In May, there was no utilization of crisis stabilization services, keeping year to date expenses at \$9,465. Adult Institutional and Inpatient Placement expenses totaled \$8,304 for the month of May bringing total year to date expenses to \$100,501. There were eight individuals in Adult Community Residential Placements in May bringing year to date expenses to \$32,024, and total expenses in Fund 54 to \$141,991.

Expenses through May for Child Institutional Inpatient totaled \$81,576 and there have been no Detention placements so far in 2022. To date, Group Home and Treatment Foster Care expenses totaled \$192,557 and Regular Foster Care totaled \$17,553 after reimbursements. Total year to date expenses in Fund 44 through May totaled \$291,687. Additional reimbursements for new state funded subsidized guardianships should start coming in quarterly and will be back dated to the beginning of the year. Placement Expense Comparisons and history of placements by types were also made available for committee members.

- 16. 2022 HHS Contract Monitoring Report:** Angie Rizner gave an overview of the Contract Monitoring Report, and how it is determined when a contract needs to be amended. For the current report, those contracts exceeding 42% were reviewed, with the assumption that most providers will have billed through the month of May. While some providers exceeded the expected utilization, it was explained that they also submitted bills through the month of June and therefore did not require further review. Other providers reporting over the expected 42% will continue to be monitored to determine if an amendment is needed in the future.

### Administrative Report:

- 17. HHS Interim Director, Roxanne Klubertanz-Gerber:** Tricia Clements provided highlights and program updates for each unit of the agency including staffing updates, trainings, events, and updates on new and ongoing initiatives. Tricia spoke about her experience so far with the agency and expressed that she is excited to be working with the agency.

### Action Items:

- 18. Approve HHS Contracts, Agreements and Amendments:**

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2022 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (7-14-2022)		
<b>LOGAN JAMES HERR FOUNDATION, INC. DBA LOGAN'S HEART AND SMILES</b>	To provide home modifications for Children's Long-Term Support Program families who are being served by the Behavioral Health Services Unit. (Oregon)	For a total amount not to exceed <b>\$40,000</b> .
<b>SOARING SKILLS, LLC</b>	To provide daily living skills training to children with disabilities being served by the Behavioral Health Services Unit. (Viroqua)	For a total amount not to exceed <b>\$25,000</b>
<b>WISCONSIN COMMUNITY HEALTH ALLIANCE, LLC</b>	To assist Public Health with the development of the community Health Needs Assessment (CHNA)/Community Health Improvement Plan (CHIP). (Marshfield)	For a total amount not to exceed <b>\$27,000</b>

Motion by Lee Van Landuyt, seconded by Cindy Chicker to approve the new 2022 contracts. Motion carried.

- 19. Approve the Application and Acceptance of 2023 Section 5310 Vehicle and Operating Grant:** Roxanne Klubertanz-Gerber discussed the Section 5310 Vehicle and Operating Grant available through the Wisconsin Department of Transportation. It was explained that \$36,107.80 in local match/in kind is required, to leverage up to an additional \$30,087.84, however since the match can be in kind, no additional tax level is required.

# Richland County

## HHS & Veterans Standing Committee

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Funding is used to improve mobility for seniors and individuals with disabilities. Motion by Dr. Jerel Berres, seconded by Kerry Severson to approve the application and acceptance of the 2023 Section 5310 Vehicle and Operating Grant. Motion Carried.

- 20. Discuss the ADRC Structure:** Roxanne Klubertanz-Gerber and John Grothjan, Regional Director for the Aging and Disability Resource Center (ADRC) of Eagle Country discussed potential changes being considered for the four county region which include Richland, Juneau, Sauk and Crawford Counties. A brief history of the region was reviewed, including various funding categories and County allocations. It was explained that for some time Sauk County has been evaluating if it is in their best interest to continue to remain a part of the four county region and, as a result, the other counties have begun to evaluate if it is in the best interest of the region for Sauk County to stay.

Roxanne Klubertanz-Gerber explained the benefits of a regional model as well as the funding model for the region, including the different county allocations. It was explained that by moving forward without Sauk County, and forming a three county region with Richland, Crawford and Juneau Counties, the region would gain approximately \$80,000.

If it were determined the region would like to move forward without Sauk County, notice would need to be given by September 1, 2022 that the region intends to disband. Then Richland, Juneau, and Crawford Counties would need to reapply as a three county region by October 1, 2022 and the new region would be effective January 1, 2023.

Lee Van Landuyt questioned if there is any concern that state funding for the Aging and Disability Resource Centers are at Risk. Roxanne Klubertanz-Gerber stated that funding in this area seems to be secure at this point in time.

Motion by Lee Van Landuyt, seconded by Cindy Chicker to allow Health and Human Services Director, Tricia Clements along with the ADRC Manager, Roxanne Klubertanz-Gerber, to work with the ADRC of Eagle Country's Regional office to potentially dissolve the four county Region and be a part of a three county Region with the Regional office to continue to be housed as a department of Juneau County. If deemed appropriate further move to approve HHS Director Tricia Clements to sign all necessary paperwork related for the process. Motion carried.

### Personnel:

- 21. HHS Personnel Updates:** Roxanne Klubertanz-Gerber announced the hiring of Tricia Clements, Director, effective July 5, 2022; Emily Phelps, CLTS & BT3 Case Manager, effective July 5, 2022; Brittney Wirtz, Child & Youth Services Supervisor, effective July 11, 2022; and Maxie Phillips, Leased Service Facilitator, effective July 11, 2022.

Advertising or interviewing is occurring for the 8 vacant positions including the Adult Protective Services Worker, Comprehensive Community Services Supervisor, 4 Mental Health Therapists, and 2 Child & Youth Services Case Managers. Clarification was provided that vacant positions listed as "on-hold" are positions that are currently not being budgeted for. Cindy Chicker questioned if plans are currently being made to move forward with some of the on-hold positions, particularly the Health and Wellness Coordinator. Discussion was held regarding this position and that it currently exists in many counties. It was noted that this is mostly a funding issue at this time without requesting additional tax levy.

### Closing:

- 22. Reminder – HHS Department Orientation for County Board/Committee Members on 7/19/2022:** A reminder was given that a Health and Human Services Department Orientation will be provided to new Board/Committee members on July 19, 2022.

# Richland County

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**23. Future Agenda Items:** No future agenda items were provided.

**24. Adjournment:** The next meeting is scheduled for August 11, 2022 at 10:30 a.m. in the Richland County Board room and via WebEx. Motion by, Kerry Severson seconded by Dr. Jerel Berres to adjourn the meeting. Motion carried.

Respectfully Submitted,  
Meghan Rohn  
Confidential Administrative Secretary

DRAFT

## Richland County Committee

### Agenda Item Cover

**Agenda Item Name:** Capital Improvement Program and Planning and Borrowing

<b>Department</b>	Administration	<b>Presented By:</b>	Administrator
<b>Date of Meeting:</b>	02 Aug 2022	<b>Action Needed:</b>	Vote
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Structure C
<b>Date submitted:</b>	01 Aug 2022	<b>Referred by:</b>	
<b>Action needed by no later than (date)</b>	TBD	<b>Resolution</b>	<u>N/A</u> ,

**Recommendation and/or action language:**

Motion to... (possibly amend)

**Background:** *(preferred one page or less with focus on options and decision points)*

This item is on here to help focus the committee on Capital Planning and borrowing to allow for adjustments if desired or as comes up through committee discussion and action.

**KEY CHANGES SINCE 27JUL2022 MEETING:**

- 01AUG2022 — Jail; switched funding source for Jail Shower Repair from Short-term notes to jail assessment
- 01AUG2022 — HHS; moved HVAC System from 2023 to 2024
- 01AUG2022 — Fair and Recycling; amended to fund the blacktop, ADA ramp repair and concrete floor in office through short-term borrowing
- 01AUG2022 — UW Campus; amended to fund the coppertop roof project
- 01AUG2022 — Symons; amended to fund the air handler and sand filter replacement projects

Currently tracking that with the intensions of adjustments on the July 27<sup>th</sup> 2022 meeting the financial proposals are below.

**Attachments and References:**

Capital Improvement Program	

**Financial Review:**

*(please check one)*

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input checked="" type="checkbox"/>	Other funding Source	Borrowing at \$1,050,000	
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

## Richland County Committee

### Agenda Item Cover

Estimates impacting short-term borrowing:

Highway		\$ 500,000.00
Sheriff		\$ 225,000.00
Jail		\$ 5,000.00
Courthouse Maintenance		\$ 41,500.00
MIS		\$ 77,200.00
Fair and Recycling		\$ 35,000.00
UW Campus		\$ 100,000.00
Symons		\$ 26,500.00
Parks		\$ 20,000.00
Total:		\$ 1,030,200.00
Borrowing:		\$ 1,050,000.00
Contingency:		1.89%

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**Approval:**

**Review:**

*Clinton Langreck*

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Department Head

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Administrator, or Elected Office (if applicable)

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# RICHLAND COUNTY CAPITAL IMPROVEMENT PROGRAM 2023-2032 (01 Aug 22 Proposal)

Date: (20 June 2022)

Capital Improvements and Capital Expenditures are any items which are expected to have a useful life of 3 years or more and costing over \$5,000. Items (including project and packages) generally under \$5,000 will be paid for in the operating budget; items over \$5,000 will be included in the Capital Improvement Fund and may be borrowed for.

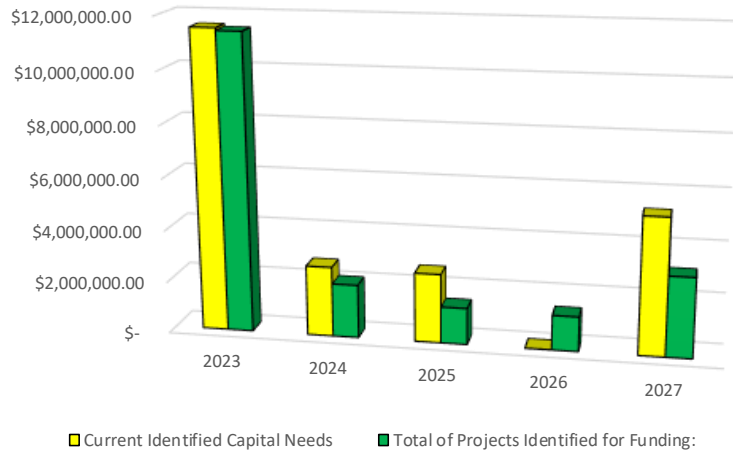
	<u>Current Identified Capital Needs</u>	<u>Total of Projects Identified for Funding:</u>	<u>Proposed Funding from Operation Levy:</u>	<u>Proposed funding from Debt Service Levy:</u>	<u>Proposed funding from other funding sources:</u>	<u>Deferred and Declined Improvements</u>	<u>Total Debt:</u>	<u>Total Remaining Legal Debt Capacity</u>	<u>% of Remaining Legal Debt Limit:</u>
2023	\$ 11,532,379.96	\$ 11,427,379.96	\$ 545,667.96	\$ 9,530,200.00	\$ 1,351,512.00	\$ 105,000.00	\$ 29,540,000.00	\$ 40,588,068.00	57.9%
2024	\$ 2,698,002.31	\$ 2,055,452.31	\$ 509,117.37	\$ 1,198,700.00	\$ 347,634.94	\$ 642,550.00	\$ 27,670,000.00	\$ 43,860,630.00	61.3%
2025	\$ 2,659,400.00	\$ 1,402,800.00	\$ -	\$ 1,046,200.00	\$ 356,600.00	\$ 1,256,600.00	\$ 25,750,000.00	\$ 47,211,242.00	64.7%
2026	\$ 1,773,000.00	\$ 1,337,350.00	\$ -	\$ 1,035,200.00	\$ 302,150.00	\$ 435,650.00	\$ 23,780,000.00	\$ 50,640,467.00	68.1%
2027	\$ 5,265,200.00	\$ 3,085,200.00	\$ -	\$ 999,200.00	\$ 2,086,000.00	\$ 2,180,000.00	\$ 21,755,000.00	\$ 54,153,876.00	71.3%
2028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,675,000.00	\$ 57,752,054.00	74.6%
2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,720,000.00	\$ 61,255,595.00	77.6%
2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,700,000.00	\$ 64,855,107.00	81.8%
2031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,605,000.00	\$ 70,561,209.00	85.9%
2032	\$ 40,000,000.00	\$ 40,000,000.00	\$ -	\$ 40,000,000.00	\$ -	\$ -	\$ 11,440,000.00	\$ 72,369,533.00	

The Capital Improvement Program is built on the assumptions of the \$8.5million Radio / Tower Project borrowing and continued short-term note borrowing of \$1,050,000 annually.

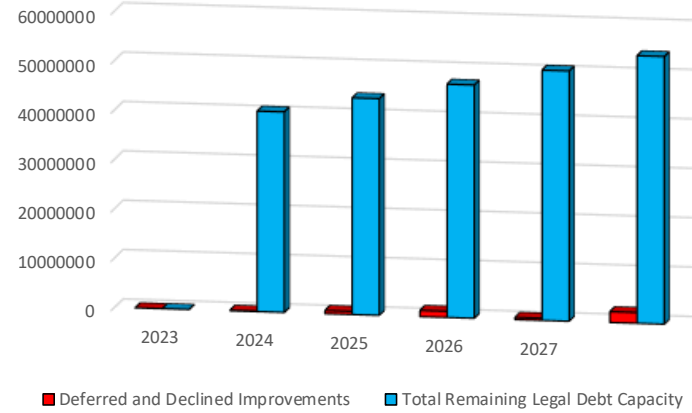
Richland County has a five year plan for Capital Expenditures with ten year projection on multi-million dollar projects requiring bonding.. This ten year plan will be submitted by July of each year from the Finance and Personnel Committee to the Richland County Board for approval. The Capital Improvement Plan has been subdivided into improvements which are to be levied for under operations, paid for by sources other than tax levy, or borrowed for under debt-service levy. County Staff will ensure that all expenditures that meet the definition of "Capital Project" are included in this plan annually prior to the start of the County Budget approval process. When the County budget process begins, the Capital Improvement Plan will guide what is included in the budget presented to the Finance and Personnel Committee. The Capital Improvement Plan shall be used as a planning tool to assist with the annual budget and certain projects may remain unfunded when the County Budget is ultimately adopted by the County Board.

### Comparison Graphs:

Capital Needs vs Identified Funding



Deferred/Declined Improvements vs Remaining Debt Capacity



Highway	Department										
			Needs:	Funding Sources:							
		Estimated Expense:	Operations Levy	Debt Service Levy			Revenues			Deferred, reduced or removed	Notes:
			Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		
2023 Projects & Equipment:											
A	Rehabilitation Road Projects	\$ 2,072,179.96	\$ 345,667.96	\$ 500,000.00				\$ 1,226,512.00			#92 short term borrowing for roads will always be \$500,000 with balance from Levy
B	Small Bridge Work			\$ -				\$ -			
C	Bridge Design & Construction			\$ -				\$ -			
C	Major Maintenance			\$ -				\$ -			
E	Plow Truck	\$ 220,000.00	\$ 200,000.00					\$ 20,000.00			
F	Plow Truck Body Build	\$ 326,000.00	\$ 326,000.00					\$ -			
G	Mulch			\$ -				\$ -			
H	3/4 Ton Pick up			\$ -				\$ -			
I	Seal Coating Chipper			\$ -				\$ -			
J											
	Subtotal:	\$ 2,292,179.96	\$ 545,668	\$ 500,000.00	\$ -	\$ -	\$ -	\$ 1,246,512.00	\$ -	\$ -	
2024 Projects & Equipment:											
A	Rehabilitation Road Projects	\$ 1,185,952.31	\$ 509,117.37	\$ 500,000.00				\$ 176,834.94			#92 short term borrowing for roads will always be \$500,000 with balance from Levy
B	Small Bridge Work			\$ -				\$ -			
C	Bridge Design & Construction			\$ -				\$ -			
C	Major Maintenance			\$ -				\$ -			
E	Plow Truck		\$ -					\$ -			
F	Plow Truck Body Build		\$ -					\$ -			
G	Mulch			\$ -				\$ -			
H	3/4 Ton Pick up			\$ -				\$ -			
I	Seal Coating Chipper			\$ -				\$ -			
J											
	Subtotal:	\$ 1,185,952.31	\$ 509,117.37	\$ 500,000.00	\$ -	\$ -	\$ -	\$ 176,834.94	\$ -	\$ -	
2025 Projects & Equipment:											
A	Rehabilitation Road Projects	\$ 306,751.67	\$ -	\$ 500,000.00				\$ -			#92 short term borrowing for roads will always be \$500,000 with balance from Levy
B	Small Bridge Work			\$ -				\$ -			
C	Bridge Design & Construction			\$ -				\$ -			
C	Major Maintenance			\$ -				\$ -			
E	Plow Truck			\$ -				\$ -			
F	Plow Truck Body Build			\$ -				\$ -			
G	Mulch			\$ -				\$ -			
H	3/4 Ton Pick up			\$ -				\$ -			
I	Seal Coating Chipper			\$ -				\$ -			
J	Place Holder on Road Rehabilitation	\$ 193,248.33						\$ -			
	Subtotal:	\$ 500,000.00	\$ -	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2026 Projects & Equipment:											
A	Rehabilitation Road Projects	\$ -	\$ -	\$ 500,000.00				\$ -			#92 short term borrowing for roads will always be \$500,000 with balance from Levy
B	Small Bridge Work			\$ -				\$ -			
C	Bridge Design & Construction			\$ -				\$ -			
C	Major Maintenance			\$ -				\$ -			
E	Plow Truck			\$ -				\$ -			
F	Plow Truck Body Build			\$ -				\$ -			
G	Mulch			\$ -				\$ -			
H	3/4 Ton Pick up			\$ -				\$ -			
I	Seal Coating Chipper			\$ -				\$ -			
J	Place Holder On Road Rehabilitation	\$ 500,000.00						\$ -			
	Subtotal:	\$ 500,000	\$ -	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2027 Projects & Equipment:											
A	Rehabilitation Road Projects	\$ -		500,000							#92 short term borrowing for roads will always be \$500,000 with balance from Levy
B	Small Bridge Work										
C	Bridge Design & Construction										
C	Major Maintenance										
E	Plow Truck										
F	Plow Truck Body Build										
G	Mulch										
H	3/4 Ton Pick up										
I	Seal Coating Chipper										
J	Place Holder On Road Rehabilitation	\$ 500,000.00									
	Subtotal:	\$ 500,000	\$ -	\$ 500,000.00	\$ -	\$ -	\$ 3 -	\$ -	\$ -	\$ -	



Sheriff's Office											

Jail												

[illegible]

Courthouse Maintenance											
		Needs:	Funding Sources:								
		Estimated Expense:	Operations Levy	Debt Service Levy			Revenues			Deferred, reduced or removed	Notes:
			Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bonding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		
2023 Projects & Equipment:											
A	Heat Exchangers (3 per year)	\$ 18,000.00		\$ 18,000.00							
B	Ceiling repair to law library and victim witness rooms	\$ 15,000.00		\$ 15,000.00							
C	Chiller under the Jail										Delay until 2024
D											
E	Lawn Mower (Lawn Tractor)	\$ 3,500.00		\$ 3,500.00							
F	Signage update	\$ 5,000.00		\$ 5,000.00							Update signage needs for authorized areas, new office locations, etc.
E											
	Subtotal:	\$ 41,500	\$ -	\$ 41,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2024 Projects & Equipment:											
A	Heat Exchangers (3 per year)	\$ 18,000.00		\$ 18,000.00							
B	Boiler Replacement										Delay until 2025
C	Parking lot - taking out islands and curbs										Cost with highway, consider exchange of funding
D	Lock and key change and update	\$ 70,000.00		\$ 70,000.00							
E	Chiller under the Jail	\$ 120,000.00		\$ 120,000.00							
	Subtotal:	\$ 208,000	\$ -	\$ 208,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2025 Projects & Equipment:											
A	Heat Exchangers (3 per year)	\$ 19,000.00		\$ 19,000.00							
B	New Carpet and Paint for: Register in Probate, Jury Room, Law Library, Witness, Child Support, Veterans)	\$ 5,000.00		\$ 5,000.00							
C	Lift on East side to small court room	\$ 1,000,000.00								\$ 1,000,000.00	Estimate from City Auditorium Project for Comparable. External with Brick. Potential for CDBG. - Find Smaller Internal Lift Solution.
D	Boiler Replacement	\$ 100,000.00		\$ 100,000.00							
	Subtotal:	\$ 1,124,000	\$ -	\$ 124,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	
2026 Projects & Equipment:											
A	Heat Exchangers (3 per year)	\$ 19,000.00		\$ 19,000.00							
B											
C	Heat Controls Update (air to electronic)										
D	Jury Bathroom										
E											
	Subtotal:	\$ 19,000	\$ -	\$ 19,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2027 Projects & Equipment:											
A	Heat Exchangers (3 per year)	\$ 19,000.00		\$ 19,000.00							
B	Window Replacement on Southside of Courthouse	\$ 50,000.00		\$ 50,000.00							
C	Vault renovations / Air flow										
D	Lift from second to third floor	\$ 100,000.00		\$ 100,000.00							
E											
	Subtotal:	\$ 169,000	\$ -	\$ 169,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

