

RICHLAND COUNTY AUTHORIZATION TABLE (as of: 01/21/2021)

						PERSONNEL - CATEGORY				
DEPARTMENT	DIVISION/UNIT	POSITION TITLE	PAY GRADE	FLSA STATUS	FT PAY CAPACITY	REGULAR FULL-TIME	REGULAR PART-TIME	LIMITED TERM	RESERVE / CALL-IN / SEASONAL	CONTRACT / Lease
Administration		County Administrator	By Res	Exempt	40	1.00	0.00	0.00	0.00	0.00
					TOTAL:	1.00	0.00	0.00	0.00	0.00
Ambulance / Emergency Management		Emergency Medical Services / Emergency Management Director	K	Exempt	40	1.00	0.00	0.00	0.00	0.00
		Advanced Emergency Medical Tech (Admin)	E*F	Hourly	40	1.00	0.00	0.00	0.00	0.00
		Advanced Emergency Medical Tech (Training Officer)	E*F	Hourly	40	1.10	0.00	0.00	0.00	0.00
		Advanced Emergency Medical Technician	B*C	Hourly	40	4.00	4.00	0.00	0.00	0.00
		Ambulance Crew Member	\$20/call	Hourly		0.00	0.00	0.00	23.00	0.00
		Ambulance Driver	\$15/call	Hourly		0.00	0.00	0.00	3.00	0.00
		All Hazards Planner	Contract			0.00	0.00	0.00	0.00	1.00
		TOTAL:	7.10	4.00	0.00	26.00	1.00			
Child Support Office		Child Support Administrator / Assistant Corporation Counsel / Assistant District Attorney	By Res	Exempt	40	0.20	1.00	0.00	0.00	0.00
		Lead Child Support Worker	H	Hourly	40	1.00	0.00	0.00	0.00	0.00
		Child Support Worker	F	Hourly	40	1.00	0.00	0.00	0.00	0.00
		Clerical Assistant II	E	Hourly	40	0.00	0.00	0.00	0.00	0.00
		TOTAL:	2.20	1.00	0.00	0.00	0.00			
Clerk of Court		Clerk of Circuit Court	By Res	Elected		1.00	0.00	0.00	0.00	0.00
		Deputy Clerk of Court	G	Hourly	40	2.00	0.00	0.00	0.00	0.00
		Bailiff	B	Hourly		0.00	0.00	0.00	8.00	0.00
		TOTAL:	3.00	0.00	0.00	8.00	0.00			
Circuit Court		Judge	By State	Elected	State	1.00	0.00	0.00	0.00	0.00
		Court Reporter	By State	Hourly	State	1.00	0.00	0.00	0.00	0.00
		TOTAL:	2.00	0.00	0.00	0.00	0.00			
Coroner		County Coroner	By Res	Elected	40	1.00	0.00	0.00	0.00	0.00
		Deputy Coroner	By Res	Hourly		0.00	0.00	0.00	5.00	0.00
		TOTAL:	1.00	0.00	0.00	5.00	0.00			
Corporation Counsel		Corporation Counsel	By Res	Exempt		0.00	1.00	0.00	0.00	0.00

