

# County Clerk's Office

Richland County, Wisconsin

Derek S. Kalish  
County Clerk

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July 18, 2022

Please be advised that Richland County Board of Supervisors will convene at 7:00 p.m., Tuesday, July 19, 2022, in the Banquet Room of The Phoenix Center, located at 100 South Orange Street, Richland Center, Wisconsin.

<https://richlandcounty.my.webex.com/richlandcounty.my/j.php?MTID=m6526bcaa9a66220b7b52d8b2a88b7ce8>

Tuesday, July 19, 2022 7:00 pm | 3 hours | (UTC-05:00) Central Time (US & Canada)

Meeting number: 2559 652 6898

Password: Richland

Join by phone

1-650-479-3208 United States Toll

Access code: 25596526898

## Agenda

1. Roll Call
2. Invocation
3. Pledge Of Allegiance
4. Approve Agenda
5. Approve Minutes Of The June 21<sup>st</sup> Meeting
6. Recognition Of Richland County Personnel For Services Rendered During COVID-19 Pandemic
7. Resolution Commemorating The Retirement Of Dane Kanable From The Sheriff's Department
8. Ordinance Amending Richland County Zoning Ordinance No. 5
9. Ordinance Relating To A Parcel Belonging To Curt & Nancy Mellem In The Town Of Richland
10. Ordinance Relating To A Parcel Belonging To Robert & Patricia Grimm In The Town Of Orion
11. Ordinance Relating To A Parcel Belonging To Alayne Hendricks & Greg Rognholt In The Town Of Akan
12. Ordinance Relating To A Parcel Belonging To Stephanie Shivaya In The Town Of Dayton
- ~~13. Ordinance Relating To A Parcel Belonging To Paul Aspenson & Alex Callaway In The Town Of Orion~~
14. Report On Petitions For Zoning Amendments Received Since The Last County Board Session
15. Report On Rezoning Petitions Recommended For Denial By The Zoning And Land Information Committee
- 16. Resolution Creating An Ad Hoc Committee To Develop A Referendum Question**
17. Resolution Relating To PSAP Grant Funding For One Public Safety Answering Point Per County
18. Resolution Approving The Land Conservation Department To Enter Into A Contract With The Hub-Rock Sanitary District And Engine Creek Farming, LLC
19. Resolution Approving Payment To Richland County Snowmobile Alliance From The 2021 – 2022 Snowmobile Maintenance Grant
20. Resolution Approving The Department Of Health & Human Services Applying For And Accepting A 2023 Section 5310 Vehicle And Operating Grant
21. Resolution Shifting Committee Responsibility For Richland County's Comprehensive Plan
22. Resolution Encouraging County Board Supervisors To Attend The WCA Conference
- 23. Resolution Adopting A New Richland County Policy To Include Employee Participation At The Richland County Fair**
- 24. Resolution Relating To The County Participating In The WISC Investment Fund**
25. Appointments To Various Boards, Commissions And Committees
26. Reports: 2021 Health & Human Services Annual Report, Administrator's Report
27. Correspondence
28. Adjourn

**\*\* Items In Bold Have Been Added, Modified, Or Removed From Agenda \*\***

## **JUNE MEETING**

June 21, 2022

Chair Brewer called the meeting to order at 7 PM. Roll call found all members present except supervisors Frank and Williamson.

Randy Sanders, Minister with Park Street Christian Church gave the Invocation.

Deputy County Clerk Hege led the Pledge of Allegiance.

Motion by Glasbrenner, second by Cosgrove for approval of the agenda. Motion carried and agenda declared approved.

Chair Brewer asked if any member desired the minutes of the May 17<sup>th</sup> meeting be read or if any member desired to amend the minutes of the previous meeting. Hearing no motion to read or amend the minutes of the May 17<sup>th</sup> meeting, Chair Brewer declared the minutes approved.

Supervisor Luck, standing in for Zoning Administrator Mike Bindl, made report on 6 petitions to be referred on to the Land and Zoning Standing Committee.

Ordinance No. 22 – 3 Repealing Ordinance No. 99 - 11 and adopting the general schedules for county governments as established by the State of Wisconsin Public Records Board for use in the disposal of obsolete county records was presented to the Board. Motion by McKee , second by Seep that Ordinance No. 22 -3 be enacted. Motion carried and ordinance declared enacted.

### **ORDINANCE NO. 22 - 3**

An Ordinance Repealing Ordinance No. 99 - 11 And Adopting The General Schedules For County Governments As Established By The State Of Wisconsin Public Records Board For Use In The Disposal Of Obsolete County Records.

The Richland County Board of Supervisors does hereby ordain as follows:

1. Ordinance 99 – 11 is out of date and in need of revision; and,
2. The State of Wisconsin Public Records Board has created a record retention schedule for use by Wisconsin counties and local governments; and,
3. The attached appendix entitled “General Schedule” including Addendums B, C, E, and F is intended to be the only retention schedule dealing with county records to provide both officials, employees, and the general public a single point of reference pertaining to the general records of the county; and,
4. The Richland County Board of Supervisors that Ordinance No. 99 – 11 is hereby repealed and replaced with Ordinance No. 22 – 3 to read as contained in the attached appendix; and,
5. Department heads shall provide the County Administrator and the Rules & Strategic Planning Standing Committee notice of the destruction of any county record(s) and/or transference to the Wisconsin State Historical Society at least 7 days in advance of either action being taken; and,
6. Corporation Counsel should be consulted as needed when questions regarding the retention of a county record arise; and,

7. In the event the State of Wisconsin Public Records Board amends the General Schedule for County Governments and corresponding Addendums, Ordinance No. 22 – 3 will encompass the amended schedule as set forth therein.
8. This ordinance shall effective immediately upon its passage and publication.

DATED: JUNE 21, 2022  
PASSED: JUNE 21, 2022  
PUBLISHED: JUNE 30, 2022

ORDINANCE OFFERED BY THE RULES & STRATEGIC  
PLANNING STANDING COMMITTEE  
(02 JUNE 2022)

	FOR	AGAINST
MARTY BREWER, CHAIR	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	X	
ATTEST:	X	
	X	
	X	
	X	
	X	
	X	
DEREK S. KALISH	X	
RICHLAND COUNTY CLERK	X	

Resolution No. 22 – 50 approving changing auto physical damage and property insurance carriers and the policy periods was read by Deputy County Clerk Hege. Motion by Rudersdorf, second by Seep that Resolution No. 22 - 50 be adopted. The motion carried and resolution declared adopted.

### **RESOLUTION NO. 22 - 50**

A Resolution To Approve Changing Auto Physical Damage And Property Insurance Carriers And The Policy Periods.

WHEREAS the County's current auto physical damage and property insurance policies expire July 1, 2022; and,

WHEREAS a significant amount of savings will be materialized by the County bundling multiple types of coverages with a single provider; and,

WHEREAS changing the insurance policy periods to a calendar year from a July – July policy period will provide clarity in the billing, payment, and annual budgeting processes; and,

WHEREAS efficiencies will be created in having one single point of contact for all insurance policies held by the County; and,

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to change the auto physical damage and property insurance providers from Integrity and Municipal Property Insurance Company to Wisconsin County Mutual Insurance Corporation and the policy periods from July – July to January – December (calendar year); and,

BE IT FURTHER RESOLVED by the Richland County Board of Supervisors that County Administrator Langreck may sign any document needed to bind said coverages; and,

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &  
PERSONNEL STANDING COMMITTEE  
(07 JUNE 2022)

AYES\_\_\_\_\_ NOES\_\_\_\_\_

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH  
COUNTY CLERK

MARTY BREWER	X
SHAUN MURPHY-LOPEZ	X
MARC COUEY	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DAVID TURK	
STEVE WILLIAMSON	X
MELISSA LUCK	X
STEVE CARROW	X

DATED: JUNE 21, 2022

Resolution No. 22 – 51 relating to the county obtaining a tax deed to certain tax delinquent real estate in the Town of Richwood. was read by Deputy County Clerk Hege. A voice vote was taken to adopt Resolution No. 22 – 51 with no nay votes, resolution declared adopted.

**RESOLUTION NO. 22 - 51**

A Resolution Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The Town of Richwood.

WHEREAS the County is the owner and holder of tax certificates relating to certain tax-delinquent real estate in the Town of Richwood, and

WHEREAS the County is at this time authorized by the Wisconsin Statutes to take a tax deed to this tax delinquent real estate and to thereby become the owner of the real estate, subject to the statutory right of redemption of the former owner, and

WHEREAS the Public Works Standing Committee has carefully considered this matter and is now recommending that the County Board authorize the taking of title by the County to this tax delinquent parcel of real estate.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County to execute and issue a tax deed in favor of Richland County to the following-described parcel of real estate in the Town of Richwood which is known as Tax Parcel # 024-3343-4100 as to which the County owns and holds the following unredeemed tax certificates for the following tax years:

Tax Year	Certificate No.	Face of Certificate
2016	302	1,633.07
2017	258	1,972.97
2018	284	2,026.53
2019	240	2,031.32

2020

240

2,110.74

**Total****\$9,774.63**

The legal description relating to this parcel is as follows:

Commencing at the Southwest corner of the Southeast Quarter (SE ¼) of Section Thirty-three (33),

Thence North Twenty (20) rods,

Thence East Forty (40) rods,

Thence South Six (6) rods,

Thence West Twelve (12) rods,

Thence South Fourteen (14) rods and thence West to the place of beginning,

All in Section Thirty-three (33), Township Nine (9) North, Range Two (2) West, Town of Richwood, Richland County, Wisconsin.

EXCEPT

Lot One (1) of Certified Survey Map No. 478 recorded in the Richland County, Wisconsin Register of Deeds Office in Volume Four (4) of Certified Survey Maps, page 185, as Document No. 253504, in the Town of Richwood, Richland County, Wisconsin.

ALSO EXCEPTING THEREFROM

Lands conveyed to the State of Wisconsin Department of Transportation by Warranty Deed granted by James W. Marlow and Audrey Marlow to State of Wisconsin Department of Transportation in an instrument dated May 26, 2005 and recorded in the Office of the Register of Deeds for Richland County, Wisconsin on June 8, 2005 at 8:30 a.m., Vol. 457 of Records, page(s) 507-508, as Document No. 269010.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE  
PUBLIC WORKS STANDING COMMITTEE  
(09 JUNE 2022)

RESOLUTION ADOPTED

DEREK S. KALISH  
COUNTY CLERK

DATED: JUNE 21, 2022

	FOR	AGAINST
STEVE WILLIAMSON	X	
RICHARD MCKEE	X	
MARC COUEY	X	
CHAD M. COSGROVE	X	
GARY MANNING		
STEVE CARROW	X	
JULIE FLEMING		
DAN MCGUIRE	X	

Resolution No. 22 – 52 relating to the county obtaining a tax deed to certain tax delinquent real estate in the Town of Buena Vista was read by Deputy County Clerk Hege. Motion by McKee, second by Manning that Resolution No. 22 – 52 be adopted. The motion carried and resolution declared adopted.

## **RESOLUTION NO. 22 - 52**

A Resolution Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The Town of Buena Vista.

WHEREAS the County is the owner and holder of tax certificates relating to certain tax-delinquent real estate in the Town of Buena Vista, and

WHEREAS the County is at this time authorized by the Wisconsin Statutes to take a tax deed to this tax delinquent real estate and to thereby become the owner of the real estate, subject to the statutory right of redemption of the former owner, and

WHEREAS the Public Works Standing Committee has carefully considered this matter and is now recommending that the County Board authorize the taking of title by the County to this tax delinquent parcel of real estate.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County to execute and issue a tax deed in favor of Richland County to the following-described parcel of real estate in the Town of Buena Vista which is known as Tax Parcel # 006-0634-4100 as to which the County owns and holds the following unredeemed tax certificates for the following tax years:

<b>Tax Year</b>	<b>Certificate No.</b>	<b>Face of Certificate</b>
2016	56	2,923.05
2017	50	4,882.47
2018	57	5,146.31
2019	40	5,246.96
2020	53	5,544.20
<b>Total</b>		<b>\$23,742.99</b>

The legal description relating to this parcel is as follows:

A part of the South Half { S 1/2) of the Southwest Quarter (SW 1/4) of Section 6, Township 9 North, Range 2 East, Richland County, Wisconsin, described as follows:

Beginning at the Southwest corner of the Southeast Quarter (SE 1/4) of said Southwest Quarter (SW 1/4);  
thence East 87.50 feet along the South line of said Section 6;  
thence North 01° 00" West, 122.00 feet;  
thence North 48° 00" West, 64.45 feet;  
thence North 27° 58' East, 202.45 feet;  
thence North 81° 38' West, 197.53 feet;  
thence South 372.00 feet to the South line of said Section 6;  
thence East, 63.00 feet along said South line to the point of beginning.

ALSO, a part of the Southeast Quarter (SE 1/4) of the Southwest Quarter (SW 1/4) of Section 6, Township 9 North, Range 2 East, Richland County, Wisconsin, described as follows:

Beginning at a point on the South line of said forty that is 87.50 feet East of the Southwest corner of said Southeast Quarter (SE 1/4) of the Southwest Quarter (SW 1/4) thence North 01° West, 122 feet;  
thence North 49° West, 64.45 feet;  
thence North 27° 58' East, 202.45 feet;  
thence South 31° 16' East, 109.23 feet;  
thence South 23° 22' East, 272.20 feet to said South line;  
thence West 210.50 feet along said South line to the point of beginning.

ALSO, a part of the Southeast Quarter (SE 1/4) of the Southwest Quarter (SW 1/4) of Section 6, Township 9 North, Range 2 East, Richland County, Wisconsin, described as follows:

Beginning at a point on the South line of said forty, that is 298 feet East of the Southwest corner of said Southeast Quarter (SE 1/4) of the Southwest Quarter (SW 1/4);  
thence North 13° 45' East, 394.21 feet to the centerline of United States Highway 14;  
thence North 46° 21' West, 281.21 feet along said centerline;  
thence South 13° 35' West, 241.81 feet;  
thence South 31° 16' East, 109.23 feet;  
thence South 23° 22' East, 272.20 feet to the point of beginning.