HHS Building											

County Technology - Managed by MIS											
		<b>Needs:</b>	<b>Funding Sources:</b>								
		<b>Estimated Expense:</b>	Operations Levy	Debt Service Levy			Revenues			Deferred, reduced or removed	Notes:
			Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		
<b>2023 Projects &amp; Equipment:</b>											
	<b>IT Infrastructure Maintenance and Improvements (to include):</b> patch-cables, installation equipment, surge protection, hard-drives, wiring, access points, switches, host, hardware, monitors, UPS systems (work stations and servers), etc.										
A	Server and Switches Replacement (General)	\$ 8,000.00		\$ 8,000.00							
B	Server and Switches Replacement (Sheriff)										
C	Server and Switches Replacement (HHS)										
D	Server and Switches Replacement (Pine Valley)										
E	Server and Switches Replacement (Highway)										
F	Computer Work Station Replacement (General)	\$ 18,000.00		\$ 18,000.00							
G	Computer Work Station Replacement (Sheriff)	\$ 11,700.00		\$ 11,700.00							
H	Computer Work Station Replacement (HHS)	\$ 21,000.00		\$ 21,000.00							
I	Computer Work Station Replacement (Pine Valley)	\$ 9,000.00		\$ 9,000.00							
J	Computer Work Station Replacement (Highway)	\$ 2,000.00		\$ 2,000.00							
K	Doors and Security Cameras										
L	Video Conferencing System	\$ 5,000.00		\$ 5,000.00							
M	NAS Storage Devices (Sheriff Evidence, County Backup, and Zoning Images)	Anticipating part of R/T project									
N	Ipad Replacement	\$ 2,500.00		\$ 2,500.00							
O											
	<b>Subtotal:</b>	\$ 77,200	\$ -	\$ 77,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

2024 Projects & Equipment:												
		IT Infrastructure Maintenance and Improvements (to include): patch-cables, installation equipment, surge protection, hard-drives, wiring, access points, switches, host, hardware, monitors, UPS systems (work stations and servers), etc. [opportunity to purchase subscriptions for multiple years to lock price) switch refresh end of life										
A			\$ 3,298.00		\$ 3,298.00							
B		Access Point Replacement (General)=2	\$ 2,402.00		\$ 2,402.00							
C		Access Point Replacement (Sheriff)=2	\$ 2,402.00		\$ 2,402.00							
D		Access Point Replacement (HHS)	\$ -									
E		Access Point Replacement (Pine Valley)=12	\$ 14,496.00		\$ 14,496.00							
F		Access Point Replacement (Highway)=2	\$ 2,402.00		\$ 2,402.00							
G		Computer Work Station Replacement (General)	\$ 18,000.00		\$ 18,000.00							
H		Computer Work Station Replacement (Sheriff)	\$ 11,700.00		\$ 11,700.00							
I		Computer Work Station Replacement (HHS)	\$ 21,000.00		\$ 21,000.00							
J		Computer Work Station Replacement (Pine Valley)	\$ 9,000.00		\$ 9,000.00							
K		Computer Work Station Replacement (Highway)	\$ 2,000.00		\$ 2,000.00							
L		Doors and Security Cameras										
M		Video Conferencing System	\$ 5,000.00		\$ 5,000.00							
N		NAS Storage Devices (Sheriff Evidence, County Backup, and Zoning Images)	\$ 9,000.00		\$ 9,000.00							
O		Ipad Replacement	\$ 2,500.00		\$ 2,500.00							
		Subtotal:	\$ 103,200	\$ -	\$ 103,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2025 Projects & Equipment:												
		IT Infrastructure Maintenance and Improvements (to include): patch-cables, installation equipment, surge protection, hard-drives, wiring, access points, switches, host, hardware, monitors, UPS systems (work stations and servers), etc.										
A			\$ 8,000.00		\$ 8,000.00							
B		Server and Switches Replacement (General)										
C		Server and Switches Replacement (Sheriff)										
D		Server and Switches Replacement (HHS)										
E		Server and Switches Replacement (Pine Valley)										
F		Server and Switches Replacement (Highway)										
G		Computer Work Station Replacement (General)	\$ 18,000.00		\$ 18,000.00							
H		Computer Work Station Replacement (Sheriff)	\$ 11,700.00		\$ 11,700.00							
I		Computer Work Station Replacement (HHS)	\$ 21,000.00		\$ 21,000.00							
J		Computer Work Station Replacement (Pine Valley)	\$ 9,000.00		\$ 9,000.00							
K		Computer Work Station Replacement (Highway)	\$ 2,000.00		\$ 2,000.00							
L		Doors and Security Cameras										
M		Video Conferencing System	\$ 5,000.00		\$ 5,000.00							
N		NAS Storage Devices (Sheriff Evidence, County Backup, and Zoning Images)										
O		Ipad Replacement	\$ 2,500.00		\$ 2,500.00							
		Subtotal:	\$ 77,200	\$ -	\$ 77,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

<b>2026 Projects &amp; Equipment:</b>											
A	Server Refresh - County Wide	\$ 80,000.00		\$ 80,000.00							
A	IT Infrastructure Maintenance and Improvements (to include): patch-cables, installation equipment, surge protection, hard-drives, wiring, access points, switches, host, hardware, monitors, UPS systems (work stations and servers), etc. Switch refresh many of them Pine Valley										
	Switch Replacement (Courts)=2	\$ 10,400.00		\$ 10,400.00							
	Switch Replacement (DA)=1	\$ 5,200.00		\$ 5,200.00							
B	Switch Replacement (General)										
C	Switch Replacement (Sheriff)=4	\$ 20,800.00		\$ 20,800.00							
D	Switch Replacement (HHS)=7	\$ 36,400.00		\$ 36,400.00							
E	Switch Replacement (Pine Valley)=6	\$ 31,200.00		\$ 31,200.00							
F	Switch Replacement (Highway)										
G	Computer Work Station Replacement (General)	\$ 18,000.00		\$ 18,000.00							
H	Computer Work Station Replacement (Sheriff)	\$ 11,700.00		\$ 11,700.00							
I	Computer Work Station Replacement (HHS)	\$ 21,000.00		\$ 21,000.00							
J	Computer Work Station Replacement (Pine Valley)	\$ 9,000.00		\$ 9,000.00							
K	Computer Work Station Replacement (Highway)	\$ 2,000.00		\$ 2,000.00							
L	Doors and Security Cameras										
M	Video Conferencing System	\$ 5,000.00		\$ 5,000.00							
N	NAS Storage Devices (Sheriff Evidence, County Backup, and Zoning Images)										
O	Ipad Replacement	\$ 2,500.00		\$ 2,500.00							
	<b>Subtotal:</b>	<b>\$ 253,200</b>	<b>\$ -</b>	<b>\$ 253,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



[illegible]

Emergency Management												
			Needs:	Funding Sources:								
			Estimated Expense:	Operations Levy	Debt Service Levy			Revenues			Deferred, reduced or removed	Notes:
				Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bonding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		
2023 Projects & Equipment:												
A												
B	EM Truck Replacement (26 yrs. old)	\$ 65,000.00									\$ 65,000.00	Work with Highway Department on MOU to do a reallocation from Highway in exchange.
C	Replacement with a smaller use vehicle	\$ 40,000.00									\$ 40,000.00	Work with Sheriff's Office on MOU to do a reallocation from patrol in exchange.
D												
E												
	Subtotal:	\$ 105,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105,000	
2024 Projects & Equipment:												
A												
B												
C												
D												
E												
	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2025 Projects & Equipment:												
A												
B												
C												
D												
E												
	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2026 Projects & Equipment:												
A												
B												
C												
D												
E												
	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2027 Projects & Equipment:												
A												
B												
C												
D												
E												
	Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Ambulance											
		Needs:	Funding Sources:								
		Estimated Expense:	Operations Levy	Debt Service Levy			Revenues			Deferred, reduced or removed	Notes:
			Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bonding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		
2023 Projects & Equipment:											
A	Replace Ambulance Cot - (1/2)	\$ 27,500.00							\$ 27,500.00		
B											
C											
D											
E											
Subtotal:		\$ 27,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,500	\$ -	
2024 Projects & Equipment:											
A	Replace Ambulance Cot - (1/2)	\$ 30,250.00							\$ 30,250.00		
B	HVAC System Replacement	\$ 60,000.00							\$ 60,000.00		
C											
D											
E											
Subtotal:		\$ 90,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,250	\$ -	
2025 Projects & Equipment:											
A	Squad Replacement Unit #34 [22 years]	\$ 190,000.00						\$ 10,800.00	\$ 179,200.00		New Lifeline (\$190) vs. Used (\$40) from fees. Also considers to years of FAP Funding from the State
B											
C											
D											
E											
Subtotal:		\$ 190,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,800	\$ 179,200	\$ -	
2026 Projects & Equipment:											
A											
B											
C	Partial roof replacement project - REC	\$ 80,000.00							\$ 80,000.00		
D											
E											
Subtotal:		\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ -	
2027 Projects & Equipment:											
A											
B	Bedroom Improvement Project	\$ 50,000.00							\$ 50,000.00		
C											
D											
E											
Subtotal:		\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	

Pine Valley											

Fair and Recycling											
		Needs:	Funding Sources:								
		Estimated Expense:	Operations Levy	Debt Service Levy		Revenues			Deferred, reduced or removed	Notes:	
			Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bonding	Foundation / Partnership Funded	Fed or State Grant or Funding			Service Fees / Other
2023 Projects & Equipment:											
A	Black top in front of Grandstand	\$ 15,000.00		\$ 15,000.00							Incorporate by action of F+P 23JUL22
B	Repair ADA ramp into grandstands	\$ 10,000.00		\$ 10,000.00							
C	Concrete floor in office (blast and seal)	\$ 10,000.00		\$ 10,000.00							
D	Leaks in a roof of grandstand										
E											
Subtotal:		\$ 35,000	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2024 Projects & Equipment:											
A	HVAC System and Water Heaters (with duct work)	\$ 55,000.00								\$ 55,000.00	Administrator Recommends Deferring on Fair Capital Projects Indefinitely
B	Resurfacing roads (pulverize and replace @ 3")	\$ 160,000.00								\$ 160,000.00	
C											
D											
E											
Subtotal:		\$ 215,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215,000	
2025 Projects & Equipment:											
A	Dump Station (black water for campers)	\$ 30,000.00								\$ 30,000.00	
B	Adding Water to Camp Sites										
C											
D											
E											
Subtotal:		\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	
2026 Projects & Equipment:											
A	Get fairground on city water (off wells)										
B											
C											
D											
E											
Subtotal:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2027 Projects & Equipment:											
A											
B											
C											
D											
E											
Subtotal:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

UW Campus		2-May-22									
		Needs:	Funding Sources:							Deferred, reduced or removed	Notes:
			Operations Levy	Debt Service Levy		Revenues					
		Estimated Expense:	Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bonding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		
2023 Projects & Equipment:											
A	Coppertop Roof	\$ 100,000.00		\$ 100,000.00							Add back in 27JUL2022 F+P
B											
C											
D											
E											
Subtotal:		\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2024 Projects & Equipment:											
A	Fire Alarm System Replacement	\$ 400,000.00								\$ 400,000.00	Administrator Recommends Deferring on UW Campus Capital Projects Indefinitely
B											
C											
D											
E											
Subtotal:		\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	
2025 Projects & Equipment:											
A	HVAC Upgrades to Classroom (Phase 1/3)	\$ 80,000.00								\$ 80,000.00	
B	New Building Control System (Phase 1/3)	\$ 100,000.00								\$ 100,000.00	
C											
D											
E											
Subtotal:		\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180,000	
2026 Projects & Equipment:											
A	HVAC Upgrades to Melville Hall (Phase 2/3)	\$ 80,000.00								\$ 80,000.00	
B	De-humidifier for Melville Hall A/C units	\$ 50,000.00								\$ 50,000.00	
C	New Building Control System (Phase 2/3)	\$ 100,000.00								\$ 100,000.00	
D											
E											
Subtotal:		\$ 230,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 230,000	
2027 Projects & Equipment:											
A	HVAC Upgrades to Library (Phase 3/3)	\$ 80,000.00								\$ 80,000.00	
B	New Building Control System (Phase 3/3)	\$ 100,000.00								\$ 100,000.00	
C											
D											
E											
Subtotal:		\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180,000	

Symons Center												
			Needs:	Funding Sources:								
			Estimated Expense:	Operations Levy	Debt Service Levy			Revenues			Deferred, reduced or removed	Notes:
				Annual Operations Levy	G.O. Debt / Short Term Fund #92	G.O. Debt Fund #75	G.O. Debt Long / Term Bounding	Foundation / Partnership Funded	Fed or State Grant or Funding	Service Fees / Other		
2023 Projects & Equipment:												
A	Air Handler (#2)	\$50,000		\$ 25,000.00			\$ 25,000.00					Incorporate by action of F+P 27JUL2022
B	Sand Filter Replacement (1/4)	\$3,000		\$ 1,500.00			\$ 1,500.00					
C												
D												
E												
Subtotal:			\$ 53,000	\$ -	\$ 26,500	\$ -	\$ -	\$ 26,500	\$ -	\$ -	\$ -	
2024 Projects & Equipment:												
A	Air Handler (#1)	\$52,000					\$ 26,000.00			\$ 26,000.00		Administrator Recommends Deferring on County Expenditures to all Symons Capital Projects Indefinitely
B	Sand Filter Replacement (2/4)	\$3,100					\$ 1,550.00			\$ 1,550.00		
C												
D												
E												
Subtotal:			\$ 55,100	\$ -	\$ -	\$ -	\$ -	\$ 27,550	\$ -	\$ -	\$ 27,550	
2025 Projects & Equipment:												
A	Air Handler (#3)	\$55,000					\$ 27,500.00			\$ 27,500.00		
B	Locker Room Floors (adding drains)	\$35,000					\$ 17,500.00			\$ 17,500.00		
C	Sand Filter Replacement (3/4)	\$ 3,200.00					\$ 1,600.00			\$ 1,600.00		
D												
E												
Subtotal:			\$ 93,200	\$ -	\$ -	\$ -	\$ -	\$ 46,600	\$ -	\$ -	\$ 46,600	
2026 Projects & Equipment:												
A	Air Handler (#4)	\$58,000					\$ 29,000.00			\$ 29,000.00		
B	Sand Filter Replacement (4/4)	\$ 3,300.00					\$ 1,650.00			\$ 1,650.00		
C	Remodel Tennis/Basketball Courts	\$ 350,000.00					\$ 175,000.00			\$ 175,000.00		
D												
E												
Subtotal:			\$ 411,300	\$ -	\$ -	\$ -	\$ -	\$ 205,650	\$ -	\$ -	\$ 205,650	
2027 Projects & Equipment:												
A	Causeway Addition (Linking pool to gym	\$ 4,000,000.00					\$ 2,000,000.00			\$ 2,000,000.00		
B												
C												
D												
E												
Subtotal:			\$ 4,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ 2,000,000	







# Richland County Administrator's Office

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1-Aug-22

**To:** Finance and Personnel Standing Committee

**Subject:** Running Report on Financial Planning

**Edition:** 01 August 2022

This is a running report intended to help track clarifications, recommendations, data amendments, committee questions, considerations, worksheet amendments, and request.

## **Clarifications:**

Health and Human Services Budget — In referencing the June 22<sup>nd</sup> County Condition Report, Slide 6/67 depicts “Health and Social Services” accounting for 53.12% of County Expenditures. As discussed in previous meetings, this is a total expenditure from various services and departments including: Pine Valley, Health and Human Services, Child and Adult Institutional Placement, Health, Child Support, Veterans, Elderly, and Nutrition. This one data point does not account for revenues brought in by these services, or an understanding of levy distribution. In context of the Health and Human Services levy distribution: \$835,755.89 is dispersed for the HHS2022 Core Budget. \$31,607.37 is dispersed for Elderly Services. \$36,982.89 is disbursed for Nutrition. \$785,000 and \$700,000 are dispersed for Adult and Child Institutional placements. This totals to \$2,389,346.15 of a \$10,447,277.17 levy, or 23%.

Budget Breakdown / Understanding Department Expenditure and Revenues — A folder has been added to the Finance and Personnel Standing Committee. With multiple budget support forms have been added: Levy Distribution by Department and the Adopted 2022 Budget Workbook as adopted by the County Board. Available to committee members under: 2022 >> Post ReOrg >> Finance and Personnel >> Financial Planning Documents >> file names “2022 Levy Distribution by Department” and “Adopted Budget – 2022.”

The Financial Planning Decision Worksheet and Capital Improvement Program Document are intended as planning documents to help show our future trends based on proposed increases and decreases. These items are not adopted policy at this point. They are to help shape priorities in moving forward into the immediate

2023 budget, 2023 borrowing authorization, to show estimated trends for future budgets and borrowing needs, and to allow for time to plan solutions based on the assumptions, projections and desires. These documents are intended to change.

**Recommendations from the Administrator:**

I would recommend that Finance and Personnel Committee not lose sight of:

1. The 2023 budget process has begun and timely decisions will be needed to shape that budget with desired priorities.
2. The 2023 Capital Improvement Program will shape potential 2023 borrowing. WE will need a  $\frac{3}{4}$  vote, authorization resolution in September to advance with 2023 borrowing. An amount and project authorization will be needed.
3. The committee controls the flow of funding. At the end of the day, increasing or decreasing budget line items are what the committee has at its immediate control.
4. If there is desire (or recommendation) to change the assumptions and projections built into the 2023 guidance language and the projections of the financial planning worksheet, I would encourage supervisors to bring forward their ideas to change (by making motion) earlier rather than later. Examples: wages, benefits, revenue projections, department items, etc. Please make your priorities known early.
5. Focus discontent of recommendations and materials on the Administrator. If you are dissatisfied with an element of the projections, recommendations, presented data etc. please keep your discontent focused on the Administrator (vs. departments and staff) as I am the overall responsible party.
6. Departments have been advised on refraining from participating in public conversations or recommendations regarding cutting from other departments not related to their own department or shared function. Departments have also been advised on engaging in behavior of holding the highest priority functions hostage in the face of reductions (example: The Administrator threatens to cut payroll in response to budget reductions the office budget.)
7. The nature of these decisions are very subjective and the decisions made will reflect how the county prioritizes services and manages funds. Data sets can help provide objective comparisons and perhaps some rational consideration points. However, it is my opinion that in the end these decisions remain subjective.
8. I would recommend the Finance and Personnel consider the directive resolutions (either as presented, or with amendments) to help shape conditions in which supervisory committees and departments are solving problems under established constraints. Without directives, a lot of the problem solving will fall on the Administrator's Office and the Finance and Personnel Committee.

9. Professionalism – encourage everyone to continue with a high level of professionalism. I was made aware of offense taken in some comments made in levity and sarcasm.

### **Presentation Data Amendments:**

05JUL22 Conditions Report — “04 Presentation Slide 60/67” Richland #FTE = 366. Explanation — Comparative counties’ responded to the question “How many Full Time Employees do you have?” The 366 number was pulled from a report indicating Richland County Full Time Equivalency. A payroll report for full-time employees indicated 230 currently. Reference Appendix A Payroll report (below).

05JUL22 Conditions Report — “07 Richland County Financial Conditions and Recommendations Summary page 2/5, paragraph 1. = 1.02M. Explanation — Typo.

### **Questions (From Committee Members):**

Question: Financial planning worksheet – why isn’t there any numbers in some of the lines?

Answer: The worksheet captures items that are placeholders for ideas and initiatives that have not been costed, or proposed to implement.

Question Capital Plan. Currently planning on use of \$500,000 in short-term borrowing annually through 2027. What would it take to arrive at 20-year life cycle on county trunk?

Answer: Increase to \$800,000 annually. However, the county would have to consider that the \$500,000 is built on presumptions of state-aid limits. Additional state funds may not be available and repairs may be 100% levy vs. share with state aid rationed to counties. Current recommendation from Administrator and Commissioner is to distribute \$500,000 short-term notes to highway trunk repair and maintenance unless state -aid programs were to change in the near future.

Question Staffing: Should we consider a staffing study?

Answer: I have reached out to our compensation consultant regarding their interest. The initial decision that needs to be made will be the scope of the project. Do we intend to conduct a study across all departments or select? Some departments have more data and service deliverable statistics to compare, other departments like law enforcement and human services carry the consideration of case complexity, desired quality of services, and understanding revenue flows with biennium budgets. Carlson Dettmann is currently considering if they would have capacity to offer a proposal, pending the scope of the project. Other firms may have availability, but again, they will want to know the desired scope.

A condensed comparable study has been undertaken by the Assistant to the Administrator and will be presented at the 27 July 2022 F+P meeting.

Question: Can we see budget breakdown by departments?

Answer: A Levy Distribution by department (some modifications to formatting) has been inserted in to the committees financial planning documents folder. Clerk Kalish is working with Supervisor Murphy-Lopez on a revised format solution.

Question: Can we get more information on a referendum to exceed levy limits?

Answer: Yes, summary and resolution was drafted for Wednesday, July 13<sup>th</sup> Meeting. – Committee proposed resolution that was adopted by the County Board on July 19<sup>th</sup> to create an ad hoc committee to research and recommend a resolution question(s).

Question: Financial Planning Worksheet – Where are Health Insurance Projections in the Financial Planning?

Answer: Section one, page 2/17, line “C.4” of the Financial Planning Worksheet contains general employees impacts and estimated impacts on the levy. Section #5 of the worksheet is intended for health insurance adjustments to the assumptions. Administration is currently exploring three options.

Question Capital Plan. Why aren't there more expenses under Jail?

Answer: There are existing “desires” that do not currently rise to the level of “needs.” In addition, the department is awaiting a decision on the future of the courthouse and jail building. Will be continue to occupy and utilize the jail in the next 15 years.

Question with Cop Grant: Can we cut a position and then fill a position with the COP Grant?

Answer: TBD — F+P gave guidance to amend the removal of a Sheriff's Deputy from the preliminary budget.

Question: Can we add more language to resolutions to encourage options of seeking revenue instead of a focus on expenditure reductions?

Answer: Resolutions are designed to encourage finding other revenues sources. The Committee has the authority to adjust revenues as easily as expenditures. The problems arise in controlling revenues is often more challenging then controlling expenditures. Resolutions can certainly be amended.

Question: Financial planning worksheet – why isn't there any numbers in section #5 regarding Health Insurance?

Answer: This section is designated for a place to include amendments to the health insurance plan that would be different to the assumptions in section #1.

Question: Financial planning worksheet – Line 224.01: I thought we got rid of newspaper job posting requirements already?

