

RICHLAND COUNTY

Fair, Recycling and Parks Standing Committee Meeting Minutes

July 27, 2022

Present: Kerry Severson, Danielle Rudersdorf, Gary Manning, Scott Gald, Sandy Campbell, Gary Deaver, Eric Siemandel, Cindy Chicker, Carla Doudna, Tim Gottschall, John Collins, Cathy Cooper
Absent: None

1. **Call to Order:** Chair Severson called the meeting to order at 5:03 p.m.
2. **Proof of Notification:** Verification that the meeting had been properly noticed.
3. **Agenda Approval:** Chair Severson requested a motion to approve the 23-point agenda. Moved by Co-Chair Gald to approve presented agenda, second by Supervisor Manning. All voting aye, motion carried. Co-Chair Severson then requested a motion to take the agenda out of order. Motion by Chicker, second by Supervisor Rudersdorf. All voting aye, motion carried.
4. **Public Comment:** None.
5. **Previous Meeting Minutes:** Motion by Campbell to accept the minutes presented for the two June meetings, second by Chicker. All voting aye, motion carried.
 - a. 5:07pm John Collins arrived

Chair Severson is taking agenda out of order.

6. **Action Item 9-Property Exchange between the Unbehaun Trust and Richland County:**

Commission Elder spoke with Administrator Langreck on the current situation on hand with Pine Valley wanting to place a sidewalk along CH O. The completion of that conversation resulted in a halt to that project so the Highway Department can proceed with the current in hopes of it being completed in 2027. Commission Elder or designee will be the point of contact regarding that project and will address the Committee once completed so discussion on the plans Pine Valley has can possibly proceed at that time.

Todd Rummler, Richland County Land Surveyor addressed the Committee. At the request of Coordinator Doudna, Rummler will email summary of discussion on what he has done and will need to do moving forward. Motion by Supervisor Manning to accept the following; Authorize Todd Rummler to survey and describe an area of land that the County would like to convey to the Unbehaun Trust, and to also survey and describe an area of land of equal size that the Unbehaun Trust would then convey to Richland County. The original cost of this work was "not to exceed \$3,700.00". Todd Rummler had completed all the original survey work (with the exception of preparing the Map and parcel descriptions) when he found out about the County Highway O project and that the Highway Department would actually be purchasing land for additional highway right-of-way in the area of the two parcels that he had surveyed. The Committee authorizes Rummler to continue with his survey work, and revise the boundaries of the two parcels and exclude the right-of-way areas that the Highway Department will be

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purchasing in the future from the surveyed parcels. Excluding the “yet to be purchased” right-of-way areas from the two parcels requires that 2 of the lines of the parcel that the Unbehaun Trust would eventually convey to Richland County to be “relocated”. The easterly line of the 15-foot-wide strip (for the proposed sidewalk connecting to the Pine Valley Healthcare property) adjoining the easterly side of the County Highway O right-of-way will need to be relocated 13.5 feet farther to the east into the Unbehaun Trust cornfield. The southerly line of this same parcel will also need to be relocated 11.2 feet to the south. The relocation of these two lines will ensure that the parcel that the Unbehaun Trust convey to Richland County will be exactly the same size as the parcel that Richland County conveys to the Unbehaun Trust. At the completion of the survey work, Rummler will provide Richland County with a Plat of Survey Map documenting the boundary surveys of the two parcels. Rummler will also provide 2 metes and bounds descriptions of the 2 parcels. After the County Highway O project has been completed, Richland County can “revisit” the land swap with the Unbehaun Trusts, and should everyone still be in agreement, the metes and bounds descriptions of the 2 parcels that he provides now can be inserted into the 2 deeds of conveyance that will be necessary to accomplish the land swap in the future. Understanding the importance to remember that these deeds of conveyance cannot be recorded until AFTER the County Highway O project has been completed for reasons that were discussed by Highway Commissioner Josh Elder at the start of the meeting. The total cost of this survey project, even with the now authorized revisions, will still be a maximum of \$3,700.00, second by Chicker. All voting aye, motion carried.

- 7. Action Item 10- Pine River Trail:** Director Cooper questioned Commissioner Elder on the \$25K grant received and the ability to repair the trail. Copper stated that per the DNR if the County did the work without the prevailing wage it wouldn't need to be rebid. Elder stated that trees needed to be cleared which they can't do and would cost more money to complete the work then the grant covers.

