

# Richland County

## Finance & Personnel Standing Committee

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**November 1st, 2022**

The Richland County Finance and Personnel Standing Committee convened on Tuesday, November 1st in person and teleconference.

Committee members present included County Board Supervisors Marty Brewer, Steve Williamson, Steve Carrow, Gary Manning with Melissa Luck by Web Ex.

Also present was Administrator Clinton Langreck, Assistant to the Administrator Cheryl Dull taking minutes, several department heads, county employees and general public. John Couey was present from MIS running the teleconferencing.

Not present: Shaun Murphy-Lopez, David Turk, Timothy Gottschall and Marc Couey

1. **Call to Order:** Committee Chair Brewer called the meeting to order at 5:00 p.m.
2. **Proof of Notification:** Chair Brewer verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, County Board members, WRCO, County department heads, Richland Observer, Valley Sentinel and a copy was posted on the Courthouse Bulletin Board.
3. **Agenda Approval:** Chair Brewer asked for approval of the agenda as presented. Moved by Supervisor Williamson to approve the agenda, 2<sup>nd</sup> by Supervisor Manning. All voting aye, motion carried.
4. **Previous minutes:** Hearing no changes, Chair Brewer declared them approved as presented.
5. **Report — Southwest Wisconsin Regional Planning Commission:** Troy Maggied was present and went over the presentation that was previously sent for the committee to review. He stated SWRPC have been around for over 50 years. He continued on that they help with added capacity, then highlighted all the other things they have contributed to the community. They also help by setting the region up for future investments. Troy feels they are cost effective and for every dollar the County provides to them, they bring in \$1.81. Chair Brewer stated he will make sure Troy can speak to the entire County Board.
6. **Report — Local Assistance and Tribal Consistency Fund (“LATCF”):** Administrator Langreck reported to the committee that the county is ineligible for these funds, although they are continuing to look for a loop hole or a possible oversight. We are on the PILT program but not in the Refuge Revenue Sharing which are both requirements to make us eligible.
7. **Report — Response from members on future meeting dates (to decide at adjournment):** Administrator Langreck presented the polling results for the preferred time but there was concerns with the number one pick being the same day as Rule & Strategic Planning so we ended up with next choice which was today at 5:00 p.m.
8. **Discussion and possible action on response to Resolution 22-96:**
  - a. **Staffing study and proposal on Finance and Human Resources:** Administrator Langreck presented what he has thus far but has not had time to complete his study and prepare the report. He reviewed the talking points from the October meeting and the County comparisons with the modeling of 6 designs that he has concluded to. Supervisor Williamson felt this is exactly what the committee is looking for in comparison. Chair Brewer questions if we can centralize function, example finance and human resources. Administrator Langreck based his comparisons on equivalent revenue and expenditure, owning nursing homes, number of employees, among a few other things. Supervisor Luck felt all that information will be incredibly helpful and the committee needs to consider the amount of time that has been put into these requested studies when they do the Administrators next review.
9. **Discussion and possible action regarding other resolutions and committee responses:**
  - a. **Response from Pine Valley:** Administrator Langreck reviewed Resolution 22-92 directed to Pine Valley and Child Support. Pine Valley sent a response to the Ad Hoc Committee in relations to the Resolution. Pine Valleys response was that they cannot meet the Boards request to generate 50% of the principle and interest payment, they can only meet 23%. Chair Brewer reviewed the reasons Pine Valley cannot meet the request. Supervisor Luck stated Bethel Home in Viroqua recently closed the Nursing Home portion of their facility but kept it open for rehab, CBRF, etc. When that happened, the laws for running a nursing home no longer applied which turned around their financial situation. Chris Glasbrenner asked to speak,

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stating with that they can than only take certain residents. Where would their other patients go? Theresa Deckert added that the skilled nursing care brings in a much higher revenue.

Supervisor Carrow stated the Ad Hoc committee still needs to know what would need to be put on a referendum which was the questions from the Ad Hoc committee. No action can be taken until the committee get the answers that they Ad Hoc Committee had requested.

- b. Response from Symons Natatorium:** Chair Brewer reviewed the options that Director Tracy had checked into which included a non-profit structure and YMCA franchise. *See Symons Natatorium Board Research on Non Profit.* Chair Brewer asked Symons to look into taking over the gymnasium. Although the gymnasium has revenue generating ability, it is not enough to substantiate what would be Symons increased costs.