Answer: Richland County Employee Handbook, page 20 under “Hiring and Employment Considerations.” *The County Administrator or Department Head shall then place an advertisement in the Richland Observer to run for at least two weeks. The County Administrator or Department Head must also send the advertisement to the MIS Department who shall advertise the position on the County website. The advertisement shall, at a minimum briefly describe the job position, necessary qualifications, where and how to apply for the position and include the sentence that the County is an equal opportunity employer*

Question: Are staffing assumptions built off of current funded or authorized?

Answer: Currently funded.

Question: Are there positions in HHS that we are budgeting for but not filling? At this point can we do without?

Response from Director: HHS Open Positions

**Adult Protective Service Worker** – Mandated by the state to have this position and need to get it filled. Right now the Behavioral Health Unit is taking turns taking these cases. It is causing some challenges as there is inconsistent handling of these cases. This has been a revolving door position and we have been struggling to keep someone in this position. There is levy in this position.

**CCS Supervisor** – This is a position that we need to have filled. The CCS program brings in revenue for the Department that helps to fund support staff and the staff that are coordinating the program. It is important to have someone overseeing the program, making sure all mandates are followed and that paperwork is done timely so billing can be done timely. There is no levy in this position.

**Mental Health Therapist** – We currently have four open positions. The goal is to have two in the CCS program and two to provide outpatient services. We would not need to fill all of these positions but there is no levy in them and they fund themselves.

**Children and Youth Services Case Manager** – We have one open position now as we hired someone who will be starting on August 15<sup>th</sup>. I believe it is a benefit to continue to hire another. Having the unit fully staffed allows for more preventative measures, allows more time to dedicate to out of home placements and to support families, with the end goal of decreased placement costs. There is no levy in these positions.

Over the years the following positions have been put on hold:  
Clerical Assistant II

APS/Crisis Professional  
Quality Coordinator  
Part time OT – Now contract out for the services  
Part time PT – Now contract out for the services  
Public Health Nurse  
Health and Wellness coordinator  
2 Part time Nutrition Site worker

These positions are not worked into the budget. They are left in the Organization Chart in case some day we can hire all the staff we want. We are not requesting any levy for these positions.

Question: Are we accounting for inflation and increased costs?

Answer: Yes, on most. Some items are contracted out for several years at a fixed price. A reduced cost will not carry inflationary decreases.

Question: Are the 20% reduction lines needed?

Answer: This was an attempt to capture elements of the strategic plan. The plan also called for asking the departments what they could do with a 20% increase. WE can remove this from the worksheet if desired and arrive at this strategic plan goal through some other means.

Question: Concerns on grants and federal funding? As brought up by County Conservationist Kathy Cooper, will there be money that the county has to pay back if relinquishing ownership?

Answer: It's possible if we were to immediately relinquish ownership. A deeper investigation is warranted to understanding the agreements and grants in place in the event of relinquishing ownership. The proposed resolutions are centered on reducing all levy expenditures and investigating options.

Question: What is the rationale in dropping a daytime patrol officer?

Answer: Reducing levy expenditures. It's not desirable and impacts our Sheriff's Office ability to respond. Reduction of a daytime officer (vs. night) is based on the premise that administration, supporting administration, cities' villages and counties may be able to respond with more in the need for mutual aid support.

Question: Financial Planning Worksheet — can we clean out the numbers that are currently not recommended?

Answer: I would advise that we keep the numbers in there (with “Strike through” and ensuring they are not in the SUM formula calculations) this way the amount is known if there is a future desire to add the item/project back into the plan.

Question: Capital Improvement Program — Why are we not filling in known expenses passed 2027?

Answer: Administrator gave guidance to forecast out to 2027 on this first attempt at the project. In future year’s we hope to reach out further in some projects as established through our strategic plan. Some items we may not be able to forecast out very many years. As an example, it is hard to forecast road projects when the state only projects out a couple of years on funding allocations and project awards.

Question: Capital Improvement Program — Are all the projects on the plan “must have”? Is there a way on the plan to assess or indicate the level of urgency the project should be considered?

Answer: yes, we can begin on this.

Question: Budget distribution by departments. Can this be compared to other counties?

Answer: It’s possible. I currently do not know what our comparable counties budget summaries and reporting capabilities look like. If desired, please request for a future agenda item for discussion.

Question: Where is the urgency coming from, why can’t we slow down?

Answer: Need for urgency is based on need to arrive at fiscal solvency:

- a. The 2022 budget is built with \$800,000 in fund balance spending
- b. Operational costs are growing. The identified compensation recommendations/goals increase this gap substantially and is, in a compounding nature, the biggest increase to the growing gap.

If there is a desire to stop the urgency, it can be accomplished with the reintroduction of the baseline 2022 budget with discussion on how to fill the approximate \$800,000 gap. This gap could potentially be filled in 2023 and 2024 with ARPA funds (\$1.6m). After that, there may remain Pine Valley and Highway Contingency to support several more years. This plan would could be viewed as a decrease in overall quality of services and would have its added challenges in recruitment, retention, and responding to infrastructure and service support needs.

### **Considerations:**

## **Financial Planning Decision Worksheet (25 July 2022)**

- Section #4, Line 3.04 “Gas expenses increases” Are we estimating too high? I'm surprised to see gas prices staying so high in your projections. Back in '08 when gas prices hit \$4/gallon, I remember people saying they would never go down again. But they did (going lower than \$2/gallon), and they stayed under \$4/gallon for most of that time until recently. I attached a chart that shows the volatility. [See below]
- Section #4, Line 22.03 “With efforts to aggressively increase employee compensations in section #1. Shouldn't we be considering increasing compensations for board and committee members?”
- Section #4 Line 203.01: Why can't we include projections for sales tax increases? Again, we have very good, consistent data here. I'm okay with being somewhat conservative, but why do we need to be so conservative? [Reference PMA monthly reporting on sales tax.]
- Capital Improvement Program and Worksheet — Now seeing the extent of capital projects and operational challenges, should the county be considering a down-sized radio-tower project?
- How many referendum questions do we want to ask?

#### **Amendments to the Worksheet:**

##### **Financial Planning Decision Worksheet (25 July 2022)**

- 25JUL22 — Amended Section #2 “did” to “”dd”
- 25JUL22 — Increase font size of final gap projections in section #7
- 25JUL22 — Amended Section #2 lines “cc” and “dd” changed descriptions from “2023” to “2022”
- 25JUL22 — Amended Section #4 lines “6.03” change revenue to “\$7,500” for election services
- 25JUL22 — Add Section #4 line “9.03” need to investigate increases in expenditures as a potential Child Support reimbursable expense through the state
- 25JUL22 — Add Section #4. Expanded row height on lines 6.01, 6.02, 19.03, 20.01, 20.16, 20.01 to ensure text in column 3 was not cut off.
- 25JUL22 — Add Section #4. Lines 20.11 and 20.12 expenses are cut under assumption of implementing Microsoft office 365 as see in line “20.01.”
- 25JUL2022 — Clarification to lines 22.01 and 22.02 impacts on services statements.



- 25JUL2022 — Amended Section #4 line “33.91” total county levy contribution from “\$34,291.50” to “\$36,141.61” to reflect the 2022 vs. 2021 levy for Symons Center.
- 25JUL2022 — Amended Section #4 line “30.90” total county levy contribution from “\$72,935.38” to “\$73,859.54” to reflect the 2022 vs. 2021 levy for Economic Development.
- 25JUL2022 — Amended Section #4 line “27.90” total county levy contribution from “\$185,032.12” to “\$185,651.77” to reflect the 2022 vs. 2021 levy for UW Extension.
- 25JUL2022 — Amended Section #4 line “27.90” total county levy contribution from “\$0” to “\$5,331.46” to reflect the 2022 levy for UW Food Services.
- 25JUL2022 — Identifying and adding impacts of the resolution language to the financial forecasting
  - Pine Valley and Child Support Standing Committee; I do not have any estimates on how operational revenues vs. a fixed agreement lease may look without exploring option. Example in talking with interested party leads to a reduction of \$150,000 in operational revenue in exchange for reduced risk. – No Change at present.
  - Joint Ambulance Committee; I do not have any estimates on how operational revenues vs. a fixed agreement lease may look without exploring option. Ambulance services under the county may allow for some levy limit exemption.
  - City County Committee; Add language to line 33.91 and 30.91 “Indicates impacts of proposal resolution” for Economic Development and the Symons Center.
  - Education Standing Committee; Add language to line 27.90 “Indicates impacts of proposal resolution of operating at \$100k of levy in 2024 and \$75k in levy in 2026.” for UW Extension Office. Add language to line 31.90 “Indicates impacts of proposal resolution” for UW Campus. Add language to line 32.92 “Indicates impacts of proposal resolution” for UW Food Services.
  - Fair Recycling and Parks Standing Committee; Add language to line 28.90 “Indicates impacts of proposal resolution” for Fair and Recycling. Add language to line 29.92 “Indicates impacts of proposal resolution” for Parks Commission.
  - Various Standing Committees; Added lines 301.01, 301.02, 301.3, 301.4 showing proposed reductions by resolution.

- 25JUL2022 — Added Southwest Regional Planning to the Workbook for consideration under line 34.01.
- 26JUL2022 — Added lines C.9 and E.5 to account for accumulating impacts of wages and benefits and insurance increases. Also switched formula in Section #3 to reflect calculations on cumulative vs. year-added on. This correction adds significantly to future identified gap.

### **Financial Planning Decision Worksheet (29 July 2022)**

- 01AUG2022 — Amended Wage projections by 50% in Section #1, lines A.1, B.1, and C.1.
- 01AUG2022 — Amended Net New Construction in Section #2: on line ff to reflect a compounding factor.
- 01AUG2022 — Amended Section #4, Line 3.92 to scratch reduction of a daytime patrol officer.
- 01AUG2022 — Amended Section #4, Line 17.92 to scratch reduction of a veterans' benefits specialist.
- 01AUG2022 — Amended Section #4, Line 29.92 to scratch reduction of parks.
- 01AUG2022 — Amended Section #6, Line 203.01 to increase projected sales tax from an estimated \$5,000 over year 2022, to \$25,000 over year 2022 in each subsequent year.
- 01AUG2022 — Amended Section #6, Line 209.01 to amended ARPA funds to balance years 2023 and 2024 with current projections, estimates, and directives. Remaining funds were shifted to 2025. ARPA funds must be committed in 2024 and expended in 2025.
- Amended language in "Purpose Language" regarding Section #1.

### **Amendments to the Capital Improvement Planning:**

### **Financial Planning Decision Worksheet (01 Aug 2022)**

- 01AUG2022 — Jail; switched funding source for Jail Shower Repair from Short-term notes to jail assessment
- 01AUG2022 — HHS; moved HVAC System from 2023 to 2024
- 01AUG2022 — Fair and Recycling; amended to fund the blacktop, ADA ramp repair and concrete floor in office through short-term borrowing
-

- 01AUG2022 — UW Campus; amended to fund the coppertop roof project
- 01AUG2022 — Symons; amended to fund the air handler and sand filter replacement projects

**Requests and Recommendations (from staff, supervisors and committees):**

Education Committee – 11 July Meeting; Took action to recommend to the Finance and Personnel Committee that the Copper Top roof repair project be funded in the Capital Improvement Program for 2023. \$100,000

Ambulance Amendment — Petition from the Ambulance Director and JAC Chair to consider amendments to the JAC directives resolution.

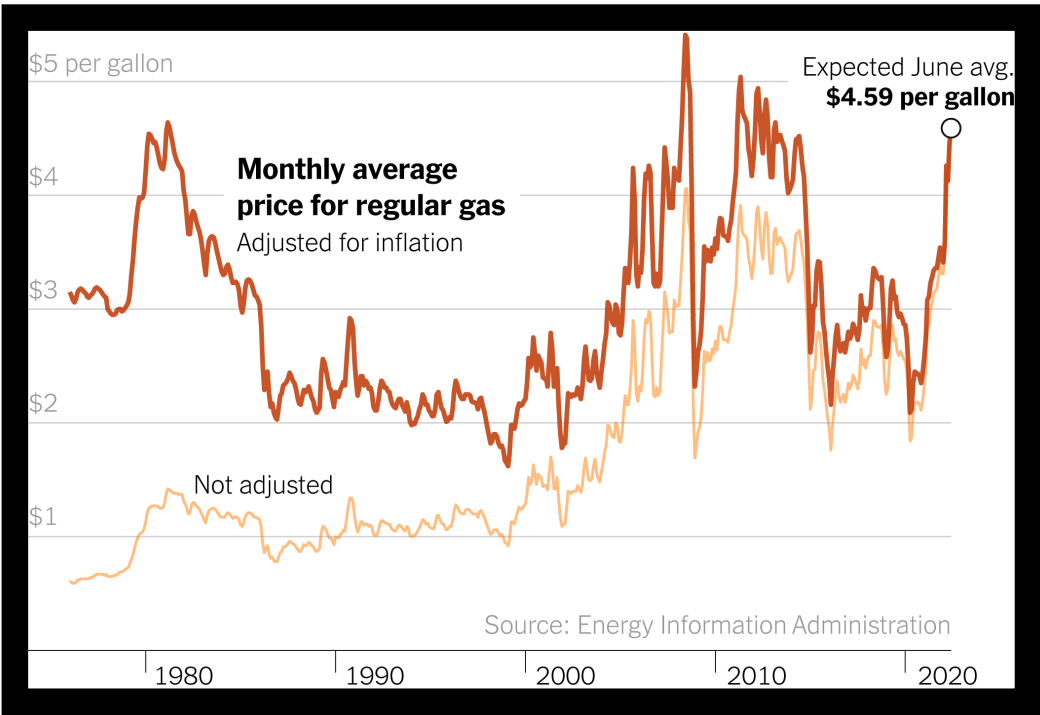
Fair Amendment — Petition from the Fair and Recycling Coordinator to consider amendments to the Fair, Recycling and Parks Committee directive resolution.

Sheriff — In response to question from Supervisor Frank, and oversight on funding the Jail Shower project was designated for short-term borrowing vs. Jail assessment. This will free up \$10,000 from our borrowing.

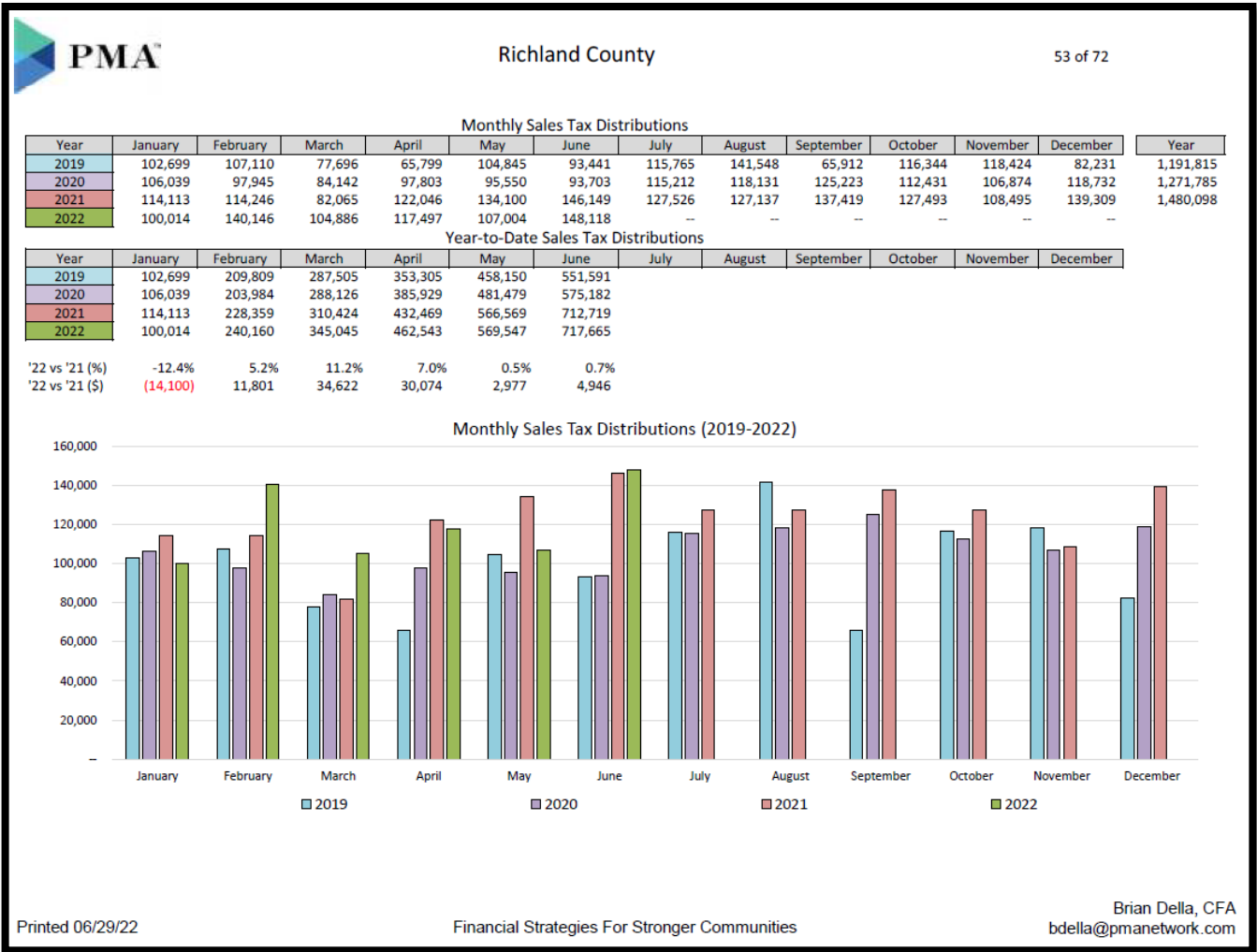
Sincerely,  
Clinton Langreck  
County Administrator

CC:

Referenced in consideration for estimates in section #4, 3.03



Referenced in consideration for estimates in section #6, 203.01





## Richland County Committee

### Agenda Item Cover

**Agenda Item Name: Directive Resolutions**

<b>Department</b>	Administration	<b>Presented By:</b>	Administrator
<b>Date of Meeting:</b>	02 Aug 2022	<b>Action Needed:</b>	Vote
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Structure E
<b>Date submitted:</b>	01 Aug 2022	<b>Referred by:</b>	
<b>Action needed by no later than (date)</b>		<b>Resolution</b>	<u>N/A</u> , prepared, reviewed

**Recommendation and/or action language:**

- 1) The committee took previous action to forward resolutions to the board for consideration. It would be appropriate for an action to “reconsider” prior to taking any action on the items advanced out of committee.
- 2) Motion to... (possibly amend) and (possibly advance to the county board for consideration)

**Background:** *(preferred one page or less with focus on options and decision points)*

The attached resolutions constitute a package of directives intended to help the county explore and solve financial problems moving into the 2024 budget and beyond.

**Attachments and References:**

15a City/County (changed to) Symons and RED – Directive Resolution	15f Joint Ambulance – Directive Resolution
15b Pine Valley and Child Support – Directive Resolution	15ff Joint Ambulance (Proposed Amendments) – Directive Resolution
15c Fair, Recycling and Parks – Directive Resolution	15g Various Standing –Directive Resolution
15d Education – Directive Resolution	

**Financial Review:**

*(please check one)*

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
X	Other funding Source	Impacts many budgets, pending amendments and adoption	
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

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**Approval:**

**Review:**

*Clinton Langreck*

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Department Head

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Administrator, or Elected Office (if applicable)

## RESOLUTION NO. 22 - \_\_

A Resolution Notifying the Symons Natatorium and Richland Economic Development Department of Future Funding Reductions and Directing the City County Committee-Symons Natatorium Board and Richland Economic Development Board to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

**Whereas**, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

**Whereas**, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

**Whereas**, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

**Now therefore be it resolved**, by the Richland County Board of Supervisors that the Symons Natatorium and Richland Economic Development have been identified for possible future funding reductions, and

**Be it further resolved**, the Symons Natatorium Board and Richland Economic Development Board City County Committee ~~is are~~ tasked to work in conjunction with county administration, supporting staff, and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the Symons Natatorium and Richland Economic Development Departments respectfully; and

**Be it further resolved**, that the Symons Natatorium Board and Richland Economic Development Board City County Committee ~~is are~~ specifically tasked with the following:

### Symons Natatorium Operations

- ~~1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.~~
- ~~2. Existing Model with No Levy — Develop a course of action, if possible, where ownership and operation of all grounds and property is retained by Richland County and Richland Center and services are provided through Richland County Staff, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond.~~
- ~~3. Separation of ownership and operations with no levy — Develop a course of action, if possible, where ownership and of all grounds and property and services are transferred to a different~~

~~organization by sale and deed, and in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond~~

- ~~4. End Services — Develop a course of action, if legally possible, for the discontinuation of the services including: elimination of county funding, reassignment or release of county employees, changes in policies, and appropriation or liquidation of all assets, grounds, equipment and, facilities in the best interest of the county prior to January 1<sup>st</sup> 2024.~~
- ~~5. Develop a course of action, if possible, that may be a combination of elements above, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering 2024 and thereafter.~~
- ~~6.1. Communication — development should involve communications with both the Symons Natatorium Board and UW Campus regarding options and opportunities for future funding sources, and possible property transitions.~~
1. Encouraged to explore the transfer of Symons to a non-profit organization including research of similar non-profit models and return to the Finance & Personnel Committee with a report by October 31<sup>st</sup> 2022

### Economic Development Operations

- ~~7. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.~~
- ~~8. Existing Model with No Levy — Develop a course of action, if possible, where ownership and operation of the Economic Development Department is retained by Richland County and Richland Center, and services are provided through Richland County staff, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond.~~
- ~~9. Non-profit Model with No County Levy — Develop a course of action, if possible, where ownership and operation of the Economic Development Department is transferred to a nonprofit organization, and in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond.~~
- ~~10. Develop a course of action, if possible, that may be a combination of elements or transfer of services, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering 2024 and thereafter.~~
- ~~11. Communication — development should involve communications with the Richland Economic Development Board regarding options and opportunities for future funding sources, and possible ownership transitions.~~



2. Encourage the RED board to explore a public private partnership where public sources make up half and private sources make up half of the Economic Development budget and return to Finance and Personnel Committee with a report by 10/31/2022

~~Be it further resolved, that the City County Committee Chair, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6<sup>th</sup>, 2023 Finance and Personnel Standing Committee Meeting; and~~

~~Be it further resolved, that if the City County Committee is unable to complete these tasks and deliver a recommendation to the Finance and Personnel Standing Committee by the (matching date above) the Richland County Administrator is tasked with:~~

~~12. Working with the City Administrator to dissolve partnered ownership of the natatorium and separate the county from ownership and operations to include: ending county ownership of natatorium operations, the elimination of all county funding, releasing or reassigning any county staff, preparing necessary policy changes, and appropriating or liquidating assets, grounds, equipment and facilities in the best interest of the county, and under the guidance of the Finance and Personnel Committee.~~

~~13. Working with the City Administrator to dissolve partnered ownership of the Richland Economic Development (RED) Department and separate the county from operations and expenses to include: ending county ownership of RED operations, the elimination of all county funding, releasing or reassigning any county staff, preparing necessary policy changes, and appropriating or liquidating assets in the best interest of the county, and under the guidance of the Finance and Personnel Committee.~~

**BE IT FURTHER RESOLVED** that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED JULY 19<sup>th</sup>, 2022

RESOLUTION OFFERED BY THE  
FINANCE AND PERSONNEL COMMITTEE

		FOR	AGAINST
Marty Brewer			
Shaun Murphy-Lopez			
Steve Carrow			
Melissa Luck			
Timothy Gotschall			
David Turk			
Steve Williamson			
Marc Couey			
Gary Manning			

## RESOLUTION NO. 22 - \_\_

A Resolution Directing the Pine Valley and Child Support Standing Committee to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

**Whereas**, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

**Whereas**, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

**Whereas**, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

**Now therefore be it resolved**, the Pine Valley and Child Support Standing Committee is tasked to work in conjunction with county administration, supporting staff, and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the Community Village and

**Be it further resolved**, that the Pine Valley and Child Support Standing Committee is specifically tasked with the following:

### Pine Valley and Child Support Operations

1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
2. Contract Services for the Community Village— Explore and develop a course of action, if possible, where operations of healthcare, administration, IT, medical equipment and maintenance services are contracted out, and ownership of all grounds and buildings remain under Richland County. Such potential lease/operations agreement should include a guaranteed lease revenue to the county, reduced operations risk, and a defined future sale of buildings and grounds.

