

*Richland County Board - Education Committee
Meeting Minutes
August 12, 2022*

Pippin Conference Center, located in Melvill Hall on the UW Platteville-Richland Campus, and via Zoom

Committee Member Present: Linda Gentes, Ingrid Glasbrenner, Chad Cosgrove, Daniel McGuire, Marc Couey, Barbara Voyce; via Zoom: Shaun Murphy-Lopez

Staff Present: Angie Arneson, Michael Compton, John Christensen, Adam Hady, Kristine Lockwood, Carolyn Ihde Chelsea Wunnicke; via Zoom: Sandy Campbell and Jennie Silver

1. **Call to Order** – meeting was called to order by Chair Gentes at 1:15 pm
2. **Roll Call of the Committee** – Roll of the committee was taken
3. **Proof of Notification** – Hady gave proof of notification
4. **Agenda Approval** - Motion to approve the agenda made by Cosgrove, second by Glasbrenner. Motion carried by voice vote.
5. **Approval of Minutes from the July 2022 Meeting** - Motion by Couey to approve the July Minutes, second by Frank. Motion carried by voice vote.
6. **Report from Michael Breininger and Kathy Fry on International Students’ Constraints on Being Admitted to UWP-Richland. Discussion and Possible Action** – Mike Breininger of Eagle School discussed the relationship that Eagle School and campus have had with international students in the past and expressed concerns for admissions process for international students moving from Eagle School to UWP-Richland. The committee also received a letter from Kathy Fry on the same concern. No action taken.
7. **Discussion on Enrollment Data From 2011 to 2022** – Gentes presented data of campus enrollment from 2011 to 2022
8. **Food Service Update**
 1. **Monthly Financial Report** – Arneson gave an update of the monthly financial activity
 2. **Financial Report on positions** – Arneson presented two proposals to the committee on the financial feasibility of staffing the food service program. Motion by Murphy-Lopez to rehire the foodservice manager, second by Couey. Motion carried by voice vote.
 3. **Budget Tracking-** Arneson gave an update of the year-to-date status of food service
 4. **2023 County Budget Proposal** – Arneson will proceed with the budget with the Food Service Manager position included.
 5. **Items to be Considered for Referendum Committee that Committee Forwards to the Referendum Committee** – none
9. **Food Service Contract for the Meal Sites. Discussion and Possible Action** – Motion to approve the Food Service contract as presented made by Cosgrove, second by Frank. Motion carried by voice vote.
10. **Ag and Extension**
 1. **Area Extension Director Update – Contract with County** – Hady gave an overview of the Educator Contract between Richland County and UW-Madison Division of Extension.
 2. **Educator Report – Human Development & Relationships, Chelsea Wunnicke** – Report was postponed until the next meeting
 3. **Budget Tracking** – Hady presented the current Trial Balance sheet to the committee for review
 4. **Monthly Expenditures** - Hady presented the monthly expenditures. Motion by Couey to approve expenditures, second by Cosgrove. Motion carried by voice vote.
 5. **2023 County Budget Proposal** – Hady presented the proposed 2023 budget to the committee.
 6. **Items to be Considered for Referendum Committee that Committee Forwards to the Referendum Committee** – none
11. **UW-Platteville Richland Campus**
 1. **Administrative Report** - Compton gave report on New Student Registration, and gave a presentation on current classroom usage and proposed changes for future use.

2. **Building and Grounds Maintenance and Repairs** – Michael Compton
 1. **Approve Monthly Expenditures** - Compton presented the monthly expenditures. Motion by Couey to accept the expenditures, second by Cosgrove. Motion carried by voice vote
 2. **Budget Tracking (Balance)** -Compton presented written report showing expenditures year-to-date
 3. **2023 County Budget Proposal** – None
 4. **Items to be Considered for Referendum Committee that Committee Forwards to the Referendum Committee** – Compton gave maintenance cost proposal for the committee to evaluate as item to be considered for the referendum.
12. **Discussion on resolution passed at July 27 Finance and Personnel meeting and directions which the committee should address.** Motion by Glasbrenner to forward the proposed amended resolution to the Finance committee for consideration, second by Frank. Motion carried by voice vote.
13. **Items for September 12 Meeting** – Meet and greet with students
14. **Correspondence** – postponed to next meeting
15. **Adjourn** – Motion to adjourn made by Glasbrenner, second by Frank. Motion carried by voice vote. The meeting adjourned at 3:57 pm

Respectfully Submitted,

Adam A Hady
Area Extension Director