

**Richland County Committee**

**Agenda Item Cover**

**Agenda Item Name: 2022 Budgeted Reclassification Summary**

<b>Department</b>	Administration	<b>Presented By:</b>	Administrator
<b>Date of Meeting:</b>	07 Dec 2021	<b>Action Needed:</b>	Vote
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Handbook
<b>Date submitted:</b>	<del>04</del> 07 Dec 2021	<b>Referred by:</b>	
<b>Action needed by no later than (date)</b>	N/A	<b>Resolution</b>	<u>N/A</u> , prepared, reviewed

**Recommendation and/or action language:**

Motion to... recommend resolution to the Richland County Board to reclassify the following positions on the general compensation schedule:

1. Elderly Benefits Specialist — Health and Human Services: from Grade “G” to Grade “H”
2. Disability Benefits Specialist – Health and Human Services: from Grade “G” to Grade “H”
3. Financial Specialist and Caseworker — Child Support: from Grade “F” to Grade “G”
4. MIS Technical Support Specialist — MIS: from Grade “F” to Grade “~~G~~ H” (and change title to “MIS Technical Support Specialist” from “MIS Assistant”

...effective the first pay period of 2022.

**Background:** *(preferred one page or less with focus on options and decision points)*

These reclassifications were discussed as part of the 2022 budget process, and funding for these changes was approved. All four of these positions were referred through Carlson Dettmann, our compensation consulting firm, and the changes reflect their recommendations.

**Attachments and References:**

3 x Carlson Dettmann Recommendation Letters	Supporting documentation
4 x position descriptions	

**Financial Review:**

*(please check one)*

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	Multiple
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

HHS = ADRC billable; MIS = \$5,560; Child Support = \$2,100

**Approval:**

**Review:**

*Clinton Langreck*

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Department Head

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Administrator, or Elected Office (if applicable)