**Be it further resolved**, that the Pine Valley and Child Support Standing Committee Chair, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6<sup>th</sup>, 2023 Finance and Personnel Standing Committee Meeting; and

~~**Be it further resolved**, that if the Pine Valley and Child Support Standing Committee is unable to complete these tasks and deliver a recommendation to the Finance and Personnel Standing Committee by the (matching date above) the Richland County Administrator is tasked with developing and making recommendations of specified tasks above.~~

**BE IT FURTHER RESOLVED** that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED JULY 19<sup>th</sup>, 2022

RESOLUTION OFFERED BY THE  
FINANCE AND PERSONNEL COMMITTEE

		FOR	AGAINST
Marty Brewer			
Shaun Murphy-Lopez			
Steve Carrow			
Melissa Luck			
Timothy Gotschall			
David Turk			
Steve Williamson			
Marc Couey			
Gary Manning			

## RESOLUTION NO. 22 - \_\_

A Resolution Notifying the Fair and Recycling Coordinator and Parks Commission of Future Funding Reductions and Directing the Richland County Fair, Recycling and Parks Standing Committee to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

**Whereas**, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

**Whereas**, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

**Whereas**, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

**Now therefore be it resolved**, by the Richland County Board of Supervisors that the Fair and Recycling Operations and Parks and Trails Operations have been identified for future funding reductions, and

**Be it further resolved**, the Richland County Fair, Recycling and Parks Standing Committee is tasked to work in conjunction with county administration, supporting staff, and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the Fair Grounds Recycling Center and County Parks and Trails; and

**Be it further resolved**, that the Richland County Fair, Recycling and Parks Standing Committee is specifically tasked with the following:

### Regarding Fair Operations

- ~~1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.~~
- ~~2. Existing Model with No Levy — Develop a course of action, if possible, where ownership and operation of all grounds and property is retained by Richland County and services are provided through Richland staff, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond.~~
- ~~3. Transfer Operations with No Levy — Develop a course of action, if possible, where ownership and of all grounds and property is retained by Richland County and services are provided through a different organization, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond.~~

- ~~4. Separation of ownership and operations with no levy — Develop a course of action, if possible, where ownership and of all grounds and property and services are transferred to a different organization by sale and deed, and in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond.~~
- ~~5. End Services — Develop a course of action, if legally possible, for the discontinuation of the services including: elimination of county funding, reassignment or release of county employees, changes in policies, and appropriation or liquidation of all assets, grounds, equipment and, facilities in the best interest of the county prior to January 1<sup>st</sup> 2024.~~
- ~~6. Develop a course of action, if possible, that may be a combination of elements above, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering 2024 and thereafter.~~
1. To explore transfer of the fairgrounds to a nonprofit agricultural society putting research on peer counties with a non-profit, fair model and return to Finance and Personnel by 11/30/22 with a report

#### ~~Regarding Recycling Operations~~

- ~~7. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.~~
- ~~8. Existing Model with No Levy — Develop a course of action, if possible, where ownership and operation of the recycling program is retained by Richland County and services are provided through Richland staff, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond.~~
- ~~9. Develop a course of action, if possible, that may be a combination of elements or transfer of services, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering 2024 and thereafter.~~

#### ~~Regarding Parks Operations~~

- ~~10. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.~~
- ~~11. Existing Model with No Levy — Develop a course of action, if possible, where ownership and operation of all grounds and property is retained by Richland County and services are provided through Richland staff, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond.~~

- ~~12. Separation of ownership and operations with no levy — Develop a course of action, if possible, where ownership and of all trails, parks and services are transferred to a different organization by sale and deed, and in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond~~
- ~~13. End Services — Develop a course of action, if legally possible, for the discontinuation of the services including: elimination of county funding, reassignment or release of county employees, changes in policies, and appropriation or liquidation of all assets, grounds, equipment and, facilities in the best interest of the county prior to January 1<sup>st</sup> 2024.~~
- ~~14. Develop a course of action, if possible, that may be a combination of elements above, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering 2024 and thereafter.~~

~~**Be it further resolved**, that the Richland County Fair, Recycling and Parks Standing Committee Chair, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6<sup>th</sup>, 2023 Finance and Personnel Standing Committee Meeting; and~~

~~**Be it further resolved**, that if the Richland County Fair, Recycling and Parks Standing Committee is unable to complete these tasks and deliver a recommendation to the Finance and Personnel Standing Committee by the (matching date above) the Richland County Administrator is tasked with:~~

- ~~15. Dissolving or separating from county fair operations to include: ending county ownership of fairground operations, the elimination of all county funding, releasing or reassigning any county staff, preparing necessary policy changes, and appropriating or liquidating assets, grounds, equipment and facilities in the best interest of the county, and under the guidance of the Finance and Personnel Committee.~~
- ~~16. Separation or reassignment of Recycling Operations effective January 1st 2024 to include the elimination of all county funding, releasing or reassigning county staff, preparing necessary policy changes, and appropriating or liquidating assets, grounds, equipment and facilities in the best interest of the county and under the guidance of the Finance and Personnel Committee.~~
- ~~17. Dissolving or separating from county parks and trails operations to include: ending county ownership of parks and trails operations, the elimination of all county funding, releasing or reassigning any county staff, preparing necessary policy changes, and appropriating or liquidating assets, grounds, equipment and facilities in the best interest of the county, and under the guidance of the Finance and Personnel Committee.~~

**BE IT FURTHER RESOLVED** that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED JULY 19<sup>th</sup>, 2022

RESOLUTION OFFERED BY THE  
FINANCE AND PERSONNEL COMMITTEE

		FOR	AGAINST
Marty Brewer			
Shaun Murphy-Lopez			
Steve Carrow			
Melissa Luck			
Timothy Gotschall			
David Turk			
Steve Williamson			
Marc Couey			
Gary Manning			

## RESOLUTION NO. 22 - \_\_

A Resolution Notifying the UW Platteville-Richland Leadership, UW Extension Office and Food Services of Future Funding Reductions and Directing the Richland County Education Standing Committee to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

**Whereas**, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

**Whereas**, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

**Whereas**, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

**Now therefore be it resolved**, by the Richland County Board of Supervisors that the University of Wisconsin Extension Office, Food Services and partners in the UW Platteville-Richland have been identified for future funding reductions, and

**Be it further resolved**, the Richland County Education Standing Committee is tasked to work in conjunction with county administration, supporting staff, UW Platteville-Richland and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the UW Extension Office, Food Services and UW Platteville-Richland; and

**Be it further resolved**, that the Education Standing Committee is specifically tasked with the following:

### Regarding the UW Campus

1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
2. Existing Agreement with No Levy — Develop a course of action, if possible, where ownership of all grounds and property is retained by Richland County and services are provided through UW Platteville-Richland, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2025 and beyond.
3. Amend Agreement, Reduced UW Footprint with No Levy — Develop a course of action, where UW Platteville-Richland operates with occupancy of fewer buildings, and all other property, buildings and grounds are sold, leased, or rented by the county as necessary to generate revenues for maintenance of all current campus buildings and grounds retained by the County, where no foreseeable county levy dollars are needed for any future operations or capital expenditures entering



into 2025 and beyond. This course of action should also include consideration future services and location for UW Extension Office staff and Food Service Staff.

4. Amend Agreement, End Services — Develop a course of action, if legally possible, for the discontinuation of the existing agreement with the UW Board of Regents including: elimination of county funding and appropriation or liquidation of all assets, grounds, equipment and facilities in the best interest of the county.
5. Develop a course of action, if possible, that may be a combination of elements above, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures after 2024.
6. Explore the return of recruiting and admission from the UW Platteville Campus to the UW Richland Campus and
7. 7) Explore a dollar for dollar match by UW Richland Foundation for capital project, not to exceed \$100,000 year in exchange for the County committing to continue to allocate a minimum of \$20,000 a year for insurance and \$100,000 for capital maintenance projects.

#### Regarding the Food Services

- 6.8. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
- 7.9. Existing Model with No Levy — Develop a course of action, if possible, where services are provided to UW Platteville-Richland, Nutrition Program and community, but in which no foreseeable county levy dollars are needed for any future operations or capital expenditures entering into 2024 and beyond. Consideration must also be given to future maintenance and ownership of the Coppertop Building.
- 8.10. Develop a course of action, for the discontinuation of the existing services including: elimination of county funding, reassignment or separation of existing staff, necessary changes in policy, and appropriation or liquidation of all assets, grounds, equipment and facilities in the best interest of the county.

#### Regarding the UW Extension Office

- 9.11. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.

~~10.12.~~ Service Reduction — Develop a course of action, for prioritizing services to operate at a \$100,000 levy by 2024 and \$75,000 levy by 2026.

Be it further resolved that the Education Standing Committee Chair, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6<sup>th</sup>, 2023 Finance and Personnel Standing Committee Meeting; and

~~Be it further resolved that if the Education Standing Committee is unable to complete these tasks and deliver a recommendation to the Finance and Personnel Standing Committee by the (matching date above) the Richland County Administrator is tasked with:~~

- ~~1. Working with UW Platteville Richland Leadership to dissolve the current agreement with the Board of Regents effective June 1st 2025 to include: ending educational services, the elimination of all county funding, releasing or reassigning any county staff, preparing necessary policy changes, and appropriating or liquidating assets, grounds, equipment and facilities in the best interest of the county and under the guidance of the Finance and Personnel Committee.~~
- ~~2. Dissolve Food Service Operations effective January 1st 2024 to include the elimination of all county funding, releasing or reassigning county staff, preparing necessary policy changes, and appropriating or liquidating assets, grounds, equipment and facilities in the best interest of the county and under the guidance of the Finance and Personnel Committee.~~
- ~~3. Reducing UW Extension Office county levy to \$75,000 by 2024.~~

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED JULY 19<sup>th</sup>, 2022

RESOLUTION OFFERED BY THE  
FINANCE AND PERSONNEL COMMITTEE

		FOR	AGAINST
Marty Brewer			
Shaun Murphy-Lopez			
Steve Carrow			
Melissa Luck			
Timothy Gotschall			
David Turk			
Steve Williamson			
Marc Couey			
Gary Manning			

## RESOLUTION NO. 22 - \_\_

A Resolution Directing the Land and Zoning Standing Committee to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

**Whereas**, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

**Whereas**, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

**Whereas**, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

**Now therefore be it resolved**, the Land and Zoning Standing Committee is tasked to work in conjunction with county administration, supporting staff, and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the Land Conservation, Zoning and Register of Deeds and

**Be it further resolved**, that the Land and Zoning Standing Committee is specifically tasked with the following:

Regarding Services Provided through Land Conservation, Zoning and Register of Deeds

1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
2. Levy Expenditure Reduction— Develop a course of action, if possible, where departments and budgets under supervision have a total projected, levy operational expense reduction of \$50,000 entering into 2024 and the same sustained reduction beyond. These adjustments in expenditure must account for projected increases in COLA and Compensation Policy and other employee benefits included with the financial plan.

**Be it further resolved**, that the Land and Zoning Standing Committee Chair, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6<sup>th</sup>, 2023 Finance and Personnel Standing Committee Meeting; and

~~**Be it further resolved**, that if the Land and Zoning Standing Committee is unable to complete these tasks and deliver a recommendation to the Finance and Personnel Standing Committee by the (matching date above) the Richland County Administrator is tasked with imposing the levy expenditure restrictions under the guidance of the Finance and Personnel Committee.~~

**BE IT FURTHER RESOLVED**, that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED JULY 19<sup>th</sup>, 2022

RESOLUTION OFFERED BY THE  
FINANCE AND PERSONNEL COMMITTEE

		FOR	AGAINST
Marty Brewer			
Shaun Murphy-Lopez			
Steve Carrow			
Melissa Luck			
Timothy Gotschall			
David Turk			
Steve Williamson			
Marc Couey			
Gary Manning			

## RESOLUTION NO. 22 - \_\_

A Resolution Directing the Joint Ambulance Committee to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

**Whereas**, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

**Whereas**, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

**Whereas**, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

**Now therefore be it resolved**, the Joint Ambulance Committee is tasked to work in conjunction with county administration, supporting staff, and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the Ambulance and

**Be it further resolved**, that the Joint Ambulance Committee is specifically tasked with the following:

### Ambulance Operations

1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
2. Zero Levy for Operations and Capital Expenditures — Develop a course of action, if possible, where operations of services, ownership and maintenance of all grounds buildings and equipment remain under Richland County but in which no foreseeable operational levy is required entering in to 2024 and beyond. This course of action should include a business plan with expenditure and revenue projections, an autonomous capital management program, for implementation in 01 Jan 2024.
3. Utilization of levy exemption — Develop a course of action, if possible, where operations of services, ownership of all grounds buildings and equipment, and administrative services remain under Richland County but in which levy exemption may be utilized to fund additional operational, capital and emergency dispatch expenditures. This course of action should include a business plan with expenditure and revenue projections, an autonomous capital management program, coordination with the Sheriff's Department and the Public Safety Committee regarding dispatch expenses, for implementation in 01 Jan 2024.

4. Autonomous Operation— Develop a course of action, if possible, where operations of services, ownership of all grounds buildings and equipment, and administrative services no longer under Richland County. This course of action should include a business plan with expenditure and revenue projections, an autonomous capital management program, and transition plan and timeline to operate autonomous on 01 Jan 2024.

**Be it further resolved**, that the Joint Ambulance Committee Chair, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6<sup>th</sup>, 2023 Finance and Personnel Standing Committee Meeting; and

~~**Be it further resolved**, that if the Joint Ambulance Committee is unable to complete these tasks and deliver a recommendation to the Finance and Personnel Standing Committee by the (matching date above) the Richland County Administrator is tasked dissolving or separating from ambulance service operations to include: ending county ownership of ambulance operations, the elimination of all county funding, releasing or reassigning any county staff, preparing necessary policy changes, and appropriating or liquidating assets, grounds, equipment and facilities in the best interest of the county, and under the guidance of the Finance and Personnel Committee.~~

**BE IT FURTHER RESOLVED**, that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED JULY 19<sup>th</sup>, 2022

RESOLUTION OFFERED BY THE  
FINANCE AND PERSONNEL COMMITTEE

		FOR	AGAINST
Marty Brewer			
Shaun Murphy-Lopez			
Steve Carrow			
Melissa Luck			
Timothy Gotschall			
David Turk			
Steve Williamson			
Marc Couey			
Gary Manning			

## RESOLUTION NO. 22 - \_\_

A Resolution Directing the Joint Ambulance Committee to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

**Whereas**, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

**Whereas**, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

**Whereas**, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

**Now therefore be it resolved**, the Joint Ambulance Committee is tasked to work in conjunction with county administration, supporting staff, and community partners to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the Ambulance and

**Be it further resolved**, that the Joint Ambulance Committee is specifically tasked with the following:

### Ambulance Operations

1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
2. Zero Levy for Operations and Capital Expenditures — Develop a course of action, if possible, where operations of services, ownership and maintenance of all grounds buildings and equipment remain under Richland County but in which no foreseeable operational levy is required entering in to 2024 and beyond. This course of action should include a business plan with expenditure and revenue projections, an autonomous capital management program, for implementation no later than 01 Jan 2026.
3. Utilization of levy exemption — Develop a course of action, if possible, where operations of services, ownership of all grounds buildings and equipment, and administrative services remain under Richland County but in which levy exemption may be utilized to fund additional operational, capital and emergency dispatch expenditures. This course of action should include a business plan with expenditure and revenue projections, an autonomous capital management program, coordination with the Sheriff's Department and the Public Safety Committee regarding dispatch expenses, for implementation no later than 01 Jan 2026.
4. Autonomous Operation— Develop a course of action, if possible, where operations of services, ownership of all grounds buildings and equipment, and administrative services no longer under

Richland County. This course of action should include a business plan with expenditure and revenue projections, an autonomous capital management program, and transition plan and timeline to operate autonomous on 01 Jan 2026.

**Be it further resolved**, that the Joint Ambulance Committee Chair, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6<sup>th</sup>, 2023 Finance and Personnel Standing Committee Meeting; and

**Be it further resolved**, that if the JAC recommends to proceed with option #4 above, the Richland County Administrator is tasked to work cooperatively with the participating municipalities, utilizing the JAC, to insure the orderly transition of ambulance operations to the successor of the JAC. Such transition shall be done in a manner and time frame so as not to disrupt the employees of the service or the provision of EMS to the participating municipalities and the Richland Hospital.

Any and all assets, including the Emergency Services Building, facility and grounds, equipment, vehicles, fixtures, furniture, financial accounts and supplies used in connection with the operation of the Richland County Ambulance Service, shall be transferred and conveyed to such successor of the JAC at no or nominal consideration. Employees of the Ambulance Service shall automatically be eligible for employment by the successor to the JAC; and

**Be it further resolved**, the JAC shall not request any tax levy dollars, for any ambulance service operations, for the fiscal year 2023 and beyond; and

**BE IT FURTHER RESOLVED**, that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED JULY 19<sup>th</sup>, 2022

RESOLUTION OFFERED BY THE  
FINANCE AND PERSONNEL COMMITTEE

		FOR	AGAINST
Marty Brewer			
Shaun Murphy-Lopez			
Steve Carrow			
Melissa Luck			
Timothy Gotschall			
David Turk			
Steve Williamson			
Marc Couey			
Gary Manning			



## RESOLUTION NO. 22 - \_\_

A Resolution Directing the Various Richland County Standing Committees to Consider Services, Develop Options and Propose a Recommendation on Future Operations.

**Whereas**, the Richland County Board Accepted the County Administrator's Financial Conditions Report that illustrated the financial challenges in maintaining all current county provided services; and

**Whereas**, the Richland County Board Adopted the County Administrator's Financial and Capital Plan that iterates the Richland County's Strategic Plan calling for prioritization of services and reductions in levy expenditures on both mandated and non-mandated services; and

**Whereas**, the Richland County has received numerous petitions and concerns regarding the elimination, reduction or displacement of such highly valued services, and recognizes the importance that these services have to the community, and is taking actions to investigate a possible transition of these services.

**Now therefore be it resolved**, by the Richland County Board of Supervisors that the Various Departments and Services listed below have been identified for service consideration and possible future funding reductions, and

**Be it further resolved**, the Various Standing Committees listed below are tasked to work in conjunction with county administration, supporting staff, and community partner to consider services, develop and evaluate options and make a recommendation, to the County Board, on future operations of the various Departments and Services listed below; and

**Be it further resolved**, that the Health and Human Services and Veterans Standing Committee is specifically tasked with the following:

Regarding Services Provided through Health and Human Services and Veterans Services

1. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
2. Levy Expenditure Reduction— Develop a course of action, if possible, where departments and budgets under supervision have a total projected, levy operational expense reduction of \$350,000 entering into 2024 and the same sustained reduction beyond. These adjustments in levy expenditures must account for projected increases in COLA and Compensation Policy and other employee benefits included with the financial plan.

**Be it further resolved**, that the Public Safety Standing Committee is specifically tasked with the following:

Regarding Services Provided through Sheriff's Office, Clerk of Courts Office, Corner's Office, District Attorney's Office, Register in Probates Office and Emergency Management

3. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
4. Levy Expenditure Reduction— Develop a course of action, if possible, where departments and budgets under supervision have a total projected, levy operational expense reduction of \$350,000 entering into 2024 and the same sustained reduction beyond. These adjustments in expenditure must account for projected increases in COLA and Compensation Policy and other employee benefits included with the financial plan.

