

STRATEGIC PLANNING COMMITTEE

November 22nd, 2021

The Richland County Strategic Planning Committee convened at 6:30 p.m., Tuesday November 22nd, 2021, on teleconferencing via WebEx.

Committee members present included County Board Supervisors Ingrid Glasbrenner (Chair), Melissa Luck (Vice), Kerry Severson (6:35pm) and Steve Carrow. Others in attendance: SWRPC Director Troy Maggied, Administrator Clinton Langreck and MIS staff. Absent: None

1. Call to Order: Chair Glasbrenner called the meeting to order.

2. Proof of Notification: Chair Glasbrenner received verification from Administrator Langreck that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, and a copy was posted on the Courthouse Bulletin Board.

3. Agenda Approval: Moved by Supervisor Luck, seconded by Carrow. Voice vote. Motion carried.

4. Approval of previous minutes.: Moved Luck, second by Glasbrenner to approve the November 2nd 2021 minutes as presented. Voice vote. Motion carried.

5. Discussion and possible action regarding edits to the proposed strategic plan

No action taken.

6. Discussion and possible action regarding none-mandate services

No action taken.

7. Discussion and possible action on strategic initiatives impacting future county budgets

No action taken.

8. Discussion and possible action regarding committee, board and commission organization

No action taken

9. Discussion and possible action on scope of evaluation of services

No action taken

10. Discussion and possible action regarding responses from departments and committee

Committee discussed items located in the committee folder, and reviewed the priorities of the committee to help evaluate the broad spectrum of responses received back from committees and administration. Committee began by reviewing a summary of department head responses. It was noted that the Administrator needs to fix the double entered county parks and Pine Valley on the organizational chart. The committee discussed future work needed on further defining committees, commissions and boards, and the consideration that Health and Human Services Board should be a future “standing committee” body with retained authorities as seen on organizational models like Iowa county. The committee discussed comments regarding a more centralized information management purchases and control in promoting continuity of systems, and price efficiency, across the organization. The committee discussed creating a standard operating procedure for ensuring system continuity in information and computer systems. The committee discussed the inclusion of a bullet under “Deepen Staff Training” to include more focus on employee professional development. The committee discussed the County’s future of ERP and financial systems, committee was content with current language regarding.

The committee discussed the vision statement and the appropriateness of the current proposed language; is the statement visionary and inspiring? The committee moved on with discussion and will return at a different time to discuss action on the mission and vision statements. The committee discussed grant application, tracking, and indirect rates of the grant processes.

11. Discussion and possible action on public input and updating the public by PSA and WRCO

The Committee Chair and Administrator attended the morning show on WRCO to share information on the committee's work. There will be an article in the observer as a follow up.

12. Future Agenda Items:

Remove agenda item 11 and consolidate items 8 and 10

Request extension to present to the County Board

13 Adjournment: Motion by Luck, seconded by Severson to adjourn to Monday, December 13th at 1:00pm in the County Board Room and on WebEx.

Clinton Langreck
Richland County — County Administrator