

FINANCE AND PERSONNEL COMMITTEE

August 20, 2021

The Finance and Personnel Committee convened at 1:00 p.m., Friday, August 20, 2021, in the County Board Room at 181 West Seminary Street and via videoconference and teleconference.

Committee members present included: Shaun Murphy-Lopez, Committee Chair, Marty Brewer, David Turk, Donald Seep and Melissa Luck.

Others present included: Tammy Wheelock, Deputy County Clerk; Clinton Langreck, County Administrator; Julie Keller, County Treasurer.

1. **Call to order:** Committee Chair Shaun Murphy-Lopez called the meeting to order at 1:00 p.m.
2. **Proof of notification:** Clinton Langreck verified that the meeting had been properly noticed.
3. **Agenda approval:** Motion by Brewer, second by Luck for approval of agenda. All ayes, motion carried.
4. **Approval of previous meeting minutes:** Motion by Luck, second by Brewer for approval of the minutes from the August 3rd meeting. Motion carried.

Motion by Brewer, second by Turk for approval of the minutes from the August 17th meeting. Motion carried.

5. **Approval of Buffalo NAS (computer server) purchase with borrowed funds:** Motion by Seep, second by Brewer to approve the purchase of new wearable camera and video storage system for Sheriff's department as previous system malfunctioned. Use of Fund 75 in the amount of \$15,293.70 was approved. All ayes, motion carried.
6. **Financial Report by Treasurer's Office:** Richland County Treasurer, Julie Keller, reported that the tax collection in July was good, however, expenses were high in August. Delinquent taxes are 2.34%, which Keller states is very low. Murphy-Lopez noted that Keller will have a cash balance history available for report at September meeting.
7. **Approval of appropriations of Capital Funds for Fairgrounds improvement:** Motion by Brewer, second by Seep to change a portion of the Fairgrounds Fund 75 project to include the following:
 - a. City Utilities - \$3050, moving power lines underground, light pole replacement
 - b. Richland Electric Cooperative - \$845.80, 4 new light poles
 - c. Wallace Electric - \$4500 & \$4061.77, utility repairs, upgrades of faulty lights, panel boxes and breakers
 - d. Wallace Electric - \$2060 for lighting and utility work, paid from Fund 68 to be replenished from Fund 75

All ayes, motion carried.

8. **Fund deficiencies and surpluses for 2020:** Langreck defers topic until September as auditors just finished this week.
9. **Presentation of preliminary 2022 budget:** Langreck presented an overview of the budget and budget process. With 0% increase per department, a gap of \$464,215.73 currently remains. Gap can be

potentially closed by spenddowns, ARP, sales tax, etc. Brewer stated that the placement budget for Health and Human Services has been under budget in past years. Murphy-Lopez was very complimentary of the budget layout, timeliness, and organization. Questioned possibly of having the preliminary budget published on the county website. Barb Scott, manager of MIS, will publish to the website. Seep was also complimentary, and reiterated that this was just the preliminary budget, nothing is final. Langreck thanks the board for their work and states this is a county wide effort. Motion to accept preliminary budget by Brewer, second by Luck. All ayes, motion carried.

10. 2022 Short-term borrowing: Motion by Brewer, second by Luck to pursue short term loan financing not to exceed \$1,050,000 as part of the 2022 budget and Capital Improvement plan. Along with an agreement with Wisconsin Public Finance Professionals for \$10,000 to provide loan services. Langreck states this funding allows for increased debt levy to continue capital improvements and preserves operating levy. Turk noted that the county needs to remain transparent to the tax payers regarding debt service vs. balanced budget. All ayes, motion carried.

11. 2022 Capital Improvement plan: Motion by Brewer, second by Turk to approve capital improvement and capital projects policy to utilize in preparation of short-term borrowing and to incorporate into the 2022 budget. All ayes, motion carried.

Langreck requests 5-minute recess at 2:18 p.m. Back in session at 2:25 p.m.

12. American Rescue Plan: Richland County's apportionment is \$3,350,999, with half received in May of 2021 and second half in May of 2022. Langreck provides breakdown by percentage of expenditures as follows:

- a. 10% - Support Public Health response efforts to decrease spread
- b. 5% - Response to negative economic impacts (assistance to households, small businesses, and nonprofits, or aid to impacted industries)
- c. 10% - Premium pay for eligible essential workers
- d. 25% - Water, sewer, and broadband infrastructure investments
- e. 50% - Replace public sector revenue loss (provision of government services...continue to provide valuable services)

Motion by Seep, second by Brewer to accept the preliminary appropriations.

Murphy-Lopez makes motion to amend appropriation of 5% -response to negative economic impacts, to 10% of appropriation in hopes of helping more childcare centers in the county. In turn decreasing 25% - Water, sewer, and broadband infrastructure investments, to 20% of appropriation. Luck seconds motion. Ayes by Murphy-Lopez, Luck, Brewer. Noes by Turk and Seep. Motion carries.

Seep makes motion for development of a grant application, selection, awarding, and reporting process for awarding funds in support of a "local early childhood education" project/s. Second by Luck. All ayes, motion carries.

13. Pine Valley RN Manager starting wage (amendment to amended resolution 19-135): Motion by Brewer to amend starting pay from step 3 to step 6, second by Seep. All ayes, motion carried.

14. Amend resolution regarding animal species judging to include all fair eligible animals: Motion by Brewer, second by Luck to approve amendment to include all animal species in Resolution 16-95. All ayes, motion carried.

- 15. Closed Session – Wisconsin State Statute 19.85(1)(b) – Termination of Employee on Probation at Sheriff's Department:** Motion by Luck, second by Turk to move into closed session. All ayes, motion carried.
- 16. Return from closed session:** Brewer motions to return to open session, second by Turk.
- 17. Discussion and possible action from items in closed session:** Porter gave notice of termination of Sheriff's Department employee. Seep accepts notice, with second by Brewer. All ayes, motion carried.
- 18. Future agenda items:** None
- 19. Adjournment:** Motion by Turk, second by Luck to adjourn at 3:05 p.m. Next meeting will be at 8:00 a.m., August 24, 2021 at Health and Human Services and via Webex. All ayes, motion carried.

Tammy Wheelock
Richland County Deputy Clerk