**Be it further resolved**, that the Public Works Standing Committee is specifically tasked with the following:

Regarding Services Provided through Highway Department, Courthouse Maintenance and Management Information Systems

5. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
6. Levy Expenditure Reduction— Develop a course of action, if possible, where departments and budgets under supervision have a total projected, levy operational expense reduction of \$350,000 entering into 2024 and the same sustained reduction beyond. These adjustments in expenditure must account for projected increases in COLA and Compensation Policy and other employee benefits included with the financial plan.

**Be it further resolved**, that the Finance and Personnel Standing Committee is specifically tasked with the following:

Regarding Services Provided through County Administrator, County Clerk, County Treasurer, County Board and ancillary budgets

7. Service Consideration Matrix — Evaluate services under the guidance of the Service Consideration Matrix (of the Richland County Strategic Plan), finalize responses by a majority vote of the committee and submit the responses to the County Administrator to present to the Rules and Strategic Planning Standing Committee, Finance and Personnel Standing Committee and the Richland County Board.
8. Levy Expenditure Reduction— Develop a course of action, if possible, where departments and budgets under supervision have a total projected, levy operational expense reduction of \$200,000 entering into 2024 and the same sustained reduction beyond. These adjustments in expenditure must account for projected increases in COLA and Compensation Policy and other employee benefits included with the financial plan.

**Be it further resolved**, that the Various Standing Committee Chairs, through the powers established of setting agendas, is responsible for completing these specified tasks by no later than the June 6<sup>th</sup>, 2023 Finance and Personnel Standing Committee Meeting; and

~~**Be it further resolved**, that if the Various Standing Committees are unable to complete these tasks and deliver a recommendation to the Finance and Personnel Standing Committee by the (matching date above) the Richland County Administrator is tasked to:~~

- ~~9. Develop courses of action, if possible, where departments and budgets under supervisions of committees listed above have a projected, levy operational expense reductions as specified above, entering into 2024 and the same sustained reduction beyond, under guidance of the Finance and Personnel Standing Committee.~~

**BE IT FURTHER RESOLVED** that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED JULY 19<sup>th</sup>, 2022

RESOLUTION OFFERED BY THE  
FINANCE AND PERSONNEL COMMITTEE

		FOR	AGAINST
Marty Brewer			
Shaun Murphy-Lopez			
Steve Carrow			
Melissa Luck			
Timothy Gotschall			
David Turk			
Steve Williamson			
Marc Couey			
Gary Manning			

Account Activity by Trans Date  
SORTING BY TRANS DATE.....

SRC/JE/ID	DIRCTY	VEN/CUS/EXPL	DATE	REFER	INVOICE	AMOUNT	DETAIL	DESCR
		10	GENERAL FUND					
		10.5549	VETERANS SERVICE GRANT					
		10.5549.0000	PROJECT					
		10.5549.0000.5111	SALARIES - REGULAR					
P-011422-585		PAYROLL INTERFACE	011422	11422		1,752.10	CODE-C,PER#-1,FUND-	10
P-012822-626		PAYROLL INTERFACE	012822	12822		1,752.10	CODE-C,PER#-2,FUND-	10
P-021122-693		PAYROLL INTERFACE	021122	21122		1,752.10	CODE-C,PER#-1,FUND-	10
.....		10.5549.0000.5111	SALARIES - REGULAR			5,256.30	*TOTAL.....	
		10.5549.0000.5112	SALARIES - PART TIME					
P-011422-585		PAYROLL INTERFACE	011422	11422		852.39	CODE-C,PER#-1,FUND-	10
P-012822-626		PAYROLL INTERFACE	012822	12822		852.39	CODE-C,PER#-2,FUND-	10
P-021122-693		PAYROLL INTERFACE	021122	21122		613.30	CODE-C,PER#-1,FUND-	10
.....		10.5549.0000.5112	SALARIES - PART TIME			2,318.08	*TOTAL.....	
		10.5549.0000.5151	FICA - COUNTY SHARE					
P-011422-585		PAYROLL INTERFACE	011422	11422		199.25	CODE-C,PER#-1,FUND-	10
P-012822-626		PAYROLL INTERFACE	012822	12822		199.25	CODE-C,PER#-2,FUND-	10
P-021122-693		PAYROLL INTERFACE	021122	21122		180.96	CODE-C,PER#-1,FUND-	10
.....		10.5549.0000.5151	FICA - COUNTY SHARE			579.46	*TOTAL.....	
		10.5549.0000.5152	RETIREMENT - COUNTY SHARE					
P-011422-585		PAYROLL INTERFACE	011422	11422		113.89	CODE-C,PER#-1,FUND-	10
P-012822-626		PAYROLL INTERFACE	012822	12822		113.89	CODE-C,PER#-2,FUND-	10
P-021122-693		PAYROLL INTERFACE	021122	21122		113.89	CODE-C,PER#-1,FUND-	10
.....		10.5549.0000.5152	RETIREMENT - COUNTY SHARE			341.67	*TOTAL.....	
		10.5549.0000.5155	LIFE INSURANCE-COUNTY SHARE					
P-011422-585		PAYROLL INTERFACE	011422	11422		0.62	CODE-C,PER#-1,FUND-	10
P-021122-693		PAYROLL INTERFACE	021122	21122		0.62	CODE-C,PER#-1,FUND-	10
.....		10.5549.0000.5155	LIFE INSURANCE-COUNTY SHARE			1.24	*TOTAL.....	
.....		10.5549.0000	PROJECT			8,496.75	*TOTAL.....	
.....		10.5549	VETERANS SERVICE GRANT			8,496.75	*TOTAL.....	
.....		10	GENERAL FUND			8,496.75	*TOTAL.....	

Account Activity by Trans Date  
SORTING BY TRANS DATE.....

SRC/JE/ID	DIRCTY VEN/CUS/EXPL	DATE	REFER	INVOICE	AMOUNT	DETAIL DESCR
REPORT TOTALS:					8,496.75	

RECORDS PRINTED - 000014

Disbursement History Report

CHECK#	DATE	VENDOR	VENDOR NAME DETAIL DESCR	AMOUNT	CLAIM PROJECT	INVOICE PO#	SOURCE/JE/ID F 9 BX M BANK	LINE FUND	ACCOUNT NAME & ACCOUNT
24500	07/12/22	2593	CENTURYLINK COMMUNICATIO 07/01 300411529	0.16		300411529	D-071222-230 -	00022 WF52 10.5550.0000.5225	TELEPHONE
24701	07/18/22	4600	JCOMP TECHNOLOGIES INC INV 67730 22-15	227.58		67730	D-071822-245 -	00032 WF52 10.5550.0000.5214	COMPUTER SOFTWARE SUPP
24715	07/18/22	669	RICHLAND OBSERVER/THE 06/30 ORDER# 132995	229.60		132995	D-071822-245 -	00059 WF52 10.5550.0000.5326	ADVERTISING
24717	07/18/22	648	SHOPPING NEWS INC 06/07 289814	337.20		289814	D-071822-245 -	00068 WF52 10.5550.0000.5326	ADVERTISING
24739	07/19/22	1575	TECH COM, INC 07/20 597600	65.12		5976000720	D-071922-259 -	00017 WF52 10.5550.0000.5225	TELEPHONE

Disbursement History Report

.....										
CHECK#	DATE	VENDOR	VENDOR NAME DETAIL DESCR	AMOUNT	CLAIM PROJECT	INVOICE	PO#	SOURCE/JE/ID F 9 BX M BANK FUND &	LINE	ACCOUNT NAME ACCOUNT
REPORT TOTALS:				859.66						

RECORDS PRINTED - 000005

Expenditure Guideline  
FOR THE PERIOD(S) JAN 01, 2022 THROUGH JUL 31, 2022

		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING	
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT
-----		-----	-----	-----	-----	-----	---
10	GENERAL FUND						
5550	VETERAN SERVICE						
0000	PROJECT						
5111	SALARIES - REGULAR	41,299.50	0.00	4,880.85	24,076.81	17,222.69	58 -----
5112	SALARIES - PART-TIME	18,669.42	0.00	416.76	1,678.72	16,990.70	8
5113	SALARIES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0
5150	SECTION 125 PLAN-CO SHARE	0.00	0.00	0.00	0.00	0.00	0
5151	FICA - COUNTY SHARE	4,587.62	0.00	405.26	1,970.27	2,617.35	42 ----
5152	RETIREMENT - COUNTY SHARE	3,897.98	0.00	317.26	1,470.80	2,427.18	37 ---
5153	DENTAL INSURANCE-CO SHARE	0.00	0.00	0.00	0.00	0.00	0
5154	HEALTH INSURANCE - COUNTY SH	0.00	0.00	0.00	0.00	0.00	0
5155	LIFE INSURANCE - COUNTY SHAR	6.86	0.00	0.67	3.20	3.66	46 ----
5161	HEALTH INS REIMBURSEMENT DED	0.00	0.00	0.00	0.00	0.00	0
5212	VET SVC ATTORNEY FEES	0.00	0.00	0.00	0.00	0.00	0
5214	COMPUTER SOFTWARE SUPPORT	500.00	0.00	227.58	227.58	272.42	45 ----
5225	TELEPHONE	660.00	0.00	65.28	445.08	214.92	67 -----
5248	SERVICES ON MACHINES	0.00	0.00	0.00	0.00	0.00	0
5311	POSTAGE AND ENVELOPES	200.00	0.00	1.67	26.43	173.57	13 -
5319	OFFICE SUPPLIES	600.00	0.00	0.00	0.00	600.00	0
5324	DUES	400.00	0.00	0.00	75.00	325.00	18 -
5326	ADVERTISING	600.00	0.00	566.80	566.80	33.20	94 -----
5334	REGISTRATION	500.00	0.00	0.00	0.00	500.00	0
5335	MEALS	300.00	0.00	0.00	0.00	300.00	0
5336	LODGING	800.00	0.00	0.00	360.00	440.00	45 ----
5339	MILEAGE	300.00	0.00	0.00	0.00	300.00	0
5341	TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0
5819	NEW EQUIPMENT	250.00	0.00	0.00	0.00	250.00	0
5906	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0
5970	CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0
5972	VETERANS OUTREACH	0.00	0.00	0.00	0.00	0.00	0
5998	DEFICIENCY APPROPRIATION	0.00	0.00	0.00	0.00	0.00	0
5999	BILLS-NO-LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT		73,571.38	0.00	6,882.13	30,900.69	42,670.69	42 ----
TOTAL: VETERAN SERVICE		73,571.38	0.00	6,882.13	30,900.69	42,670.69	42 ----
TOTAL: GENERAL FUND		73,571.38	0.00	6,882.13	30,900.69	42,670.69	42 ----



Expenditure Guideline  
FOR THE PERIOD(S) JAN 01, 2022 THROUGH JUL 31, 2022

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
10	GENERAL FUND						
5551	SOLDIERS AND SAILORS FUND						
0000	PROJECT						
5141	PER DIEM - COMMISSION	900.00	0.00	0.00	30.00	870.00	3
5151	FICA - COUNTY SHARE	69.00	0.00	0.00	2.30	66.70	3
5328	FLAGS	1,000.00	0.00	0.00	1,156.50	156.50-	115 -----!
5331	FLAG HOLDERS	1,500.00	0.00	0.00	0.00	1,500.00	0
5339	MILEAGE - COMMISSION	422.28	0.00	0.00	17.34	404.94	4
5719	AID	3,000.00	0.00	0.00	0.00	3,000.00	0
5999	DEFICIENCY APPROPRIATION	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	6,891.28	0.00	0.00	1,206.14	5,685.14	17	-
TOTAL: SOLDIERS AND SAILORS FUND	6,891.28	0.00	0.00	1,206.14	5,685.14	17	-
TOTAL: GENERAL FUND	6,891.28	0.00	0.00	1,206.14	5,685.14	17	-

FUND ACCOUNT	ACCOUNT DESCRIPTION	ACTUAL 12-31- 2019	ACTUAL 12-31- 2020	ACTUAL 12-31- 2021	ACTUAL 06-30- 2022	REVISED BUDGET	2023 Request
10.5549.0000.5111	SALARIES - REGULAR	5,540.26	6,908.57	4,962.41	5,256.30	3,740.80	4,578.00
10.5549.0000.5112	SALARIES - PART TIME	1,592.44	569.70	2,573.15	2,318.08	3,135.30	3,610.80
10.5549.0000.5150	SECTION 125 PLAN-CO SHARE	.00	.00	.00	.00	10.76	.00
10.5549.0000.5151	FICA - COUNTY SHARE	523.58	572.09	572.48	579.46	526.02	626.45
10.5549.0000.5152	RETIREMENT - COUNTY SHARE	362.89	447.19	334.96	341.67	464.13	532.27
10.5549.0000.5153	DENTAL INSURANCE - CO SHAR	52.39	.00	52.39	.00	49.77	.00
10.5549.0000.5154	HEALTH INSURANCE - CO SHAR	420.21	.00	.00	.00	405.38	.00
10.5549.0000.5155	LIFE INSURANCE-COUNTY SHAR	1.24	1.36	1.24	1.24	1.84	.62
10.5549.0000.5161	HEALTH INS REIMBURSEMENT D	.00	.00	.00	.00	166.00	.00
10.5549.0000.5214	TECHNOLOGY	.00	.00	3.37	.00	.00	.00
10.5549.0000.5336	LODGING	.00	.00	.00	.00	.00	.00
10.5549.0000.5339	MILEAGE	.00	.00	.00	.00	.00	.00
10.5549.0000.5819	NEW EQUIPMENT	.00	.00	.00	.00	.00	.00
10.5549.0000.5972	VETERANS OUTREACH	6.99	.00	.00	.00	.00	.00
10.5549.0000.5999	GRAVE MARKERS	.00	.00	.00	.00	.00	.00
							9,348.14

FUND ACCOUNT	ACCOUNT DESCRIPTION	ACTUAL 12-31- 2020	ACTUAL 12-31- 2021	ACTUAL 06-30- 2022	REVISED BUDGET	2023 Request
10.5550.0000.5111	SALARIES - REGULAR	32,558.75	36,511.54	19,195.96	41,299.50	43,033.20
10.5550.0000.5112	SALARIES - PART-TIME	18,608.41	20,361.87	1,261.96	18,669.42	19,031.04
10.5550.0000.5113	SALARIES - OVERTIME	14.24	276.74	.00	.00	.00
10.5550.0000.5150	SECTION 125 PLAN-CO SHARE	41.76	5.90	.00	.00	.00
10.5550.0000.5151	FICA - COUNTY SHARE	3,533.75	4,372.16	1,565.01	4,587.62	4,747.91
10.5550.0000.5152	RETIREMENT - COUNTY SHARE	2,187.31	2,459.92	1,153.54	3,897.98	4,220.37
10.5550.0000.5153	DENTAL INSURANCE-CO SHARE	497.71	.00	.00	.00	.00
10.5550.0000.5154	HEALTH INSURANCE - COUNTY	9,545.58	.00	.00	.00	.00
10.5550.0000.5155	LIFE INSURANCE - COUNTY SH	6.08	6.20	2.53	6.86	6.86
10.5550.0000.5161	HEALTH INS REIMBURSEMENT D	.00	352.38	.00	.00	.00
10.5550.0000.5212	VET SVC ATTORNEY FEES	336.00	156.00	.00	.00	.00
10.5550.0000.5214	COMPUTER SOFTWARE SUPPORT	34.66	900.00	.00	500.00	500.00
10.5550.0000.5225	TELEPHONE	884.53	823.48	379.80	660.00	660.00
10.5550.0000.5248	SERVICES ON MACHINES	.00	.00	.00	.00	.00
10.5550.0000.5311	POSTAGE AND ENVELOPES	53.50	28.92	24.76	200.00	75.00
10.5550.0000.5319	OFFICE SUPPLIES	195.35	503.87	.00	600.00	600.00
10.5550.0000.5324	DUES	50.00	320.00	75.00	400.00	400.00
10.5550.0000.5326	ADVERTISING	594.00	692.30	.00	600.00	600.00
10.5550.0000.5334	REGISTRATION	160.00	120.00	.00	500.00	625.00
10.5550.0000.5335	MEALS	.00	.00	.00	300.00	300.00
10.5550.0000.5336	LODGING	328.00	708.00	360.00	800.00	800.00
10.5550.0000.5339	MILEAGE	.00	327.42	.00	300.00	300.00
10.5550.0000.5341	TRANSPORTATION	.00	.00	.00	.00	.00
10.5550.0000.5819	NEW EQUIPMENT	267.96	.00	.00	250.00	250.00
10.5550.0000.5906	UNEMPLOYMENT INSURANCE	1,108.00	.00	.00	.00	.00
10.5550.0000.5970	CONTRACT SERVICES	8,591.24	.00	.00	.00	.00
10.5550.0000.5972	VETERANS OUTREACH	.00	.00	.00	.00	.00
10.5550.0000.5998	DEFICIENCY APPROPRIATION	.00	.00	.00	.00	.00
10.5550.0000.5999	BILLS-NO-LINE DETAIL	.00	.00	.00	.00	.00

76,149.38

FUND ACCOUNT	ACCOUNT DESCRIPTION	ACTUAL 12-31- 2019	ACTUAL 12-31- 2020	ACTUAL 12-31- 2021	ACTUAL 06-30- 2022	REVISED BUDGET	2023 Request
10.5551.0000.5141	PER DIEM - COMMISSION	1,110.00	810.00	630.00	30.00	900.00	
10.5551.0000.5151	FICA - COUNTY SHARE	85.07	62.10	48.30	2.30	69.00	
10.5551.0000.5328	FLAGS	650.22	1,534.41	1,160.26	1,156.50	1,000.00	
10.5551.0000.5331	FLAG HOLDERS	978.96	715.47	848.90	.00	1,500.00	
10.5551.0000.5339	MILEAGE - COMMISSION	417.89	350.87	214.77	17.34	422.28	
10.5551.0000.5719	AID	.00	.00	.00	.00	3,000.00	
10.5551.0000.5999	DEFICIENCY APPROPRIATION	.00	.00	.00	.00	.00	

Veteran Services

Karen Knock

		Annual Hours	Hourly Rate		Employee (EE)	Employer (ER)	
2023 Annual Salary		1645	26.16			\$43,033.20	*4.5% increase
FICA	7.65%					\$3,292.04	
Retirement-EE	6.80%				\$2,926.26		
Retirement-ER	6.80%					\$2,926.26	
Health Ins-EE	12.00%	\$0.00	11		\$0.00		
Health Ins-ER	88.00%	\$0.00	11			\$0.00	
Dental Ins-EE	50.00%	\$0.00	11		\$0.00		
Dental Ins-ER	50.00%	\$0.00	11			\$0.00	
Life Ins-EE	100.00%	\$3.12	11		\$34.32		
Life Ins-ER	20.00%	\$3.12	11			\$6.86	
HRA						\$0.00	
Total					\$2,960.58	\$49,258.36	

Hugo Santiago

		Annual Hours	Hourly Rate		Employee (EE)	Employer (ER)	
2023 Annual Salary		896	21.24			\$19,031.04	*4.5% increase
FICA	7.65%					\$1,455.87	
Retirement-EE	6.80%				\$1,294.11		
Retirement-ER	6.80%					\$1,294.11	
Health Ins-EE	12.00%	\$0.00	11		\$0.00		
Health Ins-ER	88.00%	\$0.00	11			\$0.00	
Dental Ins-EE	50.00%	\$0.00	11		\$0.00		
Dental Ins-ER	50.00%	\$0.00	11			\$0.00	
Life Ins-EE	100.00%	\$0.00	11		\$0.00		
Life Ins-ER	20.00%	\$0.00	11			\$0.00	
HRA						\$0.00	
Total					\$1,294.11	\$21,781.03	

Veterans Service	
Salary	\$62,064.24
FICA	\$4,747.91
Retirement	\$4,220.37
Health Insurance	\$0.00
Dental Insurance	\$0.00
Life Insurance	\$6.86

HRA	\$0.00
GRAND TOTAL	\$71,039.39

check -

Veterans Service Grant (\$9,350.00)

**Karen Knock**

		Annual Hours	Hourly Rate		Employee (EE)	Employer (ER)
2023 Annual Salary		175	26.16			\$4,578.00
FICA	7.65%					\$350.22
Retirement-EE	6.50%				\$297.57	
Retirement-ER	6.50%					\$297.57
Health Ins-EE	12.00%	\$0.00	1		\$0.00	
Health Ins-ER	88.00%	\$0.00	1			\$0.00
Dental Ins-EE	50.00%	\$0.00	1		\$0.00	
Dental Ins-ER	50.00%	\$0.00	1			\$0.00
Life Ins-EE	100.00%	\$3.12	1		\$3.12	
Life Ins-ER	20.00%	\$3.12	1			\$0.62
HRA						\$0.00
Total					\$300.69	\$5,226.41

**Hugo Santiago**

		Annual Hours	Hourly Rate		Employee (EE)	Employer (ER)
2023 Annual Salary		170	21.24			\$3,610.80
FICA	7.65%					\$276.23
Retirement-EE	6.50%				\$234.70	
Retirement-ER	6.50%					\$234.70
Health Ins-EE	12.00%	\$0.00	1		\$0.00	
Health Ins-ER	88.00%	\$0.00	1			\$0.00
Dental Ins-EE	50.00%	\$0.00	1		\$0.00	
Dental Ins-ER	50.00%	\$0.00	1			\$0.00
Life Ins-EE	100.00%	\$0.00	1		\$0.00	
Life Ins-ER	20.00%	\$0.00	1			\$0.00
HRA			1			\$0.00
Total					\$234.70	\$4,121.73

