

***Richland County Board - Education Committee
County Board Room, Richland County Courthouse, and via Webex
Meeting Minutes
October 10, 2022***

Committee Member Present: Linda Gentes, Ingrid Glasbrenner, Chad Cosgrove, Bob Frank, Daniel McGuire, Marc Couey, Barbara Voyce, and Shaun Murphy-Lopez

Staff and other Board Members Present: Marty Brewer, Stephanie Dary, Cyndi Deitelhoff, Michael Compton, John Christensen, Adam Hady, Sheena Cook-Fuglsang; *via Webex:* Sandy Campbell, Cheryl Dull, and Jennie Silver

1. **Call to Order** – meeting was called to order by Chair Gentes at 1:25 p.m.
2. **Roll Call of Committee Members** – Roll was taken
3. **Proof of Notification** - Gentes gave proof of notification.
4. **Approval of Minutes from September 12, 2022 meeting** – Minutes approval was postponed until the November meeting.
5. **Food Service Update -**
 - a. **Introduction of Stephanie Dary** – Deitelhoff introduced Stephanie Dary as the new Food Service Director.
 - b. **Finance update** - Deitelhoff went over the year-to-date finances of Food Service.
 - c. **Monthly Expenditures to be paid** – Deitelhoff presented packet with the monthly activities of Food Service.
 - d. **General report on possible initiatives** – Deitelhoff shared upcoming events including the Souperama.
6. **Ag and Extension update -**
 - a. **Presentation of reports on finances, staffing (in area counties), review of possible cuts presented at the last meeting, number of participants per program, and other pertinent data** – Hady shared data requested by the committee including staffing levels in similar sized counties and educational contacts for the educators by program in 2022.
 - b. **Number of days the Extension staff estimated use of a kitchen in the next year** – Hady shared a summary of the usage of the kitchen space in East Hall for educational programming.
 - c. **Other pertinent information to county’s proposed cuts, staffing, etc.** – Hady presented the options for reducing budget by \$37,000. Motion by Murphy-Lopez to reduce the agriculture contribution to 25%, reduce the 4-H position to 80%, reduce Human Development and Relationships position to 60% and reduce full time support staff to 28 hours a week for a total reduction of \$38,428. These cuts would also be forwarded to the referendum committee for consideration, second by Couey. Motion failed by voice vote. Motion by Frank to eliminate the part time support staff and reduce the 4-H position to 85% time, for a total reduction of \$37,959. Second by Voyce. Motion carried 5-3 by roll call vote.

Ayes: Glasbrenner, Voyce, Frank, Cosgrove, Gentes
Nays: Couey, McGuire, Murphy-Lopez

Motion by Murphy-Lopez to have the reduction of \$37,959 be forwarded to the referendum committee for consideration, second by Glasbrenner. Motion carried by voice vote.
 - d. **Monthly Expenditures to be paid** – Hady presented the monthly expenditures. Motion by Frank to approve expenditures, second by Cosgrove. Motion carried by voice vote.

7. **Update on UWP-Richland -**
 - a. **Current enrollment** - Compton gave an overview of the enrollment levels on campus and shared enrollment data from all system schools.
 - b. **Discussion on use of land areas** – Postponed until the November meeting.
 - c. **Update on tennis courts/pickle ball courts/fencing area** – Compton shared that the item was discussed at collegium and staff supported the idea of renovation; will follow up with Foundation.
 - d. **Tuition Amounts and Comparisons** – Compton shared report comparing tuition rates for students attending UWP-Richland. Comparisons were rates for resident, Minnesota reciprocity, non-resident, and international students.
 - e. **Review of major maintenance priorities/review foundation’s commitment to capital projects** - No changes from earlier discussion
 - f. **Building and Grounds Maintenance and Repairs** - Compton gave an update of repairs and maintenance needs on campus. Motion by Couey to approve fixing the items listed in the Building and Grounds Report, minus the air conditioner project and to include bottle fillers as part of the water fountain replacements, second by Murphy Lopez. Motion carried on voice vote.
 - g. **Approve Monthly Expenditures** - None
 - h. **Budget Tracking (Balance)** – Compton gave summary of the year-to-date balance of county allocated funds.
8. **Marketing - John Christensen** – Postponed until the November meeting.
 - a. Marketing plan for UWP-Richland
 - b. Current marketing initiatives
9. **Discussion and plans for a consortium meeting of Campus and Community Groups to plan meeting with UW-Platteville Interim Chancellor and other Platteville Administrators on the main purpose of recruiting and other initiatives to increase enrollment at UWP-Richland -** Gentes gave an outline of the membership structure of the committee and will proceed forward in bringing the group together.
10. **Discussion and possible action on the Richland County Resolution passed August 16 regarding use of campus facilities or other entities than UW-Platteville for some or all of the buildings and grounds. Discussion on what committee will report to county board on October 25 –** Committee discussed priority issues around maintenance and East Hall including the relocation of the Extension Office.
11. **Items for consortium meeting and next November 14 meeting** - None
12. **Correspondence** - None
13. **Adjourn** – Motion to adjourn by Frank, second by Couey. Motion carried by voice vote. Meeting adjourned at 3:42 p.m.

Notes:

- *Items #9 and #10 were moved to the top of the agenda*
- *Supervisor Glasbrenner exited the meeting at 3:02 pm , Supervisor Cosgrove exited at 3:05pm, and Supervisor Murphy-Lopez exited at 3:33 pm*

Respectfully Submitted,

Adam A Hady
Area Extension Director