

Richland County Committee

Agenda Item Cover

Agenda Item Name: Report on unbudgeted expenditures

Department	Administration	Presented By:	Administrator
Date of Meeting:	17 Sept 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure E
Date submitted:	16 Sept 2021	Referred by:	
Action needed by no later than (date)	N/A	Resolution	<u>N/A</u> , prepared, reviewed

Recommendation and/or action language:

Motion to.... accept report on administrator authorization for unbudgeted expenses regarding Sheriff's Office data recovery and incoming Treasurer wages.

(Optional guidance and possible action regarding mower for Fair Committee)

Background: *(preferred one page or less with focus on options and decision points)*

Several unforeseen expenditure needs of occurred and the administrator has authorized proceeding with funding the following projects:

1. Authorized — Incoming Treasurer Wages – The Administrator has authorized 4 weeks of wages and benefits for incoming county Treasurer. This will allow the Incoming-Treasurer Even to train under Treasurer Keller in efforts to maintain office continuity. The expenditures will be placed against the Treasure's budget. Estimated impact = (\$15.63/hr x 160 hours) + 14% fringe and benefits = \$2,850.92 (agreement attached)
2. Authorized — Contracted Emergency Services to perform data recovery on failed Buffalo computer server. This server houses data on Sheriff's body cameras and some GIS data. The Administrator has authorized expenditure of \$7,437.90 for the recovery. (invoice attached)
3. Guidance — [Information from the Fair Committee] The Fair Committee would like to purchase a mower in lieu of leasing to save funds in the future and have the equipment at our disposal when needed given the grounds we cover. Since 2015 we have leased the same mower, from 2015-19 we paid \$2000 each year, 2020 we paid \$3000 and in 2021 we purchased services from the Highway Department. If we go back to leasing a mower the cost for 2022 will be \$3500 for the season. We have only allotted the leasing cost for 2022 in the current budget submitted. Estimated expense would be \$14,000 which requires resolution.

Options before the Committee:

- A. Guidance to pursue 2021 budget = over expenditure (future agenda item)
- B. Guidance to incorporate into 2022 budget = amendment under agenda item to finalize budget (under item #11)
- C. Guidance to incorporate into American Rescue Fund expenditure (future agenda item)

Attachments and References:

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Disksavers Data Recovery	
Temporary Employment – Jeffery Even	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input checked="" type="checkbox"/>	Other funding Source	Impact contingency / General Fund Balance	
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)