ALSO, a part of the Southeast Quarter (SE 1/4) of the Southwest Quarter (SW 1/4) of Section 6, Township 9 North, Range 2 East, Richland County, Wisconsin, described as follows:

Beginning at a point on the South line of said forty, that is 298.00 feet East of the Southwest corner of said forty;  
thence North 13° 45' East, 325.00 feet to the Southerly right-of-way limit of United States Highway 14;  
thence South 46° 21' East, 265.02 feet along said Southerly right-of-way limit;  
thence South 34° 47' West, 101.25 feet;  
thence South 76° 47' West, 217.00 feet to the point of beginning.

EXCEPTING THEREFROM, a parcel of land being located in the Southeast Quarter (SE 1/4) of the Southwest Quarter (SW 1/4) of Section 6, Township 9 North, Range 2 East, Richland County, Wisconsin, described as commencing at the Southwest corner of the Southeast Quarter (SE 1/4) of the Southwest Quarter (SW 1/4) of said Section 6;  
thence East 87.50 feet;  
thence North 1° 00' West, 122.00 feet;  
thence North 48° 00' West, 64.45 feet;  
thence North 27° 58' East, 202.45 feet to the point of beginning;  
thence North 13° 35' East, 171.77 feet to a point on the Southerly right-of-way limit of United States Highway 14;  
thence South 47° 39' 55" East, 384.08 feet along said right-of-way limit;  
thence South 69° 14' 04" West, 232.53 feet;  
thence North 12° 49' 45" West, 162.97 feet;  
thence North 77° 49' 59" West, 72.27 feet to the point of beginning.

ALSO EXCEPTING THEREFROM

Commencing at the Southeast corner of the Southwest Quarter (SW 1/4) of Section 6, Township 9 North, Range 2 East, Buena Vista Township, Richland County, Wisconsin;

thence West, 1261.70 feet along the South section line of Section 6 to a 1" x 24" iron pipe and this being the point of beginning;  
 thence North 00° 13' 12" East, 354.20 feet to a spike driven into edge of roadway;  
 thence North 81° 38' West, 117.70 feet;  
 thence South, 372.00 feet to the South section line of Section 6;  
 thence East 63 feet to the Southeast corner of the SW 1/4 of the SE 1/4, which is marked with a 1 1/2" diameter iron rod;  
 thence East 55.08 feet along South section line to the point of beginning,

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE  
 PUBLIC WORKS STANDING COMMITTEE  
 (09 JUNE 2022)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

DEREK S. KALISH  
 COUNTY CLERK

DATED: JUNE 21, 2022

	FOR	AGAINST
STEVE WILLIAMSON	X	
RICHARD MCKEE	X	
MARC COUEY	X	
CHAD M. COSGROVE	X	
GARY MANNING		
STEVE CARROW	X	
JULIE FLEMING		
DAN MCGUIRE	X	

Resolution No. 22 – 53 relating to the county obtaining a tax deed to certain tax delinquent real estate in the Town of Ithaca was read by Deputy County Clerk Hege. Motion by Manning, second by Rynes that Resolution No. 22 – 53 be adopted. A brief discussion ensued on possible occupants of the property. The motion carried and resolution declared adopted.

### RESOLUTION NO. 22 - 53

A Resolution Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The Town of Ithaca.

WHEREAS the County is the owner and holder of tax certificates relating to certain tax-delinquent real estate in the Town of Ithaca, and

WHEREAS the County is at this time authorized by the Wisconsin Statutes to take a tax deed to this tax delinquent real estate and to thereby become the owner of the real estate, subject to the statutory right of redemption of the former owner, and

WHEREAS the Public Works Standing Committee has carefully considered this matter and is now recommending that the County Board authorize the taking of title by the County to this tax delinquent parcel of real estate.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval



is hereby granted for the County to execute and issue a tax deed in favor of Richland County to the following-described parcel of real estate in the Town of Ithaca which is known as Tax Parcel # 016-1731-2400 as to which the County owns and holds the following unredeemed tax certificates for the following tax years:

<b>Tax Year</b>	<b>Certificate No.</b>	<b>Face of Certificate</b>
2014	213	1,072.35
2015	240	1,731.43
2016	216	1,695.97
2017	185	2,103.68
2018	188	1,900.48
2019	166	1,938.67
2020	167	1,330.07
<b>Total</b>		<b>\$11,772.65</b>

The legal description relating to this parcel is as follows:

A tract of land in the Northeast Quarter (NE ¼) of Section Seventeen (17), Township Ten (10) North, Range Two (2) East, located in the Township of Ithaca in the County of Richland, State of Wisconsin, described as follows:

Beginning in the center of a highway now known as Willow Creek Drive, formerly known as Mill Road, at a point 342 feet North and 449 feet West of the Southeast corner of aforesaid forty;  
Thence North 01° 40' West a distance of 85 feet;  
Thence run South 86° 44' West a distance of 125 feet;  
Thence run South 01° 40' East a distance of 80 feet to the center of Willow Creek Drive f/k/a Mill Road;  
Thence run North 89° East along the center line of Willow Creek Drive f/k/a Mill Road a distance of 125 feet to the Place of beginning.

Situated in Township of Ithaca in the County of Richland, State of Wisconsin.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE  
PUBLIC WORKS STANDING COMMITTEE  
(09 JUNE 2022)

RESOLUTION ADOPTED		FOR	AGAINST
	STEVE WILLIAMSON	X	
DEREK S. KALISH	RICHARD MCKEE	X	
COUNTY CLERK	MARC COUEY	X	
DATED: JUNE 21, 2022	CHAD M. COSGROVE	X	
	GARY MANNING		
	STEVE CARROW	X	
	JULIE FLEMING		
	DAN MCGUIRE	X	

Resolution No. 22 – 54 approving the purchase of two new trucks and body builds including snow plows by the Highway Department was read by Deputy County Clerk Hege. Motion by Manning, second by Couey that Resolution No. 22 – 54 be adopted. The motion carried and resolution declared adopted.

### RESOLUTION NO. 22 - 54

A Resolution Approving The Purchase Of Two New Trucks And Body Builds Including Snow Plows By The Hwy Department.

WHEREAS the Highway and Transportation Committee and the County Hwy Commissioner, Joshua Elder; have recommended that the Department be authorized to purchase two new tandem-axle plow trucks and plow equipment with the funds already available in the 2022 budget; and,

WHEREAS Rule 14 of the Board requires County Board approval for any purchase by the Highway Department in excess of \$50,000; and,

WHEREAS the Highway Department is seeking approval for the following purchases:

1. Two HV607 model tandem-axle trucks with the awarded bid of \$226,763.08 from Lakeside international
2. The body and snow plow equipment for the two new trucks from Universal Truck Equipment of Galesville WI. The successful bidder, in the amount of \$325,594

BE IT FURTHER RESOLVED that funds for these purchases are in the County Highway Department's account in the 2022 County Budget; and,

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE  
HIGHWAY COMMITTEE  
(13 APRIL 2022)

		FOR	AGAINST
RESOLUTION ADOPTED			
	STEVE WILLIAMSON	X	
DEREK S. KALISH	GARY MANNING	X	
COUNTY CLERK	KERRY SEVERSON	X	

CHAD COSGROVE X  
MARC COUEY X

DATED: JUNE 21, 2022

*\*\*Resolution Taken To Oversight Committee Prior To Pre-Reorganization\*\**

Resolution No. 22 – 55 approving the elimination of Parts Clerk Position and position reclassification of the Shop Foreman and increased hours of the Office Clerk was read by Deputy County Clerk Hege. Motion by Rudersdorf, second by Couey that Resolution No. 22 – 55 be adopted. Brief explanation from Highway Commissioner Elder. The motion carried and resolution declared adopted.

**RESOLUTION NO. 22 - 55**

A Resolution Approving The Elimination Of Parts Clerk Position And Position Reclassification Of The Shop Foreman And Increased Hours Of The Office Clerk.

WHEREAS the Highway and Transportation Committee, Finance and Personnel Committee and the County Hwy Commissioner, Joshua Elder; have recommended that the Department eliminate the Parts Clerk position; and,

WHEREAS the Highway and Transportation Committee, Finance and Personnel Committee and the County Hwy Commissioner, Joshua Elder; have recommended that the Department be authorized to reclassify the Shop Foreman to Shop Superintendent starting at pay grade J under a salaried position and increasing the Office Clerk from 35 to 40 hours to absorb responsibilities of the eliminated Parts Clerk position; and,

WHEREAS Carlson Dettmann was utilized for the above recommendations; and,

WHEREAS an annual cost savings of around \$54,000 per year is expected;

NOW THEREFORE BE IT RESOLVED that the recommendations above are adopted by the Board; and,

BE IT FURTHER RESOLVED that this Resolution shall be effective at the start of the first pay period immediately following its passage and publication.

VOTE ON FOREGOING RESOLUTION  
AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE FINANCE  
AND PERSONNEL STANDING COMMITTEE  
(07 JUNE 2022)

RESOLUTION ADOPTED

DEREK S. KALISH  
COUNTY CLERK

DATED: JUNE 21, 2022

	FOR	AGAINST
MARTY BREWER	X	
SHAUN MURPHY-LOPEZ	X	
STEVE CARROW	X	
MELISSA LUCK	X	
TIMOTHY GOTSCHALL	X	
DAVID TURK		
STEVE WILLIAMSON	X	
MARC COUEY	X	
GARY MANNING	X	

Resolution No. 22 – 56 approving the purchase of a high capacity brine maker and installation by the Highway Department was read by Deputy County Clerk Hege. Motion by Manning, second by Turk that Resolution No. 22 – 56 be adopted. The motion carried and resolution declared adopted.

**RESOLUTION NO. 22 - 56**

A Resolution Approving The Purchase Of A High Capacity Brine Maker And Installation By The Highway Department.

WHEREAS the Highway and Transportation Committee and the County Hwy Commissioner, Joshua Elder; utilizing Sourcewell, have recommended that the Department be authorized to purchase one new high capacity brine maker and necessary equipment; and,

WHEREAS Rule 14 of the Board requires County Board approval for any purchase by the Highway Department in excess of \$50,000; and,

WHEREAS the Highway Department is seeking approval for the following purchases:

3. One new Henderson Brine Advantage Brine Maker, and the necessary equipment including installation the amount of \$131,715, and

BE IT FURTHER RESOLVED that funds for this purchase will be 100 percent reimbursed from the Wisconsin Department of Transportation.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE  
HIGHWAY COMMITTEE

(13 APRIL 2022)

FOR      AGAINST

RESOLUTION ADOPTED

DEREK S. KALISH  
COUNTY CLERK

STEVE WILLIAMSON	X
GARY MANNING	X
KERRY SEVERSON	X
CHAD COSGROVE	X
MARC COUEY	X

DATED: JUNE 21, 2022

*\*\*Resolution Taken To Oversight Committee Prior To Pre-Reorganization\*\**

Resolution No. 22 – 57 approving contract negotiations with radio vendors was read by Deputy County Clerk Hege. Motion by Luck, second by Fleming that Resolution No. 22 – 57 be adopted. The motion carried and resolution declared adopted.

**RESOLUTION NO. 22- 57**

A Resolution Approving Contract Negotiations With Radio Vendors.

WHEREAS Richland County has been working with True North Consulting on an emergency radio communications system project.

WHEREAS the Public Safety Standing Committee and True North Consulting have ranked the below listed vendors and will enter into contract negotiations with the vendors listed below for the purpose of building a new emergency services radio communications system. The Vendors are ranked as follows:

1. General Communications

2. Baycom

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County to enter into contract negotiations with the above listed vendors. If negotiations are unsuccessful with the (top ranked vendor) the County may negotiate with (second ranked vendor).

BE IT FURTHER RESOLVED that Administrator Clinton Langreck is hereby authorized to sign on behalf of the County a contract in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE  
PUBLIC SAFETY STANDING COMMITTEE  
(03 JUNE 2022)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

	FOR	AGAINST
DEREK S. KALISH	X	
COUNTY CLERK		
	X	
DATED: JUNE 21, 2022	X	
	X	
	X	
	X	
	X	

Resolution No. 22 – 58 approving the Sheriff’s Department applying for and accepting a summer traffic control grant from the Wisconsin Department of Transportation was read by Deputy County Clerk Hege. Motion by Glasbrenner, second by Luck that Resolution No. 22 – 58 be adopted. Discussion ensued. Motion by Murphy-Lopez, second by Luck to amend “...approval is hereby granted for the Sheriff’s Department to apply for and accept a grant of up to \$10,000 from the Wisconsin Department of Transportation...” to read “...approval is hereby granted for the Sheriff’s Department to apply for and accept a grant of up to \$50,000 from the Wisconsin Department of Transportation...” The motion carried and resolution declared adopted.

### **RESOLUTION NO. 22 - 58**

A Resolution Approving The Sheriff’s Department Applying For And Accepting A Summer Traffic Control Grant From The Wisconsin Department Of Transportation.