Supervisor Luck stated the county has invested a lot of capital money into the facility other than the annual \$36,000. She would like to know how much was spent in Capital Funds in the last couple of years. Administrator Langreck will come back with those numbers at the next meeting. Administrator Langreck reviewed the Resolution 22-91 in relation to Symons. There has been no response from the Ad Hoc Committee for information from Symons.

- c. Response from Richland Economic Development:** Administrator Langreck reviewed the Resolution 22-91 in relation to the Richland Economic Development (RED) Board. The Ad Hoc Committee has reviewed the response from the RED Board and came back with some questions. Jason Glasbrenner updated the committee on the recommended models and response that the RED Board sent back. *See RED response to Resolution 22-91.* He reviewed projects that were completed due to the RED office being in existence and had they not been in existence, would not have been completed. Supervisor Carrow asked if the board had communicated with the industry businesses to see if they were interested in taking over. Glasbrenner stated yes they had, but the industry partners had no interest in taking over when the County gets a benefit from what the RED board does. Chair Brewer felt the County still needs a seat on the RED Board no matter what. Supervisor Luck asked in reference to the report the RED board returned, the County already counts net new construction in our budget, are you saying what you are put down is extra? If in fact we can track new businesses that are affected by the RED office, we should consider that revenue generated by RED office. Jason Glasbrenner plans to take the Ad Hoc questions back to the RED Board at their next meeting in November.
- d. Response from Public Safety:** Supervisor Luck requested this be delayed until Friday, November 4<sup>th</sup>. She sent a draft to the committee members today and is asking that the committee to be able to act on it Friday.
- e. Response from Health & Human Services:** Administrator Langreck reviewed the Resolution 22-96. Director Clements is present to review the long range plan reductions. *See HHS Response to Resolution 22-96.* She has taken an in depth look at the staffing level. Asterisk items is what she has asked to go to referendum. She explained the meal program, which is one that is being requested to be part of the referendum. Moved by Supervisor Williamson to accept HHS plan as presented and commends Tricia for coming back with her response as directed, 2<sup>nd</sup> by Supervisor Manning. All voting aye, motion carried.
- f. Response from Veterans:** Administrator Langreck reviewed the response from the Veterans office. The office has requested flag holders and the Veterans Benefit Specialist be sent for referendum. *See VSO Response to Resolution 22-96.* Supervisor Seep stated the HHS & Veterans Committee requested the ETK computer program and flag holders not be cut. Administrator Langreck will bring back the minutes from the last HHS & Veterans meeting to the next Finance & Personnel Committee meeting the for verification.
- g. Response from UW Campus, Food Services & UW Extension:** Administrator Langreck reviewed the response from the Education Committee which concerned recruitment and what they view as the most efficient use of the grounds. *See Education Standing Committee report for Finance and the Referendum Committee.* Chair Brewer stated there are responses from Mike Breininger and Mike Compton on what they felt could be done to save the campus which will go to the Education Committees next meeting. He added there has been some future interest in the campus recently that they are looking at. Discussion followed on providing food service to the Jail and logging of the Smart farm and where the profits from logging went.
- h. Response from Land & Zoning:** Supervisor Luck presented the response from Land and Zoning Committee. The committee feels they can meet the request with nothing going to referendum. They propose

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to reduce the Administrative Assistant to 50% time. With that though, there will be no capacity to do Park work. There has been discussion between the Cathy Cooper and Carla Doudna about the Fair taking the Parks responsibility. They also proposed to increase the maintenance report filing to \$50/filing, which would bring in major revenue. They are hoping for more funds through the Land Information grant and they feel with combining the departments they will find more efficiencies in the future.

Gary Manning left at 6:50. Meeting adjourned at 6:50 p.m. due to no quorum.

i. **Response from Administrator, Clerk & Treasurer:**

j. **Response from Public Works:**

**10 Discussion and possible action regarding correspondence with the Referendum Ad Hoc Committee:**

**11 Discussion and possible action on Classification, Compensation and Authorization Policy:**

**12 Discussion and possible action Reclassification for HHS Mental Health Therapist:**

**13 Discussion and possible action on Handbook changes:** This was taken care of in the handbook change but wasn't added to the resolution.

**14 Fund #75 Policy – Discussion and possible action on amendment of policy:**

**15 Future agenda items:**

**16 Adjournment:** Doodle poll will be send out for next meeting date. Meeting adjourned at 6:50 p.m. due to no quorum.

Minutes respectfully submitted by  
Cheryl Dull  
Richland County Assistant to the Administrator