

## FINANCE AND PERSONNEL COMMITTEE

September 17, 2021

The Richland County Finance and Personnel Committee convened at 1:00 p.m., Tuesday, September 17th, 2021, in the Richland County Board room at 118 W. Seminary Street and via videoconference and teleconference.

Committee members present included County Board Supervisors Shaun Murphy-Lopez, Marty Brewer (left at 2:56pm), Marc Couey, Linda Gentes, Melissa Luck, Don Seep and David Turk.

1. **Call to Order:** Committee Chair Murphy-Lopez called the meeting to order.
2. **Proof of Notification:** Committee Chair Murphy-Lopez verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, WRCO and County department heads, a copy was posted on the Courthouse Bulletin Board and a copy was emailed to The Richland Observer and the Valley Sentinel.
3. **Agenda Approval:** Motion by Brewer, second by Turk for approval of the Agenda. All Ayes. Motion carried.
4. **Previous Meeting Minutes:** Motion by Brewer, second by Gentes approval of the minutes for the September 7<sup>th</sup> meeting of the Finance and Personnel Committee. All Ayes. Motion carried.
5. **Status and report on delinquent properties \*:** Informational only presentation by Treasurer Keller. No action taken.
6. **Radio/Tower Project – recommending resolution to the Board regarding coverage \*:** Motion by Murphy-Lopez, second by Brewer to table until agenda item 11. All Ayes, motion carried. Motion by Couey second by Seep to bring motion back from table. All Ayes, motion carried.

Motion by Brewer, second by Seep to recommend pursuing the 95% portable in building radio coverage goals RFP. This resolution will show the county boards commitment to support the bonding needed for this project. Roll Call vote, 6 Ayes, 0 Noes, motions carried.

(Amendment) Motion by Luck second by Turk to amend shall meet the public safety stander recommended standard of 95/95 coverage as recommended by True North Consulting, All Ayes, motion carried.

7. **Report on unbudgeted expenditures: purchase of a new mower – Fair Grounds, incoming Treasurer Wages – Administration, and data recovery – Sheriff's Office \*:** Motion by Seep, second by Turk to accept report on administrator authorization for unbudgeted expenses regarding Sheriff's Office data recovery and incoming Treasurer wages. All Ayes. Motion carried. Motion by Murphy-Lopez, second by Couey to consider mower purchase through capital projects process. All Ayes, motion carried.

- 8. Review of cash balance history and undesignated general fund \*:** Informational report on cash balance history and undesignated general fund. All Ayes, motion carries.
- 9. Amendment to relocation order regarding the airport improvement and drainage project \*:** Motion by Brewer, second by Couey to recommend resolution to the Richland County Board to amend the relocation order in regards to the Tri-County Airport Project. All Ayes, motion carried.
- 10. Purchase of three new cardiac monitors – Ambulance Service \*:** No action recommended.
- 11. Finalization 2022 Budget \*:** Motion by Brewer, second by Seep to accept the finalized budget (with amendments), direct administration and departments to make adjustments accordingly, direct the County Clerk to make necessary public postings and present to the Richland County Board for consideration and adoption at its October meeting. Roll Call vote 4 Ayes, 2 Noes motion carried.  
  
(Amendment) Motion by Seep, second by Brewer to allow HHS to move \$15k from institutional costs to fund drug court. Roll Call vote 5 Ayes, 2 No, motion carried.  
  
(Amendment) Motion by Couey, second by Brewer to amend previous motion to not reduce the institutional fund and increase HHS spend by \$15k for Drug Court costs. Roll Call vote, 6 No, 1 Aye, motion failed.
- 12. Amendments to ordinance regarding administration return to union – Sheriff's Office \*:** Motion by Seep, second by Turk to approve resolution offering job protection to the appointed Sheriff for a period of two years to return to his prior position in the event he is not elected for the next term. All Ayes, motion carried.
- 13. Request for leave of absence exception – Ambulance Service \*:** Motion by Turk, second by Couey to consider reimbursing an employee for additional health insurance cost deducted from paycheck because of a pre-approved week off without pay. All Ayes, motion carried.
- 14. Future agenda items\*:** Budget Guidance to Administrator for 2023 budget
- 15. Adjournment:** Motion by Gentes second by Turk, to adjourn until 1pm on October 5<sup>th</sup> location TBD. All Ayes, motion carries.

Josh Bell  
Richland County — Accounting Supervisor