WHEREAS the Public Safety Standing Committee and Sheriff Clay Porter have been notified that the Sheriff’s Department may be eligible to receive an up to \$10,000 grant from the Wisconsin Department of Transportation for summer traffic control purposes, with the Sheriff’s Department, the Richland Center Police Department, the Viola Police Department and the Lone Rock Police Department being the agencies participating in the grant, and

WHEREAS Rule 19 of the Rules of the Board requires County Board approval for any department of County government to apply for and accept a grant, and

WHEREAS the Public Safety Standing Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Sheriff's Department to apply for and accept a grant of up to \$10,000 from the Wisconsin Department of Transportation for summer traffic control purposes, and

BE IT FURTHER RESOLVED that the grant funds must be utilized between June 1st, 2022 and August 31st, 2022 and the agencies participating in the grant will be the Sheriff's Department, the Richland Center Police Department, the Viola Police Department and the Lone Rock Police Department, with the Sheriff's Department acting as the Traffic Task Force Coordinator,

BE IT FURTHER RESOLVED that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant and the County Administrator is hereby authorized to sign on behalf of the County any documents needed to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE  
PUBLIC SAFETY STANDING COMMITTEE  
(13 MAY 2022)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

		FOR	AGAINST
DEREK S. KALISH	MELISSA LUCK	X	
COUNTY CLERK	KEN RYNES	X	
	DAVID TURK	X	
DATED: JUNE 21, 2022	RICHARD MCKEE	X	
	BOB FRANK	X	
	KERRY SEVERSON	X	
	BARBARA VOYCE	X	

Resolution No. 22 – 59 approving a construction agreement for the construction of a solar array was read by Deputy County Clerk Hege. Motion by Rynes, second by McKee that Resolution No. 22 – 59 be adopted. Brief explanation of project was given by PVCV Director Rislow. The motion carried and resolution declared adopted.

### **RESOLUTION NO. 22 – 59**

A Resolution Approving A Construction Agreement For The Construction Of A Solar Array.

WHEREAS Pine Valley Community Village (PVCV) desires to add onsite solar electric generation as a compliment to its energy efficiency measures and geothermal system, and

WHEREAS the funding for this project will be provided through a combination of grants from 'Solar for Good', and 'Focus on Energy'; \$100,000 from the Pine Valley Foundation, (thanks to pledged designated gifts of \$50,000 each from Ray Schmitz and Bob Simpson), and \$159,436 from PVCV's own capital fund, and

WHEREAS the scope of the project will be a 180 kw DC solar array to be located just east of County Road O on county land directly east of PVCV's campus, and provide estimated annual energy savings to PVCV

of \$17,353 in the first year, and estimated cumulative savings of \$327,887 (after expenses) over the course of 25 years, and

WHEREAS through competitive bidding, Solar Connection Inc. of Onalaska, Wisconsin, has been chosen to construct the array for a total cost of \$296,153, and

WHEREAS Legacy Solar Coop of Madison, Wisconsin, has provided technical consultation to Pine Valley throughout the project development and will serve as ongoing liaison between Solar Connection and Pine Valley for potential maintenance or warranty questions, for a fee of \$6,253, and

WHEREAS the Pine Valley/Child Support Standing Committee and the Finance & Personnel Committee have carefully reviewed this request and now bring it forward to the County Board for its consideration,

NOW THEREFORE BE IT RESOLVED that PVCV be granted approval to enter into a construction agreement with Solar Connection Inc. from Onalaska, Wisconsin, for an amount of \$296,153, and to pay Legacy Solar Coop from Madison, Wisconsin, \$6,253 for their technical assistance, and

BE IT FURTHER RESOLVED that this resolution shall be effective on its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &  
PERSONNEL STANDING COMMITTEE  
(17 JUNE 2022)

AYES\_\_\_\_\_ NOES\_\_\_\_\_

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH  
COUNTY CLERK

MARTY BREWER	X
SHAUN MURPHY-LOPEZ	X
MARC COUEY	
GARY MANNING	
TIMOTHY GOTTSCHALL	X
DAVID TURK	X
STEVE WILLIAMSON	
MELISSA LUCK	X
STEVE CARROW	X

DATED: JUNE 21, 2022

Resolution No. 22 – 60 to approve an increase in the on-call compensatory time reimbursement rate and to revise the Health and Human services addendum to the Richland County Employee Handbook of Personnel Policies and Work Rules was read by Deputy County Clerk Hege. Motion by Seep, second by Glasbrenner that Resolution No. 22 – 60 be adopted. Brief discussion ensued. The motion carried and resolution declared adopted.

### **RESOLUTION NO. 22 - 60**

A Resolution To Approve An Increase In The On-Call Compensatory Time Reimbursement Rate And To Revise The Health And Human Services Addendum To The Richland County Employee Handbook Of Personnel Policies And Work Rules.

WHEREAS the Health and Human Services & Veterans Standing Committee and the Interim Director of Health and Human Services, Roxanne Klubertanz-Gerber have recommended the approval of an increase to the hourly on-call pay for on-call duty and for on-call holiday duty for Child and Youth Services staff who have

a mandatory requirement to provide a mechanism to receive reports of child abuse and neglect 24 hours a day, 7 days a week. Richland County's mechanism to receive and screen these reports of Abuse and Neglect timely is to provide an Access/Intake worker during normal works hours as part of the duties assigned to Child & Youth Services staff. During the overnight, weekend and holiday hours Child & Youth Services generates an on-call calendar for a Case Manager and Supervisor to be on-call during those hours that the agency is closed, and

WHEREAS it is provided per page 7, paragraph 5 of the County Handbook of Personnel Policies and Work Rules, "...Department Heads shall have the authority to issue an addendum dealing with department specific issues provided such addenda are approved by the Finance and Personnel Standing Committee, and

WHEREAS the Health and Human Services & Veterans Standing Committee, Interim Director Roxanne Klubertanz-Gerber of Health and Human Services, and Administrator Clinton Langreck have recommended an amendment to the Health and Human Services Addendum to the Richland County Handbook of Personnel Policies and Work Rules, and

WHEREAS the Finance & Personnel Standing Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of supervisors that approval is hereby granted to approve an increase in the on-call compensatory time reimbursement rate, and,

BE IT FURTHER RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to amend page 7, subsection 9 entitled "Compensatory Time" under the section entitled "On-Call Compensatory Time" as follows:

- c. On-Call Compensatory Time: Health and Human Services staff serving as emergency on-call personnel shall earn compensatory time as follows:
- On-call pay of \$2.00 per hour will be earned for on-call duty;
  - On-call holiday pay of \$2.50 per hour for will be earned for on-call holiday duty. Holiday duty shall include the County-paid holiday as well as the actual calendar holiday if it falls on a separate day.
- and,

BE IT FURTHER RESOLVED that the updated version of the Department of Health and Human Services Addendum to the Handbook of Personnel Policies and Work Rules, which is on file in the County Administrator's office and which is accessible on the County's website is hereby approved, and

BE IT FURTHER RESOLVED that this Resolution shall be effective the first pay period after its passage.

VOTE ON FOREGOING RESOLUTION

AYES\_\_\_\_\_ NOES\_\_\_\_\_

RESOLUTION OFFERED BY THE FINANCE &  
PERSONNEL STANDING COMMITTEE  
(07 JUNE 2022)

RESOLUTION ADOPTED

DEREK S. KALISH  
COUNTY CLERK

DATED: JUNE 21, 2022

	FOR	AGAINST
MARTY BREWER	X	
SHAUN MURPHY-LOPEZ		X
MARC COUEY	X	
GARY MANNING	X	
TIMOTHY GOTTSCHALL	X	
DAVID TURK		
STEVE WILLIAMSON	X	



MELISSA LUCK	X
STEVE CARROW	X

Resolution No. 22 – 61 to approve the use of American Rescue Plan Act (ARPA) funds set aside for public health to hire a consultant to assist with the development of the Community Health Needs Assessment (CHNA)/Community Health Improvement Plan(CHIP) was read by Deputy County Clerk Hege. Motion by Carrow, second by Rudersdorf that Resolution No. 22 – 61 be adopted. Brief discussion ensued. Voice vote taken, with 1 nay vote given, the motion carried and resolution declared adopted.

### RESOLUTION NO. 22 - 61

A Resolution To Approve The Use Of American Rescue Plan Act (ARPA) Funds Set Aside For Public Health To Hire A Consultant To Assist With The Development Of The Community Health Needs Assessment (CHNA)/ Community Health Improvement Plan(CHIP).

WHEREAS the American Rescue Plan Act was signed into law by President Biden on March 11, 2021, as a new federal COVID-relief package which includes direct funding to counties through the U.S. Treasury Department in order to improve the safety, health and opportunity for all within our communities, with a focus on those most harmed by COVID-19, and

WHEREAS the Richland County Finance and Personnel Standing Committee has approved an apportionment of up to \$3,350,999 in County ARPA funds and 10% of that allocation has been designated to support Public Health response efforts to decrease the spread in response to the COVID-19 pandemic, and

WHEREAS the Health and Human Services & Veterans Standing Committee, Interim Director Roxanne Klubertanz-Gerber of Health and Human Services, and Administrator Clinton Langreck have recommended the use of up to \$41,000 in ARPA Funds allocated to Public Health to contract with the Wisconsin Community Health Alliance, LLC to spearhead the required CHNA/CHIP Project, and

WHEREAS the Finance & Personnel Standing Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of supervisors that approval is hereby granted to approve the use of up to \$41,000 in ARPA Funds allocated to Public Health to contract with the Wisconsin Community Health Alliance, LLC to spearhead the required CHNA/CHIP Project, and,

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &  
PERSONNEL STANDING COMMITTEE  
(07 JUNE 2022)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

FOR      AGAINST

DEREK S. KALISH  
COUNTY CLERK

MARTY BREWER	X
SHAUN MURPHY-LOPEZ	X
MARC COUEY	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DAVID TURK	
STEVE WILLIAMSON	X
MELISSA LUCK	X

DATED: JUNE 21, 2022

Resolution No. 22 – 62 approving an amendment to one 2022 contract for the Department of Health and Human Services was read by Deputy County Clerk Hege. Motion by Rudersdorf, second by Glasbrenner that Resolution No. 22 – 62 be adopted. The motion carried and resolution declared adopted.

### **RESOLUTION NO. 22 - 62**

A Resolution Approving An Amendment To One 2022 Contract For The Department Of Health And Human Services.

WHEREAS the Health and Human Services & Veterans Standing Committee and the Interim Director of the Health and Human Services Department, Ms. Roxanne Klubertanz-Gerber, have recommended amendment to one 2022 contract, and

WHEREAS it is provided in Rule 14 of the Rules of the Board that any contract by the Department of Health and Human Services Department which involves the expenditure of \$50,000 or more at any one time or within the course of one year must be approved by the County Board, and

WHEREAS the Health and Human Services & Veterans Standing Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the following amendment to the following 2022 contract:

With Shay Rehabilitation & Psychological Services, Inc. dba Kickapoo Counseling of Westby, with the original contract being for \$100,000, amended to \$300,000, due to an increased need for counseling services provided to Comprehensive Community Services (CCS) consumers being served by the Behavioral Health Services Unit;

BE IT FURTHER RESOLVED that the Health and Human Services & Veterans Standing Committee is hereby authorized to amend the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Interim Director of the Health and Human Services Board is hereby authorized to sign the above contracts on behalf of the County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY COUNTY BOARD  
MEMBERS OF THE HEALTH & HUMAN SERVICES  
& VETERANS STANDING COMMITTEE  
(12 MAY 2022)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH  
COUNTY CLERK

INGRID GLASBRENNER	X
KERRY SEVERSON	X
DANIELLE RUDERSDORF	X
TIMOTHY GOTTSCHALL	X
KEN RYNES	X

DATED: JUNE 21, 2022

Resolution No. 22 – 63 a resolution approving a change order to repair the Courthouse roof was read by Deputy County Clerk Hege. Motion by Carrow, second by Fleming that Resolution No. 22 – 63 be adopted. County Administrator Langreck gave a brief explanation of additions to the project. The motion carried and resolution declared adopted.

### **RESOLUTION NO. 22 - 63**

A Resolution Approving A Change Order To Repair The Courthouse Roof.

WHEREAS Richland County Board of Supervisors Resolution No. 21-131 approved replacing the historic courthouse roof to the bid of Interstate Roofing and Waterproofing, Inc. of Onalaska WI, in the amount of \$272,000 for necessary roof deck repairs and complete replacement of existing tiles with asphalt shingles, and,

WHEREAS, under the same resolution, the County Administrator was granted a limited authorization of up to \$15,000 in contingency expenses for the project; and

WHEREAS, while addressing our deficiencies with the Historic Courthouse roof, our contractors and staff uncovered some rapidly deteriorating spots on the connecting flat roof of the causeway and flat roof over the new jail addition of the courthouse, and

WHEREAS, Interstate Roofing and Waterproofing was asked to submit a proposal to address the necessary resurfacing and patching of the roof, and

WHEREAS, our roofing consultant Russel Mohns, of Specialty Engineering Group LLC has reviewed and approved on the proposal form Interstate.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby given for a change order to the bid of Interstate Roofing and Waterproofing, Inc. of Onalaska WI, in the following amount of \$72,200 for necessary resurfacing and patching, and

BE IT FURTHER RESOLVED that funding for the project shall be covered through American Rescue Plan Act funds, and

BE IT FURTHER RESOLVED that the County Administrator shall have authority to enter into any necessary contract amendments with Interstate Roofing and Waterproofing, Inc. of Onalaska WI and has authorization of up to \$5,000 in contingency expenses for the project; and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION  
AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE FINANCE  
AND PERSONNEL STANDING COMMITTEE  
(07 JUNE 2022)

	FOR	AGAINST
MARTY BREWER	X	
SHAUN MURPHY-LOPEZ	X	

RESOLUTION ADOPTED	STEVE CARROW	X
	MELISSA LUCK	X
	TIMOTHY GOTSCHALL	X
	DAVID TURK	
	STEVE WILLIAMSON	X
DEREK S. KALISH	MARC COUEY	X
COUNTY CLERK	GARY MANNING	X

DATED: JUNE 21, 2022

Resolution No. 22 – 64 adopting amendments to the Richland County Body Structure document. was read by Deputy County Clerk Hege. Motion by Turk, second by Manning that Resolution No. 22 – 64 be adopted. The motion carried and resolution declared adopted.

