

## FINANCE AND PERSONNEL COMMITTEE

April 16, 2021

The Richland County Finance and Personnel Committee convened at 1:00 p.m., Friday, April 16th, 2021, in the County Board Room at 181 W. Seminary Street and via videoconference and teleconference.

Committee members present included County Board Supervisors Shaun Murphy-Lopez, Marty Brewer, Marc Couey (joined approx. 1:09pm), Linda Gentes, Melissa Luck, Don Seep (joined approx. 1:15pm), and David Turk.

- 1. Call to Order:** Committee Chair Shaun Murphy-Lopez called the meeting to order.
- 2. Proof of Notification:** The Committee Chair Shaun Murphy-Lopez verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, WRCO and County department heads, a copy was posted on the Courthouse Bulletin Board and a copy was emailed to The Richland Observer and the Valley Sentinel.
- 3. Agenda Approval:** Motion by Brewer, second by Gentes for approval of the Agenda. All Ayes. Motion carried.
- 4. Previous Meeting Minutes:** Motion by Gentes, second by Luck for approval of the minutes for the April 6, 2021 meeting of the Finance and Personnel Committee. All Ayes. Motion carried.
- 5. Reduction in County Clerk salary for the 2025-28 Term:** Motion by Seep, second by Luck to approve a reduction in the County Clerk's salary for the 2025-28 term to match the salaries of the Register of Deeds and Treasurer, and forward this motion as a resolution to the County Board at its April 20th meeting. All Ayes. Motion carried. Motion by Luck, second by Gentes to amend the original motion to add "Whereas the decrease is appropriate due to the Clerk no longer performing the Administrator function". Amended motion All Ayes. Motion carried.
- 6. Personnel for courthouse security:** Motion by Brewer, second by Luck to accept report on courthouse security, key control initiative report. All Ayes. Motion Carried.
- 7. Capital projects planning process:** Motion by Seep, second by Brewer to request the county administrator come forward with a recommendation on capital improvements and capital projects by merit ranking. All Ayes. Motion carried.
- 8. Committee meeting calendar for remainder of term:** Motion by Gentes, second by Turk to adopt the committee calendar, as presented at the meeting for the remainder of the term. All Ayes. Motion carried.
- 9. Future agenda items:** HHS - New positions: Custodian, Mental Health therapists, Mental Health Case. Contract for Avenue - Resolution to Board. Parks Commission - Reallocation of Fund 75 money for viola well to Trail bridge project. Masking Mandate. General Fund Closeout and Deficiencies Report. New AS400. COVID-19 Plan Amendments. Consideration for Midyear

wage increase. 2022: Review Fund Assignments. 2022 Budget: Review Existing Partnerships. 2022 Budget: Review Decision Process. Compensation, Classification and Authorization Policy. Pine Valley - Reclassification of Fiscal Clerks. Bank Account at Royal Bank: Account Authority - Pop Money: Julie Keller Offered. FLSA Exempt Review for Management - request Couey. Richland County Handbook Changes

**10. Adjournment:** Motion by Luck, second by Gentes to adjourn until 1:00 p.m., Tuesday, May 4th, 2021, in the County Board Room at 181 W. Seminary Street and via videoconference and teleconference. All Ayes, motion carried.

Josh Bell  
Richland County — Accounting Supervisor