

# RICHLAND COUNTY

## Fair, Recycling and Parks Standing Committee Meeting Minutes

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November 1, 2022

**Present:** Danielle Rudersdorf, Gary Manning, Scott Gald, Sandy Campbell, Gary Deaver, Cindy Chicker, Carla Doudna, John Collins, Cathy Cooper,

**Absent:** Kerry Severson, Tim Gottschall, Eric Siemandel

1. **Call to Order:** Co-Chair Gald called the meeting to order at 7:07 p.m.
2. **Proof of Notification:** Verification that the meeting had been properly noticed.
3. **Agenda Approval:** Co- Chair Gald requested a motion to approve the 15-point agenda and to take it out of order. Moved by Supervisor Rudersdorf to approve request, second by Chicker. All voting aye, motion carried.
4. **Public Comment:** None.
5. **Previous Meeting Minutes:** Motion by Deaver to accept the minutes presented, second by Supervisor Rudersdorf. All voting aye, motion carried.

Co-Chair Gald is taking agenda out of order.

6. **Financial Reports:** Hearing no questions, concerns or comments Co-Chair Gald requested a motion to accept the reports. Motion by Chicker to accept the reports presented with no questions, concerns or comments, second by Campbell. All voting aye, motion carried.
7. **Consent Items- Parks:** Director Cooper stated that Mike Drake has dropped off remaining supplies, padlocked the bathrooms and brought the key in, key is in Tammy Benders desk. Review on needs for 2023 were discussed, Committee agreed to review those items in the spring.
8. **#12 Action Item- Parks:** Director Cooper stated that the end of season payment for mowing is due which is 10% of the contract. Motion by Chicker to pay the remaining amount for mowing, second by Supervisor Rudersdorf. All voting aye, motion carried. Cooper will get the bids out in December for Pine River Trail and the mowing for Parks. **Snowmobile Grant:** Cooper stated the bridge for the Muscoda/Meiss permit was submitted and waiting for the DNR approval. Meiss insisted the old bridge be removed. The Riprap projects will be in the spring. **Grants for Parks:** No updates for the bathroom
9. **#10 Action Items- 2023 Fair Convention:** Doudna updated the committee on the January Fair Convention. Severson, Gald, Doudna and Campbell will be attending. Motion by Campbell to approve the cost, second by Supervisor Rudersdorf. All voting aye, motion carried.
10. **#11 Action Item- Fair Advertising with Gray Media Groups.** Doudna presented a plan to move forward with marketing the property for additional events and private building rentals.

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The plan would be to invest the 2023 advertising funds into Target Marketing with events scheduled at the Alliant Energy Center. Motion by Supervisor Manning to move forward with the plan presenting the material when completed, second by Collins. All voting aye, motion carried.

**11. #9 Action Item: Richland County Fairgrounds Resolution 22-93;** Doudna reviewed options with the committee regarding the resolution in play. All documents were reviewed. Motion by Supervisor Manning to recommend Option #3 to the Finance and Personnel Committee including all the material presented to the FRP Committee, second by Collins. All voting aye, motion carried.

**12. #13 Administrative Report:** Motion by Deaver to accept the bills as presented, second by Campbell. All voting aye, motion carried.

**13. Future Agenda Items for January 2023 to include but not be limited to:** Operation of the fairgrounds per Resolution 22-93, purchasing of picnic tables for the Parks Department, marketing plan for grounds and building rental, creation of new grounds rental website, security cameras on the property and updated list of new rental costs.

**14. Adjournment:** Motion by Deaver to adjourn the meeting, second by Collins. All voting aye, motion carried.

Respectfully submitted,

***Carla Doudna***

Carla Doudna, Fair & Recycling Coordinator