	Child Support Administrator / Assistant Corporation Counsel	By Res	Appointed		0.00	1.00	0.00	0.00	0.00
				TOTAL:	0.00	2.00	0.00	0.00	0.00
County Clerk	County Clerk	By Res	Elected		1.00	0.00	0.00	0.00	0.00
	Accounting Supervisor / Deputy County Clerk	J	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Payroll & Benefits Specialist	H	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Accounts Payable Specialist	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
				TOTAL:	4.00	0.00	0.00	0.00	0.00
Courthouse Maintenance	Maintenance Supervisor	I	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Custodian	E	Hourly	40	1.00	0.00	0.00	0.00	0.00
				TOTAL:	2.00	0.00	0.00	0.00	0.00
District Attorney	District Attorney	By State	Elected		1.00	0.00	0.00	0.00	0.00
	Assistant District Attorney	By State	Appointed	40	0.00	1.00	0.00	0.00	0.00
	Victim/Witness Coordinator	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Legal Assistant	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
				TOTAL:	3.00	1.00	0.00	0.00	0.00
Economic Development	Economic Development Director	By Res	Exempt	40	1.00	0.00	0.00	0.00	0.00
				TOTAL:	1.00	0.00	0.00	0.00	0.00
Fair & Recycling	Fair & Recycling Coordinator	D	Hourly	28	0.00	1.00	0.00	0.00	0.00
	Clerical	A	Hourly		0.00	0.00	1.00	0.00	0.00
	Fair Groundskeeper	B	Hourly		0.00	0.00	1.00	0.00	0.00
	Fair Judge	see note	Hourly		0.00	0.00	48.00	0.00	0.00
	Fair Cashier	\$7.25/hr	Hourly		0.00	0.00	3.00	0.00	0.00
	Fair Misc Worker	\$7.25/hr	Hourly		0.00	0.00	15.00	0.00	0.00
				TOTAL:	0.00	1.00	68.00	0.00	0.00
Family Court	Family Court Commissioner	By Res	Exempt		0.00	1.00	0.00	0.00	0.00
				TOTAL:	0.00	1.00	0.00	0.00	0.00
Health & Human Services	Director	R	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Corporation Counsel	By Res	Exempt		0.00	1.00	0.00	0.00	0.00
Administration & Building Operations	Admin & Building Operations Manager	J	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Conf Administrative Secretary	G	Exempt	40	2.00	0.00	0.00	0.00	0.00

	Secretary (2-LONGTERM VACANCIES)	E	Hourly	40	2.00	0.00	0.00	0.00	0.00
	Spanish Translators	\$35/hr	Hourly		0.00	0.00	0.00	4.00	0.00
	Secretary (SWWDB Leased Position)	\$14.79/hr	Hourly	24	0.00	0.00	0.00	0.00	1.00
	Custodian (SWWDB Leased Position)	\$15.61/hr	Hourly	35	0.00	0.00	0.00	0.00	1.00
	Fill-In Custodian (SWWDB Leased Position)	\$15.00/hr	Hourly		0.00	0.00	0.00	0.00	1.00
Business & Financial Services	Business & Financial Services Manager	M	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Fiscal Specialist	F	Hourly	40	3.00	0.00	0.00	0.00	0.00
Aging & Disability Resource Center	ADRC Manager	L	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Information & Assistance Specialist	H	Exempt	40	3.00	0.00	0.00	0.00	0.00
	Clerical Assistant II	E	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Disability Benefit Specialist	G	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Elderly Benefit Specialist	G	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Secretary	E	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Driver/Escort Driver	A	Hourly		0.00	3.00	0.00	0.00	0.00
Behavioral Health Services	Behavioral Health Services Manager	N	Exempt	40	1.00	0.00	0.00	0.00	0.00
	CCS Supervisor	M	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Quality Coordinator (LONGTERM VACANCY)		Exempt	40	1.00	0.00	0.00	0.00	0.00
	CLTS & BT3 Supervisor	L	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Early Intervention Special Educator (LONGTERM VACANCY)		Exempt	40	1.00	0.00	0.00	0.00	0.00
	Speech & Language Pathologist (LONGTERM VACANCY)		Exempt	28	0.00	1.00	0.00	0.00	0.00
	Occupational Therapist (LONGTERM VACANCY)		Exempt	28	0.00	1.00	0.00	0.00	0.00
	Business Systems Analyst	H	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Mental Health Therapist	K	Exempt	40	5.00	0.00	0.00	0.00	0.00
	Substance Abuse Counselor	I	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Treatment Court Coordinator	I	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Adult Protective Services Worker	H	Exempt	40	1.00	0.00	0.00	0.00	0.00
	APS/Crisis Professional	H	Exempt	40	1.00	0.00	0.00	0.00	0.00
	CLTS & BT3 Case Manager	H	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Psychiatric RN	K	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Psychiatric RN	K	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Psychiatric RN (SWWDB Leased Position)	\$23.93/hr	Exempt	20	0.00	0.00	0.00	0.00	1.00
	Crisis Case Worker (SWWDB Leased Position)	\$24.97/hr	Exempt	40	0.00	0.00	0.00	0.00	1.00
	Service Facilitator (SWWDB Leased Position)	\$19.77/hr	Exempt	40	0.00	0.00	0.00	0.00	3.00
	Rehabilitation Worker (SWWDB Leased Position)	\$20.05/hr	Hourly	10	0.00	0.00	0.00	0.00	1.00
Child & Youth Services	Child & Youth Services Manager	L	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Child & Youth Services Case Manager	H	Exempt	40	6.00	0.00	0.00	0.00	0.00
	Youth Aide Worker	G	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Family Preservation Worker (Vacant SWWDB Leased Position)		Hourly	28	0.00	0.00	0.00	0.00	1.00
Economic Support	Economic Support Manager	K	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Economic Support Lead Worker	H	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Economic Support Specialist	F	Hourly	40	13.00	0.00	0.00	0.00	0.00
Public Health	Public Health Manager/Local Health Officer	N	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Public Health Nurse (1-LONGTERM VACANCY)	K	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Public Health Clinic Nurse	K	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Health & Wellness Coordinator (LONGTERM VACANCY)	H	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Nutrition Program Coordinator	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Nutrition Site Worker	A	Hourly		0.00	5.00	0.00	0.00	0.00
	Nutrition Driver	A	Hourly		0.00	2.00	0.00	0.00	0.00
TOTAL:					64.00	13.00	0.00	4.00	10.00