Veterans Service Grant	
Salary	\$8,188.80
FICA	\$626.44
Retirement	\$532.27
Health Insurance	\$0.00
Dental Insurance	\$0.00
Life Insurance	\$0.62
HRA	\$0.00
GRAND TOTAL	\$9,348.14

**RICHLAND COUNTY HEALTH AND HUMAN SERVICES  
VOUCHERS – August 11, 2022**

Unit	Number of Vouchers	Amount
Richland County Health and Human Services <b>2022</b> Expense Reports	15	\$6,329.99
Richland County Health and Human Services <b>2022</b> Admin Vouchers	21	\$11,446.47
Richland County Health and Human Services <b>2022</b> Prepaid Vouchers	9	\$14,880.75
<b>TOTAL</b>	<b>45</b>	<b>\$32,657.21</b>



ACS FINANCIAL SYSTEM  
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Disbursement Edit Listing

RICHLAND COUNTY  
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DATA-JE-ID....	LINE#	BANK	FUND.&ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARNINGS.....
TRAN-DATE, INVOICE.....			FORMULA.....	TRANSACTION DESCRIPTION.			
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO	VENDOR	NAME.....	PAYM		
		CNTY	ALTER	VENDOR	ALTER	NAME.....	
D-08112022-311	1	WF52	63.5563.0000.5339	MILEAGE			
				HHS JULY MILEAGE		271.88	
				006129 ANDERSON/KATHY ANN			
				006129 VENDOR TOTAL		271.88	
D-08112022-311	2	WF52	63.5563.0000.5339	MILEAGE			
				HHS JULY MILEAGE		401.88	
				001059 BRENNUM/RUTH			
				001059 VENDOR TOTAL		401.88	
D-08112022-311	3	WF52	63.5563.0000.5339	MILEAGE			
				HHS JULY MILEAGE		440.00	
				000191 CUPP/VIRGINIA			
D-08112022-311	4	WF52	63.5563.0000.5335	MEALS			
				HHS JULY MEALS		8.10	
				000191 CUPP/VIRGINIA			
				000191 VENDOR TOTAL		448.10	
D-08112022-311	5	WF52	63.5563.0000.5339	MILEAGE			
				HHS JULY MILEAGE		155.63	
				002688 FLICK/PAMELA H			
				002688 VENDOR TOTAL		155.63	
D-08112022-311	6	WF52	63.5563.0000.5339	MILEAGE			
				HHS JULY MILEAGE		95.00	
				004628 GIESEKE/VIRGINIA			
				004628 VENDOR TOTAL		95.00	
D-08112022-311	7	WF52	63.5563.0000.5339	MILEAGE			
				HHS JULY MILEAGE		633.13	
				004599 HILL/JANICE			
				004599 VENDOR TOTAL		633.13	
D-08112022-311	8	WF52	63.5563.0000.5339	MILEAGE			
				HHS JULY MILEAGE		752.50	
				001038 JONES/SHARON			
				001038 VENDOR TOTAL		752.50	
D-08112022-311	9	WF52	63.5563.0000.5339	MILEAGE			
				HHS JULY MILEAGE		165.00	
				004448 MALY/KATHY			
D-08112022-311	10	WF52	63.5563.0000.5335	MEALS			
				HHS JULY MEALS		8.01	
				004448 MALY/KATHY			
				004448 VENDOR TOTAL		173.01	

MILEAGE EXPENSE

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Disbursement Edit Listing

RICHLAND COUNTY  
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DATA-JE-ID....	LINE#	BANK FUND.& ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARNINGS.....
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.				
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO VENDOR NAME.....	PAYM			
	CNTY ALTER VENDOR	ALTER NAME.....				
D-08112022-311	11	WF52 63.5563.0000.5339	MILEAGE			
			HHS JULY MILEAGE		709.38	
			004546 MCCARTHY/DONALD			
			004546 VENDOR TOTAL		709.38	
D-08112022-311	12	WF52 63.5563.0000.5339	MILEAGE			
			HHS JULY MILEAGE		243.13	
			004449 MCKITTRICK/SANDRA			
			004449 VENDOR TOTAL		243.13	
D-08112022-311	13	WF52 63.5563.0000.5339	MILEAGE			
			HHS JULY MILEAGE		326.25	
			004161 MCWANE/HUBERT			
D-08112022-311	14	WF52 63.5563.0000.5335	MEALS			
			HHS JULY MEALS		1.99	
			004161 MCWANE/HUBERT			
			004161 VENDOR TOTAL		328.24	
D-08112022-311	15	WF52 63.5563.0000.5339	MILEAGE			
			HHS JULY MILEAGE		453.75	
			006110 MORAN/PAMELA			
D-08112022-311	16	WF52 63.5563.0000.5335	MEALS			
			HHS JULY MEALS		5.28	
			006110 MORAN/PAMELA			
			006110 VENDOR TOTAL		459.03	
D-08112022-311	17	WF52 63.5563.0000.5339	MILEAGE			
			HHS JULY MILEAGE		698.75	
			001973 PRICE/SUSAN			
D-08112022-311	18	WF52 63.5563.0000.5335	MEALS			
			HHS JULY MEALS		24.07	
			001973 PRICE/SUSAN			
			001973 VENDOR TOTAL		722.82	
D-08112022-311	19	WF52 63.5563.0000.5339	MILEAGE			
			HHS JULY MILEAGE		613.13	
			002000 RICHTER/ARNOLD JOSEPH			
			002000 VENDOR TOTAL		613.13	
D-08112022-311	20	WF52 63.5563.0000.5339	MILEAGE			
			HHS JULY MILEAGE		323.13	
			001035 SCHMITT/CHRISTINE			
			001035 VENDOR TOTAL		323.13	
			WF52 BANK TOTAL		6,329.99	

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Disbursement Edit Listing

RICHLAND COUNTY  
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DATA-JE-ID....	LINE#	BANK FUND.& ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARNINGS.....
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.				
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO VENDOR NAME.....	PAYM			
	CNTY	ALTER VENDOR	ALTER NAME.....			
D-08112022-317	1	WF52 59.5581.0000.5532	RENT			
AUGUST			HHS ROCKBRIDGE MEAL SITE		400.00	
			006091 BETHLEHEM LUTHERAN CHURC			
			006091 VENDOR TOTAL		400.00	
D-08112022-317	8	WF52 59.5588.0000.5319	OFFICE SUPPLIES			
REF #3066			HHS #4798170280000323		127.60	
			001841 CARDMEMBER SERVICE			
			001841 VENDOR TOTAL		127.60	
D-08112022-317	4	WF52 56.5457.0000.5809	COMPUTERS/PRITNERS/NETWORK			
BD05754			HHS CUST #5296901 6/28		89.31	
			001390 CDW GOVERNMENT INC			
D-08112022-317	5	WF52 56.5457.0000.5809	COMPUTERS/PRITNERS/NETWORK			
BD38647			HHS CUST #5296901 6/29		24.67	
			001390 CDW GOVERNMENT INC			
D-08112022-317	6	WF52 56.5511.0000.5315	COMPUTER SUPPLIES			
BH0079			HHS CUST #5296901 7/07		11.08	
			001390 CDW GOVERNMENT INC			
D-08112022-317	7	WF52 56.5511.0000.5315	COMPUTER SUPPLIES			
BJ40962			HHS CUST #5296901 7/11		89.31	
			001390 CDW GOVERNMENT INC			
D-08112022-317	3	WF52 56.5511.0000.5315	COMPUTER SUPPLIES			
Z694369			HHS CUST #5296901 6/16		19.43	
			001390 CDW GOVERNMENT INC			
D-08112022-317	2	WF52 53.5507.0000.5214	IT SUPPORT			
Z695194			HHS CUST #5296901 6/16		90.22	
			001390 CDW GOVERNMENT INC			
			001390 VENDOR TOTAL		324.02	
D-08112022-317	9	WF52 59.5588.0000.5532	RENT			
AUGUST			HHS RC MEAL SITE		275.00	
			000152 CITY OF RICHLAND CENTER			
			000152 VENDOR TOTAL		275.00	
D-08112022-317	11	WF52 56.5511.1111.5313	PHOTOCOPIES			
IN13812248			HHS CUST #10RC04 7/10		426.67	
			000601 GFC LEASING-WI			
D-08112022-317	10	WF52 56.5511.1111.5313	PHOTOCOPIES			
I00751000			HHS CUST #390899 7/21		732.32	
			000601 GFC LEASING-WI			
			000601 VENDOR TOTAL		1,158.99	

VOUCHERS

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DATA-JE-ID....	LINE#	BANK FUND.& ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARNINGS.....
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.	NAME.....	PAYM		
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO VENDOR	ALTER VENDOR	ALTER NAME.....		
		CNTY				
D-08112022-317	12	WF52 56.5511.0000.5214	COMPUTER PROGRAM SUPPORT			
68384			HHS CUST #RIC19 6/20		2,734.00	
	N 01	004600	JCOMP TECHNOLOGIES INC			
			004600 VENDOR TOTAL		2,734.00	
D-08112022-317	13	WF52 53.5507.0000.5970	CONTRACT SERVICES			
10574566			HHS ACCT #9020531051 JUN		84.60	
	N 01	001640	LANGUAGE LINE SERVICES,			
D-08112022-317	14	WF52 56.5503.0000.5999	BILLS - NO LINE DETAIL			
10574566			HHS ACCT #9020531051 JUN		313.61	
	N 01	001640	LANGUAGE LINE SERVICES,			
D-08112022-317	15	WF52 56.5519.0000.5999	BILLS-NO-LINE DETAIL			
10574566			HHS ACCT #9020531051 JUN		204.93	
	N 01	001640	LANGUAGE LINE SERVICES,			
D-08112022-317	16	WF52 56.5401.0000.5999	BILLS-NO-LINE DETAIL			
10574566			HHS ACCT #9020531051 JUN		204.93	
	N 01	001640	LANGUAGE LINE SERVICES,			
			001640 VENDOR TOTAL		808.07	
D-08112022-317	17	WF52 56.5457.0000.5999	BILLS - NO LINE DETAIL			
INV10134327			HHS ACCT #RC192 7/8		57.38	
		002666	MARCO HOLDINGS LLC			
D-08112022-317	18	WF52 56.5459.0000.5999	BILLS - NO LINE DETAIL			
INV10134327			HHS ACCT #RC192 7/8		57.37	
		002666	MARCO HOLDINGS LLC			
D-08112022-317	19	WF52 56.5502.0000.5999	BILLS - NO LINE DETAIL			
INV10134327			HHS ACCT #RC192 7/8		38.25	
		002666	MARCO HOLDINGS LLC			
D-08112022-317	20	WF52 56.5532.0000.5999	BILLS - NO LINE DETAIL			
INV10134327			HHS ACCT #RC192 7/8 ARPA		38.25	
		002666	MARCO HOLDINGS LLC			
			002666 VENDOR TOTAL		191.25	
D-08112022-317	45	WF52 56.5502.0000.5999	BILLS - NO LINE DETAIL			
62932			HHS 7/31 INV		40.00	
		004268	MARIS LLC			
			004268 VENDOR TOTAL		40.00	
D-08112022-317	21	WF52 56.5408.0000.5970	CONTRACT SERVICES			
			HHS 6/30 INV JUNE CAM		117.60	
		005160	MIDWEST MONITORING &			
			005160 VENDOR TOTAL		117.60	

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DATA-JE-ID....	LINE#	BANK FUND.&ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARNINGS.....
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.				
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO VENDOR NAME.....	PAYM			
	CNTY	ALTER VENDOR	ALTER NAME.....			
D-08112022-317	26	WF52 56.5477.0000.5312	BOOKS AND FORMS			
18418659			HHS CUST #3855697 7/14		274.86	
			001081 NCS PEARSON INC			
			001081 VENDOR TOTAL		274.86	
D-08112022-317	22	WF52 56.5511.1111.5319	OFFICE SUPPLIES			
26070146			HHS ACCT #2771316 6/29		101.76	
			000577 QUILL CORPORATION			
D-08112022-317	24	WF52 56.5519.0000.5999	BILLS-NO-LINE DETAIL			
26210454			HHS ACCT #2771316 7/7		139.90	
			000577 QUILL CORPORATION			
D-08112022-317	25	WF52 56.5511.1111.5319	OFFICE SUPPLIES			
26212648			HHS ACCT #2771316 7/7		84.35	
			000577 QUILL CORPORATION			
			000577 VENDOR TOTAL		326.01	
D-08112022-317	27	WF52 63.5563.5310.5352	VAN REPAIRS & MAINTENANCE			
500033379			HHS 7/14 INV		143.98	
			002120 RC TRUCK & AUTO INC			
			002120 VENDOR TOTAL		143.98	
D-08112022-317	30	WF52 56.5459.0000.5999	BILLS - NO LINE DETAIL			
345024			HHS ADV #2071 6/30		49.21	
			000669 RICHLAND OBSERVER/THE			
D-08112022-317	31	WF52 56.5457.0000.5999	BILLS - NO LINE DETAIL			
345024			HHS ADV #2071 6/30		49.22	
			000669 RICHLAND OBSERVER/THE			
D-08112022-317	33	WF52 56.5511.1111.5326	ADVERTISING			
345025			HHS ADV #2071 6/30		78.60	
			000669 RICHLAND OBSERVER/THE			
D-08112022-317	32	WF52 56.5472.0000.5999	BILLS - NO LINE DETAIL			
345027			HHS ADV #2071 6/30		350.75	
			000669 RICHLAND OBSERVER/THE			
D-08112022-317	34	WF52 56.5511.1111.5326	ADVERTISING			
345028			HHS ADV #2071 6/30		157.20	
			000669 RICHLAND OBSERVER/THE			
D-08112022-317	35	WF52 56.5511.1111.5326	ADVERTISING			
345029			HHS ADV #2071 6/30		32.75	
			000669 RICHLAND OBSERVER/THE			

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DATA-JE-ID....	LINE#	BANK FUND.&ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARNINGS.....
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.				
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO VENDOR NAME.....	PAYM			
	CNTY	ALTER VENDOR	ALTER NAME.....			
D-08112022-317 345029	36	WF52 56.5502.0000.5999	BILLS - NO LINE DETAIL HHS ADV #2071 6/30		108.25	
			000669 RICHLAND OBSERVER/THE			
D-08112022-317 345029	37	WF52 56.5532.0000.5999	BILLS - NO LINE DETAIL HHS ADV #2071 6/30		108.25	
			000669 RICHLAND OBSERVER/THE			
D-08112022-317 345110	28	WF52 56.5531.0000.5999	BILLS - NO LINE DETAIL HHS ADV #5787 6/30		192.38	
			000669 RICHLAND OBSERVER/THE			
D-08112022-317 345111	29	WF52 63.5563.5310.5326	ADVERTISING HHS ADV #5787 6/30		81.88	
			000669 RICHLAND OBSERVER/THE			
			000669 VENDOR TOTAL		1,208.49	
D-08112022-317 218969	43	WF52 63.5566.0000.5326	ADVERTISING HHS ADV #59333 6/22		157.50	
			000648 SHOPPING NEWS INC			
D-08112022-317 218969	44	WF52 53.5507.0000.5326	ADVERTISING HHS ADV #59333 6/22		157.50	
			000648 SHOPPING NEWS INC			
			000648 VENDOR TOTAL		315.00	
D-08112022-317 AUGUST	46	WF52 56.5511.1111.5297	REFUSE COLLECTION HHS ACCT #1012 8/1 INV		257.86	
			004598 TOWN & COUNTRY SANITATIO			
			004598 VENDOR TOTAL		257.86	
D-08112022-317	38	WF52 56.5511.1111.5311	POSTAGE HHS METER ACCT #112081		2,000.00	
			000591 US POSTAL SERVICE (HASLER			
			000591 VENDOR TOTAL		2,000.00	
D-08112022-317 7202022-340	41	WF52 56.5502.0000.5157	SERVICE SECTION - TRAINING HHS 7/20 INV		75.00	
			001802 UW MADISON			
D-08112022-317 7202022-340	42	WF52 56.5472.0000.5325	CONFERENCES AND REGISTRATION HHS 7/20 INV		25.00	
			001802 UW MADISON			
			001802 VENDOR TOTAL		100.00	
D-08112022-317 7/1-31/2022	40	WF52 59.5583.0000.5322	FOOD SUPPLIES - CAZENOVIA HHS CUST #153880 JULY		542.77	
			006132 VIKING VILLAGE INC			
			006132 VENDOR TOTAL		542.77	

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Disbursement Edit Listing

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DATA-JE-ID....	LINE#	BANK FUND.&.ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARNINGS.....
TRAN-DATE. INVOICE.....		FORMULA.....	TRANSACTION DESCRIPTION.			
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO VENDOR NAME.....	PAYM			
	CNTY	ALTER VENDOR	ALTER NAME.....			
D-08112022-317	39	WF52 56.5477.0000.5214	COMPUTER PROGRAM CHANGES			
	300337663		HHS ACCT #73467 7/13		30.97	
			002815 WAYSTAR, INC			
			002815 VENDOR TOTAL		30.97	
D-08112022-317	47	WF52 56.5527.0000.5316	KINSHIP ASSESSMENTS			
	STMT 202207		HHS ACCT #G3042 JULY		70.00	
			004341 WI DEPT OF JUSTICE			
			004341 VENDOR TOTAL		70.00	
			WF52 BANK TOTAL		11,446.47	

2022 PREVIOUSLY PAID VOUCHERS						
	Check #	Date	Vendor Name	Description	Account #	Amount
1	24606	7/14/2022	City of Richland Center #152	Facility Use	56.5405.0000.5334	\$ 213.75
2	24749	7/19/2022	Tech Com Inc./Genuine Telecom #1657	Acct #581900	56.5511.1111.5225	\$ 598.18
				Acct #33500	59.5588.0000.5225	\$ 39.10
3	24750	7/19/2022	KWIK Trip Inc. #2274	Acct #207580	59.5588.0000.5322	\$ 48.98
4	24751	7/19/2022	Portwine/Emily #6202	7/19/22 Invoice	56.5408.0000.5999	\$ 150.00
5	24752	7/19/2022	Premier Cooperative #2414	Acct #4675320	59.5588.0000.5351	\$ 149.22
				Acct #4672501	63.5563.5310.5351	\$ 559.59
6	24753	7/19/2022	Richland Center Utilities #650	Acct #080460001	56.5511.1111.5222	\$ 2,919.00
7	24754	7/19/2022	Wisconsin Electric Power/WE Energies #975	Acct #0701008505-00001	56.5511.1111.5226	\$ 11.69
8	24862	7/28/2022	Capital One - Walmart #2005	#607399	56.5530.0000.5748	\$ 41.96
					56.5520.0000.5999	\$ 15.00
					56.5514.0000.5720	\$ 200.00
					56.5531.0000.5992	\$ 139.92
					56.5511.1111.5319	\$ 32.07
9	24863	7/28/2022	Richland Cty Food Service #4269	June Meals	59.5588.0000.5322	\$ 8,932.79
				June Meals	59.5581.0000.5322	\$ 829.50
					TOTAL	\$ 14,880.75



# 2022 Health and Human Services Budget

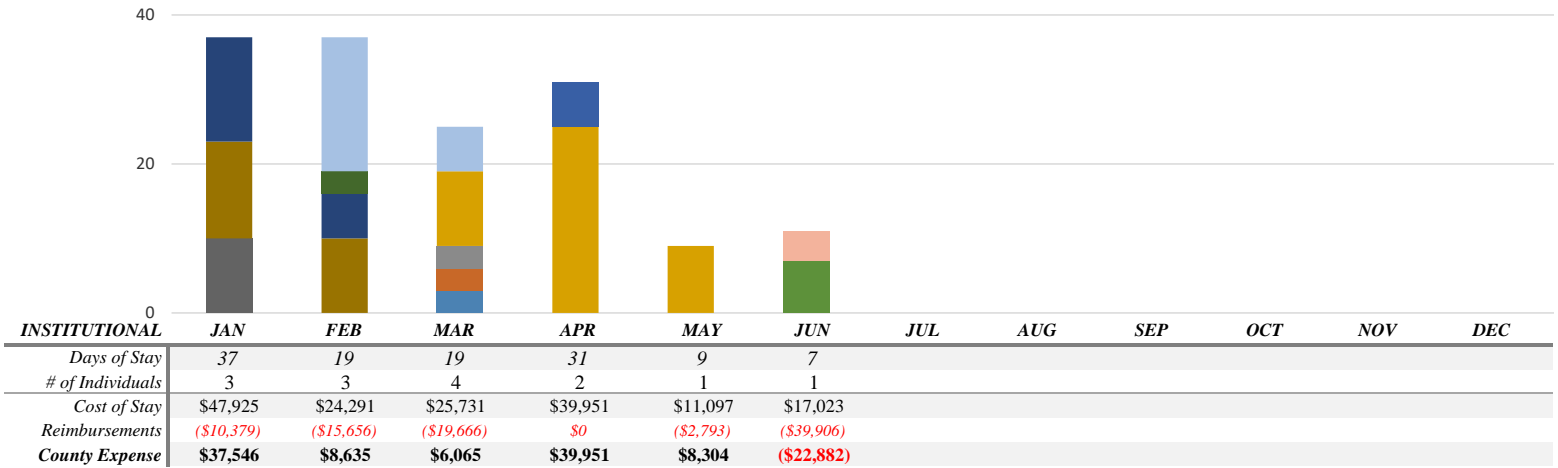
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**RICHLAND COUNTY**  
**2022 ADULT PLACEMENTS**  
*Fund 54*

**ADULT INSTITUTIONAL AND INPATIENT PLACEMENTS**

*Includes Mental Health Institutes, Trempealeau County Health Care, private inpatient hospitals, detox facilities, and crisis stabilization facilities*

