

## FINANCE AND PERSONNEL COMMITTEE

May 21, 2021

The Richland County Finance and Personnel Committee convened at 1:00 p.m., Friday, May 21st, 2021, in the County Board Room at 181 W. Seminary Street and via videoconference and teleconference.

Committee members present included County Board Supervisors Shaun Murphy-Lopez, Marty Brewer (left at 2:45pm), Marc Couey, Linda Gentes, Melissa Luck, Don Seep, and David Turk(absent).

1. **Call to Order:** Committee Chair Shaun Murphy-Lopez called the meeting to order.
2. **Proof of Notification:** The Committee Chair Shaun Murphy-Lopez verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, WRCO and County department heads, a copy was posted on the Courthouse Bulletin Board and a copy was emailed to The Richland Observer and the Valley Sentinel.
3. **Agenda Approval:** Motion by Couey, second by Gentes for approval of the Agenda. All Ayes. Motion carried. Eliminate item #6 Signatory for employee account (move to June), move item #14 to between #4 and #5, move item #10 between item #16-#17
4. **Previous Meeting Minutes:** Motion by Murphy-Lopez, second by Couey to postpone the approval of the minutes for the May 4<sup>th</sup>, 2021 meeting of the Finance and Personnel Committee to June's meeting pending changes. All Ayes. Motion carried.
5. **Finance and payroll computer (AS400) purchase\*:** Motion by Luck, second by Couey to approve purchase of IBM Power System 9009-41G EP50 4 Core Server (AS400) From Avenue Insights & Analytics, LLC and to purchase an APC UPS from CDW-G. All Ayes. Motion carried.
6. **Bond Rating\*:** Motion by Couey, second by Luck to postpone until we have further information. All Ayes. Motion carried.
7. **Treasurer reports\*:** Informational report only.
8. **American Rescue Plan\*:** Motion by Brewer, second by Gentes to accept the Administrator's report on American Rescue Plan. All ayes, motion carried.
9. **Capital projects and planning\*:** Motion by Luck, second by Couey to accept capital improvement and capital projects review prioritization list, as presented, with possible future stimulus funding is identified and appropriated. 5 Ayes (Luck, Gentes, Couey, Brewer & Murphy-Lopez), 1 Nay(Seep). Motion by Murphy-Lopez, second by Couey to amend the original motion reduce squad cars, represented in line 6, from 3 down to 2. 4 Ayes (Murphy-Lopez, Luck, Couey, Gentes) 2 Nays (Brewer, Seep). Motion Carried. Motion by Luck, second by Seep to amend the amendment to move the jail camera system to item 13 from item 18. Roll Call vote, 5 Ayes (Gentes, Couey, Luck, Murphy-Lopez, Brewer), 1 Nay(Seep). Motion carried.

10. **Pine Valley excess funds\***: Informational report only.
11. **Pine Valley reclassification of fiscal\***: Motion by Brewer, second by Seep to present a resolution to the County Board for reclassification of Fiscal Clerk (A) – from Pine Valley Wage Grade E (step 5 - \$17.56) to Pine Valley Wage Grade F (step 5 - \$19.85) – and a title change for Fiscal Clerk (A) to Payroll & Accounts Payable Clerk – AND – for reclassification of Fiscal Clerk (B) – from Pine Valley Wage Grade E (step 5 - \$17.56) to Pine Valley Wage Grade F (step 5 - \$19.85) – and a title change for Fiscal Clerk (B) to Billing Specialist”. 5 Ayes (Seep, Gentes, Couey, Brewer, Luck), 1 Nay (Murphy-Lopez). Motion carried
12. **Strategic challenges and goals tracking\***: Motion by Luck, second by Couey to accept proposed deviations to the Administrative Strategic Challenges and approve projects to concentrate administrative focus. All Ayes. Motion carried.
13. **Parks Reallocation of Fund 75 from Viola County Park to Pier Park\***: Motion by Murphy, second by Gentes to postpone discussions until we have costs on replacing the well at Viola Park & the stairs at Pier park. 4 Ayes, 1 Nay. Motion carried.
14. **HHS Staff recruitment and retention report\***: Motion by Seep, second by Gentes to accept and file report. All Ayes. Motion carried.
15. **Salary progression plan\***: Motion by Luck, second by Couey to implement Option #1 (age the wage schedule) effective the first day of the 1<sup>st</sup> 2022 payroll; and to incorporate into the 2022 budget preparation. All Ayes. Motion carried.
16. **Broadband Planning\***: Moved to June meeting.
17. **Future agenda items**: Broadband Planning (from May 21 meeting)
18. **Closed Session Pursuant Wisconsin State Statute 19.85 (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.** — Considering Performance Evaluation Data of a Sheriff's Department Employee - Proposal for extending probation. Motion by Couey second by Luck to move closed session. Voice vote: All Ayes. Motion carried.
19. **Return to open session**: Motion by Couey, seconded by Luck to return to open session. All Ayes. Motion Carried.
20. **Possible action on closed session**: Motion by Luck, 2 Couey to extend Sheriff's Department Employee's probationary period by 3 months. All Ayes. Motion carried.
21. **Adjournment**: Motion by Luck second by Couey, to adjourn until June 1<sup>st</sup> at 1pm in the County Boardroom.