

## Richland County Finance & Personnel Committee

### Agenda Item Cover

**Agenda Item Name:** Approve the Transfer of Funds from Fund 63 Transportation Program to Fund 56 Health & Human Services

<b>Department</b>	HHS	<b>Presented By:</b>	Tracy Thorsen
<b>Date of Meeting:</b>		<b>Action Needed:</b>	Vote // Resolution
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	County Board Rule #14
<b>Date submitted:</b>	January 14, 2021	<b>Referred by:</b>	HHS Board

**Recommendation and/or action language:** Approve request to transfer \$10,000 from the Transportation Program- Fund 63 to Health & Human Services Fund 56 for administration costs, and forward the recommendation onto the Finance & Personnel Committee and County Board for approval.

**Background:** Each year 10% of the Transportation Program expenses are calculated and this figure/amount can be utilized to support the AMSO/indirect cost incurred by Health and Human Services. This amount can be charged to the Transportation Program (Fund 63) to cover the cost of the Administration of the program. Historically about \$20,000 a year goes to support Administration in Fund 56 from revenue received for Fund 63, and \$7,900 was already deposited into Fund 56 at the time of receiving the grant funds. In 2018/2019 this was not processed due to a transition of staff, so our auditors processed this transaction with the year-end transfers.

The balance of Fund 63 after the transfer of \$10,000 to Fund 56 does not go back to the General Fund at end of year, but to Fund 18 to fund future transportation expenses.

**Attachments and References:**

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**Financial Review:**

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	63
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	No financial impact		

**Approval:**



Department Head

**Review:**

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Administrator, or Elected Office (if applicable)