Copper will return the grant and restart the project. Copper noting the cost it too much will proceed with following the grant plan with prevailing wage and look into the use of the money in Fund 75.

- 8. Action Item 15- Ordinance for ATV/UTV:** Coordinator Doudna addressed the Committee regarding the group she put together to revamp the Counties ATV/UTV Ordinance. She and Elder both address the committee regarding the plan to move forward and the goals that the groups hope to accomplish. Doudna asked for the approval of the Committee to move forward with allowing her to have Elder present to his Committee to then move onto the County Board. Motion by Supervisor Rudersdorf to approve the submitted Ordinance and to pass it on to Commissioner Elders Committee and then to County Board, second by Supervisor Gottschall. All voting aye, motion carried.

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9. Consent Item 6- Financial Reports for Fair, Recycling, Parks: No questions or concerns.

10. Consent Item 7- Open Bids for Muscoda Trail Bridge Replacement: Chair Severson opened the bids submitted by the following;

- a. Custom Manufacturing, Inc. from Clinton Wisconsin. Bid Quotation came in at \$49,900 with plans and certificate of liability insurance.
- b. Anderson Bridges from Colfax Wisconsin. Bid Proposal came in at \$67,500.

Committee reviewed the two bids. Chair Severson requested that Cooper get the written consent and a lease agreement form the landowner to accompany the project and file with all the material. Motion by Supervisor Manning to move forward with Custom Manufacturing with the \$49,9000 bid and that Copper collect the additional information requested by Chair Severson, second by Supervisor Rudersdorf. All voting aye, motion carried.

11. Action Item 13- Viola Park: Cooper stated the well is about completed except for the part ordered by Larry Ferguson for the pump. It's currently on back order. Neighboring landowner placed a "No Trespassing" sign on the park side that was always used as a trail to access that area and the river. Copper also stated that she had been gone a few days and returned to a message that the candidate running for Sherriff against Porter had placed a campaign sign in the park on County property. Copper removed it and wanted the Committee aware if there were calls on where it was, she had it.

12. Action Item 14- AC Unit Replacement in Fair Office: Doudna updated the Committee that she moved forward with the repair of the unit for a cost of \$700-\$800 since it could be repaired. She did note to the Committee that the unit is about 22 yrs. old and a newer more efficient one will be in the range of \$8000.

13. Action Item 16- Nature's Way Contact: Doudna presented the contact for the fair coming in at \$2440. Motion by Supervisor Rudersdorf to approve the contract, second by Chicker. All voting aye, motion carried.

14. Action Item 17- Resolution for the Fair Start-up Funds: Motion by Co-Chair Gald approve moving it to County Board, second by Supervisor Manning. All voting aye, motion carried.

15. Action Item 19- 2023 Proposed Budget Sheets: Doudna presented Fund 68, 57 33 & 10. Motion by Supervisor Rudersdorf to accept as presented, second by Supervisor Manning. All voting aye, motion carried. Copper presented Fund 65 for the Parks. Motion by Co-Chair Gald, second by Chicker. All voting aye, motion carried.

6:35pm John Collins leaves meeting

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16. Action Items 18- Amendments to proposed resolutions regarding future of Fair & Parks:

Committee reviewed the proposed resolutions. Overall conclusion is that Parks will be left as is given the email that Cooper shared with the County Board and Administrator Langreck from Jillian Steffes, Off-Road Motorized Recreation Grant Manager at the Department of Natural Resources off ice in Rhinelander Wisconsin. Overall conclusion on the fairgrounds operations is that we can move forward with investigating the option of a non-profit but there are currently none in Richland County. The Committee doesn't agree with selling the grounds at this time and will not support a proposal for that. Supervisor Manning asked about looking to see if we could function with lowering the levy money received. There are concerns on the insurance coverage for the property and the buildings if still county owned and ran by a non-profit. Committee will revisit after the fair is over at the September meeting to devise a plan to move forward with the request from County Board.

17. Administrative Reports 20 & 21: None

18. Future Agenda Items: (not limited to those listed) Review County Fair with request to schedule a special meeting on Wednesday, August 10 at 5pm to review with new Committee Members.

19. Adjournment: Motion by Supervisor Rudersdorf to adjourn the meeting, second by Deaver. All voting aye, motion carried.

Respectfully submitted,

Carla Doudna

Carla Doudna, Fair & Recycling Coordinator