*Cost Range: \$365 to \$1,448 per day*



<b>CRISIS STABILIZATION</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
<i>Days of Stay</i>	0	18	6	0	0	4						
<i># of Individuals</i>	0	1	1	0	0	1						
<i>Cost of Stay</i>	\$0	\$11,250	\$3,750	\$0	\$0	\$2,500						
<i>Reimbursements</i>	\$0	\$0	(\$4,235)	(\$1,300)	\$0	\$0						
<b>County Expense</b>	<b>\$0</b>	<b>\$11,250</b>	<b>(\$485)</b>	<b>(\$1,300)</b>	<b>\$0</b>	<b>\$2,500</b>						

**YTD ADULT CRISIS STABILIZATION**

<i>Days of Stay</i>	28
<i># of Individuals</i>	1
<i>Cost of Stay</i>	\$17,500
<i>Reimbursements</i>	(\$5,535)
<b>County Expense</b>	<b>\$11,965</b>

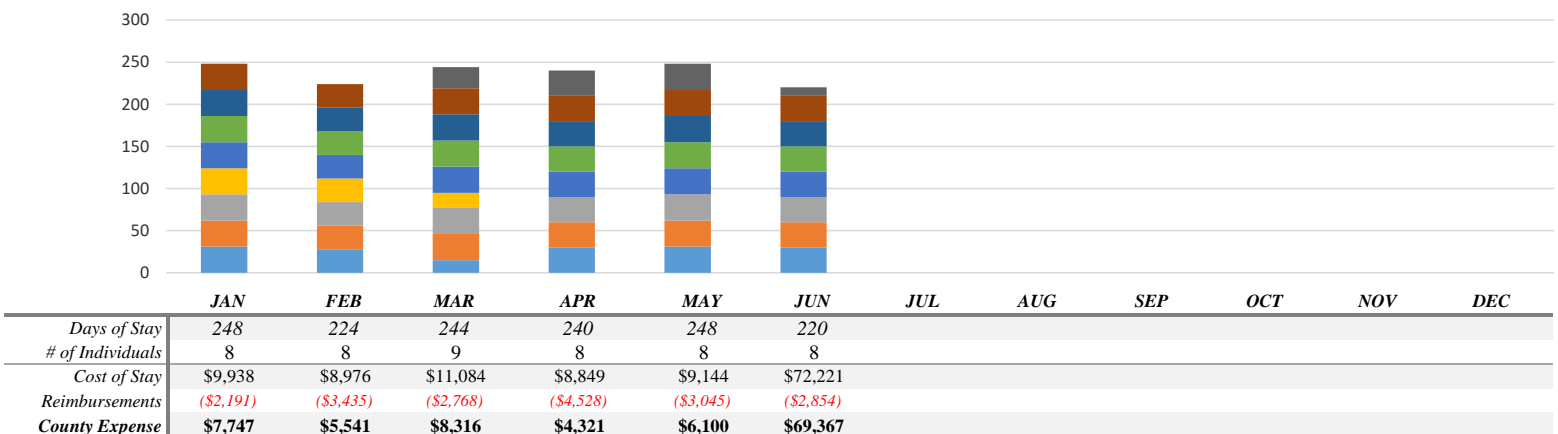
**YTD ADULT INSTITUTIONAL**

<i>Days of Stay</i>	122
<i># of Individuals</i>	10
<i>Cost of Stay</i>	\$166,018
<i>Reimbursements</i>	(\$88,400)
<b>County Expense</b>	<b>\$77,619</b>

**ADULT COMMUNITY RESIDENTIAL PLACEMENTS**

*Includes Community-Based Residential Facilities and Adult Family Homes*

*Cost Range: \$81 to \$1,600 per day*



**YTD ADULT RESIDENTIAL**

<i>Days of Stay</i>	1424
<i># of Individuals</i>	9
<i>Cost of Stay</i>	\$120,212
<i>Reimbursements</i>	(\$18,821)
<b>County Expense</b>	<b>\$101,391</b>

<i>FUND 54 BEGINNING BALANCE</i>	\$785,000	
<b>TOTAL EXPENSE IN FUND 54:</b>	<b>\$190,975</b>	<b>24% utilized</b>
<i>FUND 54 REMAINING BALANCE</i>	<i>\$594,025</i>	

# RICHLAND COUNTY

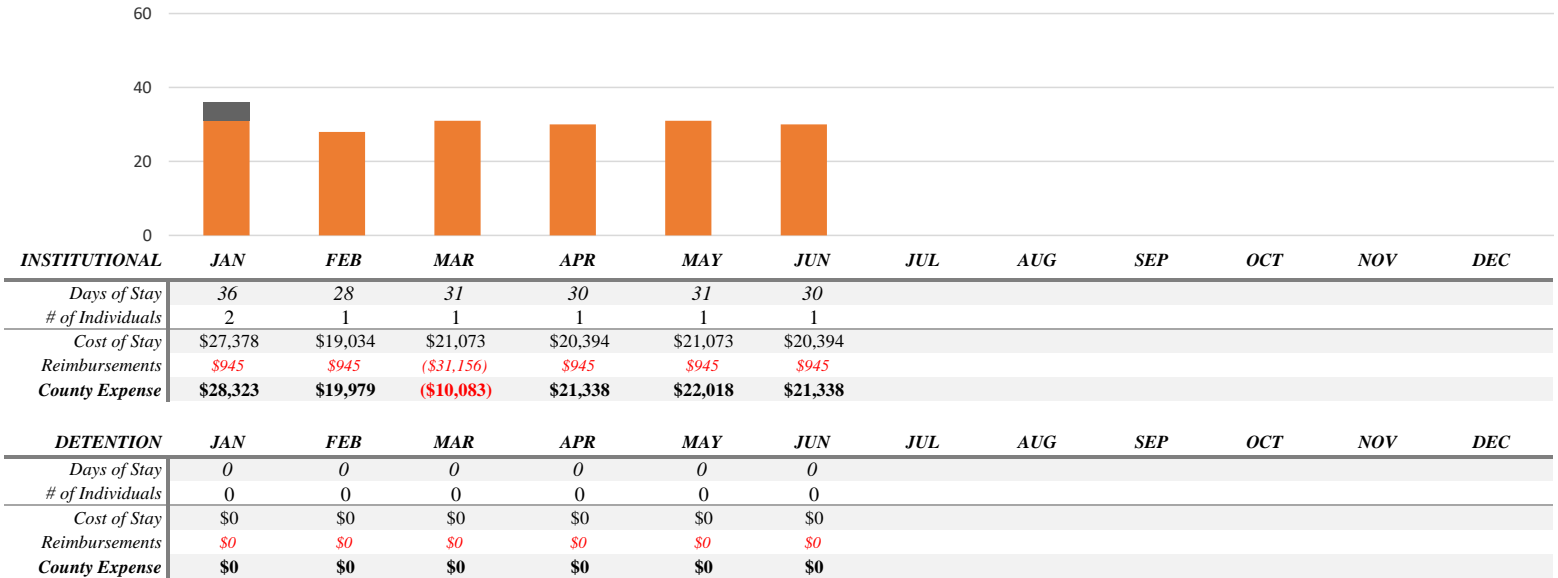
## 2022 CHILD PLACEMENTS

### Fund 44

#### CHILD INSTITUTIONAL, INPATIENT, AND DETENTION PLACEMENTS

Includes mental health institutes, private inpatient hospitals, children's residential care centers, as well as secure and non-secure detention facilities

Cost Range: Institutional \$267 to \$1,475 per day; Secure/Non-Secure Detention \$130 to \$190 per day

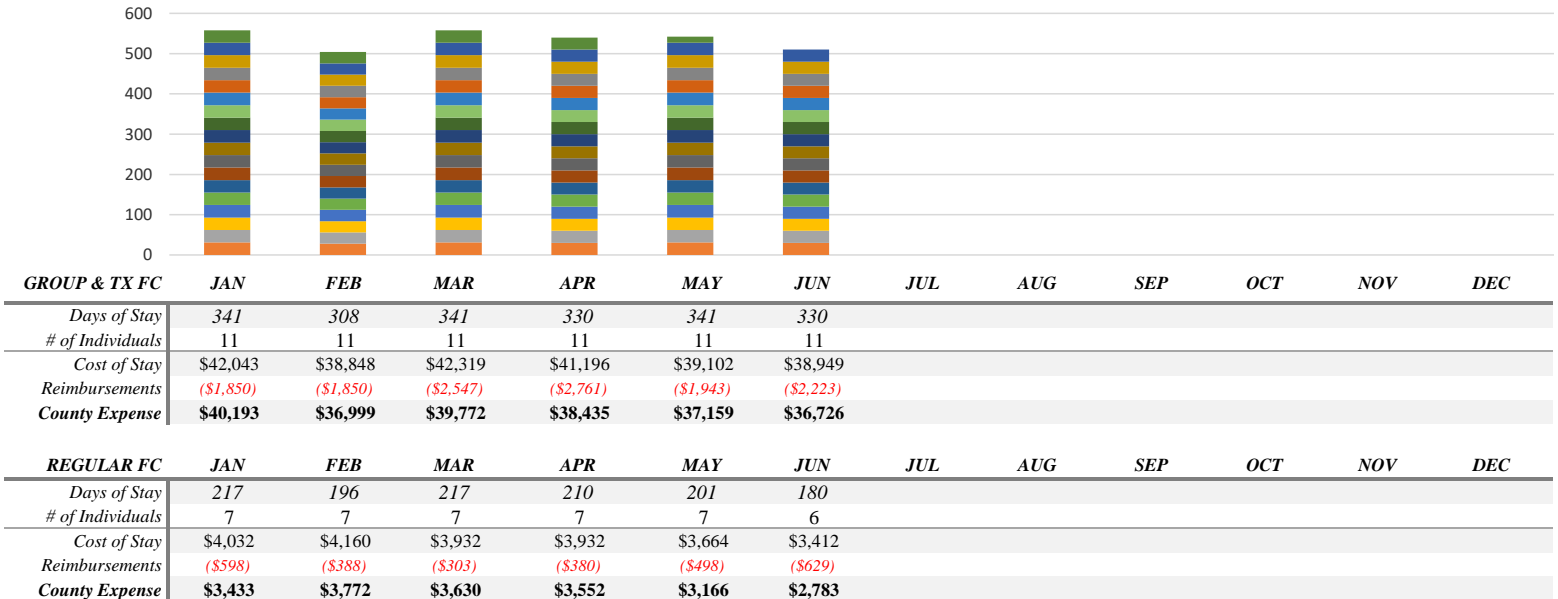


YTD CHILD INSTITUTIONAL		YTD DETENTION	
Days of Stay	186	Days of Stay	0
# of Individuals	2	# of Individuals	0
Cost of Stay	\$129,347	Cost of Stay	\$0
Reimbursements	(\$26,432)	Reimbursements	\$0
County Expense	\$102,915	County Expense	\$0

#### CHILD FOSTERCARE AND TREATMENT FOSTERCARE PLACEMENTS

Includes regularly licensed fostercare homes, licensed treatment fostercare homes, and youth group homes

Cost Range: Group Hm \$170 to \$253; Tx FC \$74 to \$140 per day; Regular FC \$13 to \$67 per day

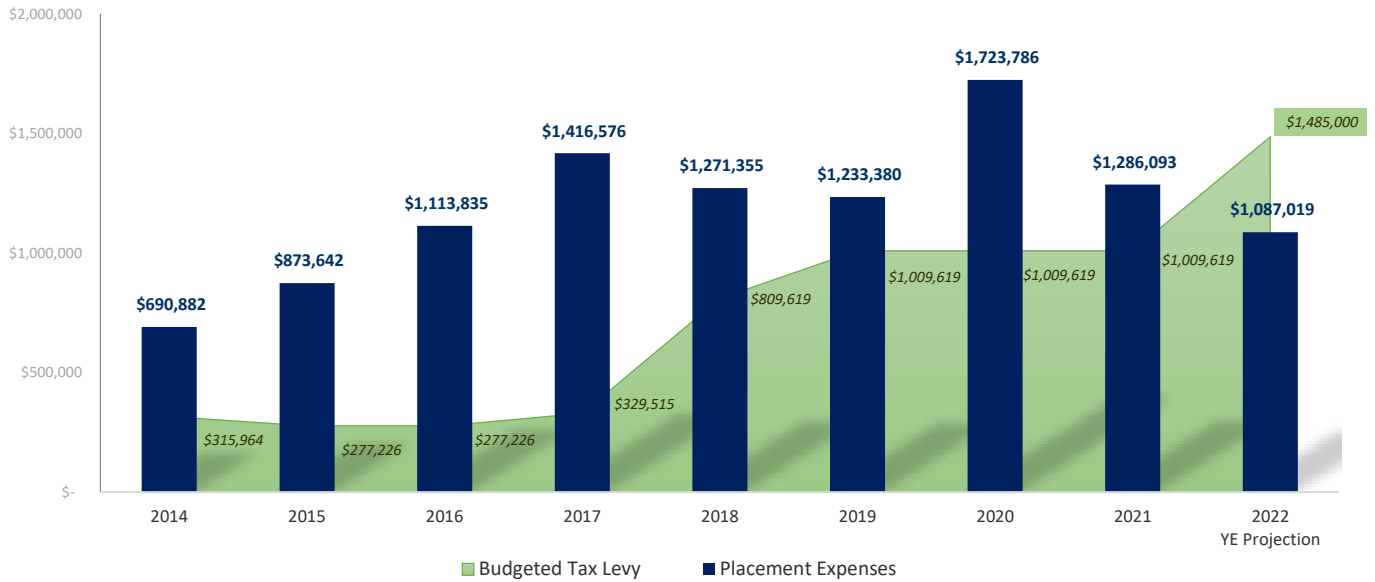


YTD GROUP HOME & TREATMENT FOSTERCARE		YTD REGULAR FOSTERCARE	
Days of Stay	1991	Days of Stay	1221
# of Individuals	11	# of Individuals	7
Cost of Stay	\$242,457	Cost of Stay	\$23,132
Reimbursements	(\$13,174)	Reimbursements	(\$2,796)
County Expense	\$229,283	County Expense	\$20,336

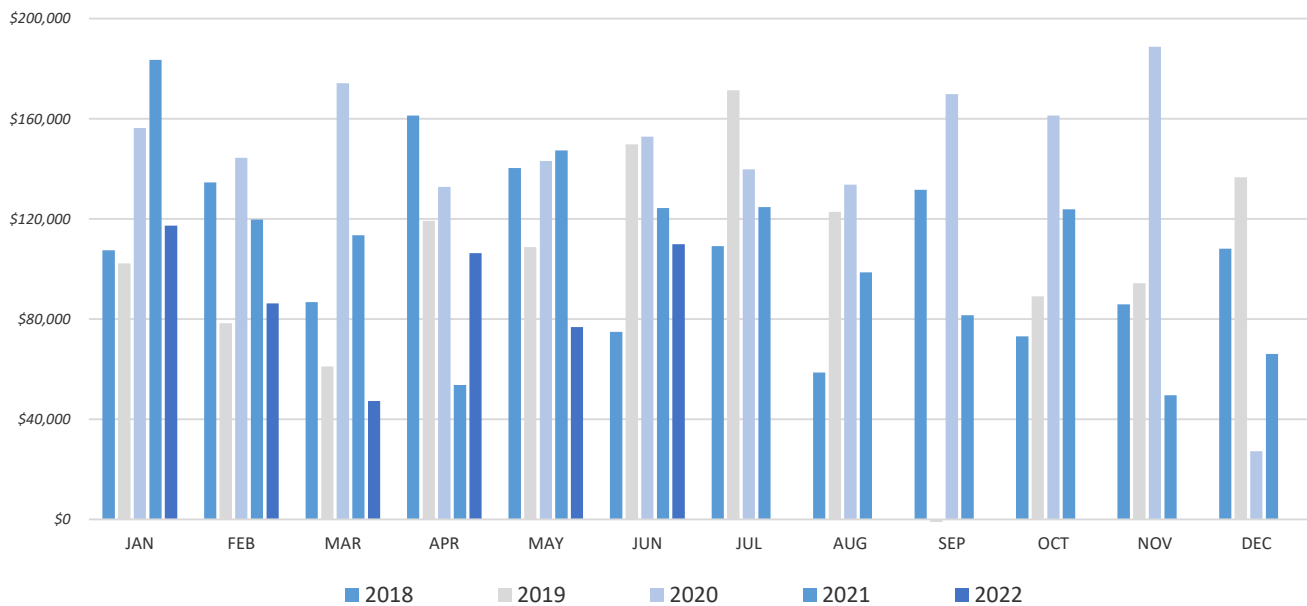
FUND 44 BEGINNING BALANCE	\$700,000	
TOTAL EXPENSE IN FUND 44:	\$352,534	50% utilized
FUND 44 REMAINING BALANCE	\$347,466	

# PLACEMENT EXPENSE COMPARISONS

## Comparison of Annual Placement Expense & Budgeted Tax Levy

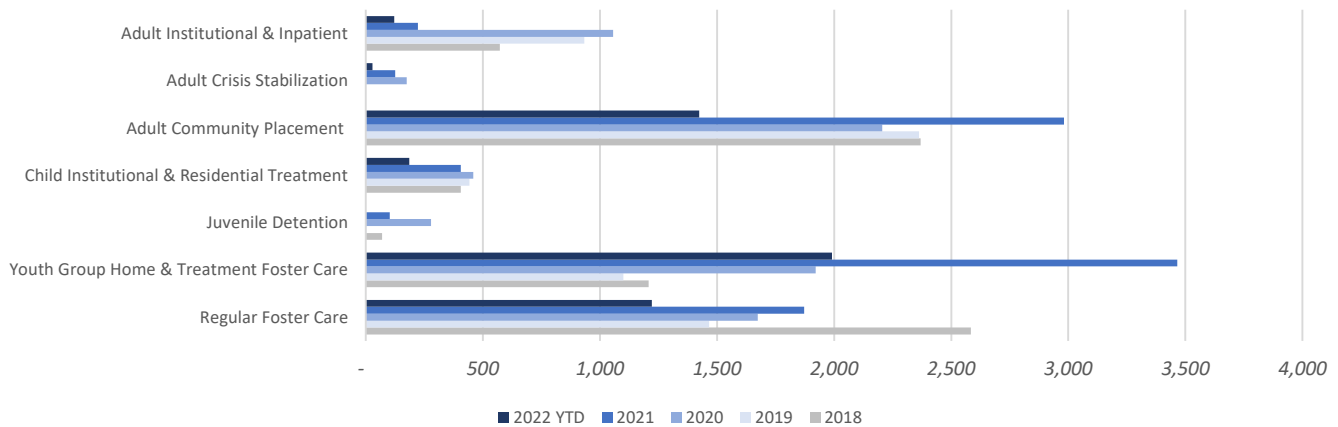


## Monthly Placement Expenses



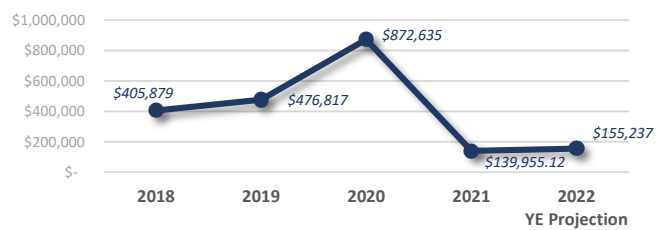
# HISTORY OF PLACEMENT TYPES

## Annual Days of Stay by Placement Type

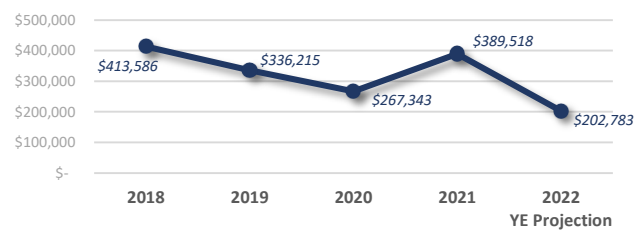


## Expense History by Placement Type

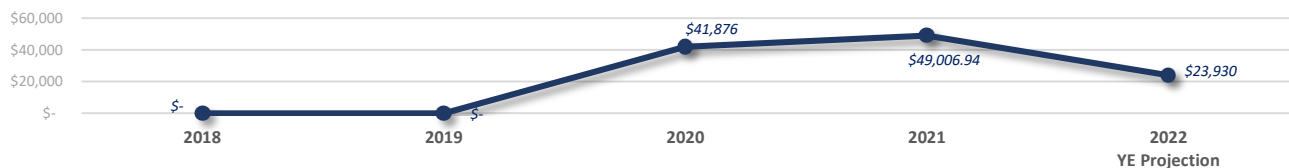
### Adult Institutional & Inpatient



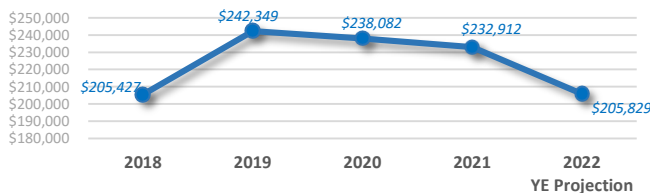
### Adult Community Placement



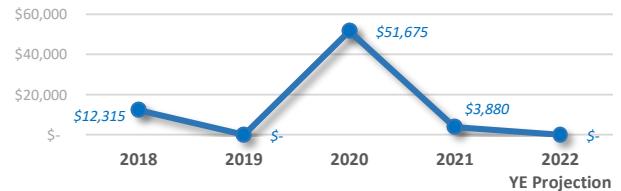
### Adult Crisis Stabilization



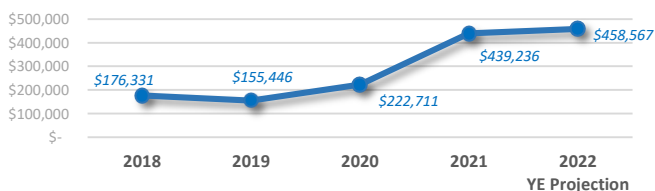
### Child Institutional & Residential Treatment