### **RESOLUTION NO. 22 - 64**

A Resolution Adopting Amendments To The Richland County Body Structure Document.

WHEREAS, an amendment to Richland County Body (Committee) Structure Document is recommended by the Rules and Strategic Planning Standing Committee to add the Court Security Committee, remove responsibility from the Public Safety and Public Works Standing Committees for security of court facilities, and add financial monitoring responsibility to the Fair, Recycling, and Parks Standing Committee; and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors the Richland County Body Structure Document is amended reflecting proposed changes to the Court Security Committee; Public Safety Standing Committee; Public Works Standing Committee; and Fair, Recycling, and Parks Standing Committee; and

BE IT FURTHER RESOLVED that a copy of the Body Structure Document shall be made available in the Richland County Administrator's Office and on the Richland County website, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication:

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_  
(02 JUNE 2022)

RESOLUTION OFFERED BY RULES AND  
STRATEGIC PLANNING STANDING COMMITTEE

	FOR	AGAINST
RESOLUTION ADOPTED		
	SHAUN MURPHY-LOPEZ	X
	MARTY BREWER	X
	DONALD SEEP	
	INGRID GLASBRENNER	X
DEREK S. KALISH	DANIELLE RUDERSDORF	X
COUNTY CLERK	LINDA GENTES	X
	CHAD COSGROVE	X
DATED: JUNE 21, 2022	BOB FRANK	X
	JULIE FLEMING	X

Resolution No. 22 – 65 adopting amendments to the Richland County Policy on Authority Of Management, Roles of Members and Chairs Of Committees, Boards And Commissions. was read by Deputy County Clerk Hege. Motion by McKee, second by Couey that Resolution No. 22 – 65 be adopted. The motion carried and resolution declared adopted.

### **RESOLUTION NO. 22 - 65**

A Resolution Adopting Amendments To The Richland County Policy On Authority Of Management, Roles Of Members And Chairs Of Committees, Boards And Commissions.

WHEREAS, amendments to the Richland County Policy on Authority of Management, Roles of Members and Chairs of Committees, Boards and Commissions are recommended by the Rules and Strategic Planning Standing Committee to change the policy name to “Defining County Leadership Roles”; and

WHEREAS, the Rules and Strategic Planning Standing Committee also recommends making changes to the policy to include the current practice of the County Board Chair participating as a member on the Southwest Wisconsin Workforce Development Board, Tax Incremental District Review Boards, and on Local Area Technical Colleges, Board Appointment Committees for Western Technical College, Southwest Wisconsin Technical College, and Madison Area Technical College.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors the Richland County Policy on Authority of Management, Roles of Members and Chairs of Committees, Boards and Commissions is amended to reflect proposed changes in policy title and added membership duties to the County Board Chair; and

BE IT FURTHER RESOLVED that a copy of the policy shall be made available in the Richland County Administrator’s Office and on the Richland County website; and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY RULES & STRATEGIC  
PLANNING STANDING COMMITTEE  
(02 JUNE 2022)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

DEREK S. KALISH  
COUNTY CLERK

DATED: JUNE 21, 2022

	FOR	AGAINST
SHAUN MURPHY-LOPEZ	X	
MARTY BREWER	X	
DONALD SEEP		
INGRID GLASBRENNER	X	
DANIELLE RUDERSDORF	X	
LINDA GENTES	X	
CHAD COSGROVE	X	
BOB FRANK	X	
JULIE FLEMING	X	

Resolution No. 22 – 66 adopting amendments to the Richland County Policy Establishment (Policy) was read by Deputy County Clerk Hege. Motion by Rynes, second by Manning that Resolution No. 22 – 66 be adopted. Discussion ensued. Motion by Glasbrenner, second by Murphy-Lopez to amend page 4, section D of the Policy of Richland County to include a change to page 4 of 6, para d (iii) to include “...notification given to the County Board...”. Discussion continued. Voice vote taken to accept the amendment, finding all in favor, amendment was accepted. Discussion continued. Roll call vote to accept the amended resolution was taken. Ayes: Carrow, Murphy-Lopez, Brewer, Seep, McKee, Rynes, Luck, Manning, Glasbrenner, Rudersdorf, Gentes, Turk, Cosgrove, Couey, Fleming, Voyce, McGuire. Nays: Severson. With 17 ayes and 1 nay, the motion carried and the amended resolution declared adopted.

## RESOLUTION NO. 22 - 66

A Resolution Adopting Amendments To The Richland County Policy Establishment (Policy).

WHEREAS, amendments to Richland County Policy Establishment are recommended by the Rules and Strategic Planning Standing Committee to expand the purpose of the policy, expand the authority of policy sponsoring committee, boards and commissions and expand the responsibilities of administrative staff serving as policy custodians; and

WHEREAS, the proposed changes further facilitate progression of leading by policy and disseminating authorities to the Richland County’s policy-sponsoring committee, boards, commissions and staff.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors the Richland County Board Policy Establishment is amended to reflect proposed changes to the policy purpose, authorities of committees, board and responsibilities of the policy custodians; and

BE IT FURTHER RESOLVED that a copy of the policy shall be made available in the Richland County Administrator’s Office and on the Richland County website; and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE RULES &  
STRATEGIC PLANNING STANDING COMMITTEE  
(02 JUNE 2022)

RESOLUTION ADOPTED

DEREK S. KALISH  
COUNTY CLERK

DATED: JUNE 21, 2022

	FOR	AGAINST
SHAUN MURPHY-LOPEZ	X	
MARTY BREWER	X	
DONALD SEEP		
INGRID GLASBRENNER	X	
DANIELLE RUDERSDORF	X	
LINDA GENTES	X	
CHAD COSGROVE	X	
BOB FRANK	X	
JULIE FLEMING	X	

Resolution No. 22 – 67 establishing a policy for the expenditure of remaining funds from American Rescue Plan Act funds was read by Deputy County Clerk Hege. Motion by McKee, second by Turk that Resolution No. 22 – 67 be adopted. The motion carried and resolution declared adopted.

### **RESOLUTION NO. 22 - 67**

A Resolution Establishing A Policy For The Expenditure Of Remaining Funds From American Rescue Plan Act Funds.

WHEREAS, The Richland County Finance and Personnel Committee initially adopted appropriations of the ARPA Funds into 10% Public Health Response, 10% Negative Economic Impacts, 10% Premium Pay for Essential Workers, 20% Water Sewer Broadband Infrastructure and 50% for Lost Revenues; and

WHEREAS the Finance and Personnel Standing Committee and County Administrator Clinton Langreck propose that the Richland County Board to adopt a Policy on Expenditure of Remaining American Rescue Plan Act.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors the “Coronavirus Local Fiscal Recovery Fund” (established under the American Rescue Plan Act, and referred to as “ARPA Funds” Policy is hereby adopted, and

BE IT FURTHER RESOLVED that a copy of the policy shall be made available in the Richland County Administrator’s Office and on the Richland County website; and

BE IT FURTHER RESOLVED that expenditures related to Rule#14 regarding equipment purchase and contract expenditures are approved by adoption of this policy. As long as the expenditure is used on the desired purpose by resolution and within the apportioned amount authorized by the policy, or amended by the Finance and Personnel Committee, additional resolution is not required by the County Board; and

BE IT FURTHER RESOLVED that expenditures qualifying as ‘public works projects’ as defined through County Board Rule #14 and Wisconsin State Statute 59.52(29) will return for resolution by the County Board to ensure compliance; and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION  
AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE FINANCE  
AND PERSONNEL STANDING COMMITTEE  
(07 JUNE 2022)

RESOLUTION ADOPTED

DEREK S. KALISH  
COUNTY CLERK

DATED: JUNE 21, 2022

	FOR	AGAINST
MARTY BREWER	X	
SHAUN MURPHY-LOPEZ	X	
STEVE CARROW	X	
MELISSA LUCK	X	
TIMOTHY GOTSCHALL	X	
DAVID TURK		
STEVE WILLIAMSON	X	
MARC COUEY	X	
GARY MANNING	X	

Resolution No. 22 – 68 amending the Richland County Employee Handbook was read by Deputy County Clerk Hege. Motion by Couey, second by Rudersdorf that Resolution No. 22 – 68 be adopted. The motion carried and resolution declared adopted.

## **RESOLUTION NO. 22 – 68**

A Resolution Amending The Richland County Employee Handbook.

WHEREAS Administrator Langreck has made recommendation to the Finance and Personnel Committee to consider several recommended amendments, and

WHEREAS, these changes have been reviewed by the Finance and Personnel Committee now has taken action to recommend these changes, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that these policies changes are hereby adopted:

1. COMPENSATION AND FRINGE BENEFITS 8. Bereavement Leave: Changes regarding qualified family members
2. COMPENSATION AND FRINGE BENEFITS 11. Sick Leave: Changes regarding increments of time and defining Family Medical Leave
3. COMPENSATION AND FRINGE BENEFITS 16. Military Leave: Changes regarding paperwork requirements
4. HIRING AND EMPLOYMENT CONSIDERATIONS 1. Hiring for Long-Term Vacancies: a. & c. Changes regarding authority
5. MISCELLANEOUS PERSONNEL PROVISIONS 15. Training Opportunities: Changes regarding out of state training

BE IT FURTHER RESOLVED that these amended policies are available at the Richland County Clerk and Administrator office and will be available on the Richland County website, and

BE IT FURTHER RESOLVED that Richland County Employees will be made aware of these changes through their department management, and

BE IT FURTHER RESOLVED that this Resolution shall be effective 21 June 2022.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE FINANCE &  
PERSONNEL STANDING COMMITTEE  
(07 JUNE 2022)

RESOLUTION ADOPTED

FOR      AGAINST

DEREK S. KALISH  
COUNTY CLERK

MARTY BREWER	X
SHAUN MURPHY-LOPEZ	X
MARC COUEY	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DAVID TURK	
STEVE WILLIAMSON	X

DATED: JUNE 21, 2022



MELISSA LUCK	X
STEVE CARROW	X

Resolution No. 22 – 69 updating the county’s Civil Rights Compliance Plan and Letter Of Assurance was read by Deputy County Clerk Hege. Motion by Rudersdorf, second by Fleming that Resolution No. 22 – 69 be adopted. The motion carried and resolution declared adopted.

## **RESOLUTION NO. 22 - 69**

A Resolution Updating The County’s Civil Rights Compliance Plan And Letter Of Assurance.

WHEREAS, as a condition of being eligible to receive Federal funds, the County is required to review and update every four years its Civil Rights Compliance Plan, and

WHEREAS various department heads have conducted this review and update, with assistance from Southwest Wisconsin Regional Planning Commission, and a new Civil Rights Compliance Plan and a Letter of Assurance has been presented to the Rules and Strategic Planning Standing Committee, and

WHEREAS Richland County employs more than 50 people and receives more than \$50,000 in funding from the Wisconsin Department of Health Services, the Wisconsin Department of Children and Families, and the Wisconsin Department of Workforce Development, and

WHEREAS the Rules and Strategic Planning Standing Committee has carefully studied this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the updated County Civil Rights Compliance Plan and Letter of Assurance, which covers 2018, 2019 and 2021 and which is on file in the Richland County Administrator’s Office, is hereby adopted and it shall be followed in all respects by all County officers, employees and departments at all times, and

BE IT FURTHER RESOLVED that each County department shall do the following:

- (a) Permanently post the documents entitled “Equal Opportunity Policy And Limited English Proficiency Policy” where they may be viewed by clients and applicants for services;
- (b) Comply with the anti-discrimination provisions of the Plan in the delivery of services;
- (c) Be responsible for distribution of Service Delivery Complaint forms to clients and employees;
- (d) Ensure that all employees are aware that: any complaints regarding service delivery must go through the County’s Equal Opportunity Coordinator, who is currently the County Administrator, Clinton Langreck, and that information about the County’s discrimination complaint resolution process is available upon request from the County’s Equal Opportunity Coordinator, and

BE IT FURTHER RESOLVED that the County Board Chair and the County Administrator are hereby authorized to sign on behalf of the County such documents as may be necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that the County Administrator shall provide all new employees of the County a copy of the documents entitled “Equal Opportunity Policy And Limited English Proficiency Policy”, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE RULES AND  
STRATEGIC PLANNING STANDING COMMITTEE  
(02 JUNE 2022)

RESOLUTION ADOPTED

FOR                      AGAINST

SHAUN MURPHY-LOPEZ	X
MARTY BREWER	X
INGRID GLASBRNNER	X
LINDA GENTES	X
CHAD COSGROVE	X
MELVIN FRANK	X
DANIELLE RUDERDORF	X
JULIE FLEMING	X
DONALD SEEP	

DEREK S. KALISH  
COUNTY CLERK

DATED: JUNE 21, 2022

Resolution No. 22 – 70 adopting a Government Services Building - Facility Policy was read by Deputy County Clerk Hege. Motion by Couey, second by Cosgrove that Resolution No. 22 – 70 be adopted. The motion carried and resolution declared adopted.

**RESOLUTION NO. 22 - 70**

A Resolution Adopting A Government Services Building - Facility Policy.

