

**Richland County Committee**

**Agenda Item Cover**

**Agenda Item Name: Amendment to County Administrators Agreement**

<b>Department</b>	Administration	<b>Presented By:</b>	Administrator
<b>Date of Meeting:</b>	02 Nov 2021	<b>Action Needed:</b>	Vote
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Agreement
<b>Date submitted:</b>	01 Nov 2021	<b>Referred by:</b>	
<b>Action needed by no later than (date)</b>	N/A	<b>Resolution</b>	<u>N/A</u> , prepared, reviewed

**Recommendation and/or action language:**

Motion to.... accept proposed changes to the Administrator’s Agreement.

**Background:** *(preferred one page or less with focus on options and decision points)*

In response to the adopted 2022 Budget, the following changes are proposed to the Administrator’s Agreement:

4) **SALARY.** *Employer shall pay Employee a salary of \$90,000 in Employee's first 6 months of employment payable in regular installments according to the Employer's normal payroll practices and subject to appropriate withholdings.*

a) **SIX MONTH PROBATION.** *Employee will receive a \$5,000 increase at the end of a six (6) month probationary period, provided a performance evaluation results in a rating at least "meets expectation".*

b) **SECOND YEAR.** ~~*Employee shall receive a minimum increase of \$1,900 in his annual salary at the beginning receive the second year of his Agreement.*~~ *Employee shall not receive a minimum increase according to the adopted 2022 budget process and with consideration of the county having added an assistant to the administrator.*

c) **THIRD YEAR.** *Employee shall receive a minimum increase of \$1,950 in his annual salary at the beginning of the third year of this Agreement.*

**Attachments and References:**


**Financial Review:**

*(please check one)*

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source	Impact contingency / General Fund Balance	
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

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**Approval:**

**Review:**

*Clinton Langreck*

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Department Head

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Administrator, or Elected Office (if applicable)

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