

# Richland County

Finance & Personnel Standing Committee

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**August 2nd, 2022**

The Richland County Finance and Personnel Standing Committee convened on Tuesday, August 2<sup>nd</sup>, 2022, in the County Board room at the Richland County Courthouse, in person, via videoconference and teleconference.

Committee members present included County Board Supervisors Marty Brewer, Shaun Murphy-Lopez, Marc Couey, Melissa Luck, Steve Williamson, Steve Carrow and David Turk and Timothy Gottschall by Web Ex.

Also present was Administrator Clinton Langreck, County Board Members Donald Seep, Linda Gentes, Ingrid Glasbrenner, Kerry Severson, Assistant to the Administrator Cheryl Dull taking minutes, several department heads, county employees and general public. Barb Scott was present from MIS running the teleconferencing.

Not present: Gary Manning

1. **Call to Order:** Committee Chair Brewer called the meeting to order at 1:00 p.m.
2. **Proof of Notification:** Chair Brewer verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, County Board members, WRCO, County department heads, Richland Observer, Valley Sentinel and a copy was posted on the Courthouse Bulletin Board.
3. **Agenda Approval:** Chair Brewer asked for approval of the agenda. Moved by Supervisor Luck to approve the agenda as presented, second by Supervisor Couey. All voting aye, motion carried.
4. **Previous meeting minutes – July 27<sup>th</sup>:** Hearing no changes Chair Brewer declared the minutes approved as presented.

Dan Gajdosik asked to speak – He reviewed the statistics of the County and he questioned where is the rainy day fund?

**Moved by Supervisor Luck to go into closed session, 2<sup>nd</sup> Supervisor Couey. Roll call carried 7-0.**

17. **The committee may enter closed session under Wisconsin State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility — regarding Sheriff's Office personnel:** Closed session
18. **The committee may return to open session and take action from closed session:** Moved by Supervisor Couey to extend probation as discussed in closed session, second by Supervisor Luck. All voting aye, motion carried.
5. **Quarterly Office Budgets YTD Expenditure: Administration, County Board, Clerk and Treasurer:** Moved by Supervisor Murphy-Lopez to accept the report, 2<sup>nd</sup> by Supervisor Luck
6. **Discussion and possible action on 2021 Deficiency Reports:** Administrator Langreck presented and reviewed the accounts that had deficiencies. Langreck to meet with Administrator Oliphant on Thursday to rectify Symons overage. Discussion and questions followed on the reports. Move by Supervisor Murphy-Lopez to postpone consideration of the deficiency report, 2<sup>nd</sup> by Luck. Motion carried.
7. **Discussion and possible action on amending the Policy on Expenditure of remaining Fund#75 and Fund# 92 (2021) borrowed funds for capital improvements:** Administrator Langreck is requesting action to amend policy. There was no further request from Land Information and Zoning for the fund use. Public works requested the windows project for the courthouse use the remaining funds. Discussion followed on project priorities. Moved by Supervisor Couey to amendment of policy on expenditures, second by Supervisor Luck. All voting aye, motion carried.
8. **Discussion and possible action on amending the Policy on Personnel Compensation and Staff Authorization:** Langreck presented the policy but we have not finalized the budget so it will be brought back. Discussion followed on the policy. No action taken.
9. **Discussion and possible action on securitization of opioid settlement:** Langreck reviewed the details of securitization, how it will work and the schedule of the securitization payments. The Counties Association is supporting the securitization. The money must be used for opioid mitigation. Supervisor Luck asked if HHS has been consulted about where funds can be used. Trisha is present and was asked to bring back ideas. No action taken.

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**10. Correspondences and Reports from the Referendum Ad Hoc Committee:** Langreck stated they had their first meeting with Supervisor Murphy-Lopez nominated as chair. Main priority at that meeting was education. Administrator Langreck will contact Ron Fruit to do a morning show. The committee is requesting financial information to build a referendum question.

Supervisor Murphy-Lopez stated they need an understanding of what the expectations are from the standing committees. Their next meeting is Monday, August 8<sup>th</sup>. Discussion followed on the feasibility of time.

**11. Discussion and possible action on the Capital Improvement Program and planning:** Administrator Langreck reviewed the key changes that were acted on and what the total is with those changes. \$1,030,200, borrowing \$1,050,000 with 1.89% in contingency. Discussion followed on the dollar amounts. Moved by Supervisor Williamson to proceed as presented, second by Supervisor Murphy-Lopez. All voting aye, motion carried.

**12. Discussion and possible action on 2023 Capital Improvement borrowing:** Discussion had with #11.

**13. Discussion and possible action on the Financial Planning Worksheet:** Langreck reviewed the key changes to the Financial Planning Worksheet. The results of those means ARPA funds will carry over to 2025. Supervisor Luck stated the 50% pay reductions was for 2023, not subsequent years. Discussion followed on the aspects and future affects to subsequent items.