WHEREAS, a Government Services Building - Facility Policy is recommended by the Public Works Standing Committee for the purpose of establishing a set of rules and procedures to safely maintain and protect a valued county facility that provides a safe and secure environment for public engagement and the delivery of public services; and

WHEREAS, adoption of the policy further facilitates progression of the County Board to lead by policy and disseminates authorities to the Richland County's policy-sponsoring committee (Public Works Standing Committee) and staff.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors the Richland County Board Government Services Building - Facility Policy is adopted; and

BE IT FURTHER RESOLVED that a copy of the policy shall be made available in the Richland County Administrator's Office and on the Richland County website; and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE  
PUBLIC WORKS STANDING COMMITTEE  
(09 JUNE 2022)

RESOLUTION ADOPTED		FOR	AGAINST
	STEVE WILLIAMSON	X	
DEREK S. KALISH	RICHARD MCKEE	X	
COUNTY CLERK	MARC COUEY	X	
DATED: JUNE 21, 2022	CHAD M. COSGROVE	X	
	GARY MANNING		
	STEVE CARROW	X	
	JULIE FLEMING		
	DAN MCGUIRE	X	

Resolution No. 22 – 71 imploring the State of Wisconsin to increase state shared revenues and state highway aids for Richland County was read by Deputy County Clerk Hege. Motion by Cosgrove, second by Seep that Resolution No. 22 – 71 be adopted. The motion carried and resolution declared adopted

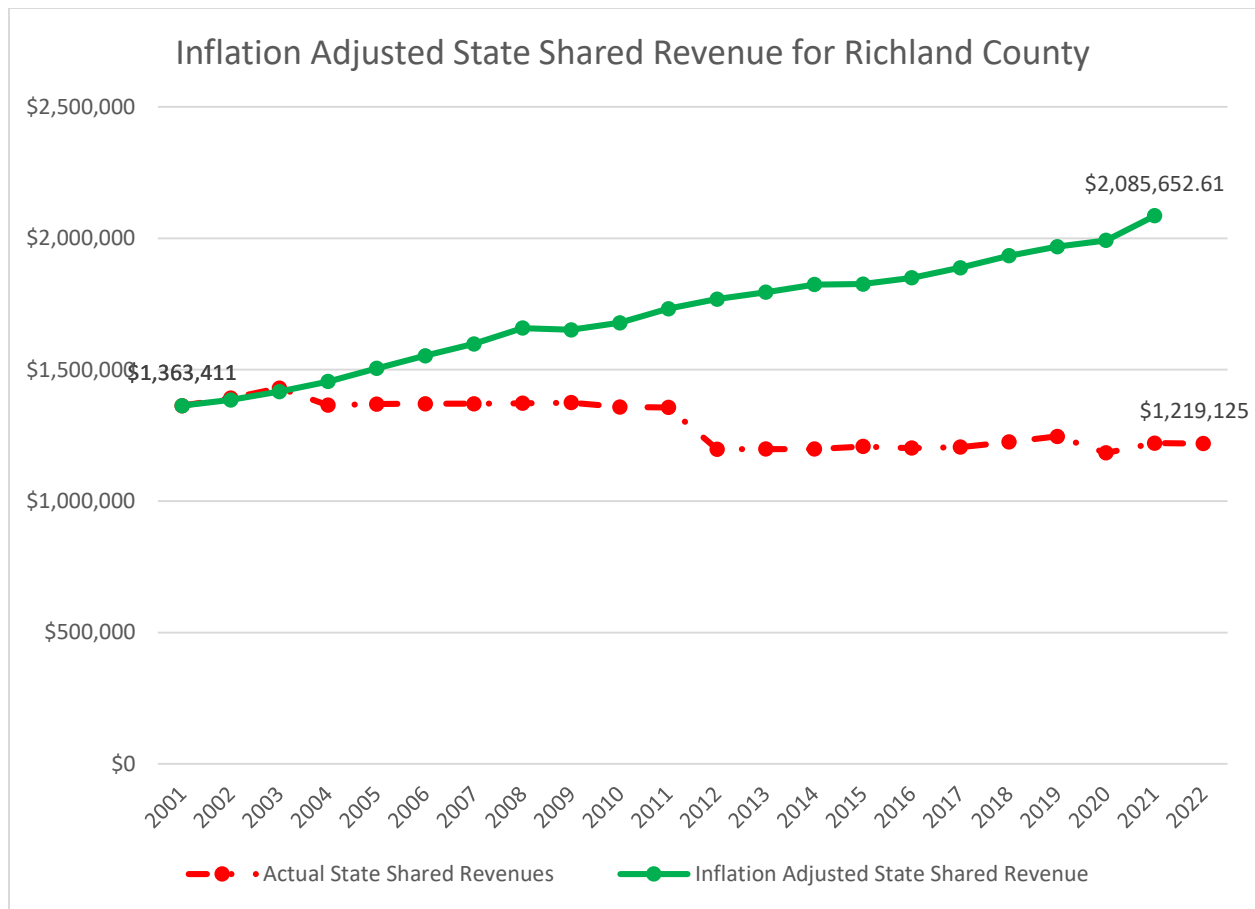
### **RESOLUTION NO. 22 - 71**

A Resolution Imploring The State Of Wisconsin To Increase State Shared Revenues And State Highway Aids For Richland County.

WHEREAS annual state shared revenues from the State of Wisconsin to Richland County have dropped 10% between 2001 and 2021 from \$1.36 million in 2001 to \$1.22 million in 2021, and

WHEREAS, the Consumer Price Index shows that prices increased 43% between 2001 and 2021, and

WHEREAS, if Richland County's state shared revenues had kept pace with inflation, the annual amount of state shared revenue in 2021 would have been \$2.1 million, and

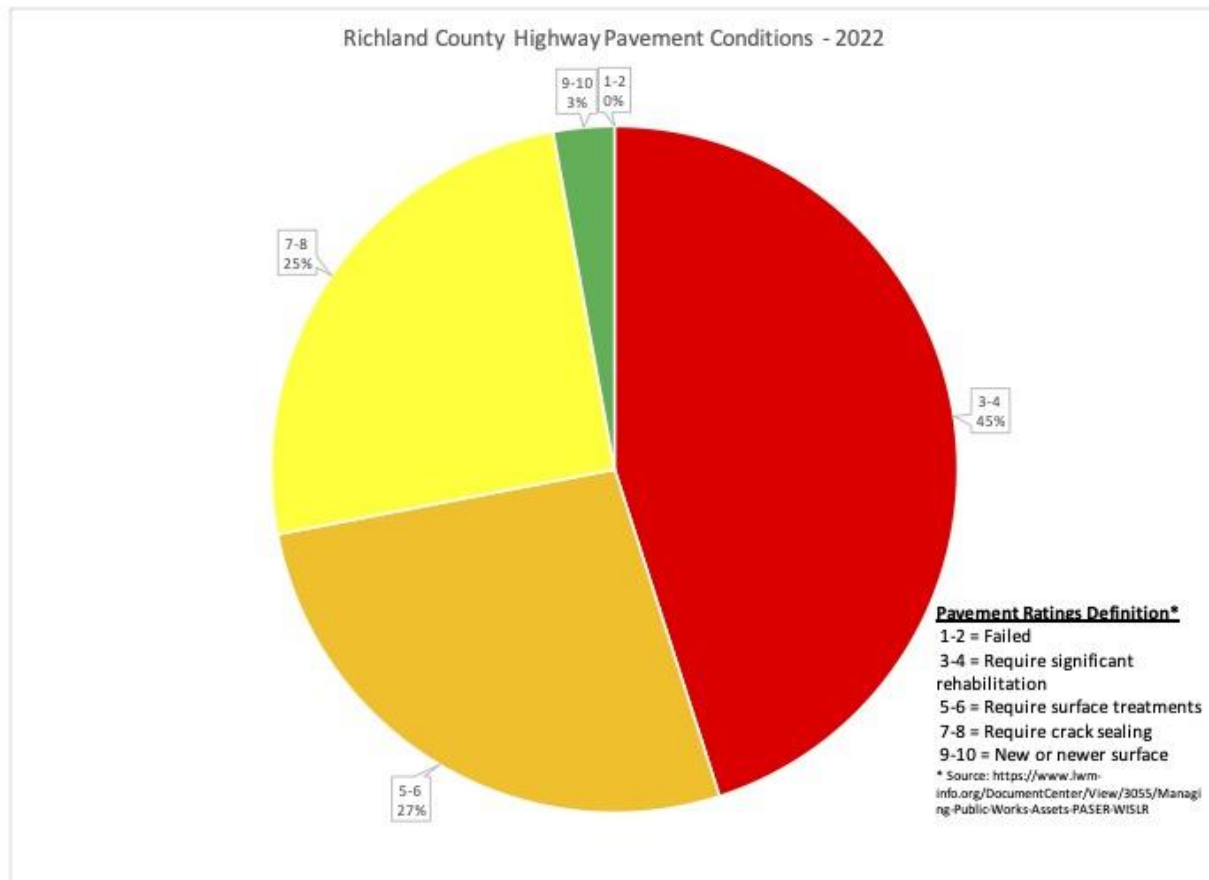


WHEREAS, this decrease in state shared revenues has negatively impacted the budgets of the following three Richland County departments in order of most to least impact: 1) Sheriff, 2) Highway, 3) Health & Human Services, and

WHEREAS, property tax levy limits imposed by the State of Wisconsin on Richland County have restricted our ability to raise property taxes to offset losses in state shared revenues, except for borrowing, and

WHEREAS, in a similar fashion, annual state highway aids to Richland County have dropped 22% between 2001 and 2019 from \$757,000 in 2001 to \$592,000 in 2019, and

WHEREAS, 45% (or 137 out of 304 miles) of all County highways in Richland County are in need of significant rehabilitation because of a lack of maintenance funding, and



WHEREAS, due in part to the State’s decrease in state shared revenues and state highway aids, Richland County property owners have seen recent increases in property taxes for borrowing to pay for Sheriff’s patrol vehicles, Highway maintenance projects, and Health & Human Services building repairs.

NOW THEREFORE BE IT RESOLVED, Richland County implores the State of Wisconsin to increase its state shared revenues and state highway aids to Richland County, to ensure funding for the Sheriff’s, Highway, and Health & Human Services Departments, and

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to Governor Tony Evers, State Senator Howard Marklein, State Assembly Representative Travis Tranel, State Assembly Representative Todd Novak, State Assembly Representative Tony Kurtz, and the Wisconsin Counties Association.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE  
& PERSONNEL STANDING COMMITTEE  
(07 JUNE 2022)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED		FOR	AGAINST
	MARTY BREWER	X	
	SHAUN MURPHY-LOPEZ	X	
DEREK S. KALISH	STEVE CARROW	X	
COUNTY CLERK	MELISSA LUCK	X	
	TIMOTHY GOTSCHALL	X	
DATED JUNE 21 <sup>st</sup> , 2022	DAVID TURK		
	STEVE WILLIAMSON	X	
	MARC COUEY	X	
	GARY MANNING	X	

Resolution No. 22 – 72 requesting the State of Wisconsin support the UW-Colleges to where it was supporting them in 2015 was read by Deputy County Clerk Hege. Motion by Glasbrenner, second by Couey that Resolution No. 22 – 72 be adopted. Discussion continued. Motion by Turk to postpone resolution indefinitely, second by Rynes. Discussion continued. Roll call vote taken to postpone the resolution indefinitely. Ayes: Brewer, Rynes, Luck, Manning, Turk, and Cosgrove. Nays: Carrow, Murphy-Lopez, Seep, McKee, Glasbrenner, Rudersdorf, Gentes, Severson, Couey, Fleming, Voyce, and McGuire. With 6 Ayes and 12 Nays, the motion to postpone the resolution indefinitely failed and discussion continued. Roll call vote was taken to approve the resolution. Ayes: Carrow, Murphy-Lopez, Seep, McKee, Glasbrenner, Rudersdorf, Gentes, Cosgrove, Severson, Couey, Fleming, Voyce, and McGuire. Nays: Brewer, Rynes, Luck, Manning, and Turk. With 13 Ayes and 5 Nays, the motion carried and resolution declared adopted.

#### **RESOLUTION NO. 22 - 72**

A Resolution Requesting The State Of Wisconsin Support The UW-Colleges To Where It Was Supporting Them In 2015.

WHEREAS, thirteen counties and cities in the state all own and maintain campuses utilized by the UW-System in each of their counties; and

WHEREAS, these counties believed in the Wisconsin Idea that the border of the state should be the borders of education; and

WHEREAS, Richland County highly supports and promotes for the residents of the county to have an educational center for students to receive college courses, associate degrees, lectures and classes for the community at large, and educational youth programming; and

WHEREAS, starting in 2016-17 state support for the UW-Richland decreased by 28% (\$822,641) compared to 2015-16 and has decreased incrementally each year since; and

WHEREAS because of these decreases and reorganization by the state, the Richland campus no longer has staff positions of Dean, five Associate Student Services Coordinators, one custodian, 3 Financial specialists, one Library Assistant, one Continuing Education Coordinator, one First Year Initiative Coordinator; and

WHEREAS as of 2015 no new or replaced professors have been hired; and

WHEREAS because of these financial decreases and position losses have influenced the enrollment in traditional college classes and eliminated enrollment for adult and youth Continuing Education; and

NOW, THEREFORE, BE IT RESOLVED, Richland County implores the State of Wisconsin and the UW-System to increase their investment in UWP-Richland and the other 12 UW Colleges, to ensure that a viable educational institute be continued.

THEREFORE, BE IT RESOLVED, that the Richland County Board of Supervisors hereby supports this resolution and that it be sent to the Wisconsin Counties Association, area legislators, Governor, and UW Systems President.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE  
EDUCATION STANDING COMMITTEE  
(13 JUNE 2022)

RESOLUTION ADOPTED		FOR	AGAINST
	LINDA GENTES	X	
	CHAD COSGROVE	X	
DEREK S. KALISH	BOB FRANK	X	
COUNTY CLERK	BARBARA VOYCE		
DATED: JUNE 21, 2022	SHAUN MURPHY-LOPEZ	X	
	INGRID GLASBRENNER	X	
	DANIEL MCGUIRE	X	
	MARC COUEY	X	

Administrator Langreck requested confirmation of appointment of Tricia Clements to the department head position of Health and Human Services Director effective July 5th, 2022. Voice vote taken. Finding all in favor, motion carried and Tricia Clements was appointed.

Presentation on the role and duties of the Clerk of Court's office given by Richland County Clerk of Court Kleist.

Motion by Manning, second by McKee to adjourn to July 19, 2022 at 7:00 p.m. Motion carried and the meeting adjourned at 9:39 p.m.

