

Richland County Finance & Personnel Committee

Agenda Item Cover

Agenda Item Name: Approve New County Positions Included in the 2021 HHS Budget

Department	Health & Human Services (HHS)	Presented By:	Tracy Thorsen
Date of Meeting:	April 6, 2021	Action Needed:	Vote // Resolution
Disclosure:	Open Session	Authority:	Committee Structure Q
Date submitted:	March 23, 2021	Referred by:	Health & Human Services Board

Recommendation and/or action language: Approval to establish the following county positions under the Health and Human Services organizational structure; that the existing full-time Southwest Workforce Development Board (SWWDB) leased staff members be named into the county positions as noted below, and in order to recognize their longevity with the department, that each be granted two weeks paid vacation upon their appointment as county employees, and forward the recommendation including position descriptions onto the County Board for approval.

Administration & Building Operations Unit

1 – **Custodian** Pay Grade E (position exists within the County Pay Plan)

Appoint Dennis Drake at Pay Grade E, Step 2; SWWDB leased staff since 6/1/2017.

Behavioral Health Services Unit

1 – **Mental Health Therapist** Pay Grade K (position exists within the County Pay Plan)

Appoint Danielle Roelke at Pay Grade K, Step 2; SWWDB leased staff since 10/29/2018.

3 – **Mental Health Case Manager** Pay Grade H for Certified Social Workers; Pay Grade G for Temp Certified Social Workers, Pay Grade H for Certified Social Workers (placement on County Pay Plan per recommendation by Carlson Dettmann)

Appoint Faith Peckham at Pay Grade G, Step 2; SWWDB leased staff since 11/27/2017.

Appoint Laura Radesca at Pay Grade G, Step 2; SWWDB leased staff since 7/10/2019.

Appoint Corey Kanable at Pay Grade G, Step 2; SWWDB leased staff since 11/12/2019.

Background: For many years, HHS has contracted with Southwest Wisconsin Workforce Development Board (SWWDB) for leased employees to meet staffing needs of the agency. Most positions have been part-time, seasonal, or grant funded, but some have been long-term full time positions. These long-term positions are necessary to the agency operations and the staffing need is not expected to end. While HHS stills need to maintain a contract with SWWDB for short-term situations, it is a benefit to Health and Human Services both financially and in staff retention efforts to transition these long-term full-time leased staff to county status. Leasing long-term employees is more expensive to the County. The annual cost savings is estimated to be \$4,700.

Attachments and References:

Custodian Position Description (new position description)	Mental Health Therapist Position Description (previously approved on September 1, 2019)
Mental Health Case Manager Position Description (new position description)	

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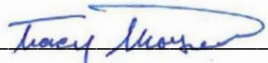
Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	Fund 56
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	No financial impact		

Approval:

Review:



Department Head

Administrator, or Elected Office (if applicable)