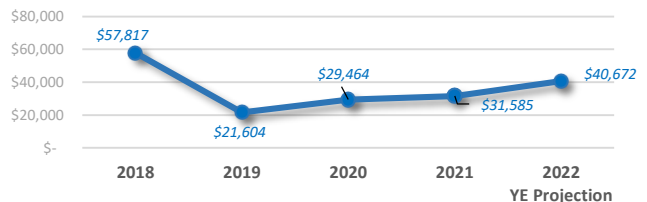
### Juvenile Detention



### Youth Group Home & Treatment Foster Care



### Regular Foster Care



# Contract Monitoring Report

JUNE 50%

2022

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Southwest Wisconsin Workforce Development Board	Angie Rizner	\$525,000.00	\$220,084.00	June	\$220,084.00	\$304,916.00	41.92%
Children's Hospital of Wisconsin Community Services-Children's	Jessica Tisdale	\$250,000.00	\$99,344.00	July	\$99,344.00	\$150,656.00	39.74%
Chileda Institute	Jessica Tisdale	\$255,000.00	\$144,115.00	July	\$144,115.00	\$110,885.00	56.52%
Community Care Resources	Jessica Tisdale	\$175,000.00	\$46,881.00	July	\$46,881.00	\$128,119.00	26.79%
Fond Du Lac County Department of Social Services	Jessica Tisdale	\$49,500.00	\$0.00	December	\$0.00	\$49,500.00	0.00%
Forward Home for Boys	Jessica Tisdale	\$100,000.00	\$56,375.00	July	\$56,375.00	\$43,625.00	56.38%
Lutheran Social Services of WI & Upper Michigan, Inc.	Jessica Tisdale	\$10,500.00	\$0.00	June	\$0.00	\$10,500.00	0.00%
A & J Vans, Inc. dba A & J Mobility	Laurie Couey	\$25,000.00	\$22,475.00	June	\$22,475.00	\$2,525.00	89.90%
Anytime Fitness	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
Artisians' Shop LLC	Laurie Couey	\$25,000.00	\$0.00	June	\$0.00	\$25,000.00	0.00%
Autism Society of Greater Wisconsin	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
Children's Hospital of Wisconsin Community Services-Children's	Laurie Couey	\$11,000.00	\$0.00	July	\$0.00	\$11,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Christian Servants Home Care, LLC	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
Community Care Resources	Laurie Couey	\$11,000.00	\$0.00	July	\$0.00	\$11,000.00	0.00%
Cooperative Educational Service Agency (CESA) 3	Laurie Couey	\$20,000.00	\$4,823.00	June	\$4,823.00	\$15,177.00	24.12%
CR Therapy	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
Easter Seals of Wisconsin, Inc.	Laurie Couey	\$11,000.00	\$980.00	June	\$980.00	\$10,020.00	8.91%
Elevation Dance Academy	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
GAP Fit-N-Fun	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
J & B Medical Supply	Laurie Couey	\$11,000.00	\$4,162.00	June	\$4,162.00	\$6,838.00	37.84%
Logan James Herr Foundation Inc. DBA Logan's Heart and Smiles	Laurie Couey	\$40,000.00	\$0.00	June	\$0.00	\$40,000.00	0.00%
M Squared NC, LLC dba Action Fence	Laurie Couey	\$35,000.00	\$14,391.00	June	\$14,391.00	\$20,609.00	41.12%
Memorial Hospital of Boscobel, Inc.	Laurie Couey	\$75,000.00	\$7,274.00	June	\$7,274.00	\$67,726.00	9.70%
National Seating and Mobility	Laurie Couey	\$11,000.00	\$4,647.00	June	\$4,647.00	\$6,353.00	42.25%
Premier Financial Management Services	Laurie Couey	\$210,000.00	\$28,353.00	June	\$28,353.00	\$181,647.00	13.50%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Rural Wisconsin Health Cooperative	Laurie Couey	\$75,000.00	\$23,365.00	July	\$23,365.00	\$51,635.00	31.15%
RV Lexington Fitness LLC	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
Soaring Skills, LLC	Laurie Couey	\$25,000.00	\$0.00	June	\$0.00	\$25,000.00	0.00%
St. Joseph's Health Services, Inc.	Laurie Couey	\$75,000.00	\$31,385.00	June	\$31,385.00	\$43,615.00	41.85%
VARC, Inc.	Laurie Couey	\$25,000.00	\$0.00	June	\$0.00	\$25,000.00	0.00%
Wisconsin Badger Camp	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
Annika Mersmann	Myranda Culver	\$49,500.00	\$4,586.00	May	\$4,586.00	\$44,914.00	9.26%
Carley Adult Family Home	Myranda Culver	\$49,500.00	\$0.00	December	\$0.00	\$49,500.00	0.00%
Community Service Associates dba Pauquette Center for Psychological	Myranda Culver	\$30,000.00	\$0.00	June	\$0.00	\$30,000.00	0.00%
Cornerstone Foundation dba Lucky Star 3 Corporation	Myranda Culver	\$250,000.00	\$52,588.00	May	\$52,588.00	\$197,412.00	21.04%
Coulee Region Psychiatric Services, S.C.	Myranda Culver	\$35,000.00	\$13,300.00	June	\$13,300.00	\$21,700.00	38.00%
Diane's Adult Family Home	Myranda Culver	\$125,000.00	\$40,158.00	June	\$40,158.00	\$84,842.00	32.13%
Driftless Counseling, LLC dba Trailhead Therapy and Mentoring	Myranda Culver	\$900,000.00	\$373,292.00	June	\$373,292.00	\$526,708.00	41.48%



Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Evergreen Manor III	Myranda Culver	\$75,000.00	\$0.00	June	\$0.00	\$75,000.00	0.00%
Evergreen Manor, Inc.	Myranda Culver	\$75,000.00	\$25,220.00	June	\$25,220.00	\$49,780.00	33.63%
Fitness Choices	Myranda Culver	\$49,500.00	\$16,443.00	June	\$16,443.00	\$33,057.00	33.22%
Gundersen Lutheran Administrative Services, Inc.	Myranda Culver	\$49,500.00	\$523.00	June	\$523.00	\$48,977.00	1.06%
Harmony Place Assisted Living DBA Harmony Acres	Myranda Culver	\$49,500.00	\$0.00	June	\$0.00	\$49,500.00	0.00%
Harmony Place Assisted Living DBA Harmony Hills	Myranda Culver	\$49,500.00	\$0.00	June	\$0.00	\$49,500.00	0.00%
Harmony Place Assisted Living, LLC	Myranda Culver	\$49,500.00	\$0.00	June	\$0.00	\$49,500.00	0.00%
Independent Living Resources	Myranda Culver	\$15,000.00	\$0.00	June	\$0.00	\$15,000.00	0.00%
Jackie Nitschke Center	Myranda Culver	\$13,500.00	\$0.00	December	\$0.00	\$13,500.00	0.00%
Jean Warrior, Ph.D.	Myranda Culver	\$30,000.00	\$8,736.00	July	\$8,736.00	\$21,264.00	29.12%
Jessica Leinberger Counseling, LLC	Myranda Culver	\$49,500.00	\$23,439.00	June	\$23,439.00	\$26,061.00	47.35%
Kareo	Myranda Culver	\$22,000.00	\$12,160.00	July	\$12,160.00	\$9,840.00	55.27%
KNH, LLC	Myranda Culver	\$260,000.00	\$38,358.00	May	\$38,358.00	\$221,642.00	14.75%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Lutheran Social Services of WI & Upper Michigan, Inc.	Myranda Culver	\$49,500.00	\$4,522.00	June	\$4,522.00	\$44,978.00	9.14%
Mayo Clinic Health System - Franciscan Medical Center, Inc.	Myranda Culver	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
Midwest Monitoring and Surveillance	Myranda Culver	\$15,000.00	\$101.00	June	\$101.00	\$14,899.00	0.67%
Miramont Behavioral Health	Myranda Culver	\$49,500.00	\$0.00	June	\$0.00	\$49,500.00	0.00%
New Day Counseling, LLC	Myranda Culver	\$49,500.00	\$1,194.00	June	\$1,194.00	\$48,306.00	2.41%
Northwest Counseling & Guidance Clinic	Myranda Culver	\$80,000.00	\$42,489.00	June	\$42,489.00	\$37,511.00	53.11%
Options Lab, Inc.	Myranda Culver	\$15,000.00	\$728.00	June	\$728.00	\$14,272.00	4.85%
Orion Family Services	Myranda Culver	\$49,500.00	\$4,010.00	June	\$4,010.00	\$45,490.00	8.10%
RTP (WI), S.C. dba Array Behavioral Care	Myranda Culver	\$130,000.00	\$39,155.00	June	\$39,155.00	\$90,845.00	30.12%
Sacred Heart Hospital of the Hospital Sister of the Third Order	Myranda Culver	\$49,500.00	\$0.00	December	\$0.00	\$49,500.00	0.00%
Schmidt Consulting, LLC	Myranda Culver	\$30,000.00	\$3,624.00	June	\$3,624.00	\$26,376.00	12.08%
Seasons Counseling, LLC	Myranda Culver	\$25,000.00	\$0.00	June	\$0.00	\$25,000.00	0.00%
Shay Rehabilitation & Psychological Services, INC dba	Myranda Culver	\$300,000.00	\$93,001.00	June	\$93,001.00	\$206,999.00	31.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Southwestern WI Community Action Program, Inc	Myranda Culver	\$24,300.00	\$0.00	June	\$0.00	\$24,300.00	0.00%
St. Joseph's Hospital of the Hospital Sister of the Third Order	Myranda Culver	\$49,500.00	\$0.00	June	\$0.00	\$49,500.00	0.00%
Tellurian, Inc.	Myranda Culver	\$115,000.00	\$17,500.00	June	\$17,500.00	\$97,500.00	15.22%
Therapy Without Walls, LLC	Myranda Culver	\$49,500.00	\$0.00	June	\$0.00	\$49,500.00	0.00%
TLC Senior Home Care, LLC	Myranda Culver	\$85,000.00	\$29,945.00	May	\$29,945.00	\$55,055.00	35.23%
Trempealeau County Health Care Center	Myranda Culver	\$270,000.00	\$0.00	June	\$0.00	\$270,000.00	0.00%
VARC, Inc.	Myranda Culver	\$49,500.00	\$5,438.00	June	\$5,438.00	\$44,062.00	10.99%
Viroqua Nutrition Counseling, LLC	Myranda Culver	\$15,000.00	\$0.00	June	\$0.00	\$15,000.00	0.00%
Vista Care Wisconsin	Myranda Culver	\$840,000.00	\$312,936.00	May	\$312,936.00	\$527,064.00	37.25%
Wisconsin Family Ties	Myranda Culver	\$36,000.00	\$0.00	June	\$0.00	\$36,000.00	0.00%
Wisconsin Community Health Alliance, LLC	Rose Kohout	\$27,000.00	\$0.00	June	\$0.00	\$27,000.00	0.00%
Winnebago Mental Health Institute	Tracy Thorsen	\$500,000.00	\$158,918.00	June	\$158,918.00	\$341,082.00	31.78%

EXPENSES	2023 PROPOSED BUDGET	2023 REVENUE	2023 TAX LEVY	2022 APPROVED BUDGET	DIFFERENCE
<b>Administration</b>	<b>1,061,508</b>	<b>780,056</b>	<b>281,451</b>	<b>1,091,921</b>	<b>(30,413)</b>
Administration Personnel	769,938			709,006	60,932
Building & Operating Costs	291,570			382,915	(91,345)
<b>Public Health &amp; Nutrition</b>	<b>592,482</b>	<b>470,527</b>	<b>121,954</b>	<b>609,451</b>	<b>(16,970)</b>
Public Health	335,590	248,953	86,636	358,678	(23,089)
Nutrition	256,892	221,574	35,318	250,773	6,119
<b>Aging &amp; Disability Resource Center</b>	<b>790,576</b>	<b>736,548</b>	<b>54,028</b>	<b>741,171</b>	<b>49,405</b>
Elderly Services	367,110	313,082	54,028	343,000	24,110
Resource Center	423,466	423,466	-	398,171	25,295
<b>Economic Support Unit</b>	<b>979,188</b>	<b>825,916</b>	<b>153,272</b>	<b>929,474</b>	<b>49,714</b>
ESS Program	979,188			929,474	49,714
<b>Child &amp; Youth Services</b>	<b>843,632</b>	<b>792,223</b>	<b>51,409</b>	<b>785,317</b>	<b>58,315</b>
Children & Youth Programs	843,632			785,317	58,315
<b>Behavioral Health</b>	<b>4,498,993</b>	<b>4,158,878</b>	<b>340,115</b>	<b>4,162,307</b>	<b>336,686</b>
Crisis Services	314,537	275,399	39,138	293,443	21,094
MH Outpatient	537,006	386,745	150,261	418,786	118,220
AODA Outpatient	214,781	206,215	8,566	160,092	54,689
CCS	2,805,566	2,805,566		2,759,668	45,898
Adult Protective Services	94,582	50,862	43,720	127,226	(32,644)
Treatment Court	157,232	130,129	27,103	158,772	(1,540)
Birth to Three Program	196,602	164,245	32,357	150,106	46,496
Children with Disabilities	178,687	139,717	38,970	94,214	84,473
<b>TOTAL</b>	<b>8,766,378</b>	<b>7,764,149</b>	<b>1,002,230</b>	<b>8,319,642</b>	<b>446,736</b>

PROGRAM FUNDS	2023 PROPOSED BUDGET	2023 REVENUE	2023 TAX LEVY	2022 TAX LEVY
<b>HHS Funds</b>	<b>8,766,378</b>	<b>7,764,148</b>	<b>1,002,230</b>	<b>904,346</b>
Fund 18	-	-	-	-
Fund 34	35,466	35,466	-	-
Fund 53	423,466	423,466	-	-
Fund 56	7,801,234	6,865,929	935,305	835,756
Fund 59	256,892	221,574	35,318	36,983
Fund 63	249,320	217,713	31,607	31,607

PLACEMENT FUNDS	2023 PROPOSED BUDGET	2023 REVENUE	2023 TAX LEVY	2022 TAX LEVY
<b>HHS Funds</b>	<b>1,385,000</b>	<b>-</b>	<b>1,385,000</b>	<b>1,485,000</b>
Fund 44	675,000	-	675,000	700,000
Fund 54	710,000	-	710,000	785,000

## NEW CONTRACTS/AGREEMENTS/MOUS

<b>RICHLAND COUNTY HEALTH AND HUMAN SERVICES</b> <b>2022 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (8-11-2022)</b>		
<b>ALL STAR ELEVATOR, LLC</b>	Request Board approval to enter into a contract with <u>All Star Elevator, LLC</u> to provide home modifications for Children's Long-Term Support Program families who are being served by the Behavioral Health Services Unit. (Chippewa Falls)	Requesting Board approval to enter into a contract with <u>All Star Elevator, LLC</u> for a total amount not to exceed <b>\$30,000</b> .
<b>PAUQUETTE THERAPY, LLC</b>	Request Board approval to enter into a contract with <u>Pauquette Therapy, LLC</u> to provide counseling and therapeutic services to Children's Long-Term Support Program families who are being served by the Behavioral Health Services Unit. (La Crosse)	Requesting Board approval to enter into a contract with <u>Pauquette Therapy, LLC</u> for a total amount not to exceed <b>\$11,000</b> .

**Richland County Health and Human Services & Veterans Standing Committee**

**AGENDA ITEM SUMMARY**

**Agenda Item Name:** Approve Increase to Meal Reimbursement Rate for Volunteer Drivers

<b>Unit:</b>	ADRC	<b>Presented By:</b>	Roxanne Klubertanz-Gerber
<b>Date of Meeting:</b>	August 11, 2022	<b>Action Needed:</b>	Vote
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	
<b>Date submitted:</b>	July 19, 2022	<b>Referred by:</b>	Transportation Coordinating Committee

**Recommendation and/or action language:** Motion to... Approve to increase the meal reimbursement rate for ADRC Transportation Program volunteer drivers to the following: breakfast \$5.00 + tax + tip (up to %15), lunch \$7.00 + tax + tip (up to 15%), no change in dinner \$10.00 + tax + tip (up to 15%), and forward this recommendation onto the Finance & Personnel Standing Committee and County Board for approval (if necessary).

**Background:** Volunteer drivers are reimbursed meal costs if they are transporting individuals over a meal time and are out of county. No increase has been made since prior to 2000. Current reimbursements are \$3.50 (breakfast plus tax/tip), \$5.00 (lunch plus tax/tip), \$10.00 (dinner plus tax/tip). If approved, the language in the ADRC Transportation Program Volunteer Handbook would be updated.

**Attachments and References:**

*The Richland County Handbook of Personnel Policies and Work Rules is silent regarding this issue and reimbursements to HHS volunteers.*

**Financial Review:** There are generally 15-20 meal reimbursements paid out monthly to volunteer drivers with the majority of them being lunch reimbursements. This would equate to an increase of \$40.00 per month or \$480.00 per year, and these increased costs would be absorbed by the ADRC Transportation Program Fund 63.

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	63.5563
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	No financial impact		

**Approval:**

**Review:**

  
\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Administrator, or Elected Office (if applicable)

**Richland County Health and Human Services & Veterans Standing Committee**

**AGENDA ITEM SUMMARY**

**Agenda Item Name:** Approve ADRC Restructuring

<b>Unit:</b>	ADRC	<b>Presented By:</b>	Roxanne Klubertanz-Gerber
<b>Date of Meeting:</b>	August 11, 2022	<b>Action Needed:</b>	Vote // Resolution
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	County Board
<b>Date submitted:</b>	May 24, 2022	<b>Referred by:</b>	Commission on Aging & Disability Board

**Recommendation and/or action language:** Motion to... Approve the restructuring of the ADRC by dissolving the ADRC of Eagle Country four-county region (as is currently structured) and authorize the new entity to re-apply to the Office of Resource Center Development (ORCD) as a three-county region named the “ADRC of Eagle Country” with Juneau, Richland, and Crawford as the cooperating counties, and forward this recommendation onto the County Board for approval.

Moreover, this action authorizes Juneau County to continue as the fiscal agent of the ADRC of Eagle Country Region and gives authority for Health & Human Services Director Tricia Clements to sign all documents and contracts related to the restructuring which would be effective January 1, 2023.

**Background:** The ADRC of Eagle Country Regional and Fiscal Office moved to Juneau County from Richland County in 2018. The region has continued to be a four-county region including Richland, Crawford, Juneau, and Sauk. Over the last few months, it was brought to the regions attention that Sauk County was investigating whether or not to stay a part of the region. It was on their board agenda to discuss leaving the region for the last couple of months. Learning of this the remaining three counties started having discussions regarding the make-up of the region. After further review, Richland, Crawford, and Juneau County ADRC Managers came to the determination that it is fiscally and operationally beneficial for the region to move forward as a three-county region serving Richland, Crawford, and Juneau counties.

**Attachments and References:**

Resolutions #07-99, #07-116, #08-43, #17-121	
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**Financial Review:** Moving forward as a three-county region would provide the region with an increase in funding including ADRC State General Purpose Revenue and Federal Match Revenue of approximately \$80,000. This sets the new region up to be more fiscally sound going forward.

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	53
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	No financial impact		

**Approval:**

**Review:**

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Administrator, or Elected Office (if applicable)

# Memo

Date: August 11, 2022  
To: Tricia Clements, Director  
From: Angie Rizner, Administration & Building Operations Manager  
RE: Personnel Announcements for HHS Board meeting

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## **APPROVED BY HHS DIRECTOR & CO ADMINISTRATOR; NOTICE TO HHS BOARD**

### New Hires (per HHS Addendum; page 7-8):

Kiah Holtzman, Child & Youth Services Case Manager Effective: 8/15/2022

### Probationary Period (per HHS Addendum; page 8-9):

Elizabeth Muth, Secretary Effective: 8/7/2022

### Discipline/Suspension/Dismissal (per HHS Addendum; page 10):

None.

### Termination/Layoff (per Richland Co Handbook):

None.

## **APPROVED BY HHS DIRECTOR; NOTICE TO CO ADMINISTRATOR & HHS BOARD**

### Resignations/Retirements (per Richland Co Handbook):

Alison Barger, Mental Health Therapist Resigned: 8/18/2022

Myranda Culver, Behavioral Health Services Manager Resigned: 8/18/2022

Amber Morris, Economic Support Specialist Resigned: 8/26/2022

### SWWDB Leased Staff (per County Board approved annual contract):

Maxie Phillips, Service Facilitator Termed: 7/20/2022

Teresa Landes, Public Health Clinic Nurse Termed: 7/30/2022

Becky Dahl, Public Health Consultant Termed: 7/30/2022

Jaide Johnson, Public Health Assistant Termed: 7/30/2022

Diane Cox, APS Consultant Resigned: 7/30/2022

Faith Peckham, Service Facilitator Resigned: 8/10/2022

### Leave of Absence Without Pay for up to 30 days (per HHS Addendum; page 5):

None.

### Medical Leave of Absence Without Pay-Negative Sick Leave Balance (per Resolution #21-12):

None.

### Vacant County Positions:

Behavioral Health Services – Manager – currently advertising

Behavioral Health Services – APS Worker – currently advertising

Behavioral Health Services – CCS Supervisor – currently advertising

Behavioral Health Services – Mental Health Therapist (5) – currently advertising

Child & Youth Services Case Manager – currently advertising

Economic Support Specialist – currently advertising

Administration – Clerical Assistant II – on hold

Behavioral Health Services – APS/Crisis Professional – on hold

Behavioral Health Services – Quality Coordinator – on hold

Behavioral Health Services – Occupational Therapist (28 hours per week) – on hold

Behavioral Health Services – Speech and Language Pathologist (28 hours per week) – on hold

Public Health – RN – on hold

Public Health – Health & Wellness Coordinator – on hold

Public Health - T/C Nutrition Site Worker (Germantown) (2) – on hold