

FINANCE AND PERSONNEL COMMITTEE

August 03, 2021

The Richland County Finance and Personnel Committee convened at 1:00 p.m., Tuesday, August 3rd, 2021, in the County Boardroom at 181 W. Seminary Street and via videoconference and teleconference.

Committee members present included County Board Supervisors Shaun Murphy-Lopez(absent), Marty Brewer, Marc Couey, Linda Gentes, Melissa Luck, Don Seep(joined late), and David Turk(absent).

1. **Call to Order:** Supervisor Couey called the meeting to order.
2. **Proof of Notification:** Supervisor Couey verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, WRCO and County department heads, a copy was posted on the Courthouse Bulletin Board and a copy was emailed to The Richland Observer and the Valley Sentinel.
3. **Agenda Approval:** Motion by Gentes, second by Brewer for approval of the Agenda. All Ayes. Motion carried.
4. **Previous Meeting Minutes:** Motion by Luck, second by Brewer approval of the minutes for the July 16th 2021 & July 20th meeting of the Finance and Personnel Committee. All Ayes. Motion carried.
5. **Discussion and possible action on Tri-County Airport ownership appropriations*:** Motion by Brewer, second by Couey to propose to the Sauk County Finance Committee, an agreement for Richland County to assume the following ownership apportionments: 35% ownership and apportionment of annual operating costs, and 30% ownership and apportionment of annual capital improvement costs, effective on 01 Jan 2022, and entering into the new airport owner agreement. All Ayes, motion carried.
6. **Administrator Report on 2022 Budget Process: A) Department Presentation Process and Packet Format Review, B) Budget Proposal Tracking Matrix, C) Capital Improvement/Capital Projects Report, D) Status on Short-term Borrowing Process, E) Timeline of remaining budget process *:** Motion by Gentes, second by Brewer to accept and file the report as presented. All Ayes, motion carried.
7. **Discussion and possible action regarding the 2022 Budget Process*:** No action taken.
8. **Discussion and possible action on the Clerk and Administrator Office Budgets for 2022 *:** Informational report, No Action taken.
9. **Child Support use of Fund #75 fund for Computer Purchases *:** Motion by Gentes, second by Brewer to re-appropriate up to \$8,000 of funds from Fund #75 Child Support wall improvement project to the purchase of 2 new computers and supporting equipment for the Child Support Department. All Ayes, motion carried.

10. Future agenda items*: Priority listing of ARPA funds, List of properties delinquent 5+ years.

11. Adjournment: Motion by Seep second by Brewer, to adjourn until 8am on August 24th for a special budget meeting in the County Boardroom. All Ayes, motion carries.

Josh Bell
Richland County — Accounting Supervisor