Highway	Commissioner	P	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Bookkeeper	H	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Clerk	F	Hourly	35	1.00	0.00	0.00	0.00	0.00
	Patrol Superintendent	K	Exempt	40	2.00	0.00	0.00	0.00	0.00
	Parts Manager/Shop Clerk	H	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Lead Paving Foreman	I	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Lead Shop Foreman	I	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Lead Grade Foreman	I	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Sign Foreman	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Assistant Shop Foreman	H	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Mechanic	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Equipment Operator/Patrolman	G	Hourly	40	18.00	0.00	0.00	0.00	0.00
	Seasonal	A	Hourly		0.00	0.00	2.00	0.00	0.00
				TOTAL:	30.00	0.00	2.00	0.00	0.00
Land Conservation	County Conservationist	L	Exempt	35	1.00	0.00	0.00	0.00	0.00
	Secretary	E	Hourly	35	1.00	0.00	0.00	0.00	0.00
	Conservation Technician	H	Hourly	35	2.00	0.00	0.00	0.00	0.00
				TOTAL:	4.00	0.00	0.00	0.00	0.00
Management Information Systems	Management Information Systems Director	M	Exempt	40	1.00	0.00	0.00	0.00	0.00
	MIS Administrator	J	Hourly	40	1.00	0.00	0.00	0.00	0.00
	MIS Assistant	F	Hourly	40	1.00	0.00	0.00	0.00	0.00
				TOTAL:	3.00	0.00	0.00	0.00	0.00
Pine Valley Community Village									
	<i>Administration</i>								
	Nursing Home Administrator	P	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Human Resources Director	J	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Nursing Admin Assistant	E	Hourly	36	1.00	0.00	0.00	0.00	0.00
	Manager of Informational Services	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Administrative Assistant	H	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Fiscal Clerk	E	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Fiscal Clerk	E	Hourly	36	1.00	0.00	0.00	0.00	0.00
	<i>Nursing</i>								
	Director of Nursing	M	Exempt	40	1.00	0.00	0.00	0.00	0.00
	RN Manager	L	Hourly	40	2.00	0.00	0.00	0.00	0.00
	RN Supervisor	K	Hourly	40	3.00	0.00	0.00	0.00	0.00
	Registered Nurse	J	Hourly	38.75	5.00	0.00	0.00	0.00	0.00
	Registered Nurse	J	Hourly	27	0.00	1.00	0.00	0.00	0.00
	Registered Nurse	By Res	Hourly		0.00	0.00	0.00	12.00	0.00
	LPN	G	Hourly	38.75	3.00	0.00	0.00	0.00	0.00
	LPN	G	Hourly	27	0.00	1.00	0.00	0.00	0.00
	LPN	By Res	Hourly		0.00	0.00	0.00	6.00	0.00
	CNA Nursing Assistant	D	Hourly	38.75	34.00	0.00	0.00	0.00	0.00
	CNA Nursing Assistant	D	Hourly	27	0.00	2.00	0.00	0.00	0.00
	CNA Nursing Assistant	D	Hourly	23.25	0.00	1.00	0.00	0.00	0.00
	CNA Nursing Assistant	By Res	Hourly		0.00	0.00	0.00	28.00	0.00
	Unit Clerk	E	Hourly	38.75	2.00	0.00	0.00	0.00	0.00