**14. Discussion and possible action on requested financial reports, staffing and wage reports, and mandated vs. non mandated services reports:** Langreck reviewed the report adjustments. He received requests from 3 departments that the raises for 9% be put back in and see how the budget works out.

Supervisor Murphy- Lopez created charts from the revenues and expenses that was provided by Clerk Kalish. Presented by Administrator Langreck. He feels that the big departments with the most employees are what we should be looking at.

No action taken.

**15. Discussion and possible action on directive resolutions:** Langreck presented the resolutions as amended. 15a-15g. Moved by Supervisor Williamson to bring back the resolutions for discussion, second by Supervisor Murphy-Lopez. All voting aye, motion carried.

Ambulance 15f and 15ff: Resolution 15f have the last "Be it further resolve\*" struck. Director Gudgeon and Brian McGraw have worked together to prepare 15ff. The Joint Ambulance Committee recommends to proceed with option #4 on the 15ff Resolution. He feels a business plan would put a lot of minds at ease so there is no longer a wonder of what will happen. In the resolution 15ff they are requesting an extension of the time. They are currently in negotiations with municipalities and the extension would match the agreement expiration date with the municipalities. Moved by Supervisor Murphy Lopez, to amend the 2<sup>nd</sup> to the last "Be it further resolved" to insert the word, "and capital projects" after the word operations. Moved by Murphy-Lopez to amend his original amendment to correct in the 3<sup>rd</sup> "Be it further resolved", first paragraph, change the word "insure" to "ensure", 2<sup>nd</sup> by Supervisor Luck. All voting aye, motion carried. Moved to approve the original resolution by Supervisor Williamson 2<sup>nd</sup> by Supervisory Couey. All voting aye, motion carried.

Symons 15a: Administrator Langreck reviewed the changes as recommended. Moved by Supervisor Murphy-Lopez to approve as presented, 2<sup>nd</sup> by Supervisor Luck. Motion carried with Gottschall voting no.

Pine Valley and Child Support 15b: Langreck reviewed the recommended changes. Discussion followed on remaining language. Moved by Supervisor Williamson to amend the resolution to strike from #2 "and a defined future sale of buildings and grounds", 2<sup>nd</sup> by Supervisor Couey. Discussion followed on the options of selling. Moved by Supervisor Williamson to withdraw the motion to amend, 2<sup>nd</sup> by Supervisor Couey. Moved by Supervisor Williamson to amend by striking all of # 2, 2<sup>nd</sup> by Couey. Motion passed with Supervisor Gottschall voting opposed.

Luck left at 2:58

Moved by Supervisor Murphy-Lopez to amend by striking #1 as well as the date in "Be it resolved \*\*\* June 6, 2023 and replace with, "to direct the Pine Valley and Child Support Committee and Pine Valley staff to explore the possibility of Pine Valley setting aside funds to annually cover 50% of mortgage payments on the Pine Valley Building and return to Finance and Personnel by 10/31/2022 with a report.", 2<sup>nd</sup> by Carrow with a call for discussion. Discussion followed on the PV financial situation. Moved by Supervisor Murphy-Lopez to amend

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his amendment to be, "Direct the Pine Valley and Child Support Committee and Pine Valley staff to explore the possibility of Pine Valley generating profits that annually equal 50% of their mortgage payments to be used by the county for operations or capital projects outside of Pine Valley and return to Finance and Personnel with a report by 10/31/2022.", 2<sup>nd</sup> by Supervisor Carrow. Motion carried with Chair Brewer voting opposed.

Fair and Recycling Coordinator and Parks Commission 15c: Administrator Langreck reviewed changes to the resolution. Typo in #1 to "explore" and the word "putting" should be "including". Moved by Supervisor Couey to approve as presented, 2<sup>nd</sup> by Williamson. Motion carried with Supervisor Gottschall voting opposed.

UW Platteville-Richland Leadership, UW Extension Office and Food Services 15d: Administrator Langreck reviewed the changes to the resolution. Moved by Gottschall to amend by striking line 6, 2<sup>nd</sup> Williamson. Discussion followed on the Strategic Plan and possible problems that have been noted over the last several years. All voting no to strike #6, with Supervisor Gottschall in favor. Motion failed.

Moved by Supervisor Murphy Lopez to postpone further action on all the remaining resolutions until Wednesday, August 10<sup>th</sup> at 1:00 pm in County Board Room for further discussion prior to them going to County Board, 2<sup>nd</sup> by Supervisor Carrow. All voting aye, motion carried.

**18. Discussion and possible action on guidance to the referendum committee:** No discussion

**19. Future agenda items:** None listed

**20. Adjournment:** Next meeting will be Wednesday, August 10<sup>th</sup> @ 1:00 p.m. in the County Board room. Moved by Supervisor Murphy-Lopez to adjourn at 3:32 p.m., seconded by Supervisor Carrow. All voting aye, motion carried.

Minutes respectfully submitted by  
Cheryl Dull  
Richland County Assistant to the Administrator