

Richland County Finance and Personnel Committee

Agenda Item Cover

Agenda Item Name: Approve the Adult Protective Services/Crisis Professional Position Description

Department	Health & Human Services	Presented By:	Tracy Thorsen
Date of Meeting:	05 Jan 2021	Action Needed:	Vote // Resolution
Disclosure:	Open Session	Authority:	County Board Rule #19 Committee Structure (<i>Finance & Personnel Committee/HHS Board</i>) Administrative Manual (<i>p.2 Job Description Requirements</i>)
Date submitted:	December 10, 2020	Referred by:	HHS Board

Recommendation and/or action language: We recommend a motion to approve the Adult Protective Services (APS)/Crisis Professional position description. Approval of the position description will allow the department to move forward with the hiring process of the APS/Crisis Professional in 2021.

Also approve adding the proposed position description and title to the Definitions section of the Handbook of Personnel Policies and Work Rules of Richland County and the Richland County Wage Scale, and forward the recommendation onto the Finance & Personnel Committee and County Board for approval.

Background: During the 2021 budget approval process, funding was approved within the Health and Human Services budget to add an additional APS/Crisis Services staff. There is a need for an additional staff person in both program areas due to an increased need in crisis services over the previous four years and due to frequent case overlap in the program areas.

Attachments and References:

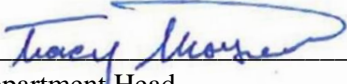
County Handbook of Personnel Policies and Work Rules – revise page 4	APS/Crisis Worker position description
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Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	No financial impact		

Approval:



Department Head

Review:

Administrator, or Elected Office (if applicable)