	Resident Assistant	B	Hourly		0.00	0.00	0.00	5.00	0.00
<i>Activities</i>	Activity Director	Contract			0.00	0.00	0.00	0.00	1.00
	Activity Aide	C	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Activity Aide	C	Hourly	36	1.00	0.00	0.00	0.00	0.00
	Activity Aide	C	Hourly	27	0.00	1.00	0.00	0.00	0.00
	Activity Aide	C	Hourly		0.00	0.00	0.00	1.00	0.00
<i>Social Work</i>	Social Services Supervisor	J	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Social Worker	H	Hourly	40	1.00	0.00	0.00	0.00	0.00
<i>Dietary</i>	Food Service Supervisor	G	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Lead Cook	D	Hourly	38.75	1.00	0.00	0.00	0.00	0.00
	Cook I	B	Hourly	38.75	1.00	0.00	0.00	0.00	0.00
	Food Service Worker II	B	Hourly	38.75	7.00	0.00	0.00	0.00	0.00
	Food Service Worker II	B	Hourly	23.25	0.00	1.00	0.00	0.00	0.00
	Food Service Worker II	B	Hourly		0.00	0.00	0.00	6.00	0.00
<i>Maintenance</i>	Maintenance Supervisor	I	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Maintenance Worker	E	Hourly	38.75	2.00	0.00	0.00	0.00	0.00
<i>CBRF</i>	Unit Clerk	D	Hourly	38.75	1.00	0.00	0.00	0.00	0.00
	Personal Care Worker	B	Hourly	38.75	2.00	0.00	0.00	0.00	0.00
	Personal Care Worker	B	Hourly	31	0.00	2.00	0.00	0.00	0.00
	Personal Care Worker	B	Hourly	27	0.00	3.00	0.00	0.00	0.00
	Personal Care Worker	B	Hourly	23.25	0.00	2.00	0.00	0.00	0.00
<i>Housekeeping</i>	Housekeeper	A	Hourly	38.75	6.00	0.00	0.00	0.00	0.00
	Housekeeper	A	Hourly	27	0.00	1.00	0.00	0.00	0.00
	Housekeeper	A	Hourly		0.00	0.00	0.00	2.00	0.00
	Laundry Worker	A	Hourly	38.75	1.00	0.00	0.00	0.00	0.00
				TOTAL:	84.00	15.00	0.00	60.00	1.00
Register of Deeds	Register of Deeds	By Res	Elected		1.00	0.00	0.00	0.00	0.00
	Deputy Register of Deeds	F	Hourly	35	1.00	0.00	0.00	0.00	0.00
				TOTAL:	2.00	0.00	0.00	0.00	0.00
Register in Probate	Register in Probate/Judicial Assistant/Juvenile Clerk	I	Hourly	35	1.00	0.00	0.00	0.00	0.00
	Deputy Clerk of Circuit Court / Register in Probate Assistant	G	Hourly	35	1.00	0.00	0.00	0.00	0.00
				TOTAL:	1.00	0.00	0.00	0.00	0.00
Sheriff									
<i>Administration</i>	Sheriff	By Res	Elected		1.00	0.00	0.00	0.00	0.00
	Chief Deputy	N	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Road Patrol Lieutenant	M	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Office Manager/Conf Secretary	H	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Clerical Assistant II	F	Hourly	40	1.00	0.00	0.00	0.00	0.00
<i>Road Patrol</i>	Investigator	CBA	Hourly	6//3	1.00	0.00	0.00	0.00	0.00
	Patrol Sergeant	CBA	Hourly	6//3	3.00	0.00	0.00	0.00	0.00
	Deputy	CBA	Hourly	6//3	10.00	0.00	0.00	0.00	0.00
	Deputy (Reserve)	G	Hourly		0.00	0.00	0.00	8.00	0.00
	Translator	\$35/hr	Hourly		0.00	0.00	0.00	5.00	0.00
<i>Jail/Dispatch</i>	Dispatch/Jailer Sergeant	I	Hourly	6//3	2.00	0.00	0.00	0.00	0.00