STATE OF WISCONSIN )  
                                  )SS  
COUNTY OF RICHLAND)

I, Myranda H. Hege, Deputy County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the meeting held on the 21st day of June, 2022.

Myranda H. Hege  
Richland County Deputy Clerk

## RESOLUTION NO. 22 - 73

A Resolution Commemorating The Retirement Of Dane Kanable From The Sheriff's Department.

WHEREAS the County wants to commemorate the service of Dane Kanable who was hired on December 30, 1996 and who served as the Lieutenant for the last 5.5 years and retired on May 13, 2022, after 25 years of dedicated service to Richland County.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby expresses its sincere appreciation for the 25 years of dedicated service of Dane Kanable and the Board wishes him a long and happy retirement, and

BE IT FURTHER RESOLVED that the County Clerk shall send a copy of this Resolution to Mr. Kanable at his home address, which the County Clerk has on file, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE  
PUBLIC SAFETY STANDING COMMITTEE  
(01 JULY 2022)

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED: JULY 19, 2022

	FOR	AGAINST
MELISSA LUCK	X	
KEN RYNES		
DAVID TURK	X	
RICHARD MCKEE		
BOB FRANK	X	
KERRY SEVERSON	X	
BARBARA VOYCE	X	



## ORDINANCE NO. 22 - 4

An Ordinance Amending Richland County Zoning Ordinance No. 5.

The Richland County Board of Supervisors does hereby ordain as follows:

1. Richland County Zoning Ordinance No. 5, as amended to date, is hereby further amended as follows:
2. Section II entitled “ZONING MAP AND DISTRICT BOUNDARIES”, subsection D entitled “AGRICULTURAL AND RESIDENTIAL DISTRICT (A-R)”, subsection (5) entitled “Uses authorized by conditional permit”, is hereby amended by adopting the following underlined language:

v. Recreational Rental/Tourist Home

3. Section II entitled “ZONING MAP AND DISTRICT BOUNDARIES”, subsection E entitled “SINGLE FAMILY RESIDENTIAL DISTRICT (R-1)”, subsection (3) entitled “Uses Authorized by Conditional Use Permit”, is hereby amended by adopting the following underlined language:

s. Recreational Rental/Tourist Home

4. Section II entitled “ZONING MAP AND DISTRICT BOUNDARIES”, subsection F entitled “SINGLE FAMILY RESIDENTIAL DISTRICT (R-2)”, subsection (3) entitled “Uses Authorized by Conditional Permit”, is hereby amended by adopting the following underlined language:

e. Recreational Rental/Tourist Home

This Ordinance shall be effective on July 19, 2022.

DATED: JULY 19, 2022  
PASSED: JULY 19, 2022  
PUBLISHED: JULY 28, 2022

ORDINANCE OFFERED BY THE LAND &  
ZONING STANDING COMMITTEE  
(27 JUNE 2022)

	FOR	AGAINST
MARTY BREWER, CHAIR	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	X	
ATTEST:	X	
	X	
	X	
	X	
	X	

DEREK S. KALISH  
RICHLAND COUNTY CLERK

**ORDINANCE NO. 22 - 5**

Amendment No. 547 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Curt & Nancy Mellem In The Town Of Richland.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:
- (a) Adequate public facilities to serve the development are present or will be provided.
  - (b) Provision of these facilities will not be an unreasonable burden to local government.
  - (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
  - (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
  - (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
  - (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
  - (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.
2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 29 acre parcel belonging to Curt & Nancy Mellem in the Town of Richland is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agriculture and Residential (A-R) District:

All that part of the Northeast Quarter (NE ¼) of the Northeast Quarter (NE ¼) of Section Eleven (11), Township Ten (10) North , Range One (1) East, Richland County, Wisconsin lying South of the centerline of the Town Road known as Sunset Lane,  
And  
All that part of the Northwest Quarter (NW ¼) of the Northeast Quarter (NE ¼) of Section (11), Township Ten (10) North , Range One (1) East, Richland County, Wisconsin lying South of the centerline of the Town Road known as Sunset Lane

Excepting Therefrom the following:

Commencing at the Northwest Corner of the Southwest Quarter of the Southeast Quarter of Section Two (2), Township Ten (10) North , Range One (1) East, Richland County, Wisconsin;  
Thence South 706.05 feet to the centerline of a town road and the Point of Beginning; Thence North 30° 01’ East 325.0 feet along said centerline; Thence North 81°22’30” East,81.2 feet along the centerline of Sunset Lane, an intersecting town Road; Thence South 61°48’ East, 75.0 feet along the centerline; Thence South 15°03’ East, 80.0 feet along said centerline; Thence South 01° 29’West, 250.0 feet along said centerline; Thence South 06° 25’ West, 200 feet along said centerline; Thence South 03° 14’ East, 100 feet; Thence south 18° 50’ East, 200 feet;  
Thence South 22° 10’ east 150 feet; Thence South 28 04’ East, 260.0 feet; Thence South 35° 59’ East 40 feet ;  
Thence West 577.0 feet to the Westline of the Northeast Quarter of Section (11); Thence North 967.97 feet to the Point of Beginning

3. This Ordinance shall be effective on July 19th, 2022.

DATED: JULY 19, 2022  
PASSED: JULY 19, 2022  
PUBLISHED: JULY 28, 2022

ORDINANCE OFFERED BY THE LAND &  
ZONING STANDING COMMITTEE  
(27 JUNE 2022)

	FOR	AGAINST
MARTY BREWER, CHAIR	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	X	
	X	
ATTEST:	X	
	X	
	X	

DEREK S. KALISH  
RICHLAND COUNTY CLERK

**ORDINANCE NO. 22 - 6**

Amendment No. 548 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Robert & Patricia Grimm In The Town Of Orion.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:
- (a) Adequate public facilities to serve the development are present or will be provided.
  - (b) Provision of these facilities will not be an unreasonable burden to local government.
  - (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
  - (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
  - (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
  - (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
  - (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 2.5-acre parcel belonging to Robert & Patricia Grimm in the Town of Orion is hereby rezoned from the General Agricultural and Forestry District (A-F) and the Single-Family Residential (R-2) District to the Single-Family Residential (R-2) District:

Part of the Northeast quarter of the Northeast quarter of Section 12, Township 9 North, Range 1 East, Town of Orion, Richland County, Wisconsin more particularly described as follows:

Commencing at the Northeast corner of said Section 12;  
Thence South 87°06'42" West, along the North line of the Northeast quarter, 1314.88 feet to the Northwest corner of the Northeast quarter of the Northeast quarter;  
Thence South 00°12'14" East, along the West line of the Northeast quarter of the Northeast quarter, 661.04 feet to the point of beginning of the land hereinafter described;  
Thence North 87°33'45" East, 24.67 feet;  
Thence South 40°46'05" East, 83.63 feet;  
Thence South 00°03'35" East, 58.65 feet;  
Thence North 57°46'03" East, 38.68 feet;  
Thence South 40°46'05" East, 14.92 feet;  
Thence North 63°38'46" East, 159.55 feet to a point on the Westerly right of way of Richland County Trunk Highway "TB";  
Thence South 31°20'07" East, along said right of way, 469.63 feet;  
Thence South 57°49'56" West, 100.00 feet;  
Thence South 31°37'09" East, 168.36 feet to a point on the South line of the Northeast quarter of the Northeast quarter;  
Thence South 87°28'22" West, along said South line, 510.74 feet to the Southwest corner of the Northeast quarter of the Northeast quarter;  
Thence North 00°12'14" West, along the West line of the Northeast quarter of the Northeast quarter, 661.04 feet to the point of beginning.

3. This Ordinance shall be effective on July 19th, 2022.

DATED: JULY 19, 2022  
PASSED: JULY 19, 2022  
PUBLISHED: JULY 28, 2022

ORDINANCE OFFERED BY THE LAND &  
ZONING STANDING COMMITTEE  
(27 JUNE 2022)

	FOR	AGAINST
MARTY BREWER, CHAIR	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	X	
	X	
ATTEST:	X	
	X	
	X	

DEREK S. KALISH  
RICHLAND COUNTY CLERK

**ORDINANCE NO. 22 - 7**

Amendment No. 549 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Alayne Hendricks & Greg Rognholt In The Town Of Akan.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 40.0-acre parcel belonging to Alayne Hendricks & Greg Rognholt in the Town of Akan is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agriculture and Residential (A-R) District:

The Northeast quarter of the Northwest quarter of Section 35, Township 10 North, Range 2 West, Town of Akan, Richland County, Wisconsin.

3. This Ordinance shall be effective on July 19th, 2022.

DATED: JULY 19, 2022  
PASSED: JULY 19, 2022  
PUBLISHED: JULY 28, 2022

ORDINANCE OFFERED BY THE LAND &  
ZONING STANDING COMMITTEE  
(27 JUNE 2022)

	FOR	AGAINST
MARTY BREWER, CHAIR	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	X	
	X	
ATTEST:	X	
	X	
	X	

DEREK S. KALISH  
RICHLAND COUNTY CLERK

## ORDINANCE NO. 22 - 8

Amendment No. 550 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Stephanie Shivaya In The Town Of Dayton.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 9.1 acre parcel belonging to Stephanie Shivaya in the Town of Dayton is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agriculture and Residential (A-R) District:

Commencing at the Northwest corner of the Northeast Quarter (NE  $\frac{1}{4}$ ) of the Southeast Quarter (SE  $\frac{1}{4}$ ), Section 30, Township 9 North, Range 1 East, Richland County, Wisconsin;  
Thence East 452.0 feet to a point in the centerline of a town road and the Point of Beginning;  
Thence South 05°28' East, 175.5 feet along said centerline; Thence South 01°02' East, 237.1 feet along said centerline;  
Thence South 09°54' East, 110.0 feet along said centerline; Thence South 18°49' East, 45.38 feet along said centerline;  
Thence East 809.85 feet; Thence South 07°48'44" west, 552.65 feet; Thence South 54°09'20" West, 45.0 feet; Thence South 27°44' East, 12.3 feet; Thence North 77°20' East 43.3 feet; Thence South 12°42'47" East, 254.1 feet; Thence South 63° 05' West, 359.5 feet to a point in the centerline of a town road; Thence South 08°40' West, 77.0 feet along said centerline;  
Thence East 310 feet; Thence North 40° East, 850 feet; Thence North 60° East, 400 feet; Thence North 249.0 feet; Thence West 921.0 feet to a point on the East line of the Northeast Quarter (NE  $\frac{1}{4}$ ) of the Southeast Quarter (SE  $\frac{1}{4}$ ); Thence North 510.0 feet to the Northeast corner of said forty; Thence West 864.4 feet to the Point of Beginning.

Excepting Therefrom:

Beginning at the South Quarter (S  $\frac{1}{4}$ ) corn of Section Twenty Nine (29) , Township 9 North, Range 1 East, Richland County, Wisconsin;

Thence South 89°07'53" West, 2644.11 Feet along the South line of the Southwest Quarter (SW  $\frac{1}{4}$ ); Thence South 89°12'48" West, 327.21 feet along the south line of the Southeast Quarter (SE  $\frac{1}{4}$ ) to the beginning of a traverse along the centerline of Indian Creek Drive and to the beginning of a curve, concave to the east, having a central angle of 10°34'18.1", a radius of 949.03 feet, and whose long chord bears North 05°20'30" West, 174.86 feet; Thence 175.11 feet along the arc of said curve; Thence North 00°03'21" West, 210.12 feet to the beginning of a curve, concave to the east, having a central angle of 09°16'36.1", a radius of 2037.90 feet, and whose long chord bears North 04°34' 57" East, 329.59 feet; Thence 329.95 feet along the arc of said curve; Thence North 09° 13' 15" East, 257.76 feet; Thence North 07°30'01" East, 214.64 feet to the end of said centerline traverse; Thence North 53°18'31" East, 314.85 feet,  
Thence North 00°11'14" East, 285.82 feet along the west line of the Northwest Quarter (NW  $\frac{1}{4}$ ) of the Southwest Quarter (SW  $\frac{1}{4}$ ); Thence North 60°24' 53" East, 603.61 feet; Thence North 67 °58'27" East, 282.09 feet; Thence South 89°09'07" East, 161.54 feet; Thence South 67°43'52" East, 380.14 feet; Thence South 01°01'59" West, 139.12 feet; Thence South 28°15'32" West, 172.51 feet; Thence South 19°03'33" East, 291.87 feet to the C 1/16 corner of the Southwest Quarter (SW  $\frac{1}{4}$ ); Thence North 89°12'00" East, 414.54 feet along the North line of the Southeast Quarter (SE  $\frac{1}{4}$ ) of the Southwest Quarter (SW  $\frac{1}{4}$ ); Thence South 70°15'52" East, 957.67 feet; Thence South 00°40'46" East, 982.29 feet along the East line of the Southwest Quarter (SW  $\frac{1}{4}$ ) to the Point of Beginning.

3. This Ordinance shall be effective on July 19th, 2022.

DATED: JULY 19, 2022  
PASSED: JULY 19, 2022  
PUBLISHED: JULY 28, 2022

ORDINANCE OFFERED BY THE LAND &  
ZONING STANDING COMMITTEE  
(27 JUNE 2022)

	FOR	AGAINST
MARTY BREWER, CHAIR	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	X	
ATTEST:	X	
	X	
	X	
	X	
	X	
	X	

RESOLUTION NO. 22 - 74

A Resolution Creating An Ad Hoc Committee To Develop A Referendum Question.

