

Richland County

Finance & Personnel Standing Committee

December 6th, 2022

The Richland County Finance and Personnel Standing Committee convened on Tuesday, December 6th in person and teleconference.

Committee members present included County Board Supervisors Marty Brewer, Steve Williamson, Steve Carrow, Gary Manning, Shaun Murphy-Lopez, Tim Gottschall with Marc Couey by Web Ex.

Also present was Administrator Clinton Langreck, Assistant to the Administrator Cheryl Dull taking minutes, several department heads, county employees and general public. Barb Scott was present from MIS running the teleconferencing.

Not present: Melissa Luck

- 1. Call to Order:** Committee Chair Brewer called the meeting to order at 5:00 p.m.
- 2 Proof of Notification:** Chair Brewer verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, County Board members, WRCO, County department heads, Richland Observer, Valley Sentinel and a copy was posted on the Courthouse Bulletin Board.
- 3 Agenda Approval:** Chair Brewer asked for approval of the agenda as presented. Moved by Supervisor Gottschall to approve the agenda, 2nd by Supervisor Manning. All voting aye, motion carried.
- 4 Previous minutes:** Chair Brewer asked for approval of the minutes. Moved by Supervisor Williamson to approve the minutes, 2nd by Supervisor Murphy-Lopez. All voting aye, motion carried.
- 5 Report — 2021 Audited Financial Statement:** Administrator Langreck asked for approval of the audit as presented. A representative from Johnson Block will be available at County Board to answer any questions concerning the audit. He briefly reviewed the 87-page audit report.
- 6 Discussion and Possible Action on ARPA Daycare Grant Extension:** Administrator Langreck presented the request for a 6-month extension. Moved by Supervisor Williamson to allow Coppertop Family Daycare a six-month extension of expenditure of Daycare ARPA Grant funds utilization through 30 June 2023, 2nd by Supervisor Gottschall. All voting aye, motion carried.
- 7 Discussion and possible action on Finance and Human Resources Staffing Report:** 07a - Administrator Langreck did a detailed review of his comparison report that he has been working on for over 2 months. The comparison shows what positions would be reduced and what positions would be move to accommodate the changes. With the current models, Pine Valley retains their own HR and Financial person.

Director Clements advised the committee of what affect these changes would have on the HHS department. She agreed having a centralized HR would be more efficient than what is happening currently. She feels that centralizing finance will take a lot more thought and the duties will have to be very clear. HHS's Finance Specialist is funded from other sources other than tax levy, which could be difficult in figuring the reimbursement. Cutting 2 staff from her department as listed in the report would reduce the ability to do special projects. She would like to be able to choose which positions would be eliminated because with doing that she could possible reduce 3 with rearranging duties. She added this study has been very stressful for her staff, feeling like their positions could be cut.

Supervisor Gottschall expressed his thoughts that adding an HR Director shows a cost saving, is advantages and would give us some continuity and equity that we are severely lacking currently. He would like to allow Director Clements time, as requested, to review the possibility of restructuring her department.

Supervisor Murphy-Lopez questioned why in the HR model only HHS had staff cut. Administrator Langreck reviewed the rationalization he used to decide where best to reduce staff to meet the needs of the County in filling a HR position. Both Supervisors Couey and Murphy-Lopez have concerns of why the HR director wouldn't be reduced at Pine Valley under all 3 scenarios and both felt the HR & finance departments should be a whole and there should be a reduction in the HR Director at Pine Valley as well. Members of the Committee would like Administrator Langreck to include Pine Valley in the HR and finance reduction for centralization, look into if other counties HR and Finance personnel report to the department or to a centralized HR or Finance person and bring back the report again.

- 8 Discussion and possible action on response to Resolution 22-96:** Administrator Langreck reviewed the

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response, what the recommended reductions are and what would be recommended to go to referendum which includes the HR and Finance positions. Supervisor Murphy-Lopez advised the committee how the poll will be prepared for County Board to be passed out Tuesday night. Moved by Supervisor Murphy-Lopez to include short term borrowing for property insurance, workers comp insurance and liability insurances in the amounts of \$50,000 for 2024, \$100,000 for 2025, \$160,000 for 2026, \$160,000 for 2027, which by State Statute 67.04(5) and 611.11(4) can be covered by short term borrowing. Assuming a savings of \$100,000 from HR & Finance consolidation across all departments per year with the balance of saving of \$22,000 coming from insurance for 2024, \$143,000 coming from insurance for 2025, \$199,000 coming from insurance for 2026 and \$283,000 coming from insurance for 2027, 2nd by Supervisor Gottschall. All voting aye, motion carried.

9 Discussion and possible action regarding correspondence and guidance with the Referendum Ad Hoc Committee: This was covered under #8.

10 Discussion and possible action on Classification, Compensation and Authorization Policy: Administrator Langreck reviewed that the change made since the November revision is to the EMT pay range and updated pay scales. Moved by Supervisor Murphy-Lopez to approve as presented, 2nd by Supervisor Williamson. All voting aye, motion carried.

11 Closed Session pursuant of Wisconsin State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Regarding MOU requests to attach to the WPPA collective bargaining agreement: Moved by Supervisor Williamson to move into Closed Session, 2nd by Supervisor Manning. All voting aye, motion carried. People to remain are all committee members also Jake Rupnow, Aaron Wallace, Jeff Spencer Union Representative, Administrator Langreck, Assistant to the Administrator Dull and Clay Porter.

12 Return to Open Session: Moved by Supervisor Manning to return to open session, 2nd by Supervisor Carrow. All voting aye, motion carried.

13 Discussion and possible action from items of closed session: No action taken.

14 Future agenda items: None

15 Adjournment: Moved by Supervisor Manning to adjourn at 7:01 p.m., seconded by Supervisor Williamson. All voting aye, motion carried.

Minutes respectfully submitted by
Cheryl Dull
Richland County Assistant to the Administrator