	Dispatch/Jailer	H	Hourly	6//3	12.00	0.00	0.00	0.00	0.00
	Dispatch/Jailer (Reserve)	G	Hourly		0.00	0.00	0.00	8.00	0.00
				TOTAL:	33.00	0.00	0.00	21.00	0.00
Surveyor	County Surveyor	By Res	Contract		0.00	0.00	0.00	0.00	0.10
				TOTAL:	0.00	0.00	0.00	0.00	0.10
Symons Rec Complex	Director	J	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Assistant Director	F	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Maintenance	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Custodian	A	Hourly	40	0.00	1.00	0.00	0.00	0.00
	Receptionist	A	Hourly	40	0.00	11.00	0.00	0.00	0.00
	Weight Training Instructor	aa	Hourly		0.00	1.00	0.00	0.00	0.00
	Land Aerobics Instructor	E	Hourly		0.00	10.00	0.00	0.00	0.00
	Lifeguard Instructor	E	Hourly		0.00	1.00	0.00	0.00	0.00
	Water Safety Instructor	E	Hourly		0.00	4.00	0.00	0.00	0.00
	Racquetball Instructor	aa	Hourly		0.00	1.00	0.00	0.00	0.00
	Lifeguard	ab	Hourly		0.00	0.00	25.00	0.00	0.00
				TOTAL:	3.00	29.00	25.00	0.00	0.00
Treasurer	County Treasurer	By Res	Elected		1.00	0.00	0.00	0.00	0.00
	Deputy Treasurer	F	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Property Tax Lister	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
				TOTAL:	3.00	0.00	0.00	0.00	0.00
UW-Extension	Area Director	State	Exempt		0.00	0.00	0.00	0.00	0.20
	Clerical Assistant II	E	Hourly	35	1.00	0.00	0.00	0.00	0.00
	Administrative Secretary	E	Hourly	28	0.00	1.00	0.00	0.00	0.00
	4-H Coordinator	State	Hourly		0.00	0.00	0.00	0.00	1.00
	Human Development and Relationships	State	Hourly		0.00	0.00	0.00	0.00	0.80
	Agriculture Educator	State	Hourly		0.00	0.00	0.00	0.00	0.50
	FoodWise Coordinator	State	Hourly		0.00	0.00	0.00	0.00	0.27
	FoodWise Educator	State	Hourly		0.00	0.00	0.00	0.00	0.73
				TOTAL:	1.00	1.00	0.00	0.00	3.50
UW Food Service	UW Food Service Supervisor	H	Exempt	40	1.00	0.00	0.00	0.00	0.00
	UW Food Services (Supervisor Assistant)	E	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Cafeteria Worker	aa	Hourly		0.00	0.00	0.00	1.00	0.00
	Food Service Workers	\$7.25	Hourly		0.00	0.00	0.00	7.00	0.00
				TOTAL:	2.00	0.00	0.00	8.00	0.00
Veterans Service	Veterans Service Officer	I	Exempt	35	1.00	0.00	0.00	0.00	0.00
	Veterans Benefits Specialist	G	Hourly	20.5	0.00	1.00	0.00	0.00	0.00
				TOTAL:	1.00	1.00	0.00	0.00	0.00

Zoning & Sanitation	Zoning Administrator	L	Exempt	40	1.00	0.00	0.00	0.00	0.00
Land Information	Zoning GIS Tech/Assistant	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
	Zoning Office System Tech	F	Hourly	40	1.00	0.00	0.00	0.00	0.00
TOTAL:					3.00	0.00	0.00	0.00	0.00

RICHLAND COUNTY 2021 AUTHORIZED POSITION COUNT

Total Regular Full-time (FT) Positions	260	
Total Regular Part-time (PT) Positions	69	329
Total Limited Term Employee (LTE) Positions	95	
Total Reserve/Call-in Positions	128	
Total Contracted Positions	16	
TOTAL RICHLAND COUNTY Positions	568	