WHEREAS Richland County Finance and Personnel Committee would like to seek the vote of the Richland County electorate in determining our citizens’ desires for county services and our tax payers’ willingness to exceed levy limits, and

WHEREAS, the development of a referendum question requires extensive consideration for the scope of services to be considered, the implementation and duration of the levy limit exemption, and the efforts to educated the community on the intensions and outcomes of the vote, and

WHEREAS, this ad hoc committee would be making a recommendation to the Richland County Finance and Personnel Committee for their consideration in making a final recommendation for Richland County Board resolution.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that a Referendum Ad Hoc Advisory Committee is hereby created with the composition of the Committee of 7 people being as follows:

- 1. County Board Members (one of whom will serve as chair)
  - a. Appointment 1
  - b. Appointment 2
  - c. Appointment 3
  - d. Appointment 4
  - E. Appointment 5
- 2. Local Area School Board Member
  - a. Appointment 6
- 3. City of Richland Center Council Member
  - a. Appointment 7

BE IT FURTHER RESOLVED, the Finance and Personnel Committee may make recommendations on membership appointments, but that all County Board Members are to be appointed by the County Board Chair with other appointments made by the County Administrator, and all appointments confirmed by the County Board, and

BE IT FURTHER RESOLVED, the Assistant to the Administrator shall provide administrative support to the committee in completing its tasks, and

BE IT FURTHER RESOLVED, that the duties of the Referendum Ad Hoc Committee are as follows:

- 1. Develop and recommend a referendum question (or questions) to the Finance and Personnel Standing Committee
- 2. Work with Administration and Staff on developing cost estimates for the levy limit exemption
- 3. Work with Administration and Staff on developing a public education plan
- 4. Make a recommendation on time of placing the question(s) on a ballot for electorate consideration
- 5. Make a recommendation on outcomes of a failed referendum

BE IT FURTHER RESOLVED, confirmed committee members will be eligible for per diem and mileage payments in accordance with county board rules.

BE IT FURTHER RESOLVED, that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION  
AYES \_\_\_\_\_NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE FINANCE  
AND PERSONNEL STANDING COMMITTEE  
(13 JULY 2022)

RESOLUTION _____	FOR	AGAINST
	MARTY BREWER	X
	SHAUN MURPHY-LOPEZ	X
	STEVE CARROW	X
	MELISSA LUCK	X
DEREK S. KALISH	TIMOTHY GOTSCHALL	
COUNTY CLERK	DAVID TURK	X
	STEVE WILLIAMSON	X
DATED: JULY 19, 2022	MARC COUEY	X
	GARY MANNING	X

## RESOLUTION NO. 22 - 75

A Resolution Relating To PSAP Grant Funding For One Public Safety Answering Point Per County.

WHEREAS, every municipal and state agency that provides fire suppression, law enforcement, and EMS, may establish a 911 system. Most counties operate their own Public Safety Answering Point (PSAP) to meet the needs of their citizens; and

WHEREAS, the 2017-19 Wisconsin state budget required DMA to create an emergency services IP network to be provided to all PSAPs. This digital network is essential in transitioning the state's 911 system from the old and outdated analog system to a current and advanced NextGeneration 911 system; and

WHEREAS, 2019 Wisconsin Act 26 created a much needed PSAP grant program aimed to provide grant dollars for advanced training of telecommunicators; equipment or software expenses; and incentives to consolidate some or all of the functions of two or more PSAPs; and

WHEREAS, 2019 Wisconsin Act 26 requires that only one PSAP per county receive the grant funds. The county board of supervisors will determine the grant recipient except for Milwaukee County where the Intergovernmental Cooperation Council will make the determination.

WHEREAS, Wis. Admin. Code § DMA 2.03 requires that each county designate a public safety answering point as the "designated public safety answering point" to be eligible to apply for grants in that county.

NOW, THEREFORE, BE IT RESOLVED that Richland County does hereby designate the Richland County Public Safety Answering Point for the purposes of 2019 Wisconsin Act 26 grant dollars or federal grant opportunities.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE  
PUBLIC SAFETY STANDING COMMITTEE  
(01 JULY 2022)

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED: JULY 19, 2022

MELISSA LUCK

KEN RYNES

DAVID TURK

RICHARD MCKEE

BOB FRANK

KERRY SEVERSON

BARBARA VOYCE

FOR

X

X

X

X

X

AGAINST



**RESOLUTION NO. 22 - 76**

A Resolution Approving The Land Conservation Department To Enter Into A Contract With Hub-Rock Sanitary District And Engine Creek Farming, LLC.

WHEREAS Hub-Rock Sanitary District Must either reduce phosphorus leaving the sanitary district not the Pine River or complete nutrient trading, and

WHEREAS, one source of phosphorus is contained in the stream banks and protecting the stream banks will reduce the sediment and phosphorus entering the Pine River, and

WHEREAS, Hub-Rock Sanitary District has asked Richland County Land Conservation Department to become their broker at no cost to the county, and

WHEREAS, Richland County Land Conservation Department staff will complete all technical work necessary to the project and

WHEREAS Hub-Rock Sanitary District will obtain the funding necessary of up to \$71,000 to have a contractor complete the stream bank protection work to reimburse the county for all of the installation work.

WHEREAS, Rule 14 of the county board states that any contract above \$50,000 has to be approved by the County Board

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby approve the contract with Hub-Rock Sanitary District and Engine Creek Farming LLC, and

BE IT FURTHER RESOLVED that County Conservationist, Cathy Cooper, is authorized to sign the contract and,

BE IT FURTHER RESOLVED that the County Board authorizes payment to the contractor once the project is complete and Hub-Rock Sanitary District has given the funding to Richland County, and

BE IT FURTHER RESOLVED that, this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE LAND	
AYES _____NOES _____		& ZONING STANDING COMMITTEE	
		(27 JUNE 2022)	
RESOLUTION _____		FOR	AGAINST
	MELISSA LUCK	X	
	STEVE CARROW	X	
DEREK S. KALISH	LINDA GENTES	X	
COUNTY CLERK	DAVID TURK	X	
DATED: JULY 19, 2022	JULIE FLEMING	X	
	DANEIL MCGUIRE	X	

## RESOLUTION NO. 22 - 77

A Resolution Relating To Pay A Bill To Richland County Snowmobile Alliance From The 2021-22 Snowmobile Maintenance Grant.

WHEREAS State funds are available to counties in Wisconsin for the maintenance and grooming of state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR) and

WHEREAS the Richland County applied for and received the grant, and

WHEREAS the Richland County Snowmobile Alliance grooming and non-grooming hours eligible for payment of \$23,678.25, and

WHEREAS Rule 14 of the Rules of the Board provides that the County Board approval is required for any expenditures over \$10,000.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to pay a bill from the Richland County Snowmobile Alliance for \$25,512.50 for grooming and non-grooming hours through the 2021-22 Snowmobile Maintenance grant, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY COUNTY BOARD  
MEMBERS OF THE FAIR, RECYCLING, AND  
PARKS STANDING COMMITTEE  
(22 JUNE 2022)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

FOR

AGAINST

DEREK S. KALISH  
COUNTY CLERK

KERRY SEVERSON  
DANIELLE RUDERSDORF  
TIMOTHY GOTTSCHALL  
GARY MANNING

X  
X  
X  
X

DATED: JULY 19, 2022

## RESOLUTION NO. 22 - 78

A Resolution Approving The Department Of Health And Social Services Applying For And Accepting A 2023 Section 5310 Vehicle And Operating Grant.

WHEREAS the Wisconsin Department of Transportation has indicated that the Aging and Disability Resource Center of the Department of Health and Human Services is eligible to receive a 2023 Section 5310 Vehicle and Operating Grant in the amount of up to \$30,087.84, with the grant funds to be used to provide transportation services, particularly for elderly and disabled residents living in rural parts of the County, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval before any department of County government can apply for and accept a grant, and

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Ms. Tricia Clements, are presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Aging and Disability Resource Center of the Department of Health and Human Services to apply for and accept a 2023 Section 5310 Vehicle and Operating Grant from the Wisconsin Department of Transportation in the amount of \$30,087.84, and

BE IT FURTHER RESOLVED that the grant requires a 50% minimum County match which can be either case and/or in-kind funding which will be accomplished by Section 85.21 non-Federal transportation funds, indirect costs supported by Health and Human Services Fund # 56, and

BE IT FURTHER RESOLVED that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant and the Director of the Health and Human Services Department. Ms. Tricia Clements, is authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY COUNTY BOARD  
MEMBERS OF THE HEALTH & HUMAN SERVICES  
& VETERANS STANDING COMMITTEE  
(14 JULY 2022)

RESOLUTION \_\_\_\_\_

FOR

AGAINST

DEREK S. KALISH  
COUNTY CLERK

INGRID GLASBRENNER  
KERRY SEVERSON  
DANIELLE RUDERSDORF  
TIMOTHY GOTTSCHALL  
KEN RYNES  
DONALD SEEP

X  
X

DATED: JULY 19, 2022

## RESOLUTION NO. 22 - 79

A Resolution Shifting Committee Responsibility For Richland County's Comprehensive Plan.

WHEREAS, the Land & Zoning Standing Committee currently has responsibility for oversight of Richland County's comprehensive plan, and

WHEREAS, Richland County's comprehensive plan was adopted by the County Board in 2007, and

WHEREAS, a comprehensive plan covers the issues of housing, transportation, utilities, community facilities, agriculture, natural/cultural resources, economic development, intergovernmental cooperation, and land use, and

WHEREAS, the strategic plan sets a goal of updating the comprehensive plan by 2024, and

WHEREAS, the Rules & Strategic Planning Standing Committee is best situated to provide oversight for this task, due to their oversight of the strategic plan, and

WHEREAS, the Land & Zoning Standing Committee took action at its June 6th meeting to support shifting this responsibility.

NOW THEREFORE BE IT RESOLVED that the Committee (Body) structure document is amended to shift responsibility for Richland County's comprehensive plan from the Land & Zoning Standing Committee to the Rules & Strategic Planning Standing Committee, and

BE IT FURTHER RESOLVED the Rules & Strategic Planning Standing Committee shall develop a scope, budget, and list of potential contractors to update the County's comprehensive plan, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED: JULY 19, 2022

RESOLUTION OFFERED BY THE RULES &  
STRATEGIC PLANNING STANDING COMMITTEE  
(7 JULY 2022)

	FOR	AGAINST
SHAUN MURPHY-LOPEZ	X	
MARTY BREWER	X	
CHAD COSGROVE	X	
DANIELLE RUDERSDORF	X	
INGRID GLASBRENNER	X	
LINDA GENTES	X	
DON SEEP	X	
BOB FRANK	X	
JULIE FLEMING	X	

## RESOLUTION NO. 22 - 80

A Resolution Encouraging County Board Supervisors To Attend The WCA Conference.

WHEREAS, the Wisconsin Counties Association hosts an annual conference to promote education and networking of County Board supervisors across Wisconsin, and

WHEREAS, this year's conference in the Wisconsin Dells starts on Sunday, September 18th and ends on Tuesday, September 20th, and

WHEREAS, Richland County covers the cost of the registration fee, mileage, lodging, and per diem, and

WHEREAS, WCA does not charge a registration fee for newly elected County Board members, and

WHEREAS, the early bird rate of \$175 for registration of veteran County Board supervisors ends on August 5th and increases to \$220 on August 6th.

NOW THEREFORE BE IT RESOLVED that all County Board supervisors are encouraged to attend the WCA annual conference for education and networking purposes, and

BE IT FURTHER RESOLVED those wishing to attend should contact the County Clerk by July 31st to take advantage of the early bird registration rate, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED: JULY 19, 2022

RESOLUTION OFFERED BY THE RULES &  
STRATEGIC PLANNING STANDING COMMITTEE  
(7 JULY 2022)

	FOR	AGAINST
SHAUN MURPHY-LOPEZ	X	
MARTY BREWER	X	
CHAD COSGROVE	X	
DANIELLE RUDERSDORF	X	
INGRID GLASBRENNER	X	
LINDA GENTES	X	
DON SEEP	X	
BOB FRANK	X	
JULIE FLEMING	X	

## RESOLUTION NO. 22 - 81

A Resolution Adopting A New Richland County Policy To Include Employee Participation At The Richland County Fair.

WHEREAS, Fair, Recycling and Parks Standing Committee along with the Finance and Personnel Committee recognizes we are in a unique position to be able to provide support to the Richland County Fair which can positively impacting the local communities by giving our time and resource in useful ways, and

WHEREAS, Richland County is establishing guidelines granting interested Richland County Employees the opportunity to support the Richland County Fair through county work hours or volunteer hours, and

WHEREAS, Richland County is establishing authorities for department heads to determine feasibility of allowing department staff work hours in support of fair operations, and to authorize compensations through department budgets for work hours in support of fair operations, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the Richland County Policy on Employee Participation at the Richland County Fair is hereby created, and

BE IT FURTHER RESOLVED that a copy of the policy shall be made available in the Richland County Administrator's Office and on the Richland County website; and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION  
AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE FINANCE  
AND PERSONNEL STANDING COMMITTEE  
(05 JULY 2022)

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED: JULY 19, 2022

	FOR	AGAINST
MARTY BREWER	X	
SHAUN MURPHY-LOPEZ	X	
STEVE CARROW	X	
MELISSA LUCK	X	
TIMOTHY GOTSCHALL	X	
DAVID TURK		
STEVE WILLIAMSON	X	
MARC COUEY	X	
GARY MANNING	X	

## Policy of Richland County

Policy Cover	
<b>Title:</b> Employee Participation at the Fair	<b>Effective Date:</b> 19 Jul 2022
	<b>Adoption/Revision Date:</b> 19 Jul 2022
<b>Custodian:</b> Administrator	<b>Approving Body:</b> Richland County Board of Supervisors (RCBS)
	<b>Sponsoring Committee, Board or Commission:</b> Finance and Personnel Standing Committee

### 1. Authority

- a. Wis. Stat. 59.02, 59.03, 59.51 and 59.18

### 2. References

- a. Adopting Resolution/Ordinance/Motion: **Resolution**
- b. Other applicable Resolutions/Ordinances/Policies: Structure Document

### 3. Purpose

- a. To establish guidelines granting interested Richland County Employees the opportunity to support the Richland County Fair through county work hours or volunteer hours
- b. To establish authorities for department heads to determine feasibility of allowing department staff work hours in support of fair operations, and to authorize compensations through department budgets for work hours in support of fair operations
- c. To Establish expectations for employees volunteering hours in support of fair operations

### 4. Scope

- a. Applies to all departments working under Richland County.
- b. Applies to department employees whose regular job duties do not already include support of fair operations

### 5. Policy Overview

- a. The content of this policy includes:
  - i. Employee work hours' consent
  - ii. Department Approval
  - iii. Fair Coordinator Approval and Authority
  - iv. Restrictions and Limitations
  - v. Employee volunteer hours
  - vi. Retained Authority by the County
  - vii. Complaint process

## Policy of Richland County

### **6. Policy Performance**

- a. The policy is intended to fill no less than (80 hour) shift/slots with county employee staff support from other county departments

## **Policy Content**

### **7. Employee Work Hours Consent**

- a. An employee willing to work at the Richland County Fair in exchange for hours at their department must submit a consent form to their department head for prior-approval from both the department head and the fair coordinator.
- b. Employees will complete the employee section. See appendix B “Employee Fair Work Consent and Authorization Form”

### **8. Department Head Approval and Authority**

- a. The department head will review the Employee Fair Work Form and determine department feasibility to allow for the requesting employee participation and authorization of department funds to pay for such work hours provided to the fair.
- b. The Department Head reserves the right to grant or decline such request(s) based on the needs of the department.
- c. Any denial of requests by the department head will not be considered disciplinary action as relates to the County grievance policy.
- d. Department heads will complete the department head section. See appendix B “Employee Fair Work Consent and Authorization Form”

### **9. Fair Coordinator Approval and Authority**

- a. The Fair Coordinator will review the Employee Fair Work Form and determine if the needs of the fair operation match with the availability and capabilities of the requesting employee.
- b. The Fair Coordinator reserves the right to grant or decline such request(s) based on the needs of the fair operation.
- c. Any denial of requests by the Fair Coordinator will not be considered disciplinary action as relates to the County grievance policy.

### **10. Restrictions and Limitations**

- a. Hours worked at the fair, in exchange for routine hours at their department, shall not exceed 8 hours total.
- b. Employees are not allowed to exceed their routine hours in a week, or enter into hours of time-and-half, in any given work week, to support the fair.
- c. Employees may not expect to work their routine work shift provided by their department, and may be offered shift times to best meet the fair operation. If these times do not work for the requesting employee, the employee may decline



## Policy of Richland County

participating.

- d. Employees must communicate with the Fair Coordinator to ensure assigned fair duties can safely be performed by the employee with or without accommodations.
- e. Meals and Mileage are not reimbursable.

### 11. Employee Volunteer Hours

- a. Employees may volunteer hours in service of the fair. Employees should submit a volunteer consent form with the Fair Coordinator.
- b. Employees may use benefited time off to volunteer at the fair during their scheduled hours of county work. Benefited time off requires approval by their department.
- c. Employees must communicate with the Fair Coordinator to ensure assigned fair duties can safely be performed by the employee with or without accommodations.

### 12. County Authority

- a. The County retains authority to discontinue or modify this policy at its pleasure and without prior warning.

### 13. Complaints

- a. Complaints regarding this policy, or participation under this program, may be brought forward through the county's Formal Complaint and Mismanagement Policy found at <https://administrator.co.richland.wi.us/policy/>

### Attachments

- b. Attachment A – Employee Fair Work Consent and Authorization

Revision History		
Adoption/Revision Date	Overview of Adoption/Revision	Adoption/Revision Reference
19 Jul 2022	Original	Resolution

Formatted Table

## Policy of Richland County

### Employee Fair Work Consent and Authorization

#### Attachment B

#### Policy Review Form

##### Completed by the Requesting Employee

Employee Name	
Department	
Available Date / Hours Please check/circle availability	Tuesday: 7, 8, 9, 10, 11, Noon, 1, 2, 3, 4, 5 Wednesday: 7, 8, 9, 10, 11, Noon, 1, 2, 3, 4, 5 Thursday: 7, 8, 9, 10, 11, Noon, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 Friday: 7, 8, 9, 10, 11, Noon, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 Saturday: 7, 8, 9, 10, 11, Noon, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 Sunday: 7, 8, 9, 10, 11, Noon, 1, 2, 3, 4, 5, 6, 7, 8 Monday: 7, 8, 9, 10, 11, Noon, 1, 2, 3, 4, 5
Duty Preferences	
Limitations or accommodations needed	
Employee Signature and Date	

##### Completed by Employee's Department

Review and Approval	Approved / Denied
Limitations or Restrictions (please reference availability concerns date and hours, if any)	
Comments or Instructions	
DH Signature and Date	

##### Completed by Fair Coordinator

Review and Approval	Approved / Denied
Shift Assignment (Date/Period)	
Reporting Info (when/where/ to who)	
Coordinator Signature and Date	

**Employee Consent:** By signing this consent form, I understand that I am working in the capacity of supporting the Richland County Fair operations, under the direction of the Fair Coordinator, during the agreed upon period of service and will follow all set policies.

**Employee Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## RESOLUTION NO. 22 - 82

### A Resolution Relating To The County Participating In The WISC Investment Fund.

#### **A RESOLUTION AUTHORIZING ENTRY INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT RELATING TO THE "WISCONSIN INVESTMENT SERIES COOPERATIVE" AND AUTHORIZING PARTICIPATION IN THE INVESTMENT PROGRAMS OF THE FUND.**

**WHEREAS**, Wisconsin school districts, technical college districts, cities, villages, counties and towns may invest their monies as authorized by Wisconsin Statutes, Section 66.0603 (1m); and

**WHEREAS**, Wisconsin Statutes, Section 66.0301 (the "Intergovernmental Cooperation Act") provides, among other things, that municipalities may contract with other municipalities for the joint exercise of any power or duty required or authorized by law, including investment of their monies; and

**WHEREAS**, the Wisconsin Investment Series Cooperative (formerly known as the Wisconsin School District Liquid Asset Fund) (the "Fund") was formed as of June 23, 1988 pursuant to the Intergovernmental Cooperation Act by the adoption of an Intergovernmental Cooperation Agreement relating to the Wisconsin School District Liquid Asset Fund by Oregon School District and Sheboygan Area School District, as the initial participants of the Fund, which Agreement was amended as of July 15, 1994 and July 12, 2002 (the "Intergovernmental Cooperation Agreement"); and

**WHEREAS**, the Fund is governed by the Wisconsin Investment Series Cooperative Commission (the "Commission") in accordance with the terms of the Intergovernmental Cooperation Agreement; and

**WHEREAS**, the Intergovernmental Cooperation Agreement has been presented to this governing body (the "Governing Body"); and

**WHEREAS**, the Intergovernmental Cooperation Agreement authorizes municipalities to adopt and enter into the Intergovernmental Cooperation Agreement and become participants of the Fund; and

**WHEREAS**, this Governing Body deems it to be advisable for this Municipality (the "Municipality") to adopt and enter into the Intergovernmental Cooperation Agreement and become a participant of the Fund for the purpose of exercising jointly with other municipalities the power to invest their monies, so as to enhance the investment earnings accruing to each; and

**WHEREAS**, this Governing Body deems it to be advisable for this Municipality to make use from time to time, in the discretion of the officials of the Municipality identified in Section 2 of this Resolution, of the Fixed Rate Investment Program available to participants of the Fund; and

**WHEREAS**, this Governing Body deems it advisable for this Municipality to make use of, from time to time, the services provided by PMA Financial Network, Inc., PMA Securities, Inc., U. S. Bank National Association, and/or their affiliates and successors, in connection with the Municipality's utilization of the Fund.

#### **NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

**Section 1.** This Municipality shall join with other Wisconsin municipalities in accordance with the Intergovernmental Cooperation Act by becoming a participant of the Fund and adopting and entering into the Intergovernmental Cooperation Agreement. A copy of the Intergovernmental Cooperation Agreement shall be filed in the minutes of the meeting at which this Resolution was adopted. The President (Chairperson) (Mayor) and the Clerk (Secretary) are authorized to take such actions and execute any and all such documents as they may deem necessary and appropriate to effectuate the entry of this Municipality into the Intergovernmental Cooperation Agreement and to utilize Fund programs through PMA Financial Network, Inc., PMA Securities, LLC, U. S. Bank National Association, and/or their affiliates and successors. **Section 2.** This Municipality is authorized to invest its available monies from time to time and to withdraw such monies from time to time in accordance with the provisions of the Intergovernmental Cooperation Agreement, including investment in the fixed-income program of the Fund through the intermediaries PMA Financial Network, LLC and PMA Securities, LLC. The following officers and officials of this Municipality and their respective successors in office each are designated as "Authorized Officials" with full power and authority to effectuate the investment and withdrawal of monies of this Municipality from time to time in accordance with the Intergovernmental Cooperation Agreement and pursuant to the Fixed Rate Investment Program available to participants of the Fund: (List the name(s) and title(s) of the officer(s) and official(s) who will be authorized to invest and withdraw monies in and from the Fund and pursuant to the Fixed Rate Investment Program. You may have any number of Authorized Officials; attach an additional list if necessary.)

Name: Jeffrey Even	Position: Treasurer	Signature: _____	Name: Karen
Welsh	Position: Deputy Treasurer	Signature: _____	
Name: _____	Position: _____	Signature: _____	
Name: _____	Position: _____	Signature: _____	

**The Clerk (Secretary) shall advise the Commission of any changes in Authorized Officials in accordance with procedures established by the Commission.**

**Section 3.** Members of this Governing Body and officials of this Municipality are authorized to serve as Commissioners of the Commission from time to time if selected as such pursuant to the provisions of the Intergovernmental Cooperation Agreement.

**Section 4.** This Municipality may open depository accounts, enter into wire transfer agreements, safekeeping agreements, and lockbox agreements, or other applicable or related documents with U. S. Bank National Association, and any other institutions participating in the Fund programs or programs of PMA Financial Network, LLC and PMA Securities, LLC, pursuant to Wisconsin Statutes, Section 34.05, Wisconsin Statutes, Section 120.12(7) (if applicable) and, when directed by one of the Authorized Officials, Wisconsin Statutes, Section 66.0603. PMA Financial Network, LLC and/or PMA Securities, LLC are authorized to act on behalf of this Municipality as its agent with respect to such accounts and agreements.

**Section 5.** Credit unions, banks, savings banks, trust companies and savings and loan associations authorized to transact business in the State of Wisconsin which qualify as depositories under Wisconsin law and are included on a list approved and maintained for such purpose by the Administrator of the Fund are designated as depositories of this Municipality pursuant to Wisconsin Statutes, Section 120.12(7) (if applicable) and Wisconsin Statutes, Section 34.05. Monies of this Municipality may be deposited in such depositories, from time to time in the discretion of the Authorized Officials, pursuant to the Fixed Rate Investment Program available to participants of the Fund through the intermediary PMA Financial Network, LLC. It is hereby certified that **the County of Richland**

duly adopted the Model Resolution at a duly convened meeting of the Governing Body of the Municipality held on the 19<sup>th</sup> day of July, 2022, and that such Resolution is in full force and effect on this date, and that such Resolution has not been modified, amended, or rescinded since its adoption.

VOTE ON FOREGOING RESOLUTION  
AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE FINANCE  
AND PERSONNEL STANDING COMMITTEE  
(05 JULY 2022)

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED: JULY 19, 2022

	FOR	AGAINST
MARTY BREWER	X	
SHAUN MURPHY-LOPEZ	X	
STEVE CARROW	X	
MELISSA LUCK	X	
TIMOTHY GOTSCHALL	X	
DAVID TURK		
STEVE WILLIAMSON	X	
MARC COUEY	X	
GARY MANNING	X	

## Richland County Committee

### Agenda Item Cover

**Agenda Item Name:** 25 Appointments To Various Boards, Commissions And Committees —

<b>Department</b>	Administration	<b>Presented By:</b>	Administrator
<b>Date of Meeting:</b>	19 July 2022	<b>Action Needed:</b>	Vote
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Statute 59.18 and Rule #6; and Statute 15.345(8)(b)1
<b>Date submitted:</b>	19 July 2022	<b>Referred by:</b>	
<b>Action needed by no later than (date)</b>	Preferably 19 July 22	<b>Resolution</b>	<u>N/A</u>

**Recommendation and/or action language:**

Motion to... confirm the County Board Chair and the Administrator's appointments

**Background:** *(preferred one page or less with focus on options and decision points)*

By Wisconsin State Statute 59.18 and Rule #6 of the Richland County Board of supervisors the Richland County Board Chair is charged with making appointments of supervisors to committees and the Administrator is charged with making appointments of citizen member seats to the Richland County Committees; both of which need confirmation by the Richland County Board with a majority vote of those in attendance.

The following appointments are brought forward for consideration to confirm:

Referendum ad hoc committee:

1. County Board Members (one of whom will serve as chair)
  - a. Appointment 1 — Shaun Murphey Lopez
  - b. Appointment 2 — David Turk
  - c. Appointment 3 — Steve Carrow
  - d. Appointment 4 — Kerry Severson
  - E. Appointment 5 — Bob Frank
2. Local Area School Board Member
  - a. Appointment 6 — (To be Determined)
3. City of Richland Center ~~Council Member~~
  - a. Appointment 7 — Mayor Todd Coppernoll

Health and Human Services:

1. Citizen Member — Francis Braithwaite

**Attachments and References:**


## Richland County Committee

### Agenda Item Cover

#### Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

(summary of current and future impacts)

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#### Approval:

#### Review:

*Clinton Langreck*

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Department Head

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Administrator, or Elected Office (if applicable)

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